

TENDER NOTICE & INVITE



GOVAN MBEKI MUNICIPALITY

TENDER NO.: 8/3/1 – 16/2025

Notice no: 110/2025

CLOSING DATE: 18/11/2025 AT 12H00

**“PROVISION OF SECURITY SERVICES AT GOVAN MBEKI MUNICIPALITY PREMISES
IN REGION 1 (BETHAL AND EMZINONI) FOR THIRTY-SIX (36) MONTHS”**

In terms of Section 110 of the Municipal Finance Management Act, 2003 (No. 56 of 2003), tenders are hereby invited for the **PROVISION OF SECURITY SERVICES AT GOVAN MBEKI MUNICIPALITY PREMISES IN REGION 1 (BETHAL AND EMZINONI) FOR THIRTY-SIX (36) MONTHS**

Tender documents and specifications are available and will ONLY be sold at a non-refundable fee of R1000.00 from the 15th October 2025. Tender documents will be sold at the Cash Point by the Cashier's only in Secunda Main Municipal offices, during office hours. Tender documents are not allowed to be e-mailed to bidders.

The closing time for receipt of tenders is **12:00hrs** on **18/11/2025**. Telegraphic, facsimile, e-mail, unmarked and **late tenders** will under no circumstances be considered and accepted. The tender box will be emptied just after closing time on the closing date. Hereafter all bids will be read in public.

A Compulsory Briefing Session will be held on the 21st October 2025, 10h00 at the Lilian Ngoyi Centre (Next to the Secunda Stadium), Fisant Street, Secunda. (Prospective bidders that do not attend the compulsory briefing session, will be disqualified)

Any technical enquiries relating to the tender document may be directed to the section Crime Prevention and Security Services at 017 620 6334 to Mr. Sfiso Zitha.

Any General enquiries relating to the tender document may be directed to the section Supply Chain Management at 017 620 6161, to Mr. Themba Shabangu.

Fully completed tender documents, clearly marked **Tender No. 8/3/1-16/2025: “PROVISION OF SECURITY SERVICES AT GOVAN MBEKI MUNICIPALITY PREMISES IN REGION 1 (BETHAL AND EMZINONI) FOR THIRTY-SIX (36) MONTHS”** with “NAME of TENDERER” must be placed in a **sealed envelope and placed in the tender box** provided by **Govan Mbeki Municipality on the 1st floor, Horwood Street, Secunda, 2302** by no later than 12h00 on **18/11/2025**. The envelope must be endorsed with number, title and closing date as indicated above.

*A preferential point system shall apply whereby a contract will be allocated to a tenderer in accordance with the Preferential Procurement Policy Framework Act, Act No. 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Govan Mbeki Municipality where **80** points will be allocated in respective of price and **20** points for a specific goal. Govan Mbeki Municipality Supply Chain Management Policy allocate **20** points as follows:*

- *race (HDI) (6);*
- *people with disability (4)*
- *youth (4);*
- *woman (4); and*
- *Implementing reconstruction and development program (2).*

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No awards will be made to a person:

- Who is not registered on the Central Supplier Database;
 - Who is in the service of the state;
 - If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; and/or
 - Who is an advisor or consultant contracted with the municipality or municipal entity.
- The municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.
 - Bidders must be guided by the March 2025 PSIRA illustrative Pricing guidelines.
 - Bidders that do not hear anything after three (3) months from closing of this tender, must consider their bids as unsuccessful. (No letters will be issued)

The following documents must be attached as Annexure (Bidders that fail to submit documents indicated as compulsory will be disqualified)

- **Copy/ printed Tax compliance status Pin to enable the municipality to verify the bidder's tax compliance status- Compulsory**
- **Copy of bidder's current municipal account and all its directors (not older than 3 months and not in arrears for more than 3 months) or copy of valid Lease Agreement, if leasing – Compulsory**
- **Valid and Compliant (Tax Status) CSD report, as at closing date of this tender (This will be verified)– Compulsory**
- **Valid 6 months Police Clearance Certificate of Company Directors - Compulsory**
- **Certified company registration with PSIRA in terms of section 21 of the Private Security Industry Regulations Act 56 of 2001 – Compulsory**
- **Certified copy of PSIRA registration certificate for company directors – Compulsory**
- **Valid PSIRA Inspection report not older than 12 months - Compulsory**
- **Public liability Insurance (minimum R 15 million) – Compulsory**
- **Valid COIDA certificate/Letter of good standing, in relation to Security Services (Not another industry) - Compulsory**
- **Certified ICASA approved certificate for two-way radios – Compulsory**
- **Audited annual financial statements for the past 3 years for Bid above R10m for Bidders required by law to submit Annual Financial statements – Compulsory**

FORGERY OF DOCUMENTS

- **Please take note that documents submitted will be screened, vetted and verified**
- **Bidders that are found to have submitted forged or false documents as stipulated above, will not just be eliminated, but may also be reported to National Treasury and backlisted from doing business with the Municipality.**
- **Bidders may also be listed on National Treasury database of restricted service providers from doing business with Government.**
- **Fraud and criminal cases can also be open with South African Police Services (SAPS).**
- **Bidders are therefore advised and encouraged to submit authentic documentation.**

MR. EN MASEKO
MUNICIPAL MANAGER
GOVAN MBEKI MUNICIPALITY
Secunda Municipal Building
Horwood Street
SECUNDA
2302