

## **SITE VIEWING INSTRUCTIONS**

Guidelines by the Employer.

### **PERMITS FOR SITE VIEWING**

- The Site viewing will be hosted on the Wednesday the 1<sup>st</sup> of September 2021.
- The permit will cost approx. R250 per permit. The exact cost will be communicated once the application form has been received.
- ALL application forms (day visitors' applications to be forwarded 5 working days in advance of anticipated visit) must be submitted on e-mail to the permit office email address:  
[Ortia.permit@airports.co.za](mailto:Ortia.permit@airports.co.za), [Thami.Mncube@airports.co.za](mailto:Thami.Mncube@airports.co.za),  
[Kabelo.Mashile@airports.co.za](mailto:Kabelo.Mashile@airports.co.za) and [Mpho.Maphanga@airports.co.za](mailto:Mpho.Maphanga@airports.co.za)
- Forms not completed in full, attachments unreadable or non-compliant will be rejected and returned to the sender for the necessary amendments.
- The final date for ACSA to receive the application forms will be the 25<sup>th</sup> of August 2021
- Prior to the day of the visit, ACSA will notify all concerned of where to meet with the money and ID booklets for issuance of the permits (where their ID will be withheld by the office and be returned upon card return)
- Only 5 ppl per 1 escort if allowed, bidders will be grouped in accordance to ensure compliance