

169 Main Street  
Private Bag 53  
Umzimkhulu  
3297



Email: [info@umzimkhulum.gov.za](mailto:info@umzimkhulum.gov.za)  
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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 435

Date issued 04/03/2024.  
KZN435/23/24/019/PNLG

### INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	CIDB GARDING	BRIEFING DATE
SUPPLY, DELIVERY AND INSTALLATION OF ABATTOIR EQUIPMENT AT WARD 21	ULM-PNLG 013/24	2 GB or Higher	12/03/2024 @10h:00 am

Tender documents will be available on the municipal website ([www.umzimkhulum.gov.za](http://www.umzimkhulum.gov.za)) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 06<sup>th</sup> of March 2024; cut-off time for buying documents is the 12<sup>th</sup> of March 2024, 15 minutes before the briefing time.

A compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

**Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.**

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.  
Copy of a marriage certificate if Municipal account is under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the Tender document)

**80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.**

### Second Phase of Evaluation:

**Evaluation criteria Functionality**

**Evaluation minimum threshold is 63% or 50 points.**

Key Aspect of Criteria	Basis for points allocation	Max. Points	Verification Method
Experience of the Bidder (Company)	Number of completed project in Building Construction, supply and deliver completed projects in the past 05 years 5 or more Projects : <b>20 Points</b> 3 -4 Projects : <b>10 Points</b>	<b>20</b>	Attach Appointment letter and Completion Certificate for each project.
<b>Personnel 1</b> Qualification and experience	Personnel must have a relevant experience in installation of electricity and installation of CCTV cameras <b>Electrician</b> National Diploma or N3 plus Trade Test in Electrical Engineering with <b>5 or more</b> years of experience in electrical engineering: <b>20 points</b> National Diploma or N3 plus Trade Test in Electrical Engineering with <b>2-4</b> years of experience in electrical engineering : <b>10 points</b>	<b>20</b>	Attach detail CV, with traceable contact details, certified copies of qualification for electrician.  <b>NB: All personnel are required</b>

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<b>Personnel 2</b> experience	<b>Installer of CCTV Camera</b> <b>5 or more</b> years of experience in CCTV Camera installation: <b>20 points</b> 2-4 years of experience in CCTV Camera installation: <b>10 points</b>	<b>20</b>	
Methodology (Construction Programme)	Methodology shall be presented in a form of a detailed Construction programme indicating a clear sequencing of project activities and Timelines.  Construction programme indicating a clear sequencing of project activities and Timelines. : <b>20 points</b>	20	Construction Programme in any format

**NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 63 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.**

❖ **On the Methodology segments, it is compulsory for a bidder to score 100%.**

The 80/20 scoring will apply.  
80 Price  
20 Specific goals  
**Specific Goals**

<b>The specific goals allocated points in terms of this tender</b>	<b>Number of points allocated (80/20 system)</b>	<b>Verification Documents</b>
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### Specific Goals 2: RDP Goals

#### Promotion of south African owned enterprises:

Companies that are 100% owned by south African citizen. 100% Points allocation = 10 points	Maximum Points 10	CIPC registration Certificate (Companies and Intellectual Property Commission)  OR Detailed CSD report, verification on CSD portal by the Municipality)  OR Certified Copy RSA Identity document of the director(s)
Companies that are 50% owned by South African citizen. 50% Points Allocation = 5 Points		
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = 3 Points		

#### Promotion of business located within :-

KwaZulu Natal Province .....	10	Preferred address on CSD report and certified copy of utility bill on property rates and services for the director. Or Preferred address on CSD report and Valid Lease Agreement. Or Preferred address on CSD report and original letter for the director from Induna / Chief/ ward Councillor.  (verification on CSD portal by the Municipality)
<b>TOTAL MAXIMUM POINTS</b>	<b>20</b>	

90 days Price Validity

Contact Details

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All Technical enquiries shall be directed to:

Attention : Mr Z. Masiza  
Telephone : (039) 259 5290  
Email Address : [masizaz@umzimkhulum.gov.za](mailto:masizaz@umzimkhulum.gov.za)

All SCM compliance enquiries shall be directed to:

Attention : Mr Z. Ngwane  
Telephone : 039 259 5220  
Email Address : [ngwanez@umzimkhulum.gov.za](mailto:ngwanez@umzimkhulum.gov.za)

### Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 pm of 28<sup>th</sup> of March 2024**. Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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C. A. NGOOYIYA  
MUNICIPAL MANAGER