

REQUEST FOR QUOTATION (RFQ)

RFQ NUMBER	REFERENCE	RFQ 33A-02-2026	
PROJECT NAME/ DESCRIPTION OF GOODS, WORK OR SERVICES	DISPOSAL OF OLD IT ASSETS		
VIEWING SESSIONS	DATE	TIME	
	13 – 18 March 2026 (from 10h00 to 15h00)		
RFQ CLOSING DETAILS	Date: 24 March 2026 Time: 11h00 a.m. Email: Quotation6@cbrta.co.za		
RFQ VALIDITY PERIOD	60 Working days (Commencing from the official RFQ closing date)		
ENQUIRIES	Tshwene.Moloto@cbrta.co.za		

PROSPECTIVE BIDDERS MUST REGISTER ON NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE PRIOR TO SUBMITTING BIDS.

1. Introduction to C-BRTA

The Cross-Border Road Transport Agency (C-BRTA) is PFMA Schedule 3A Agency established through the Cross-Border Road Transport Act 4 of 1998 and provides advice, regulation, facilitation and law enforcement in respect of commercial cross border road transportation. The Act gives the C-BRTA mandate to licence commercial cross border road transport operators by issuing permits to operate. The provision of cross-border transport services in South Africa is subject to the provisions of the Cross-Border Road Transport Act. In terms of the Act, any person or organisation wishing to provide cross-border transport services must apply to the Cross-Border Road Transport Agency's Regulatory Committee for a Permit to conduct cross-border business.

The Cross-Border Road Transport Agency's (C-BRTA) thus exists, amongst others, to improve the flow of passengers and freight road transport in the region, introduce regulated competition in cross-border road transport, reduce operational constraints for the cross-border road transport industry, provide oversight and monitoring functions, and to improve the unimpeded transport flow by road of freight and passengers.

2. General rules and instructions

- 1.1. Bidders or their agents shall not make any news releases concerning this RFQ or the awarding of the same or any resulting agreement(s) without the consent of, and then only in co-ordination with, C-BRTA and its Client.
- 1.2. Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform C-BRTA within five (5) days after the publication of the RFQ.
- 1.3. This RFB is subject to Government Procurement: General Contract Conditions – July 2011, Special Contract Conditions and any other contract conditions to be finalised during contracting.

3. Instructions for submitting bids

- 3.1. Bidders should submit their bid responses strictly to Quotes@cbrta.co.za Bid responses received outside this email address will NOT be considered.
- 3.2. Bid responses will NOT be considered if submitted after the closing date and time.

4. RFQ Returnables

4.1. Bidders shall submit response in accordance with the response format below. Failure to do so shall result in the rejection of the bidder's RFQ response.

4.2. Schedule Index:

Schedule 1: Completed and signed SBD 1

Schedule 2: Central Supplier Database (CSD) Registration Report

Schedule 3: Bidder's Tax Compliance System PIN and/or valid Tax Clearance Certificate (TCC)

Schedule 4: Sworn Affidavit and/or valid B-BBBEE Certificate

Schedule 5: Completed and signed SBD 4 – Bidder's Disclosure

Schedule 6: Completed and signed SBD 6.1 – Preference/Specific Goals Points Claim

Schedule 7: Proposed Pricing

SECTION C: SCOPE OF WORK/SERVICES

DISPOSAL OF OLD IT ASSETS

The C-BRTA conducted an asset verification on all IT assets and during the verification process certain assets were identified to be old and are in a state that is not usable.

C-BRTA seeks to appoint a suitable service provider or recycling company to buy old IT assets at a market price value. A Service provider who will bid for old assets with highest price than others.

Collection of Assets

The collection can only be done once the payment has been made into C-BRTA Account. The assets will be collected from the C-BRTA offices in Centurion within one week after bid is awarded.

NB: The IT assets are sold as is.

There will be a viewing session on the 03 to 05 March 2026 from 10h00 to 15h00 at the following address:

CROSS BORDER ROAD TRANSPORT AGENCY

350 WITCH-HAZEL AVENUE, ECO POINT OFFICE PARK, BLOCK A, ECO- PARK,

CENTURION

PRETORIA

MANDATORY DOCUMENT

Bidders are required to submit the following mandatory document:

Destruction Certificate	Comply	Do Not Comply
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NB: Failure to provide the Destruction Certificate will result in disqualification.

A LIST OF IT ASSETS TO BE DISPOSED

#	Manufacturer	Type	Model	Serial Number
1	HP	Printer	HP LaserJet Pro 400	CNFF911930
2	HP	Printer	HP Laser Jet Enterprise M609	CNBVM3C0GS
3	HP	Printer	HP Laser Jet Enterprise M609	CNBVM3C0GZ
4	HP	Printer	HP Laser Jet Enterprise M506	PHB8J858CD
5	HP	Printer	HP Laser Jet Enterprise M506	PHBXJ6SF3M
6	HP	Printer	HP Laser Jet Enterprise M506	PHB8K47BTT
7	HP	Printer	HP Laser Jet Enterprise M506	PHB8J8L7LO
8	Dell	Printer	B1165NFW	CN-0810HK-74993-34H-0058
9	SMART	Projector	Smart UX60	B012DG11I0206
10	Parrot	Projector	Parrot Product	OP0413A
11	HP	Printer	HP Q7548A	CNBXF62180
12	HP	Printer	HP Laser Jet Enterprise M506	PHBXJ6SF27
13	HP	Printer	HP Laser Jet Enterprise M506	PHB8J858K4
14	HP	Printer	HP LaserJet P2015dn	CNBW69X09V
15	HP	Printer	HP Laser Jet Enterprise M506	PHB8J858K8
16	HP	Printer	ScanJet Pro N4000	CNA42A402X
17	HP	Printer	HP Laser Jet Enterprise M506	PHB8J858JY
18	HP	Printer	HP Laserjet P3015	VNCVG3S18R
19	Dell	Screen	Dell Monitor	CN0T5JNN7287214B0 N9M
20	Dell	Screen	Dell Monitor	CN:-07M2V5-64180-24E-05X5
21	HP	ALL-IN-ONE	EliteOne 800 G3	CZC8388GKT
22	HP	ALL-IN-ONE	EliteOne 800 G3	CZC9388GLP
23	HP	ALL-IN-ONE	EliteOne 800 G3	CZC8388GKM
24	APPLE THUNDERBOLT	Screen	Apple Monitor	DMMMM219RG5YL
25	Dell	Desktop	OptiPlex 380	9Q2PN4J
26	Dell	Desktop	OptiPlex 7010	J8L2D5J
27	Dell	Desktop	OptiPlex 380	202PN4J

28	Dell	Desktop	OptiPlex 3010	GBBDJ5J
29	Dell	Desktop	OptiPlex 380	6P2PN4J
30	Dell	Desktop	OptiPlex 380	5L2PN4J
31	Dell	Desktop	OptiPlex 380	6R2PN4J
32	Dell	Desktop	OptiPlex 380	FN2PN4J
33	Dell	Desktop	OptiPlex 7010	C74SJZ1
34	Dell	Desktop	OptiPlex 380	6KDR4P1
35	Dell	Desktop	OptiPlex 380	FQ2PN4J
36	Dell	Desktop	OptiPlex 7010	HNR5F5J
37	Dell	Desktop	OptiPlex 7010	1PR5F5J
38	Dell	Screen	Dell Monitor	CNQYTFX6418038804 7T
39	Dell	Laptop	Latitude E5420	JVD8LY1
40	Dell	Desktop	OptiPlex 7010	G7L2D5J
41	Dell	Desktop	OptiPlex 7010	H8L2D5J
42	HP	Printer	HP LaserJet Printer	VNBVB16H1G
43	HP	Printer	HP LaserJet Printer	VNH5P01050
44	HP	Printer	HP LaserJet Printer	VNH6G42816
45	HP	Printer	HP Laserjet	VNH5P01050
46	Dell	Desktop	OptiPlex 7010	H00L35J
47	Dell	Desktop	OptiPlex 7010	374SJZ1
48	Apple	iPad	Apple iPad	DMPHVJEEDVGJ
49	Apple	iPad	Apple iPad	DLXRN0GMW3
50	Dell	Screen	Dell Monitor	CN-OP2MKC-64180- 319-1UCS
51	Dell	Desktop	OptiPlex 7010	88L2D5J
52	Apple	iPad	Apple iPad	DYTJ2BUPDVGH
53	Panasonic	Screen	Panasonic Plasma Display	YQ8340073
54	Del	Laptop	Latitude 5430	HXDR0T3
55	Dell	Laptop	Latitude 5440	2Y279Y3
56	HP	Laptop	EliteBook 820 G3	5CG7074F9K
57	Dell	Laptop	Latitude 5420	24044J3
58	HP	Laptop	Elitebook 840 rG4	5CG8528B3T
59	HP	Laptop	Elitebook 840 G4	5CG8125C3M
60	HP	Laptop	EliteBook 820 G3	5CG7074FB2
61	HP	Laptop	Elitebook 840 G3	
62	HP	Laptop	Elitebook G4	
63	HP	Laptop	Elitebook 840 G4	5CG7420ZZF
64	HP	Laptop	Elitebook 840 G4	5CG7281070
65	HP	Laptop	Elitebook 840 G4	5CG8125C2M
66	HP	Laptop	Elitebook 840 G4	5CG7420ZZR
67	HP	Laptop	Elitebook 840 G4	5CG73221G9
68	HP	Laptop	Elitebook 840 G4	5CG8080T76
69	HP	Laptop	Elitebook 840 G4	5CG8043YSF
70	HP	Laptop	Elitebook 840 G3	5CG65214XN
71	HP	Laptop	Elitebook 840 G3	5CG65214QH

72	HP	Laptop	Elitebook 840 G3	5CG70105V1
73	HP	Laptop	Elitebook 840 G4	5CG8125C0R
74	HP	Laptop	Elitebook 840 G4	5CG8125C85
75	HP	Laptop	Elitebook 840r G4	5CG9050ZPR
76	HP	Laptop	Elitebook 840 G4	5CG7322197
77	HP	Laptop	Elitebook 840 G4	5CG8043YRQ
78	HP	Laptop	Elitebook 840 G3	5CG7210NZC
79	HP	Laptop	Elitebook 840 G3	5CG7010UUM
80	HP	Laptop	Elitebook 840 G4	5CG7420ZZ5
81	HP	Laptop	Elitebook 840r G4	5CG9050ZPY
82	HP	Laptop	Elitebook 840 G4	5CG8043YPD
83	HP	Laptop	Elitebook 840r G4	5CG8528B5P
84	HP	Laptop	Elitebook 840 G4	5CG74210KG
85	HP	Laptop	Elitebook 840 G6	5CG9527Q8S
86	HP	Laptop	Elitebook 850 G5	5CG852226C
87	HP	Laptop	Elitebook 850 G6	5CG0270GX4
88	HP	Laptop	Elitebook 850 G3	5CG65201VL
89	Dell	Laptop	Latitude	
90	HP	Laptop	Probook 450 G2	CND54226JN
91	HP	Desktop	HP 280 G2	CZC7048QZ8
92	HP	Desktop	HP 280 G2	CZC7048QYC
93	HP	Laptop	Elitebook 840 G4	5CG8033MBT
95	Dell	Laptop	Latitude	DRGMLQ1
96	HP	Screen	HP Monitor	3CQ8510CQH
97	Emachines	Screen	Emachines Monitor	91006541242
98	Dell	Screen	Dell Monitor	CN-07M2V5-64180-24E-OCPS
99	HP	Screen	HP Monitor	3CQ642244RD
100	HP	Screen	HP Monitor	3CQ7422ZFB
	Dell	Screen	Dell Monitor	CN-0M876N-64180-9CP-1C5C
101	Dell	Screen	Dell Monitor	CN-0M876N-64180-9CP-1DJC
102	Dell	Screen	Dell Monitor	CN-0M876N-64180-9CP-1DHC
103	Dell	Screen	Dell Monitor	CN-0M876N-64180-9CP-1BFC
104	Dell	Screen	Dell Monitor	CN-07M2V5-64180-1CP-06JM
105	Dell	Screen	Dell Monitor	CN-0YTFFXY-64180-41E16CT
106	HP	Screen	HP Monitor	3CQ64224RG
107	HP	Screen	HP Monitor	CNK801134B
108	HP	Screen	HP Monitor	8CG9374CRJ
109	HP	Screen	HP Monitor	3CQ742225L
110	HP	Screen	HP Monitor	3CQ84224RB
111	HP	Screen	HP Monitor	3CQ7422256
112	HP	printer	HP LaserJet Enterprise M609	CNBVM3C0H3

113	HP	printer	HP LaserJet Enterprise M609	CNBVM1H0DW
114	HP	printer	HP LaserJet 500	CN27B1103X
115	Dell	Screen	Dell Monitor	CN-02NOON-64180-156-0LQM
116	Dell	Screen	Dell Monitor	CN-0M876N-64180-9CP-13UC
117	Dell	Screen	Dell Monitor	CN-02NOON-64180-156-089S
118	Dell	Screen	Dell Monitor	CN-0M876N-64180-9CP-14C4C
119	Dell	Screen	Dell Monitor	CN-0M876N-64180-9CP-1CQC
120	HP	Docking Station	HP 2013 Ultra Slim	5CG749XG1Q
121	HP	Docking Station	HP 2013 Ultra Slim	5CG749XFYY
122	HP	Docking Station	HP 2013 Ultra Slim	5CG747ZFY8
123	HP	Docking Station	HP 2013 Ultra Slim	5CG842XH7Y
124	HP	Docking Station	HP 2013 Ultra Slim	5CG842XH7B
125	HP	Docking Station	HP 2013 Ultra Slim	5CG842XH7D
126	HP	Docking Station	HP 2013 Ultra Slim	5CG747ZG68
127	HP	Docking Station	HP 2013 Ultra Slim	5CG747ZG0G
128	HP	Docking Station	HP 2013 Ultra Slim	5CG842Z7GP
129	HP	Docking Station	HP 2013 Ultra Slim	5CG827W9KQ
130	HP	Docking Station	HP 2013 Ultra Slim	5CG747ZG3G
131	HP	Docking Station	HP 2013 Ultra Slim	5CG738ZTTG
132	HP	Docking Station	HP 2013 Ultra Slim	5CG738ZV2X
133	HP	Docking Station	HP 2013 Ultra Slim	5CG842Z79S
134	HP	Docking Station	HP 2013 Ultra Slim	5CG747ZG4Q
135	HP	Docking Station	HP 2013 Ultra Slim	5CG749XG1B
136	HP	Docking Station	HP 2013 Ultra Slim	5CG747ZG48
137	HP	Docking Station	HP 2013 Ultra Slim	5CG747ZG4N
138	HP	Docking Station	HP 2013 Ultra Slim	5CG842XH7Y
139	Mecer	Monitor	Mecer "65"	MKTC65S73U7100111
140	Mecer	Monitor	Mecer "65"	MKTC65S73U7100103
141	HP	Laptop	Elitebook 840r G4	5CG9193F3J

PART A
INVITATION TO BID

SBD 1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE CROSS-BORDER ROAD TRANSPORT AGENCY (C-BRTA)					
BID NUMBER:	RFQ 33A-02-2026	CLOSING DATE:	24 March 2026	CLOSING TIME:	11:00
DESCRIPTION	Disposal of old IT assets				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
C-BRTA Reception					
350 Witch-Hazel Avenue, Eco Point Office Park					
Block A, Eco Park					
Centurion, Pretoria					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Benjamin Shabangu		CONTACT PERSON	Tshwene Moloto	
TELEPHONE NUMBER	N/A		TELEPHONE NUMBER	N/A	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Quotation6@cbrta.co.za		E-MAIL ADDRESS	Tshwene.Moloto@cbrta.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					

SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
<i>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]			<i>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO
- DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES NO
- DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO
- DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO
- IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B

TERMS AND CONDITIONS FOR BIDDING

2. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
3. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

SECTION D: STANDARD BIDDING DOCUMENTS

BIDDER'S DISCLOSURE

SBD4

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise,

employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
YES/NO

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the

intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The applicable preference point system for this tender is the 80/20 preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
- (a) Price; and
 - (b) Specific Goals.
- 1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Points for specific goals for this tender will be allocated on the basis B-BBEE Status

Level as shown in Table 1 below.

- 1.6 In order to claim points for specific goals, bidders must submit B-BBEE Certificate and/or sworn affidavit, as the case may be.
- 1.7 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.8 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) & \text{or} & P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)
 \end{array}$$

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system. Thus, tenderers are required to indicate number of points in line with their B-BBEE Status Level and Ownership

No	The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Means of verification	Number of points claimed (80/20 system) (To be completed by the tenderer)
A	BBBEE Level 1 - 4	10	BBBEE or Sworn affidavit submitted with the bid	
B	Women owned Enterprises	5	Central Supplier Database	
C	Enterprises owned by Disable people	5	Medical report	
D	Total point claimed	D= A + B + C		

5. SUBMISSIONS BY CONSORTIUMS AND JOINT VENTURES

5.1 If a submission is made by a consortium or Joint Venture, the points claimed for ownership must be detailed separately on an attachment showing the following:

- The percentage (%) of the contract allocated to each JV member or consortium member. This should also be included in an agreement to be made available on request by C-BRTA
- The percentage ownership by race category of each JV member or consortium member in each of the specific goals relevant to this bid.
- The total points claimed will be the sum of the percentage contract allocation for each partner multiplied by the percentage weighting for the race category, multiplied by the percentage ownership in the relevant specific goal.

6. DECLARATION WITH REGARD TO COMPANY/FIRM

6.1. Name of company/firm.....

6.2. Company registration number:

6.3. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [TICK APPLICABLE BOX]

6.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

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