



**PART C: TENDER EVALUATION PROCESS - SAT 300/25 DIGITAL PLATFORMS, MAINTENANCE, OPTIMIZATION, AND SUPPORT FOR 36 MONTHS**

Summary of the Evaluation Phases (table below):

**Table 1: Evaluation Summary**

Phase 1 Pre-qualification Criteria	Phase 2 Functional Technical Evaluation Presentation and Demo	Phase 3 Evaluation of Price and Specific Goals.
Bidders' responses will be evaluated based on compliance with the listed administrative and mandatory requirements where applicable.	<p>Technical, functional evaluation consists of two (2) phases with a total of 100%:</p> <ul style="list-style-type: none"> <li>In Phase 2A—Desktop technical, functional evaluation, a bidder must meet a minimum 75% threshold to proceed to the next phase.</li> <li>Phase 2B— Demo Presentation. To proceed to the next phase of pricing and specific goals, a bidder must meet a minimum threshold of 65%.</li> </ul> <p>NB: Failure to meet the above minimum threshold from each phase will result in disqualification.</p>	<p>The tender will be evaluated on either the 80/20 or 90/10 preference point system.</p> <p>Once a tender is received, the lowest acceptable tender will be used to determine the preference point system to be used for the evaluation. Where the lowest acceptable tender is below R50 million, the 80/20 preference point applies, and the lowest acceptable tender is above R50 million, the 90/10 preference point.</p>

**Table 2: Phase 1: Administrative Requirements**

**Phase 1: Administrative and Mandatory bid evaluation**

All documents must be completed, and each page must be initialized and signed by the duly authorized representative of the prospective service provider (s). During this phase, service providers' responses will be evaluated based on compliance with the listed administrative and mandatory bid evaluation.

Documents that must be submitted	YES/NO	
Invitation SBD 1		Complete and sign where applicable.
Registration on the Central Supplier Database (CSD).		<ul style="list-style-type: none"> <li>All bidders, including proposed partner/subcontractor agencies, must be registered as a service provider on the National Treasury's Central Supplier Database (CSD).</li> <li>If the bidder is not registered, register with your company before submitting your proposal. Visit <a href="https://secure.csd.gov.za/">https://secure.csd.gov.za/</a> to obtain your vendor number. Submit proof of registration. (Applicable to South African Companies only)</li> <li>Proof of registration can be in any form that SAT can verify that the bidder is registered on the CSD, e.g., MAAA number, CSD report, etc.</li> </ul>

Documents that must be submitted	YES/NO	
		<ul style="list-style-type: none"> <li>• Tax compliance is only considered when awarding the tender (the bidder), not during various evaluation phases.</li> <li>• During the award phase, if a bidder is found to be non-compliant as per the CSD or SARS confirmation, the bidder must provide proof of compliance or written proof by SARS of their tax compliance status within seven working days, of which failure will result in the tender not being awarded to the bidder.</li> <li>• SAT reserves the right to consider the next bidder within the process.</li> </ul>
Declaration of Interest - SBD 4		<ul style="list-style-type: none"> <li>• Complete and sign where applicable.</li> </ul>
Preference points claim form in terms of the Preferential Procurement Regulations 2022 - SBD 6.1		<ul style="list-style-type: none"> <li>• If the bidder is found to have missed signing off or duly completed the SBD, SAT may require, within two working days, a sign-off or duly completed of the SBD, and failure will result in the bid being disqualified.</li> </ul>

**Table 3: Phase 2 Desktop Technical Functional Evaluation**

Phase 2A- Desktop Technical Evaluation Criteria Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
<b>Evaluation Criteria</b>		
<p><b>Company and team experience in delivering services as per the scope of work of this RFP.</b></p> <p>Established set-up for follow-the-sun and 24/7 support locally, globally and per business unit.</p> <p>Digital platforms development done and currently being maintained and supported; Experience in delivering on the scope of work and sustainability of the company to continue delivering the work for the duration of the contract.</p> <ul style="list-style-type: none"> <li>• UMBRACO, Expression Engine, Model, Laravel PHP and Silver Stripe content management systems, Azure Platform; Database: MySQL and MSSQL, Linux Built in SQL for example, MySQL, PostgreSQL maria db and SQL lite</li> <li>• Back-end database management; System integration; Maintenance and quality assurance, including creating maintaining corresponding APIs and 3rd party plug-ins; and</li> <li>• Full stack development capability and in multiple languages including PHP (lamp, Angular), .net, Linux and Java.</li> <li>• C#, HTML,C++, Java script, SQL</li> </ul> <p>Proposed team structure roles and responsibilities to service SAT Tourism as per the scope of work, includes the following:</p> <ul style="list-style-type: none"> <li>• Attach CVs and/or Resume, Accolades and Certifications of all member's part of the serving teams to SA Tourism, provide the most recent CV.</li> </ul> <p><b>Senior Developers x 5</b>  <b>Score of 1 = 6 - 7 years experience</b>  <b>Score of 2 = 8 - 9 years experience</b>  <b>Score of 3 = 10 + years experience</b></p> <p><b>None Scoring Zero (0):</b></p> <ul style="list-style-type: none"> <li>• No CV's or qualifications submitted will constitute a score of zero.</li> </ul> <p><b>N.B:</b></p> <ul style="list-style-type: none"> <li>• Also show the team structure and skill matrix.</li> <li>• Resources will be required on a project basis.</li> <li>• Number of years' experience of the senior developers must be clearly aligned with their respective roles.</li> </ul>	20	

<b>Business Analyst x 1</b>  <b>Score of 1</b> = 3 - 5 years experience <b>Score of 2</b> = 6 - 8 years experience <b>Score of 3</b> = 9 + years experience  <b>N.B:</b> No CV's or qualifications submitted will constitute a score of zero.	10	
<b>UX Designer x 1</b>  <b>Score of 1</b> = 1 - 2 years experience <b>Score of 2</b> = 3 - 4 years experience <b>Score of 3</b> = 5 + years experience  <b>N.B:</b> No CV's or qualifications submitted will constitute a score of zero.	10	
<b>Solution architecture x 1</b>  <b>Score of 1</b> = 3 - 5 years experience <b>Score of 2</b> = 6 - 8 years experience <b>Score of 3</b> = 9 + years experience  <b>N.B:</b> No CV's or qualifications submitted will constitute a score of zero	5	
<b>Account/ Project manager x1</b>  <b>Score of 1</b> = 3 - 5 years experience = 1 Point <b>Score of 2</b> = 6 - 8 years experience = 2 Points <b>Score of 3</b> = 9 + years experience = 3 Points  <b>N.B:</b> No CV's or qualifications submitted will constitute a score of zero.	5	
<b>Plan &amp; Support Service Approach - Execution Plan</b>  Bidders need to submit a <b>comprehensive execution plan</b> . This plan should clearly detail their approach to delivering the entire scope of work and services, from the very beginning of the project right through to completion.  The plan must specifically cover the following key areas: <ul style="list-style-type: none"> <li>• <b>Detailed Project Plan:</b> This should outline all phases, tasks, and resources required.</li> <li>• <b>Timeframes:</b> Provide clear and realistic timelines for each stage of the project.</li> <li>• <b>Methodology Alignment:</b> Explain the methodology they'll use and how it aligns with the project's goals and requirements</li> </ul>	50	

<p><b>Scoring</b></p> <p><b>Score of 3</b> = Satisfies all the requirements of the methodology and approach in executing the required scope of work. This includes:</p> <ul style="list-style-type: none"> <li>• A project plan with clear timeframes,</li> <li>• Skills and resources utilized in each area,</li> <li>• The nature of compliance checks conducted,</li> <li>• Highlight how you will ensure system availability with minimum downtime during the change requests.</li> </ul> <p><b>Score of 2</b>= Satisfies most of the requirements of the methodology and approach in executing the required scope of work. This includes:</p> <p>A project plan with clear timeframes,</p> <ul style="list-style-type: none"> <li>• Skills and resources utilized in each area,</li> <li>• Highlight how you will ensure system availability with minimum downtime during the change requests.</li> </ul> <p><b>Score of 1</b> = Satisfies minimum requirements of the methodology and approach in executing the required scope of work. This includes:</p> <p>A project plan with clear timeframes, or</p> <ul style="list-style-type: none"> <li>• Highlight how you will ensure system availability with minimum downtime while system change requests.</li> </ul> <p><b>None Scoring Zero (0):</b></p> <ul style="list-style-type: none"> <li>• Not meeting any of the above</li> </ul>		
<b>TOTAL FOR PHASE 2A</b>	100	

A bidder must meet a minimum threshold of **75%** from desktop technical functional evaluation to be considered for the next phase of evaluation, Phase 2B.

Phase 2B: Evaluation criteria inclusive of presentation and Live Demo Deliverables / Performance Indicators	Weight Allocated	Reference pages in the bidder's proposal.
<b>Evaluation criteria</b>		
<b>PHASE 2B: Evaluation criteria inclusive of presentation and Live Demo</b>	100	
<p><b>Systems Migration &amp; Consolidation Plan:</b></p> <p>Bidders must provide a detailed description of how they intend to discontinue legacy systems, migrate to the existing ones, and deliver a consolidated digital platform operating systems framework. The major project tasks and timelines should be mapped to phases and the project management methodology.</p> <p>Bidder to provide a minimum of two (2) case studies showcasing how they handled similar projects. Case studies must include:</p> <ul style="list-style-type: none"> <li>• At least one (1) case study showcasing experience in the tourism industry.</li> <li>• Case studies must indicate the name of the client.</li> <li>• Name of project.</li> </ul> <p>Case studies must indicate the following elements, and case studies must be valid from the last five (5) years.</p>	100	

<ul style="list-style-type: none"> <li>• Migration</li> <li>• Consolidation</li> <li>• Closing out report</li> <li>• Approach methodology and why it was selected</li> <li>• Improvement process</li> </ul> <p><b>Scoring:</b></p> <p><b>Score of 3</b></p> <ul style="list-style-type: none"> <li>• Three (3) or more case studies provided</li> <li>• All five (5) of the above elements have been met</li> </ul> <p><b>Score of 2</b></p> <ul style="list-style-type: none"> <li>• Two (2) or more case studies provided</li> <li>• At least four (4) of the above elements have been met</li> </ul> <p><b>Score of 1</b></p> <ul style="list-style-type: none"> <li>• One (1) case study provided</li> <li>• At least three (3) or of the above elements have been met</li> </ul> <p><b>None Scoring Zero (0):</b></p> <ul style="list-style-type: none"> <li>• No case study provided.</li> <li>• Less than three elements have been met.</li> </ul>		
<b>TOTAL FOR PHASE 2B</b>	100	

A bidder must meet a minimum threshold of **65%** on Phase 2B in order to be considered for the next phase of evaluation Phase 3, which is an evaluation on price and specific goals. Failure to meet the minimum points of **65%** threshold will result in disqualification in this phase.

- Bids proposals will be evaluated strictly according to the bid evaluation criteria stipulated in this section.
- As part of their bid documents, bidders must submit supporting documentation for all functional requirements as indicated in the Terms of Reference. The panel responsible for scoring the respective bids will evaluate and score all bids based on information presented in the bid proposals in line with the RFP.
- The score for functionality will be calculated in terms of the table below, where each Bid Evaluation Committee (BEC) member will rate each criterion on the bid evaluation score sheet using the following value scale/matrix:

**Phase 3: Price and Preference (specific goals) Evaluation (80/90+20/10) = 100 points**

Only Bidders who meet the minimum of 65% threshold of functionality in Phase 2B will be evaluated in Phase 3 for price and preference (Specific goals).

The total points for price evaluation (out of 80/90) and the total points for specific goals evaluation (out of 20/10) will be consolidated. The bidder who scores the highest points for comparative pricing and specific goals after the consolidation of points will normally be considered as the preferred bidder with whom South African Tourism will enter into further negotiations for the respective marketing discipline that was tendered.

**Table 6: Price and Preference (specific goals)**

**1. LIST OF RETURNABLES****BIDDERS SHOULD PLEASE ADHERE TO THE FOLLOWING INSTRUCTIONS**

- a) TICK APPLICABLE BOX
- b) ENSURE THAT THE FOLLOWING DOCUMENTS ARE COMPLETED, SUBMITTED AND SIGNED WHERE APPLICABLE

ANNEXURES	DOCUMENT DESCRIPTION	YES	NO
<b>PART A &amp; B</b>	IS BID INVITATION FORM , TERMS, AND CONDITIONS FOR BIDDING COMPLETED, SIGNED, AND SUBMITTED?		
<b>SUPPLIER IS REQUIRED TO USE THE PRESCRIBED SEQUENCE IN ATTACHING THE ANNEXURES THAT COMPLETE THE BID OR RFQ DOCUMENT</b>			
<b>ANNEXURE A</b>	IS THE STANDARD BID DOCUMENT (SBD4) FORM BIDDER'S DISCLOSURE COMPLETED, SIGNED AND SUBMITTED?		
<b>ANNEXURE B</b>	IS BIDDER'S SWORN AFFIDAVIT - <b>EXEMPTED MICRO ENTERPRISE (EME)</b> - OR <b>QUALIFYING SMALL ENTERPRISE (QSE)</b> - STILL VALID (FOR A <i>PERIOD OF 12 MONTHS</i> ) FROM THE DATE SIGNED BY COMMISSIONER SUBMITTED TO CLAIM POINTS FOR SMME'S?		
<b>ANNEXURE C</b>	IS THE BIDDER'S QUOTED PRICE OR FINANCIAL OFFER SUBMITTED AND ALIGNED WITH THE SCOPE OF WORK? OR STATED IN THE BELOW TABLE OF DESCRIPTION OF SERVICE/GOODS?		
<b>ANNEXURE D</b>	IS PROOF OF OWNERSHIP BY BLACK WOMAN ATTACHED IN THE FORM OF <b>(A)</b> COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, <b>(B)</b> COPY OF THE ID-DOCUMENT(S) OF THE BLACK WOMAN(E)		
<b>ANNEXURE E</b>	IS PROOF OF OWNERSHIP BY BLACK PERSON (S) IN THE FORM OF, <b>(A)</b> COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE BLACK OWNERSHIP IS LISTED, AND <b>(B)</b> COPY OF IDENTITY DOCUMENTS.		
<b>ANNEXURE F</b>	IS PROOF OF OWNERSHIP BY BLACK YOUTH ATTACHED IN THE FORM OF <b>(A)</b> ) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED, <b>(B)</b> COPY OF THE ID-DOCUMENT(S) OF THE BLACK YOUTH.		
<b>ANNEXURE G</b>	IS THE LATEST REPORT FROM CENTRAL SUPPLIER DATABASE (CSD) SUBMITTED? THE REPORT WILL BE USED AMONGST OTHERS TO VERIFY TAX COMPLIANT AND BANKING DETAILS. TO FURTHER CONFIRM IF THE SHAREHOLDERS/DIRECTORS OF THE COMPANY ARE BLACK WOMEN, BLACK YOUTH OR BLACK-OWNED. INFORMATION AND DETAILS ON BLACK WOMEN, BLACK YOUTH AND BLACK OWNERSHIP SHOULD BE SIMILAR TO THE INFORMATION SUBMITTED ON ANNEXURES C, D,E AND F ABOVE.		

**2. APPLICATION OF PREFERENCE POINT SYSTEM****4.1 DEFINITIONS**

HISTORICALLY DISADVANTAGED INDIVIDUALS (HDI) IS DEFINED AS A SOUTH AFRICAN CITIZEN -

- a) WHO, DUE TO THE APARTHEID POLICY THAT WAS IN PLACE, HAD NO VOTING RIGHTS IN THE NATIONAL ELECTIONS PRIOR TO THE INTRODUCTION OF THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1983 (ACT NO. 100 OF 1983) OR THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1993 (ACT NO. 200 OF 1993) (*"THE INTERIM CONSTITUTION"*) AND OR

b) WHO IS A WOMAN AND/OR

c) YOUTH

4.2 WITH THE UNDERSTANDING THAT ANY PERSON WHO RECEIVED SOUTH AFRICAN CITIZENSHIP ON OR BEFORE THE INTRODUCTION OF THE INTERIM CONSTITUTION, WILL NOT BE DEEMED TO BE HDI.

4.3 ANY REFERENCE TO WORDS "BID" OR "BIDDER" HEREIN AND/OR IN ANY OTHER DOCUMENTATION SHALL BE CONSTRUED TO HAVE THE SAME MEANING AS THE WORDS "TENDER" OR "TENDERER".

4.4 "A WOMAN" REFERS TO A FEMALE PERSON WHO IS A SOUTH AFRICAN CITIZEN

4.5 "HDI EQUITY OWNERSHIP" REFERS TO THE PERCENTAGE OF A PARTNERSHIP OR BUSINESS THAT IS OWNED BY INDIVIDUALS, OR IN THE CASE OF A COMPANY, THE PERCENTAGE OF SHARES WHICH IS OWNED BY INDIVIDUALS WHO ARE ACTIVELY INVOLVED IN THE MANAGEMENT DECISIONS AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE COMPANY OR BUSINESS AND WHO EXERCISES CONTROL IN THE BUSINESS IN RELATION TO THEIR OWNERSHIP AT THE CLOSE OF TENDER. WHERE INDIVIDUALS ARE NOT ACTIVELY INVOLVED IN THE MANAGEMENT AND DAY TO DAY OPERATIONAL ACTIVITIES OF THE BUSINESS AND WHO DOES NOT EXERCISE CONTROL IN RELATION TO THE PERCENTAGE OF THEIR OWNERSHIP, EQUITY OWNERSHIP POINTS CANNOT BE AWARDED.

4.6 "BLACK PEOPLE" IS A GENERIC TERM WHICH MEANS AFRICANS, COLOURED AND INDIANS WHO ARE CITIZENS OF THE RSA BY BIRTH OR DESCENT OR BY NATURALISATION BEFORE 27 APRIL 1994 OR AFTER.

4.7 "SMALL ENTERPRISE" MEANS A SEPARATE AND DISTINCT BUSINESS ENTITY, TOGETHER WITH ITS BRANCHES OR SUBSIDIARIES, IF ANY, INCLUDING COOPERATIVE ENTERPRISES, MANAGED BY ONE OWNER OR MORE PREDOMINANTLY CARRIED ON IN ANY SECTOR OR SUBSECTOR OF THE ECONOMY.

4.8 "YOUTH" IS A GENERIC TERM WHICH MEANS PERSONS BETWEEN 14 TO 35 YEARS OF AGE. (THE MAXIMUM AGE OF PERSON/DIRECTOR/SHAREHOLDER ETC MUST BE BELOW OR 35 YEARS ON OR BEFORE THE CLOSING DATE AND TIME OF THE RFQ)

4.9 "EXEMPTED MICRO ENTERPRISE (EME)" IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF R 10 MILLION OR LESS.

4.10 "QUALIFYING SMALL ENTERPRISE (QSE)" IN TERMS OF THE GENERIC CODES OF GOOD PRACTICE, IT REFERS TO AN ENTERPRISE WITH AN ANNUAL TOTAL REVENUE OF BETWEEN R 10 MILLION AND R 50 MILLION

4.11 "SPECIFIC GOALS" REFERS TO CONTRACTING WITH PERSONS, OR CATEGORIES OF PERSONS, HISTORICALLY DISADVANTAGED BY UNFAIR DISCRIMINATION ON THE BASIS OF RACE, GENDER OR DISABILITY AND IMPLEMENTING PROGRAMME AS PUBLISHED IN THE GOVERNMENT GAZETTE NO. 16085 DATED 23 NOVEMBER 1994.

#### 4.12 80 / 20 PREFERENCE POINT SYSTEM

TENDERERS WILL BE AWARDED POINTS AS FOLLOWS:

The points must be allocated and awarded as follows:

i.	Total Tendered Price	:	80 points	}	Specific Goals (Maximum points)
ii.	Black Women Ownership	:	04 points		
iii.	Black Ownership	:	10 points		
iv.	Black Youth	:	02 points		
v.	Small, Medium and Micro Enterprises (SMME's)	:	04 points		
<b>Total</b>		:	<b>100 points</b>		

4.13 THE POINTS SCORED FOR SPECIFIC GOALS WILL BE ADDED TO THE POINTS SCORED FOR PRICE AND THE TOTAL MUST BE ROUNDED OFF TO THE NEAREST 2 DECIMAL PLACES

#### 4.14 TENDER PRICE

THE FOLLOWING FORMULA WILL BE USED TO CALCULATE THE POINTS OUT OF 80 FOR PRICE IN RESPECT OF TENDER WITH A RAND VALUE NOT EXCEEDING R 50 MILLION (INCLUSIVE OF ALL APPLICABLE TAXES). THE LOWEST ACCEPTABLE TENDER MUST SCORE 80 POINTS FOR PRICE, AND OTHER TENDERS WHICH ARE HIGH IN PRICE MUST SCORE FEWER POINTS, ON PRO RATA BASIS.

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

WHERE -



PS = POINTS SCORED (AWARDED) FOR PRICE OF TENDER UNDER CONSIDERATION  
 PT = PRICE OF TENDER UNDER CONSIDERATION; AND  
 PMIN = PRICE OF THE LOWEST ACCEPTABLE TENDER

#### 4.15 SPECIFIC GOALS

##### 4.15.1 % OWNED BY PEOPLE WHO ARE BLACK WOMEN (WO)

A MAXIMUM OF FOUR (04) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK WOMAN. EQUITY OWNERSHIP FOR BLACK WOMEN WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBER/S WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY MANAGEMENT OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK WOMEN -----%

THUS, POINTS AWARDED:  $4 \times \frac{\% WO}{100} = 14 \times \frac{\% WO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
- b) COPY OF THE ID-DOCUMENT (S) OF THE BLACK WOMAN(E)
- c) LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK WOMAN IS LISTED

##### 4.15.2 % OWNED BY BLACK PEOPLE (BO)

A MAXIMUM OF TEN (10) POINTS WILL BE AWARDED TO A TENDERER WHO IS A BLACK AND DID NOT HAVE VOTING RIGHTS ACCORDING TO THE DEFINITION OF AN HDI. EQUITY OWNERSHIP FOR BLACKS WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK PERSON(S) WHO DID NOT HAVE VOTING RIGHTS.....%

THUS, POINTS AWARDED:  $10 \times \frac{\% BO}{100} = 4 \times \frac{\% BO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) COPY OF ID DOCUMENT.
- b) COPY OF THE FOUNDING DOCUMENTATION ON THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;
- c) LATEST CSD REPORT WITH BLACKS AS SHAREHOLDERS/DIRECTORS OF THE COMPANY

##### 4.15.3 SMALL, MEDIUM AND MICRO ENTERPRISES (SMME'S)

A MAXIMUM OF FOUR (4) POINTS WILL BE AWARDED TO A TENDERER WHO IS CLASSIFIED AS SMME

IS THE COMPANY CLASSIFIED AS EME OR QSE?

YES = 4 POINTS

NO = 0 POINT

PROOF OF DOCUMENTATION MUST BE ATTACHED IN THE FORM OF:

- a) SWORN AFFIDAVIT THAT IS VALID FOR A PERIOD OF 12 MONTHS FROM THE DATE SIGNED BY THE COMMISSIONER.

#### 4.15.4 % OWNED BY BLACK YOUTH

A MAXIMUM OF TWO (2) POINTS WILL BE AWARDED TO A TENDERER WHO IS BLACK YOUTH. EQUITY OWNERSHIP FOR BLACK YOUTH WILL BE DETERMINED BY THE % OF THE ENTERPRISE OWNED BY SUCH A PERSON OR BY THE % OF SHARES OWNED BY MEMBERS WHO ARE ACTIVELY INVOLVED IN THE DAY TO DAY ACTIVITIES OF THE COMPANY OR ENTERPRISE.

% OF ENTERPRISE OWNED BY BLACK YOUTH.....%

THUS, POINTS AWARDED :  $2 \times \frac{\% DO}{100} =$

PROOF OF OWNERSHIP MUST BE ATTACHED IN THE FORM OF:

- a) A COPY OF THE FOUNDING DOCUMENTATION OF THE COMPANY WITH WHICH THE OWNERSHIP IS LISTED I.E. CIPC ETC;  
 b) A COPY OF ID DOCUMENT;  
 c) LATEST CENTRAL SUPPLIER DATABASE (CSD) REPORT OF WHICH OWNERSHIP OF THE BLACK YOUTH IS LISTED.

**TABLE B: OWNERSHIP**

NAME AND SURNAME /ENTITY NAME	GENDER (MALE OR FEMALE)	AGE i.e., 32	CITIZENSHIP (RSA, OR SPECIFY OTHER)	ETHNIC GROUP (BLACK, WHITE, ETC.)	NUMBER OF SHARES PER SHAREHOLDER	PERCENTAGE OF OWNERSHIP (%) PER SHAREHOLDER
<b>Total</b>						

(To be completed by bidder)

**TABLE- C: SPECIFIC GOALS**

OWNERSHIP	TOTAL PERCENTAGE OF OWNERSHIP	SPECIFIC GOALS POINTS CLAIMED
Black Woman ownership		
Black Ownership		
Black Youth Ownership		
Total		

4.16 THE SAT CAN ONLY AWARD POINTS PROVIDED SUFFICIENT INFORMATION AND REQUIRED DOCUMENTS ARE CORRECTLY COMPLETED AND RETURNED WITH THE PROPOSALS IN LINE WITH LIST OF RETURNABLE DOCUMENTS ON PARAGRAPH THREE (3) ABOVE. POINTS OBTAINED FOR PRICE SHOULD BE ADDED TO POINTS OBTAINED FOR SPECIFIC GOALS.

4.17 TENDER MUST BE AWARDED TO THE TENDERER SCORING THE HIGHEST POINTS. HOWEVER, A CONTRACT MAY BE AWARDED TO A TENDERER THAT DID NOT SCORE THE HIGHEST POINTS ONLY IN ACCORDANCE WITH SECTION 2 (1)(F) OF THE PPPFA 05 OF 2000.

### 3. CRITERIA FOR BREAKING DEADLOCK IN SCORING

- a) IF TWO OR MORE OF THE TENDERERS HAVE SCORED EQUAL TOTAL NUMBER OF POINTS, THE CONTRACT WILL BE AWARDED TO THE TENDERER THAT SCORED THE HIGHEST POINTS FOR SPECIFIC GOALS;
- b) IF TWO OR MORE TENDERES SCORE EQUAL TOTAL NUMBER OF POINTS IN ALL RESPECTS, THE AWARD WILL BE DECIDED BY THE DRAWING OF LOTS

### 4. DELIVERIES

- a. ALL DELIVERIES MAY BE ACCOMPANIED BY A DELIVERY NOTE OR AN INVOICE OF AN OFFICIAL PURCHASE ORDER NUMBER AGAINST WHICH THE DELIVERY HAS BEEN AFFECTED
- b. DELIVERIES NOT COMPLYING WITH THE PURCHASE ORDER FORM MAY BE RETURNED TO THE SUPPLIER(S) AT THE SUPPLIER'S EXPENSE. THE SAT WILL NOT BE LIABLE FOR PAYMENT OF INCORRECTLY DELIVERED GOODS OR SERVICE



- c. BIDDERS SHOULD INDICATE THE PLANNED DELIVERY PERIOD (IN DAYS) FROM THE DATE AN ORDER IS ISSUED

### 5. POPIA DISCLAIMER

#### 7.1 COMPLIANCE WITH PERSONAL INFORMATION ACT, 4 OF 2013

PERSONAL INFORMATION SHARED WITH THE SAT SHALL BE TREATED WITH CONFIDENTIALITY AND IN COMPLIANCE WITH THE PROTECTION OF PERSONAL INFORMATION ACT, 4 OF 2013 (POPIA) AND OTHER APPLICABLE LAWS. FOR PURPOSES OF THIS DISCLAIMER, "PERSONAL INFORMATION" SHALL BE DEFINED AS DETAILED IN THE PROMOTION OF ACCESS TO INFORMATION ACT, ACT 2 OF 2000 (PAIA) AND POPIA, AND "PROCESSING" AND "FURTHER PROCESSING" SHALL BE READ, INTERPRETED AND UNDERSTOOD AS DETAILED AND DEFINED IN POPIA.

#### 7.2 CONSENT TO PROCESSING AND FURTHER PROCESSING OF PERSONAL INFORMATION

THE SATMAY PROCESS AND FURTHER PROCESS RECEIVED PERSONAL INFORMATION, INTERNALLY OR EXTERNALLY, IN THE EXECUTION OF ITS MANDATE AND/OR AS REQUIRED BY LAW. THE SATMAY SHARE PERSONAL INFORMATION WITH ITS SERVICE PROVIDERS, AGENTS, CONTRACTORS, LEGAL AND OTHER PROFESSIONAL ADVISORS AUTHORISED TO PROCESS

THIS INFORMATION. THE SATMAY THUS PLACE RECEIVED PERSONAL INFORMATION IN THE PUBLIC DOMAIN DUE TO THE NATURE AND REQUIREMENTS OF ITS WORK.

**7.3 FURTHER PROCESSING OF PERSONAL INFORMATION**

YOU FURTHER GRANT THE SATEXPRESS AND/OR IMPLIED PERMISSION TO FURTHER PROCESS RECEIVED PERSONAL INFORMATION AND PLACE IT IN THE PUBLIC DOMAIN, IN THE EXECUTION OF ITS MANDATE AND STATUTORY OBLIGATIONS.

**7.4 DUTY OF CARE**

THE SAT VALUES YOUR PRIVACY AND SHALL TAKE ALL REASONABLE MEASURES TO PROTECT RECEIVED PERSONAL INFORMATION.

**7.5 EXEMPTION FROM LIABILITY**

THE SAT (INCLUDING ITS OFFICIALS AND/OR EMPLOYEES) ACCEPTS NO LIABILITY WHATSOEVER, FOR ANY LOSS, DAMAGE (WHETHER DIRECT, INDIRECT, SPECIAL, OR CONSEQUENTIAL), AND/OR EXPENSES OF ANY NATURE WHATSOEVER WHICH MAY ARISE AS A RESULT OF, OR WHICH MAY BE ATTRIBUTABLE DIRECTLY OR INDIRECTLY, FROM INFORMATION MADE AVAILABLE HEREIN, OR ACTIONS OR TRANSACTIONS RESULTING THEREFROM

END