



MNQUMA LOCAL MUNICIPALITY
SUPPLY CHAIN
MANAGEMENT UNIT

2023 -11- 09

Received By: F. DANDALA

Signature: [Signature]

PROJECT DESCRIPTION

BID NO.	Description	Tender Compulsory Briefing	Closing Date	Evaluation Criteria	CIDB Grading
MNQ/SCM/55/23-24	Upgrading of Msobomvu Sports Ground - Phase 1	Date: 20/11/2023 Time: 10:00 Venue: Foyer Mnquma Local Municipality, Corner King and Mthatha Street Butterworth, 4960	Date: 11/12/2023 Time: 12:00	80/20	6CE or Higher

Enquiries: Mr B Mqingwana (Project Lead) at 047 831 0037 email: bantu@leko.co.za or and Ms. Yolanda Vava (Acting Manager: SCM) at (047) 050 1156/073 072 2797 email: yvava@mnquma.gov.za

Evaluation Criteria: The evaluation will be conducted in two (02) stages namely:

Stage 1: Administrative compliance

Bidders that do not meet the **administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

Stage 2: Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations 2022

Price=80 points,

Specific goals =20 points

The specific goals allocated in terms of this tender	Specific goals points 20 points	Proof Required to score points
The promotion of South African owned enterprises	20	Fully completed and signed MBD 6.1; and full Central Suppliers Data Base report (CSD) not older than one month

NB: No points will be claimed by the bidder if it fails to submit proof required to score points for specific goals

REQUIRED DOCUMENTS:

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to **disqualification**.

- **Company Experience:** Bidder has successfully completed three (3) Sport Field Projects.
- **Proof of company experience:**

Completion certificates with appointment letters in relation to the required services must be attached for Sport Field Projects

NB: Key Staff personnel must be working for the bidding company.

- **Site Agent/Project Manager:** Academic Qualification: National diploma: Civil Engineering or National diploma Construction Management and must have a minimum of 5 years' experience in sports field construction projects.

Bidders must submit detailed CVs with original certified (not older than 06 months) copies of the required professional qualifications. If the required certified copies of professional qualifications are not attached to the CVs, will lead to disqualification (Copy of a certified copy will not be considered).

- **Construction Equipment and Tools**
 - TLB
 - Water Tanker/Carter
 - Compactor
 - Tipper Truck

Bidding Company must attach proof of ownership (certificate of registration) for all the required construction equipment as stipulated above or signed letter of intent to lease with proof of certificate of registration for Construction Equipment must be submitted. The signed letter of intent to lease must contain the relevant bid number/ project description and plant/ equipment leased.

- **Compliance with the tender specification** – Fully completed and signed Bill of Quantities
- Bidders must furnish if the bidder is required by law to prepare annual financial statements for auditing, their audited annual financial statements for the past three

CONDITIONS OF ACCEPTANCE:

- The municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders must not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned, faxed, couriered, and emailed tenders will be accepted.
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mngquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender maybe subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website www.mngquma.gov.za

NB: Preferred bidders will be required to furnish the municipality:

- CK/ Company Registration, Certified ID copies not older than six (06) months
- Tax compliance status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or to any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period of more than three months and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mngquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

years; or since their establishment if established during the past three years. Bidder must full complete and sign the Annual Financial Statements Declaration. If the bidder is not required by law to prepare AFS must submit public interest score as a proof to support that.

- Full CSD Report (Not older than one Month)
- Valid CIDB grade for 6CE or Higher
- Only original tender documents will be accepted.
- Fully Completed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD 1-9 (Part of the document). Return all returnable documents to the employer after completing them in their entirety by writing legibly in non-erasable ink
- In the case of partnerships/consortiums/ signed joint venture agreement must be submitted with the tender document, all parties/partners to the partnership/consortium/joint venture agreement must be registered on the Central Supplier Database

BTAINING OF TENDER DOCUMENTS:

Tender documents for this project can be obtained at Mnquma Local Municipality website www.mnquma.gov.za and eTender portal <https://entender.gov.za/>

TENDER SUBMISSION AND OPENING

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960

Tenders should be sealed, endorsed on the envelope with:

BID NO. MNQ/SCM/55/23-24

PROJECT NAME: Upgrading of Msobomvu Sports Ground – Phase 1

On the back of the envelope with:

- **Company name and address, contact person and contact details**


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S Mahasela
Municipal Manager