



ENABLEMENT RESTORATION, VERIFICATION, TESTING, AND COMMISSIONING OF THE EXISTING ORIGINAL EQUIPMENT MANUFACTURER (“OEM”) OR EQUIVALENT ELECTRONIC SIGNALLING INTERLOCKING SYSTEM AS WELL AS THE PLANNING, DESIGN, SUPPLY, CONSTRUCTION, INSTALLATION, TESTING AND COMMISSIONING OF A NEW FULLY INTEGRATED, FUNCTIONAL, COMPLETE AND FUTURE-PROOFED PRASA TRAIN CONTROL SYSTEM (“PTCS”) IN PRASA’S GAUTENG (“GP”) SERVICE REGION (“THE PROJECT”)
TENDER NUMBER: HO/SAD/411/05/2023

SUBJECT:	Minutes of the briefing session
DATE:	05 SEPTEMBER 2023
MEMBERS ATTENDANCE	<p>PRESENT:</p> <ul style="list-style-type: none"> • PRASA SAD TEAM: <ul style="list-style-type: none"> Tebogo Mogoje TM- Chief Engineer – Signalling& Telecoms Thembelani Gambu-TG- Project Manager Bongani Tisani-BT-Project Manager Nathaniel Reddy-NR- Executive Manager (Commercial & Financial) Vuyani Mahlongwe-VM-Project Manager Simon Rakau-SR-Senior Engineering Technician Telecoms Pinky Motaung-PM- Project Administrator Gaopalelwe Moetlo-GM-Engineer Signals Brian Sebe – BS- Telecom Specialist • PRASA SCM TEAM: <ul style="list-style-type: none"> Nancy Thomas- NT - Sourcing Specialist Isaac Kgokane- IK- Compliance Officer • PRASA LEGAL TEAM: <ul style="list-style-type: none"> Nomzamo Mapelane – NM- Legal advisor
Items:	Minutes
1.	<p>Opening and Welcome</p> <p>The briefing session was officially opened by TM @ 9H05 and thanked everyone who attended the session.</p>
2.	Presentation

The chairperson requested that the PRASA team introduce themselves and Bidders must complete the attendance register and ensure that the details are visible as PRASA will be communicating to those who attended compulsory briefing via emails .

The Chairperson then took the bidders through the content as follows:

PRASA Organisational Structure, Objectives & Modernisation Programme

Supply Chain Management(SCM) Requirements

Technical Presentation

Railway Signaling System (RSS)

Prasa Train Control System (PTCS) Level 2

Current Network Status/ Condition

Project overview (Scope of work)

Railway Signalling System(RSS)

Prasa Train Control System (PTCS) Level 2

Delivery of works

Major Milestone

After the presentation of PRASA organizational structure , objectives & modernization programme , the chairperson introduced the SCM Official that will be taking bidders through SCM processes.

SUPPLY CHAIN MANAGEMENT PROCESSES PRESENTATION: as follows:

Documents

Bidders to ensure that they downloaded 9sets of documents :

Which are ;

Contract bid bond format.

Bidders statement of compliance

Performance bond

Advanced payment bond

CFR

Master Request for Proposal (RFP)

PRASA tender returnable forms

Annexure 2: Final tender Q&A tracker

Contract

GNC zip File that contains EAST (17),GNC(9), North(18), south (16), west (16).

Bidders were informed that the Form D certificate will be issued the following day as the session is compulsory including site visits. If bidder does not attend the site visit on the following day (06 September 2023) unfortunately, the certificate will not be issued to them. SCM presented the rest of compliance requirements in the RFP, and how the evaluation processes will be conducted, and the presentation was highlighted to the prospective bidders on a high level.

EVALUATION AND SCORING METHODOLOGY:

Stage 1A, Mandatory requirements

Stage 1B, Compliance requirements

Stage 2: technical/ Functionality with the threshold of 80%

Stage 3: pricing and specific goals

MANDATORY REQUIREMENTS

Stage 1A – Mandatory Compliance and Technical Mandatory Compliance Requirements - (To be submitted in envelope 1)

Only bidders who comply with stage 1A will be evaluated further.

If you do not submit/meet the following mandatory documents/requirements, your bid will be automatically disqualified.

MANDATORY COMPLIANCE REQUIREMENTS		
No.	Description of requirement	Tick(Y/N)
a)	Completion of all RFP documentation (includes all Returnable Documents, Declarations and Commissioner of Oath signatures required) - refer to all PRASA tender returnable forms as stipulated throughout the RFP.	
b)	Compulsory Briefing Session and Compulsory Site Visit – Fully	

		<p>complete “Form D” as stipulated throughout the RFP which is provided by PRASA including Compulsory Briefing session and Compulsory Site visit attendance registers.</p> <p>Joint Ventures/Consortiums Partners</p> <p>On behalf of the JV/ Consortium Partners, a completed "Form D", Compulsory Briefing session and Compulsory Site visit attendance registers from one of the JV/ Consortium Partners is acceptable.</p> <p>Bidders must also reflect on the Compulsory Briefing Session and Compulsory Site visit Attendance Registers.</p>	
	c)	<p>Joint Venture, Consortium Agreement or Partnering Agreement signed by all parties (If applicable). The agreement should indicate the leading bidder where applicable.</p>	
	d)	<p>CIDB Certificate(s) 9EP as stipulated throughout the RFP.</p> <p>Only those tenderers who are registered with the CIDB or are capable of being so prior to the evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations, for a 9EP, are eligible to have their tenders evaluated.</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> 1. every member of the joint venture is registered with the CIDB; 2. the lead partner has a contractor grading designation in the 9EP; or not lower than one level below the required grading designation in the class of works construction works under considerations and possess the required recognition status. 	

		3. The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a 9EP or a value determined in accordance with Regulation 25 (1B) or 25(7A) of the Construction Industry Development Regulations.	
	e)	Bid Bond/Security of R 30,000,000.00 (Thirty Million Rand) as stipulated throughout the RFP and the Format/Template Annexed to the RFP as provided by PRASA in “GP TMSE D&C-Contract-Bid Bond Format”. Bidders shall only fill out the information on the form; any changes to the wording of the Bid Bond as issued by PRASA will result in an automatic disqualification.	
	f)	Bidder shall confirm unequivocal compliance with all the OEM safety standards and procedures and agree to work with the OEM to ensure the safety of the system.	
	g)	Bidder shall confirm unequivocal compliance with all PRASA Requirements, Conditions of Invitation, and Instructions to Bidders in a Statement of Compliance as provided by PRASA in “GP TMSE D&C-Contract-Statement of Compliance Format”. Bidder Statement of Compliance Format".	
Bidders were encouraged to comply on the mandatory requirements as it is the first leg of evaluation, and if bidder does not comply , their bid will be disqualified.			

TECHNICAL MANDATORY REQUIREMENTS :

**TECHNICAL MANDATORY COMPLIANCE REQUIREMENTS -
ANNEXURE 1.9 - GTR RETURNABLE DOCUMENTS**

No	Description of requirements	Tick (Y/ N)
1	Submission of all the following documents as required in, Annexure1.9 GTR RETURNABLE DOCUMENTS.	
a)	Project Description and Understanding	
b)	Works Delivery method statement	
c)	System Description	
d)	Theft and Vandalism method statement	
e)	Electromagnetic Compatibility (“EMC”) Plan	
f)	Earthing and bonding concept:	
g)	Environmental and Heritage	
Train Control System (“ETCS Level 2”)		
a)	Preliminary Conceptual Design	
b)	Alternative proposals	
c)	Development/Engineering Plan	
d)	References:	
e)	Validation certificates	
f)	ETCS Level 2 Copper reduction method statement	

	g)	Maintenance and Life Cycle Cost (“LCC”) Replacement Plan and Financial Model	
	h)	Method statement	
	Railway Signalling System (“RSS”)		
	a)	Method statement	
	<p>STAGE 2: Stage 1B – Basic Compliance / Other Mandatory- (To be submitted in envelope 1)</p> <p>If you do not submit/meet the following mandatory documents/requirements, PRASA may request the bidder to submit the information within five (5) working days. Should this information not be provided, your bid proposal will be disqualified.</p>		
	NO.	DESCRIPTION OF REQUIREMENT	
	a)	Letter of Good Standing: COID	
	b)	Supply of valid SARS Pin	
	c)	Company registration documents	
	d)	Copies of Directors’ ID documents	
	e)	CSD supplier registration number	
	f)	Copies of the Rates and Taxes to determine the footprint	
	g)	Copies of latest Bidder Company(s) Audited Financial Statements for last 3 years (which shall be signed by the Bidder	

Company(s) Public Officer and Auditors and which copies shall be certified not older than 3 months from Bid/Tender submission date)

Note: Bidders were encouraged to submit all the requirements.

EVALUATION CRITERIA AND WEIGHTINGS:

ITEM	CRITERIA	WEIGHT
CATEGORY 1: PERFORMANCE ON SIGNALLING PROJECTS		
1.1	Magnitude of All Projects	20
1.2	Signalling Projects experience	20
CATEGORY 2: PROJECT MANAGEMENT		
2.1	Project Programme/Schedule	20
2.2	Project Resource Evaluation	10
2.3	Financial Management Plan	10
CATEGORY 3: PROJECT ENGINEERING		
3.1	Signalling ETCS Level 2 RAMS	15
3.2	Training	05
TOTAL		100

The SCM official informed bidders the End-User will elaborate further on evaluation criteria.

SPECIFIC GOALS:

Bidders were also taken through the specific goals as follows:

If the bidder does not comply with specific goals , the score allocation will be zero.

THE SPECIFIC GOALS ALLOCATED POINTS IN TERMS OF THIS TENDER	NUMBER OF POINTS ALLOCATED (90/10 SYSTEM) (TO BE COMPLETED BY THE ORGAN OF STATE)	NUMBER OF POINTS CLAIMED. (90/10 SYSTEM) (TO BE COMPLETED BY THE TENDERER)	SUPPORTING EVIDENCE TO BE PROVIDED BY THE TENDERER
Entities with a B-BBEE contributor status level of at least level 2	2		BEE Certificate not limited to SANAS approved/ Affidavit (in case of JV, a consolidated scorecard will be accepted)
Black Women Owned Companies (at least 51%)	2		Certified copy of ID Documents of the Owners and CIPC documents
Black Youth Owned Companies (at least 51%)	2		Certified copy of ID Documents of the Owners and CIPC documents
Black People with Disabilities Owned companies (at least	2		Certified copy of ID Documents of the

		51%)			<p>Owners and Doctor’s note confirming the disability.</p> <p>The Doctors note must at minimum include the following details:</p> <p>Doctors Practice Number.</p> <p>Doctors contact details.</p> <p>Practice Number of the Doctor.</p> <p>Location of the Practice.</p> <p>Must be on the Doctors letterhead or have a doctors stamp.</p> <p>Confirmation of the patients ID and that the patient has a disability.</p>
		Black People Military Veterans Owned Companies (at least 51%)	2		Certified copy of ID Documents of the Owners and Military ID number/document
		TOT Total	10		
	INSTRUCTION FOR COMPLETING THE RFP				

Bidders were encouraged to read and respond accordingly.

All responses to the RFP must be submitted in two sealed envelopes/boxes; the first envelop/box shall have the technical and compliance.

The pricing and specific goals response must be in the second envelop/box. Bidders must ensure that they do not indicate any financial information in the first envelop/box.

Bidders are required to package their response/Bid as follows to avoid disqualification:

Volume 1 (Envelop 1/Package 1)

Part A: Mandatory Requirements response

Part B: Technical or Functional Response (response to scope of work)

Volume 2 (Envelop 2/ Package 2)

Part C: Financial Proposal and Specific goals

Volume 2 should be to be submitted in a separate sealed envelope. Bidders should make their pricing offer in envelop 2/package 2, no pricing and pricing related information should be included in the Volume 1 envelop 1.

Bidders must submit 1 original response, 1 copy and an electronic version which must be contained in CDs or Memory Cards clearly marked in the Bidders name.

Bidders must ensure that their response to the RFP is in accordance with the structure of this document.

Where Bidders are required to sign forms they are required to do so using a black ink pen.

Any documents forming part of the original responses to RFP but which are not original in nature, must be certified as a true copy by a Commissioner of Oaths.

Each response to RFP must be in English and submitted in A4 format, except other graphic illustrations, which may not exceed A3 format, unless the contrary is specifically allowed for in this RFP. Responses to RFP must be neatly and functionally bound, preferably according to their different sections.

The original responses to RFP must be signed by a person duly authorized by each consortium member and Subcontractor to sign on their behalf, which authorization must form part of the responses to RFP as proof of authorization. By signing the responses to RFP the signatory warrants that all information supplied by it in its responses to RFP is true and correct and that the responses to RFP and each party whom the responses to RFP signatory represents, considers themselves subject to and bound by the terms and conditions of this

RFP.

The responses to RFP formulation must be clear and concise and follow a clear methodology which responses to RFP must explain upfront in a concise Executive Summary and follow throughout the responses to RFP.

Responses to RFP must provide sufficient information and detail in order to enable PRASA to evaluate the responses to RFP but should not provide unnecessary detail which does not add value and detracts from the ability of PRASA to effectively evaluate and understand the responses to RFP. The use of numbered headings, bullet points, sections, appendices and schedules are encouraged.

Information submitted as part of a responses to RFP must as far as possible, be ordered according to the order of the required information requested by PRASA. All pages must be consecutively numbered.

Responses to RFP must ensure that each requirement contained in the RFP is succinctly addressed. Responses to RFP should as far as possible use the terms and definitions applied in this RFP and should clearly indicate its interpretation of any differing terminology applied.

Response to RFP documents are to be submitted to the address specified in paragraph 5 above, and Bidders must ensure that the original and copies (where applicable) are identical in all respects as PRASA will not accept any liability for having disqualified a bidder for failing to provide a mandatory returnable document.

Unless otherwise expressly stated, all Proposals furnished pursuant to this RFP shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated.

Any additional conditions must be embodied in an accompanying letter. Subject only to clause 16 [Alterations made by the Respondent to Bid Prices] of the General Bid Conditions, alterations, additions or deletions must not be made by the Respondent to the actual RFP documents.

Bidders are required to review the Contract. Bidders may further amend and or delete any part of the Draft Contract where they deem fit to do so. Where Bidders have amended and or deleted any part of the Contract, it must be clearly visible by using track changes and must ensure that the disc copy of their bid submission for the Draft Contract is in word version and

not password protected. It must be noted that the marked-up Contract will form part of the evaluation.

KEY MILESTONES:

The closing for Questions from bidders – 19 September 2023

The closing date for responses by PRASA – 22 September 2023

The closing date for submission of final bid – 28 September @ 12h00pm at the following address: Umjantshi House, 30 Wolmarans street, Braamfontein.

Contact person -Nancy Thomas (Nthomas@prasa.com). Bidders must only communicate with Nancy Thomas as the custodian of the tender.

TECHNICAL SPECIFICATION:

Bidders were taken through the technical presentation by the project manager highlighting some information about project. Railway Signalling System (RSS),PRASA Train Control System (PTCS) : Level 2, Project Description, Time for Completion, Gauteng Network & Satellite CTCs, Gauteng North, Gauteng East , Gauteng South, Gauteng West, Overview of train control system [electronic interlocking system, Current Network Status [Vandalized: Points, Signals Junction Box, Axle Counter Silo, Railway Signalling System (RSS) Scope of Work, Gauteng Nerve Centre(Scope of Work), Prasa Train Control System: Level 2 High Level Overview, Prasa Train Control System(PTCS) : Scope of Works, General Technical Requirements, Particular Technical Requirements [PTR],Delivery Of Works :RSS, Delivery Of Works: ETCS, First Major Milestone & Deliverables,

END OF COMPULSORY BRIEFING SESSION AT UMJANTSHI HOUSE.

Bidders were encouraged to send email when seeking clarification and they must also use the correct forms. All questions and answers will be shared with those who attended the briefing session and will also be uploaded on etender portal.

Bidders were also encouraged not to be late on the day of closing, they rather make arrangement with Ms. Nancy Thomas to submit a day before.


Bidders were also encouraged to complete submission register when submitting the final bid. Bidders were also notified that, if there are changes or any clarifications regarding this tender, PRASA will issue a briefing note.



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TENDER NUMBER: HO/SAD/411/05/2023

CLOSURE:

Bidders to wait for the transport for compulsory site visits.
 The compulsory briefing session was adjourned at 11h05.

3.	Name		Date	05 September 2023
Compiled by:	Nancy Thomas			
Approved by:				
Name			Date	05 September 2023
Tebogo Mogoje				