

REQUEST FOR BID

GOODS	
SERVICES	x
WORKS	

DESCRIPTION:	APPOINTMENT FOR SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES.		
CIDB GRADING	5SF/4SF PE or higher		
RFQ NUMBER:	SACR/INFRA2024		
CLOSING DATE AND TIME:	19 JULY 2024 AT 11H00		
QUOTATIONS TO BE SUBMITTED TO:	SUPPLY CHAIN MANAGEMENT OFFICE ZANA BUILDING CNR: HENRY AND HILL STREET		
PREFERENCE POINTS SYSTEM:	80/20		
BRIEFING SESSION	10JULY 2024 FREE STATE ARCHIVE, , 29 BADENHORST S BLOEMFONTEIN 11H00		
LOCATION:	FREE STATE ARCHIVE- BLOEMFONTEIN		
Enquiries relating to bidding procedures may be directed to:		Technical enquiries may be directed to:	
Contact person:	Mr MASISI	Contact person:	Mr S MZWAKALI
E- Mail address:	masisi@sacr.fs.gov.za	E- mail address:	mzwakali.s@sacr.fs.gov.za@sacr.fs.gov.za

COMPANY INFORMATION

BUSINESS INFORMATION	
Title (Prof./Dr/Mr/Mrs/Ms and Surname)	
Business Trading Name (as per CIPRO)	
Previous Name of Business (if Applicable)	
PHYSICAL ADDRESS OF THE BUSINESS	POSTAL ADDRESS OF BUSINESS
CONTACT DETAILS	
Office	
Mobile	
Accounts Department	
Business Email	
Business Registration Number	
Tax Number	
VAT (if applicable)	
Authorised Signature	

1. THE PROJECT BACKGROUND AND GOALS

1.1. The user background to the project effort.

The DSACR requires a service of obligatory quality to be delivered in all instances in line with the defined requirements outlined in this document. The contract works will be managed with an open procurement approach with unrestricted competition. Any company within a pool of companies may make a bid or refrain at will and will be allowed to compete as per SCM prescripts. The contract is to supply and install a gas suppression system at accessible state provincial archives. The Department of Sport, Arts, Culture, and Recreation (DSACR) saw the need to outsource the service to experienced service providers to supply and install gas suppression systems. This RFB does not constitute an offer to do business with the department but merely serves as an invitation to the bidder(s) to facilitate a requirements-based decision process.

1.2. Goals of the project.

The DSACR plans to appoint qualified company(s) to supply and install gas suppression systems in the department, particularly Archive. The information contained in the RFB is designed to enable bidders to complete and submit bids. Bidders shall read the RFB carefully and ensure they comply with the instructions provided in the RFB. Bidders must complete and submit the bid and understand the description of goods and services, technical specifications, terms of reference, eligibility criteria, and general and specific conditions. The department shall evaluate bids using the evaluation criteria. The department is not bound by any other terms and conditions unless agreed in writing by the department.

2. GENERAL CONDITIONS OF BID

2.1 PROPRIETARY INFORMATION

- 2.1.1 The Department of Sports, Arts, Culture, and Recreation (SACR) considers this Request for BID (RFB) and all written or verbal information provided to the respondent proprietary to SACR. The respondent and its officers, employees, agents, and representatives shall keep it confidential. The respondent shall not disclose, publish, or advertise this RFB or related information to any third party without the prior written consent of SACR.
- 2.1.2 Any award made to a bidder(s) under this bid is conditional, amongst others, upon –
 - a) The bidder(s) accepting the terms and conditions contained in the General Conditions of Contract as the minimum terms and conditions upon which the department is prepared to enter into a contract with the successful Bidder(s).
 - b) The bidder is submitting the General Conditions of Contract to the department, and its bid is duly signed by an authorized representative of the bidder.

3. ENQUIRIES

- 3.1 Any enquiry regarding this bid invitation and specification shall be submitted in writing to masisi@sacr.fs.gov.za, copying ramabulana.ta@sacr.fs.gov.za with the tender number as a reference or subject.
- 3.2 Enquiries shall only be entertained until five (5) working days before the tender closing date and will not be entertained after 16h00 daily.
- 3.3 The inquiries will be consolidated, and SACR will issue one response, which will be posted within two days after the last day of inquiries.
- 3.4 The SACR may respond to any enquiry in its absolute discretion, and the bidder acknowledges that it will have no claim against the department because its bid was disadvantaged by a lack of information or an inability to resolve ambiguities.

4. BID VALIDITY PERIOD AND GENERAL REQUIREMENTS

- 4.1 The bid shall be valid for at least four (4) months (120 days) calculated from the closing date.
- 4.2 Appointment as a successful bidder shall be subject to parties agreeing on mutually acceptable contractual terms and conditions.
- 4.3 DSACR reserves the right to appoint an alternative supplier if parties disagree.
- 4.4 No regret letters will be sent to unsuccessful bidders.
- 4.5 All documentation submitted in response to this tender must be in English.

5 TERMS OF CONTRACT

The term of the contract will be for the duration of the event but appointment for three years.

5.1 TERMS & CONDITIONS OF TENDER

- 5.1.1 The Department reserves the right to reduce or increase the total items required in the tender.
- 5.1.2 The successful tenderer will be required to allow Department personnel to carry out reference checks about his/her performance elsewhere before a tender is awarded.
- 5.1.3 DSACR does not necessarily have to appoint the highest-scoring bidder; it reserves the right to appoint anyone.
- 5.1.4 Sub-service providers/sub-contracting will be allowed with the approval of the department
- 5.1.5 All returnable documents must be in a separate file, clearly indexed and separated by marked sheets.
- 5.1.6 Initials must be on all pages of the tender document.
- 5.1.7 All Bids are to be sealed. No open bid will be accepted.
- 5.1.8 All Bids must be marked with the Project number and the bidder's name.
- 5.1.9 Each bidder must submit two (2) files: the Tender Document and the List of Returnable Documents (clearly separated by file dividers).
- 5.1.10 No tender will be considered after the closing date and time as stipulated in the bid document

6. DSACR RESERVES THE RIGHT TO,

- 6.1 Extend the closing date through the same communication medium used for the invitation.
- 6.2 Extend the tender validity period before the expiry date of the original validity period
- 6.3 Verify any information contained in the tender bid
- 6.4 Request any further documentary proof regarding any declaration.
- 6.5 Verify if the Service Provider has the necessary expertise, experience, and knowledge in the field.
- 6.6 Reduce or increase the total quantity of items required in the tender.
- 6.7 Award to multiple bidders based either on size or geographic considerations.
- 6.8 Invite short-listed suppliers/companies to Bloemfontein at their own cost as part of the evaluation process or when necessary.
- 6.9 Negotiate with one or more preferred bidder(s) identified in the evaluation process regarding any terms and conditions.
- 6.10 Accept part of a tender rather than the whole tender.
- 6.11 Conduct site inspections, product evaluations, or explanatory meetings to verify the nature and quality of the services offered by the bidder(s) before or after adjudication of the Bid.
- 6.12 Correct any mistakes at any tender stage that may have been in the Bid documents or occurred at any stage of the tender process.
- 6.13 Cancel and terminate the tender process at any stage, including after the Closing Date, after presentations have been made, after tenders have been evaluated and after the preferred bidder(s) have been notified of their status as such.

7 INSTRUCTIONS ON SUBMISSION OF BIDS

- 7.1 Bids should be submitted in PDF format, bound in a sealed envelope endorsed by SACRTMC2024 and marked **APPOINTMENT SERVICE PROVIDER TO SUPPLY AND INSTALL GAS SUPPRESSION TO THE DEPARTMENT OF SPORTS, ARTS, CULTURE, AND RECREATION (DSACR) ARCHIVE**
- 7.2 The sealed envelopes must be placed in the bid box at the Main Reception area of the SACR-Zana Building, Cnr. Hill and Henry Street, Bloemfontein, by no later than **11:00 a.m. on Friday, July 19, 2024, and in a tender box on the ground floor stipulated in the tender description**. Bids must be submitted in the prescribed response format, herein reflected as Response Format.
- 7.3 The bid closing date, bidder name, and the return address must also be endorsed on the envelope. Suppose a courier service company is being used to deliver the bid response. In that case, the bid description must be supported on the delivery note/courier packaging, and the courier must ensure that documents are placed/deposited into the bid box. The SACR will not be held responsible for delays in submitting bid documents to the SACR-SCM Office.
- 7.4 Where a bid response is not in the bid box at the bid closing, such a bid document will be regarded as a late bid. The SACR's policy is not to consider late bids for tender evaluation.
- 7.5 Amended bids may be sent in an envelope marked "Amendment to bid" and should be placed in the bid box before the closing time.

- 7.6 Bidders shall provide complete and accurate answers to all (including mandatory) questions posed in this document and are required to explicitly state either "Comply" or "Not Comply" or "Partial" (with a)" regarding compliance with the requirements. Where necessary, the bidder shall substantiate their response to a specific question.
- 7.7 A non-compulsory briefing session will be held. During the briefing session, enough information will be provided to possible tenderers to allow them to give a detailed tender to the department
- 7.8 It is mandatory for the bidders to comply with the bid conditions.

8 LEGISLATIVE FRAMEWORK OF THE BID

8.1 TAX LEGISLATION

- 8.1.1 Bidder(s) must be tax compliant when submitting a bid to DPME and remain compliant with all applicable tax legislation for the entire contract term, including but not limited to the Income Tax Act, 1962 (Act No. 58 of 1962) and the Value Added Tax Act, 1991 (Act No. 89 of 1991).
- 8.1.2 This bid requires the successful bidder's tax matters to be in order or satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations.
- 8.1.3 The Tax Compliance status requirements also apply to foreign bidders/individuals who wish to submit bids.
- 8.1.4 Bidders must grant a written confirmation when submitting this bid that SARS may disclose the bidder's tax compliance status on an ongoing basis during the tenure of the contract. By submitting this bid, such confirmation is deemed to have been granted.
- 8.1.5 Bidders must be registered on the Central Supplier Database, and the National Treasury shall verify the bidder's tax compliance status through the Central Supplier Database.
- 8.1.6 Where Consortia, Joint Ventures, or Subcontractors are involved, each party must be registered on the Central Supplier Database, and their tax compliance status will be verified through the Central Supplier Database.

8.2 PROCUREMENT LEGISLATION

The department has a detailed evaluation methodology premised on Treasury Regulation 16A3 promulgated under Section 76 of the Public Finance Management Act, 1999 (Act, No. 1 of 1999), the Preferential Procurement Policy Framework Act 2000 (Act, No.5 of 2000) and the Broad-Based Black Economic Empowerment Act, 2003 (Act, No. 53 of 2003).

8.3 TECHNICAL LEGISLATION AND STANDARD

Bidder(s) should recognize the legislation and standards specifically applicable to the services.

9 SPECIFICATION BACKGROUND

9.1 INVITATION FOR BID

- 9.1.1 Bids are hereby invited to provide travel management services to the department.
- 9.1.2 The Request for Bid (RFB) aims to obtain capability, pricing, and general information on potential Contractors' businesses so that the department can determine the Contractors most capable of providing the service.
- 9.1.3 This RFB document details and incorporates, as far as possible, the potential bidder's tasks and responsibilities as required by the department.
- 9.1.4 This RFB does not constitute an offer to do business with the department but merely serves as an invitation to bidders to facilitate a requirements-based decision process.
- 9.1.5 Responses to this Request for Bid (RFB) (from now on referred to as a Bid or a Tender) are requested from suitably qualified entities (hereinafter referred to as a Respondent or Bidder for the provision supply and install gas suppression system).
- 9.1.6 The department is required to engage bidders who will provide highly responsive, quality-oriented service.

10 BID REQUIREMENTS

All bids must be submitted in the format specified in this enquiry. Additional and supporting information can be provided.

11 TECHNICAL BID

The following must be submitted as part of the technical bid:

- a) Provide a company profile that includes an organogram and staffing profile;
- b) Provide a completed technical evaluation criteria scorecard and compliance checklist, including supporting information;
- c) Provide a detailed transition plan for implementing the service, ensuring minimal service interruption;
- d) Provide testimonials/reference letters from at least three (3) written contactable existing/recent clients (within the past three years) for related services of similar volume of transactions;
- e) Provide and attach copies of the certificate to that effect at the closing date and
- f) Any other supplementary information about the bid clearly marked to confirm which section of the bid the supplementary information relates to?

12 FINANCIAL BID

The following must be submitted as part of the financial bid:

- a) Cover Letter;
- b) Three (3) latest Audited Annual Financial Statements (Only the latest Audited Annual Financial Statements for the period between years 2018 and 2022 would be considered); and Bank rating letter(s)
- c) CSD registration report (RSA suppliers only).

13 SCOPE OF WORK

This RFB is for supplying and installing gas suppression services to the department. The awarded service provider(s) will be informed of service requirements.

14 CRITERIA FOR PARTICIPATION IN THE COMPULSORY BRIEFING SESSION

The bidder must meet the following mandatory criteria for participation in the compulsory briefing session:

- a) Submit a fully completed and signed Expression of Interest Form to be furnished at the briefing session
- b) The team compiling the bid (e.g., Bid manager and Operations Manager) must be available to attend the briefing session as the bid is highly technical.

15 EVALUATION CRITERIA

15.1 TECHNICAL EVALUATION

- 15.1.1 The department will review all bids based only on evidence submitted as part of the document(s) submitted. Provide evidence and describe processes where applicable to assist the department with its evaluation. The department's final interpretation of evidence and proposed solutions resides with it, and this interpretation will be used as the basis for assessment against the requirements and the functional criteria described in this document.
- 15.1.2 Bidders should note that the information provided in the submitted will be reflected in the service level agreement signed by the successful service provider.
- 15.1.3 The bidders will be evaluated according to the functional/technical criteria in the table below. Bidders must indicate their ability to do the following and substantiate as required with supporting documentation

16 EVALUATION PROCEDURES AND BASIS OF SELECTION

16.1 EVALUATION PROCEDURES - METHODOLOGY

- 16.1.1 The evaluation of proposals will be divided into two (2) phases:
 - a) Phase 1: Pre-qualification check
 - The pre-qualification check requires verification of compliance with:
 - Requirements as described in the bid document;
 - Mandatory documentation – whether all required documentation and certification have been included.

Note: No points are allocated to this phase; however, service providers not meeting the pre-qualification requirements will not advance to the next phase of the evaluation process.

- b) Phase 2: Evaluation of proposals based on Functionality as criteria:

This evaluation phase is conducted in two (2) stages. First, functionality will be assessed, and no bid will be considered further unless the minimum 32 points qualifying score/percentage for functionality has been achieved.
 - c) Phase 3: Calculate points for the specific goals. Twenty points will be awarded to a proposer for attaining the goals set, and points will be awarded according to the response when invited to a specific event.

17. FUNCTIONALITY

The point's functionality criteria will apply to this bid (Refer to "General Terms of Bid" and "Notes to Bidders" when applicable).

17.1 EXPERIENCE (20 POINTS)

Category	Points allocated	Indicate whether you are claiming the allocated points Yes/No
Proven company-relevant experience in Gas Suppression system installations and/or maintenance of gas suppression system (10 pts)		
• 1 Completed project	3	
• 2 Completed projects	6	
• 3 Completed projects	10	
Highest value of project completed in Gas Suppression system installations and/or maintenance of gas suppression system (10 pts)		
• Above R500 0000 but less than R1m	3	
• Above R1m but less than R2m	6	
• Above R2m	10	

NB: Appointment letters and completion certificates, which must be from the same project, will be supporting documentation to substantiate the above claims.

17.2 QUALITY (10 POINTS).

Departmental representatives will contact references from respective bidders and do a physical inspection if necessary.

Number of staff	Points allocated	Indicate whether you are claiming the allocated points Yes/No
Corresponding reference letters (As per template provided in page 14 of this document) and completion certificates of projects indicated above as per contractual agreement. NB: Projects listed in 1.1 (above).		
Maximum of Three (3) reference letters	10	
Maximum of Two (2) reference letters	6	
Maximum of One (1) reference letter	3	

NB: Supporting documentation to substantiate the above claims will be corresponding reference letters (As per the template provided in page 14 of this document) and completion certificates of projects

17.3 EXPERTISE (10 POINTS)

Category	Points allocated	Indicate whether you are claiming the allocated points Yes/No
Relevant installation and/or maintenance of Gas Suppression System experience (CV's, project details and contactable references) 5 pts		
• Designer – Gas Suppression System	3	
• Technician – Gas Suppression System	2	
Registration with S.A.Q.C.C (FIRE) 5pts		
• Designer – Gas Suppression System	3	
• Technician – Gas Suppression System	2	

NB: Supporting documentation to substantiate the above claims will be CV's and proof of registration with S.A.Q.C.C

17.4 HEALTH AND SAFETY PLAN (5 POINTS).

Number of staff	Points allocated	Indicate whether you are claiming the allocated points Yes/No
Health and Safety plan, safety precautions relevant to this work		
Health and safety plan	5	

NB: A health and safety plan relevant to this work will be submitted as supporting documentation to substantiate the above claims.

18 TEMPLATE REFERENCE LETTER

EVALUATION SCHEDULE: EXPERIENCE WITH PREVIOUS PROJECT REFERENCES

The Tenderer shall provide details of his performance on each of the previous projects listed in the "Relevant Experience" returnable schedule. "Reference letters" will be completed by each of the respective Clients for the projects listed in the "reference letters" returnable schedule.

REPORT ON BIDDER'S COMPETENCE & PERFORMANCE ON A PROJECT FOR TENDER RECOMMENDATION PURPOSES

The following are to be completed by the Client and is to be supported in each case accompanied by a Signed Appointment Letter; (ii) Signed and Stamped Reference (in the form issued to the tenderer)

PROJECT A

1 TYPE OF PROJECT e.g.....
(New library, renovation of library, etc.)

2 Client.....
Contract Amount:

3 Contract Duration and Actual Contract Duration.....

Performance	Time		Quality	
Very Good	5		5	
Good	4		4	
Satisfactory	3		3	
Poor	2		2	
Not Acceptable	1		1	

Are any other remarks considered necessary to assist in evaluating the Service Provider?
.....

Client contact person.....

Telephone:

4 I hereby declare that, to the best of my knowledge, the information completed above is true and correct, and I understand that I will be held responsible for any misrepresentation.

Client Signature:

Date:

STAMP

BILL OF QUANTITY

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO 1</u>				
	<u>ALTERATIONS</u>				
	<u>REMOVAL OF EXISTING FIRE PROTECTION SERVICES</u>				
1.01	TAKE OFF AND COMPLETELY REMOVE EXISTING SMOKE DETECTION SYSTEM AND ALL PIPE WORKS RELATING TO FIRE PROTECTION SYSTEM IN THE BUILDING, INCLUDING MAKING GOOD ALL AFFECTED AREAS.	Item	1		
1.02	TAKE OFF AND COMPLETELY REMOVE THE EXISTING GAS SUPPRESSION SYSTEM AND ALL PIPE WORKS RELATING TO THE GAS SUPPRESSION SYSTEM IN THE ENTIRE BUILDING, INCLUDING MAKING GOOD ALL AFFECTED AREAS.	Item	1		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.2</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ARCHIVE LIBRARY</u>				
	-				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHING PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		

1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	AIRCON SHUTDOWN UNIT	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	kg	64		
2.02	75 LT SUPPRESSION CYLINDERS	No	1		
2.03	DISCHARGE NOZZLES (STEEL CHROMIUM 11/2 INCH)	No	1		
2.04	SOLENOID VALVE 13wW/24V UL CRASTIN	No	1		
2.05	BRACKETS/HP HOSE/DIAPHRAGM/SAFETY SIGNS/ETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
3.	<u>DOCUMENTATION</u>				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.03	OPERATING INSTRUCTIONS	No	1		
3.04	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	<u>P&G'S</u>				
4.01	LABOUR FOR INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	m	60		
4.04	m x PH30 FIRE RATED CABLE	m	90		
4.05	STEEL SADDLES & SPACERS	No	120		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	4		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA	No	1		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.3</u>				
	<u>INSTALLATION OF ADDRESSABLE SMOKE DETECTION SYSTEM WITHIN THE BUILDING.</u>				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	4 LOOP ADVANCED MX PRO FIRE CONTROL PANEL	No	1		
1.02	XP95 ADDRESSEBLE OPTICAL DETECTORS	No	48		
1.03	XP95 ADDRESSABLE HEAT DETECTERS	No	2		
1.04	XP95 ADDRESSABLE DETECTOR BASES	No	39		
1.05	DISCOVERY MANUAL CALL POINTS	No	6		
1.06	MCP PROTECTIVE TRANSPARENT FLAPS	No	6		
1.07	XP95 SOUNDER/BEACON BASES WITH BUILT IN ISOLATOR	No	11		
1.08	OPEN AREA SOUNDER/BEACON ABOVE FIRE PANEL	No	1		
1.09	XPRT ADDRESSING CARDS FOR DEVICES	No	60		
2.	<u>DOCUMENTATION</u>				
2.01	SYSTEMS MANUALS	No	2		
2.02	DEVICE INDICATION PLAN	No	1		
2.03	OPERATING INSTRUCTIONS	No	1		
2.04	LOGBOOK & DOCUMENT HOLDER	No	1		
3.	<u>FIRE EQUIPMENT</u>				
3.01	5KG CO2 FIRE EXTINGUISHERS C/W BACKING BOARDS (ARCHIVES ROOMS & SECURITY)	No	13		
3.02	9KG DCP FIRE EXTINGUISHERS C/W BACKING BOARDS (HALLWAYS)	No	8		
3.03	PHOTOLUMINESCENT SIGNAGE FOR FIRE EQUIPMENT	No	25		

3.04	PHOTOLUMINESCENT SIGNAGE FOR EMERGENCY ESCAPE	No	12		
4.	P&G'S				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	m	600		
4.04	m x PH30 FIRE RATED CABLE	m	1500		
4.05	STEEL SADDLES & SPACERS	No	1200		
4.05	18AH 12V POWER SUPPLY BATTERIES	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.4</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B1</u>				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	12		
1.03	ORBIS DETECTION BASE	No	12		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		

1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	SUPPRESSION				
2.01	KG NAF S227 SUPPRESSION MEDIUM	kg	218		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMIUM 11/2 INCH)	No	2		
2.04	SOLONOID VALVE 13wW/24V UL CRASTIN	No	2		
2.05	BRACKETS/HP HOSE/DIAGRAGM/SAFETY SIGNS/ETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	DOCUMENTS				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.03	OPERATING INSTRUCTIONS	No	1		
3.04	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	P&G'S				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TURUNKING	No	100		
4.04	m X PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.5</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B2</u>				
	-				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMIUM 11/2 INCH)	No	2		
2.04	SOLOINOID VALVE 13WW24V UL CRASTIN	No	2		
2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		

2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	1		
3.	DOCUMENTS				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	P&G'S				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.6</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B3</u>				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMUIM 1 1/2 INCH)	No	2		
2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		

2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	1		
3.	<u>DOCUMENTS</u>				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	<u>P&G'S</u>				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.7</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B4</u>				
	-				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMIUM 11/2 INCH)	No	2		
2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		

2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	<u>DOCUMENTS</u>				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	<u>P&G'S</u>				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.8</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B5</u>				
	-				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		

2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMIUM 1 1/2 INCH)	No	2		
2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		
2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	<u>DOCUMENTS</u>				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	<u>P&G'S</u>				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.9</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B6</u>				
	-				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		
2.02	LT SUPPRESSION CYLINDERS	No	2		

2.03	DISCHARGE NOZZLES (STEEL CHROMIUM 11/2 INCH)	No	2		
2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		
2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	<u>DOCUMENTS</u>				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	<u>P&G'S</u>				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.10</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B7</u>				
	-				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	12		
1.03	ORBIS DETECTION BASE	No	12		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	206		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMUIM 11/2 INCH)	No	2		

2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		
2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	DOCUMENTS				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	P&G'S				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.11</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B8</u>				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMIUM 11/2 INCH)	No	2		
2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		

2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	<u>DOCUMENTS</u>				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	<u>P&G'S</u>				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.12</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B9</u>				
	-				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMIUM 1 1/2 INCH)	No	2		
2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		

2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	<u>DOCUMENTS</u>				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	<u>P&G'S</u>				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.13</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B10</u>				
	-				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMUIM 11/2 INCH)	No	2		

2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		
2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	<u>DOCUMENTS</u>				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	<u>P&G'S</u>				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.14</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B11</u>				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMUIM 11/2 INCH)	No	2		
2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		
2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		

2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	<u>DOCUMENTS</u>				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	<u>P&G'S</u>				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>BILL NO.15</u>				
	<u>INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR ROOM B12</u>				
1.	<u>ELECTRONIC EQUIPMENT</u>				
1.01	3 ZONE ADVANCED DETECTION & EXTINGUISHEANT PANEL	No	1		
1.02	MULTI-SENSOR DETECTOR WITH FLASHING LED	No	10		
1.03	ORBIS DETECTION BASE	No	10		
1.04	SOUNDER BEACONS	No	2		
1.05	ALARM GONG 6" 95DB	No	1		
1.06	LED EVACUATION SIGN (ON ACTIVATION)	No	1		
1.07	VESDA ASPIRATION EARLY WARNING DETECTOR	No	1		
1.08	VESDA PIPE & FITTINGS	No	1		
1.09	ELECTRONIC AUTOMATIC DOOR CLOSER	No	1		
1.10	ACTIVE EOL UNITS	No	1		
1.11	SUPPRESSION HOLD SWITCH	No	1		
1.12	SUPPRESSION ABORT SWITCH	No	1		
1.13	8 WAY RELAY CARD (FOR USE WITH DOOR & DAMPERS)	No	1		
1.14	XP95 ZONE MONITORING UNIT WITH ISOLATOR	No	1		
2.	<u>SUPPRESSION</u>				
2.01	KG NAF S227 SUPPRESSION MEDIUM	No	204		
2.02	LT SUPPRESSION CYLINDERS	No	2		
2.03	DISCHARGE NOZZLES (STEEL CHROMUIM 11/2 INCH)	No	2		

2.04	SOLONOID VALVE 13WW24V UL CRASTIN	No	2		
2.05	BRACKETS/HP HOSE/DIAPHRAM/SAFETY SIGNSETC	No	1		
2.06	LOGISTICS	No	1		
2.07	SCHED40 HIGH PRESSURE PIPE & 3000IB FITTINGS	No	1		
2.08	DUCT CONTROL DAMPERS	No	5		
3.	DOCUMENTS				
3.01	SYSTEMS MANUALS	No	2		
3.02	DEVICE INDICATION PLAN	No	1		
3.04	OPERATING INSTRUCTIONS	No	1		
3.05	LOGBOOK & DOCUMENT HOLDER	No	1		
4.	P&G'S				
4.01	LABOUR FOR THE ABOVE INSTALLATION	No	1		
4.02	MISCELLANEOUS FIXINGS (UPATS/SCREWS/BITS/ETC)	No	1		
4.03	m x 25mm CONDUIT/SPRAQ/TRUNKING	No	100		
4.04	m x PH30 FIRE RATED CABLE	No	180		
4.05	STEEL SADDLES & SPACERS	No	200		
4.06	7AH 12V POWER SUPPLY BATTERIES	No	6		
4.07	BOXED PSU 220 TO 12 2A REGULATED FOR VESDA/DUCTS	No	2		
	TOTAL CARRIED TO SUMMARY				

FINAL SUMMARY PAGE		
NO	DESCRIPTION	AMOUNTS FORWARD
1	ALTERATIONS - REMOVAL OF EXISTING FIRE PROTECTION SYSTEMS	
2	INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR THE LIBRARY	
3	INSTALLATION OF ADDRESSABLE SMOKE DETECTION (ENTIRE BUILDING)	
4	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B1	
5	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B2	
6	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B3	
7	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B4	
8	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B5	
9	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B6	
10	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B7	
11	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B8	
12	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B9	
13	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B10	
14	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B11	
15	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B12	
	SUB TOTAL	
	VAT 15%	
	TOTAL	

SQUARE METERS FOR STRONG ROOMS AND THE LIBRARY		
NO	DESCRIPTION	AREAS
1	ALTERATIONS - REMOVAL OF EXISTING FIRE PROTECTION SYSTEMS	
2	INSTALLATION OF A GAS SUPPRESSION SYSTEM FOR THE LIBRARY	147
3	INSTALLATION OF ADDRESSABLE SMOKE DETECTION (ENTIRE BUILDING)	
4	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B1	123
5	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B2	116
6	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B3	124
7	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B4	128
8	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B5	119
9	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B6	124
10	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B7	134
11	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B8	118
12	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B9	128
13	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B10	119
14	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B11	129
15	INSTALLATION OF A GAS SUPPRESSION SYSTEM ROOM B12	129

REQUEST QUOTATION FOR THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES.

The department requests your quotation on the goods and works services listed hereunder and the available RFQ forms. Please furnish all information as requested and return your quotation on the date stipulated on **SBD1**. Late and incomplete submissions will invalidate the quotation submitted.

REQUIREMENTS:

1. BID REQUIREMENTS

- 1.1 All bidding Vendors must have a Valid bank account
- 1.2 All the Relevant Forms attached to this bid document must be completed and signed in ink, where applicable, by a duly authorized official

2. REQUIRED DOCUMENTATION

The prospective bidders are required to provide the following documentation:

- 2.1 Original completed and signed applicable Bid Documents (**SBD1, 3.1, 4, 6.1**)
- 2.2 Company Registration Certificate from the Registrar of Companies (CK2)
- 2.3 Original Valid SARS PIN
- 2.4 Joint Venture Agreement signed by both parties where applicable
- 2.5 SANAS BBBEE Certificate or DTI SWORN Affidavit
- 2.6 Consolidated BBBEE Certificate in Case of a Joint Venture
- 2.7 Originally Certified Copies of Identity Documents of the main shareholders / Directors of the Company
- 2.8 Central Suppliers Database (CSD) report of the business
- 2.9 A 3-month valid proof of residence

3. EVALUATION CRITERIA AND PROCESSES TO BE USED

- 3.1 The evaluation process will entail the following phases:
 - i. Phase 1 — Evaluation of Legal requirements
 - ii. Phase 3 — 80/20 Points preference system

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (SPORT, ARTS, CULTURE AND RECREATION)					
BID NUMBER:	SCM/INFRA 2024	CLOSING DATE:	19/07/2024	CLOSING TIME:	11:00
DESCRIPTION	SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FS PROVINCIAL ARCHIVES.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
ZANA BUILDING					
34 CORNER HILL AND HENRY STREET					
BLOEMFONTEIN					
9300					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	R MASISI		CONTACT PERSON	SIFANELE MZWAKALI	
TELEPHONE NUMBER			TELEPHONE NUMBER		
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	masisi@sacr.fs.gov		E-MAIL ADDRESS	mzwakali.s@sacr.fs.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NO					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW					
Page 438 of 93					

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

SBD 3.1

PRICING SCHEDULE – FIRM PRICES

(PURCHASES)

NOTE: ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number.....
Closing Time 11:00	Closing date.....

OFFER TO BE VALID FOR.....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ** (ALL APPLICABLE TAXES INCLUDED)
1	_____	_____	R_____

- Required by:
- At:
- Brand and model
- Country of origin
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s)
- Period required for delivery
- *Delivery: Firm/not firm
- Delivery basis

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.
** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies. *Delete if not applicable

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must be included in all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems apply to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

a) This tender's applicable preference point system is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in this tender to claim points for specific goals with the tender will be interpreted to mean that preference points for particular goals are not claimed.

1.6 The organ of state reserves the right to require a tenderer to substantiate any claim regarding preferences in any manner required by the organ of state, either before a tender is adjudicated or at any time subsequently.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating

contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

- (e) “the Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or}$$

Where Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: where 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated(80/20System)(To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)	Evidence to be submitted by the supplier to substantiate the points claimed/allocated per specific goal NB: Any of the evidence indicated below per specific goal should be regarded as sufficient)
Women	5		<ul style="list-style-type: none"> •RSA identity document • Valid RSA driver's license issued by relevant authority
Free State and based company	5		<ul style="list-style-type: none"> •Municipal Account •Lease Agreement ,Title deeds • Permission to occupy by the traditional authority •A letter of confirmation issued by the ward councilor
Historically Disadvantaged Individual (HDI) means a South African citizen.- Who , due to the apartheid policy that had been in place, had no franchise in national elections prior to introduction of constitution of the Republic of South Africa , 1983 or the one of 1993: Black and Indians	10		RSA identity document Valid RSA driver's license issued by the relevant authority.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company

- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:	
DATE:
ADDRESS:

Standard Conditions of Tender

(As contained in Annexure F of the CIDB Standard for Uniformity in Construction Procurement)

F.1 General

F.1.1 Actions

The employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in F.2 and F.3 timely and with integrity and behave equitably, honestly, and transparently.

F.1.2 Tender Documents

The documents issued by the employer for a tender offer are listed in the tender data.

F.1.3 Interpretation

F.1.3.1 The tender data and additional requirements contained in the tender schedules included in the returnable documents are deemed part of these conditions of tender.

F.1.3.2 These conditions of tender, the tender data and schedules only required for tender evaluation purposes, shall not form part of any contract arising from the invitation to tender.

F.1.3.3 For these conditions for the calling for expressions of interest, the following definitions apply:

- a) **Comparative offer** means the tenderer's financial offer after the factors of non-firm prices, all unconditional discounts and any other tendered parameters that will affect the value of the financial offer have been taken into consideration
- b) **Corrupt practice** means the offering, giving, receiving or soliciting of anything of value to influence the action of the employer or his staff or agents in the tender process; and
- c) **Fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the employer, including collusive practices intended to establish prices at artificial levels
- d) **Quality (functionality)** means the totality of features and characteristics of a product or service that bear on its ability to satisfy stated or implied needs

F.1.4 Communication and employer's agent

Each communication between the employer and a tenderer shall be to or from the employer's agent only, and in a form that can be read, copied and recorded. Writing shall be in the English language. The employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the employer's agent are stated in the tender data.

F.1.5 The employer's right to accept or reject any tender offer

F.1.5.1 The employer may accept or reject any variation, deviation, tender offer, or alternative tender offer, and may cancel the tender process and reject all tender offers at any time before forming a contract. The employer shall not accept or incur any liability to a tenderer for such cancellation and rejection, but will give written reasons for such action upon written request to do so.

F.1.5.2 The employer may not subsequent to the cancellation or abandonment of a tender process or the rejection of all responsive tender offers re-issue a tender covering substantially the same scope of work within a period of six months unless only one tender was received and such tender was returned unopened to the tenderer.

F.2 Tenderer's obligations

F.2.1 Eligibility

Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his principals, is not under any restriction to do business with employer.

F.2.2 Cost of tendering

Accept that the employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer satisfy requirements.

F.2.3 Check documents

Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.

F.2.4 Confidentiality and copyright of documents

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.

F.2.5 Reference documents

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

F.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

F.2.7 Clarification meeting

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed work, services or supply and raise questions. Details of the meeting(s) are stated in the tender data.

F.2.8 Seek clarification

Request clarification of the tender documents, if necessary, by notifying the employer at least five working days before the closing time stated in the tender data.

F.2.9 Insurance

Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The tenderer is advised to seek qualified advice regarding insurance.

F.2.10 Pricing the tender offer

F.2.10.1 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes (except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the tender data.

F.2.10.2 Show VAT payable by the employer separately as an addition to the tendered total of the prices.

F.2.10.3 Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.

F.2.10.4 State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

F.2.11 Alterations to documents

Not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations. Erasures and the use of masking fluid are prohibited.

F.2.12 Alternative tender offers

F.2.12.1 Submit alternative tender offers only if a main tender offer, strictly by all the requirements of the tender documents, is also submitted. The alternative tender offer is to be submitted with the main tender offer together

with a schedule that compares the requirements of the tender documents with the alternative requirements the tenderer proposes.

F.2.12.2 Accept that an alternative tender offer may be based only on the criteria stated in the tender data or otherwise acceptable to the employer.

F.2.13 Submitting a Tender Offer

F.2.13.1 Submit a tender offer to provide the whole of the works, services, or supply identified in the contract data and described in the scope of works unless stated otherwise in the tender data.

F.2.13.2 Return all returnable documents to the employer after completing them, either electronically (if they were issued in electronic format) or by writing in black ink.

F.2.13.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.

F.2.13.4 Sign the original and all copies of the tender offer where required in terms of the tender data. The employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the tender offer.

F.2.13.5 Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

F.2.13.6 Where a two-envelope system is required in terms of the tender data, place and seal the returnable documents listed in the tender data in an envelope marked "financial bid" and place the remaining returnable documents in an envelope marked "technical bid". Each envelope shall state on the outside the employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

F.2.13.7 Seal the original tender offer and copy packages together in an outer package that states on the outside only the employer's address and identification details as stated in the tender data.

F.2.13.8 Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

F.2.14 Information and data to be completed in all respects

Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as non-responsive.

F.2.15 Closing time

F.2.15.1 Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Proof of posting shall not be accepted as proof of delivery. The employer shall **not** accept tender offers submitted by telegraph, telex, facsimile or e-mail, unless stated otherwise in the tender data.

F.2.15.2 Accept that, if the employer extends the closing time stated in the tender data for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

F.2.16 Tender offer validity

F.2.16.1 Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data.

F.2.16.2 If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period.

F.2.17 Clarification of tender offer after submission

Provide clarification of a tender offer in response to the employer's request during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correcting arithmetical errors by adjusting certain rates or item prices (or both). No change in the total of the prices or substance of the tender offer is sought, offered, or permitted. The total prices stated by the tenderer shall be binding upon the tenderer.

Note: Sub-clause F.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.

F.2.18. Provide other material

F.2.18.1 Provide, on request by the employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials considered necessary by the employer for a full and fair risk assessment. Should the tenderer not provide the material or a satisfactory reason as to why it cannot be provided by the time for submission stated in the employer's request, the employer may regard the tender offer as non-responsive.

F.2.18.2 Dispose of samples of materials provided for evaluation by the employer, where required.

F.2.19. Inspections, tests, and analysis

Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.

F.2.20 Submit securities, bonds, policies, etc.

If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.

F.2.21 Check final draft

Check the final draft of the contract provided by the employer within the time available for the employer to issue the contract.

F.2.22 Return of other tender documents

If so instructed by the employer, return all retained tender documents within 28 days after the expiry of the validity period stated in the tender data.

F.2.23 Certificates

Include in the tender submission or provide the employer with any certificates as stated in the tender data.

F.3 The employer's undertakings

F.3.1 Respond to clarification

Respond to a request for clarification received up to five working days before the tender closing time stated in the Tender Data and notify all tenderers who drew procurement documents.

F.3.2 Issue Addenda

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until seven days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Employer may grant such extension and, shall then notify all tenderers who drew documents.

F.3.3 Return late tender offers

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

F.3.4 Opening of tender submissions

F.3.4.1 Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

F.3.4.2 Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened, the total of his prices, preferences claimed and time for completion, if any, for the main tender offer only.

F.3.4.3 Make available the record outlined in F.3.4.2 to all interested persons upon request.

F.3.5 Two-envelope system

F.3.5.1 Where stated in the tender data that a two-envelope system is to be followed, open only the technical bid of valid tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data and announce the name of each tenderer whose technical bid is opened.

F.3.5.2 Evaluate the quality of the technical bids offered by tenderers, then advise tenderers who remain in contention for the contract award of the time and place when the financial bids will be opened. Open only the financial bids of tenderers who score in the quality evaluation more than the minimum number of points for quality stated in the tender data, and announce the score obtained for the technical bids and the total price and any preferences claimed. Return unopened financial bids to tenderers whose technical bids failed to achieve the minimum number of points for quality.

F.3.6 Non-disclosure

Do not disclose to tenderers or to any other person not officially concerned with such processes information relating to the evaluation and comparison of tender offers, the final evaluation price, and recommendations for the award of a contract until after the contract is awarded to the successful tenderer.

F.3.7 Grounds for rejection and disqualification

Determine whether a tenderer has attempted to influence the processing of tender offers and instantly disqualify him (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

F.3.8 Test for responsiveness

F.3.8.1 Determine, on opening and before detailed evaluation, whether each tender offer was properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

F.3.8.2 A responsive tender conforms to all the tender documents' terms, conditions, and specifications without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a) detrimentally affect the scope, quality, or performance of the works, services, or supply identified in the Scope of Work,
- b) change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders if it were to be rectified.

Reject a non-responsive tender offer and do not allow it to be subsequently made responsive by correcting or withdrawing the non-conforming deviation or reservation.

F.3.9 Arithmetical errors

F.3.9.1 Check responsive tender offers for arithmetical errors, correcting them in the following manner:

- a) Where there is a discrepancy between the amounts in figures and words, the amount in words shall govern.
- b) If bills of quantities (or schedule of quantities or schedule of rates) apply and there is an error in the line item total resulting from the product of the unit rate and the amount, the line item total shall govern, and the rate shall be corrected. Where there is a gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.
- c) Where the total of the prices is incorrect, either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern, and the tenderer will be asked to revise the selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

F.3.9.2 Consider rejecting a tender offer if the tenderer does not correct or accept the correction of his arithmetical errors in the manner described in F.3.9.1.

F.3.10 Clarification of a tender offer

Obtain clarification from a tenderer on any matter that could create ambiguity in a contract arising from the tender offer.

F.3.11 Evaluation of tender offers

F.3.11.1 General

Appoint an evaluation panel of not less than three persons. Reduce each responsive tender offer to a comparative offer and evaluate it using the tender evaluation method that is indicated in the Tender Data and described below:

Method 1: Financial offer	<ol style="list-style-type: none"> 1) Rank tender offers from the most favorable to the least favorable comparative offer. 2) Recommend highest ranked tenderer for the award of the contract, unless there are compelling and justifiable reasons not to do so.
Method 2: Financial offer and preferences	<ol style="list-style-type: none"> 1) Score tender evaluation points for financial offer. 2) Confirm that tenderers are eligible for the preferences claimed and if so, score tender evaluation points for Preferencing. 3) Calculate total tender evaluation points. 4) Rank tender offers from the highest number of tender evaluation points to the lowest. 5) Recommend tenderer with the highest number of tender evaluation points for the award of the contract, unless there are compelling and justifiable reasons not to do so.
Method 3: Financial offer and quality	<ol style="list-style-type: none"> 1) Score quality, rejecting all tender offers that fail to score the minimum number of points for quality stated in the Tender data. 2) Score tender evaluation points for financial offer. 3) Calculate total tender evaluation points. 4) Rank tender offers from the highest number of tender evaluation points to the lowest. 5) Recommend tenderer with the highest number of tender evaluation points for the award of the contract, unless there are compelling and justifiable reasons not to do so.
Method 4: Financial offer, quality and preferences	<ol style="list-style-type: none"> 1) Score quality, rejecting all tender offers that fail to score the minimum number of points for quality stated in the Tender data. 2) Score tender evaluation points for financial offer. 3) Confirm that tenderers are eligible for the preferences claimed, and if so, score tender evaluation points for Preferencing. 4) Calculate total tender evaluation points. 5) Rank tender offers from the highest number of tender evaluation points to the lowest. 6) Recommend tenderer with the highest number of tender evaluation points for the award of the contract, unless there are compelling and justifiable reasons not to do so.

Score financial offers, preferences and quality, as relevant, to two decimal places.

F.3.11.2 Scoring Financial Offers

Score the financial offers of remaining responsive tender offers using the following formula:

$N_{FO} = W_1 \times A$ where:

N_{FO} = the number of tender evaluation points awarded for the financial offer.

W_1 = the maximum possible number of tender evaluation points awarded for the financial offer as stated in the Tender Data.

A = a number calculated using either formulas 1 or 2 below as stated in the Tender Data.

Formula	Comparison aimed at achieving	Option 1	Option 2
1	Highest price or discount	$A = \frac{(1 + (P - P_m))}{P_m}$	$A = P / P_m$
2	Lowest price or percentage commission / fee	$A = \frac{(1 - (P - P_m))}{P_m}$	$A = P_m / P$

where:

P_m = the comparative offer of the most favorable tender offer.

P = the comparative offer of tender offer under consideration.

F.3.12 Insurance provided by the employer

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates of insurance which the conditions of contract identified in the contract data, require the employer to provide.

F.3.13 Acceptance of tender offer

F.3.13.1 Accept tender offer only if the tenderer complies with the legal requirements stated in the Tender Data.

F.3.13.2 Notify the successful tenderer of the employer's acceptance of his tender offer by completing and returning one copy of the form of offer and acceptance before the expiry of the validity period stated in the tender data, or agreed additional period. Providing the form of offer and acceptance does not contain any qualifying statements, it will constitute the formation of a contract between the employer and the successful tenderer as described in the form of offer and acceptance.

F.3.14 Notice to unsuccessful tenderers

After the successful tenderer has acknowledged the employer's notice of acceptance, notify other tenderers that their tender offers have not been accepted.

F.3.15. Prepare contract documents

If necessary, revise documents that shall form part of the contract and that were issued by the employer as part of the tender documents to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents,
- c) other revisions agreed upon between the employer and the successful tenderer and
- d) The schedule of deviations is attached to the offer and acceptance form, if any.

F.3.16 Issue final contract

Prepare and issue the final draft of contract documents to the successful tenderer for acceptance as soon as possible after the date the employer signs the form of offer and acceptance (including the schedule of deviations, if any). Only those documents that the conditions of tender require the tenderer to submit after acceptance by the employer shall be included.

F.3.17 Complete the adjudicator's contract

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

F.3.18 Provide copies of the contracts

Provide to the successful tenderer the number of copies stated in the Tender Data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

PART T2: RETURNABLE DOCUMENTS

T2.1 List of Returnable Documents

The tenderer must complete the following returnable documents:

1 Returnable Schedules required only for tender evaluation purposes

- Certificate of authority for joint ventures (where applicable)
- Compulsory Enterprise Questionnaire
- Record of Addenda to Tender Documents
- Proposed Amendments and Qualifications
- Schedule of Subcontractors
- Schedule of Plant and Equipment
- Schedule of the Tenderer's Experience

2 Other documents required only for tender evaluation purposes

- Proof of registration for regional levies if a preference is claimed for being registered in the Free State Province.
- Certificate of Contractor Registration issued by the Construction Industry Development Board
- An original valid Tax Clearance Certificate issued by the South African Revenue Services.

3 Returnable Schedules that will be incorporated into the contract

Preferencing Schedule (direct preferences)

4 Other documents that will be incorporated into the contract - None

5 The offer portion of the C1.1 Offer and Acceptance

6 C1.2 Contract Data (Part 2)

7 C2.2 Bills of quantities

Record of Addenda to tender documents

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

Attach additional pages if more space is required.

Signed

Date

Name

Position

Tenderer

Compulsory Enterprise Questionnaire

The following particulars must be furnished. In the case of a joint venture, **separate** enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: CIDB registration number, if any:

Section 4: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 5: Particulars of companies and close corporations

Company registration number

Close corporation number

Tax reference number

Section 6: Record in the service of the state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:

- | | |
|--|---|
| <input type="checkbox"/> a member of any municipal council
<input type="checkbox"/> a member of any provincial legislature
<input type="checkbox"/> a member of the National Assembly or the National Council of Province
<input type="checkbox"/> a member of the board of directors of any municipal entity
<input type="checkbox"/> an official of any municipality or municipal entity | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
<input type="checkbox"/> a member of an accounting authority of any national or provincial public entity
<input type="checkbox"/> an employee of Parliament or a provincial legislature |
|--|---|

If any of the above boxes are marked, disclose the following:

Name of sole proprietor, partner, manager, shareholder or stakeholder	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

Section 7: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

- a member of any municipal council
- a member of any provincial legislature
- a member of the National Assembly or the National Council of Province
- a member of the board of directors of any municipal entity
- an official of any municipality or municipal entity
- an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
- a member of an accounting authority of any national or provincial public entity
- an employee of Parliament or a provincial legislature

Name of spouse, child or parent	Name of institution, public office, board or organ of state and position held	Status of service (tick appropriate column)	
		Current	Within last 12 months

*insert separate page if necessary

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed _____ Date _____

Name _____ Position _____
Enterprise name _____

PART T2: RETURNABLE DOCUMENTS

T2.2 - Returnable Schedules

Certificate of Authority for Joint Ventures

This Returnable Schedule is to be completed by joint ventures.

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorize Mr./Mrs.
. , authorized signatory of the company
. , acting in the capacity of lead partner, to sign all
documents in connection with the tender offer and any contract resulting from it on our behalf.

NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY
Lead partner		Signature Name Designation
		Signature Name Designation
		Signature Name Designation

Schedule of Proposed Subcontractors

We notify you that it is our intention to employ the following Subcontractors for work in this contract.

If we are awarded a contract we agree that this notification does not change the requirement for us to submit the names of proposed Subcontractors in accordance with requirements in the contract for such appointments. If there are no such requirements in the contract, then your written acceptance of this list shall be binding between us.

We confirm that all Subcontractors who are contracted to construct a house are registered as home builders with the National Home Builders Registration Council.

	Name and address of proposed Subcontractor	Nature and extent of work	Previous experience with Subcontractor.

Signed

Date

Name

Position

Tenderer

Schedule of Plant and Equipment

The following are lists of major items of relevant equipment that I / we presently own or lease and will have available for this contract or will acquire or hire for this contract if my / our tender is accepted.

(a) Details of major equipment that is owned by and immediately available for this contract.

Quantity	Description, size, capacity, etc.

Attach additional pages if more space is required.

(b) Details of major equipment that will be hired, or acquired for this contract if my / our tender is acceptable.

Quantity	Description, size, capacity, etc.

Attach additional pages if more space is required.

Signed

Date

Name

Position

Tenderer

Schedule of the Tenderer's Experience

The following is a statement of similar work successfully executed by myself / ourselves:

Employer, contact person and telephone number.	Description of contract	Value of work inclusive of VAT (Rand)	Date completed

Signed Date _____
Name Position _____
Tenderer _____

schedule of the Tenderer's Experience

The following is a statement of contracts currently being executed by myself / ourselves:

Employer, contact person and telephone number.	Description of contract	Value of work inclusive of VAT (Rand)	Date completed

Signed Date

Name Position

Tenderer

Proposed amendments and qualifications

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause F.3.8 of the Standard Conditions of Tender referenced in the Tender Data regarding the employer's handling of material deviations and qualifications.

Page	Clause or item	Bid

Signed _____ Date _____
 Name _____ Position _____
 Tenderer _____

Referencing schedule (direct preference)

1 Definitions

The following definitions shall apply to this schedule:

Disabled: in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.

Equity ownership: The percentage of an enterprise or business owned by individuals or, in respect of a company, the percentage of the company's shares that are owned by individuals, who are actively involved in the management of an enterprise or business and exercise control over the enterprise, commensurate with their degree of ownership at the closing date of the tender.

Note: All claims for HDI / youth equity ownership by an HDI / Youth will be considered according to the following criteria:

- equity within private companies will be based on the percentage of equity ownership;
- preference points will not be awarded to public companies and tertiary institutions;
- equity claims for a trust will only be allowed in respect of those persons who are both trustees and beneficiaries and who are actively involved in the management of the Trust (i.e. the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person);
- ; and.
- a joint venture may, based on the percentage of the contract value managed or executed by their HDI / Youth members, be entitled to equity ownership.

Historically disadvantaged individual (HDI): A South African citizen

- a) who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the RSA, 1983 (Act 110 of 1983) or the Constitution of the RSA, 1993 (Act 200 of 1993) (the interim Constitution), or
- b) who is a female; or
- c) who has a disability:

provided that a person who obtained South African citizenship on or after the coming to effect of the Interim Constitution, is deemed not to be an HDI;

joint venture: a grouping of two or more contractors who jointly and severally undertake to perform a construction works contract.

managed: the possession and exercise of legal authority and power to manage the assets, goodwill and daily operations of a business and the active and continuous exercise of appropriate managerial and financial authority and power in determining the policies and directing the operations of the business.

owner: A person who has all the customary incidents of ownership, including the right of disposition, and sharing in all the risks and profits commensurate with the degree of ownership interest as demonstrated by an examination of the substance, rather than the form of ownership arrangements.

Registered contractor: a contractor registered with the Construction Industry Development Board in a contractor grading designation appropriate to the works.

SMME: A sole trader, partnership or legal entity, including co-operative enterprises and non-governmental organizations, managed by one owner or more which, including its branches or subsidiaries, if any, is predominantly carried out in any sector or sub sector of the economy mentioned in column 1 of the Schedule and which can be classified as a micro - a very small, a small or a medium enterprise by satisfying the criteria mentioned in columns 3, 4 and 5 of the Schedule opposite the smallest relevant size or class as mentioned in column 2 of the Schedule

Schedule

Column 1	Column 2	Column 3	Column 4	Column 5
SECTOR OR SUB-SECTORS IN ACCORDANCE WITH THE STANDARD INDUSTRIAL CLASSIFICATION	SIZE OR CLASS	TOTAL FULL-TIME EQUIVALENT OF PAID EMPLOYEES	TOTAL ANNUAL TURNOVER	TOTAL GROSS ASSET VALUE (FIXED PROPERTY EXCLUDED)
		LESS THAN	LESS THAN	LESS THAN
Construction	Medium	200	R26,00 m	R5,00 m
	Small	50	R 6,00 m	R1,00 m
	Very small	20	R 3,00 m	R0,50 m
	Micro	5	R 0,20 m	R0,10 m

Youth: A South African citizen who is between the age of 18 and 35 at the time that tenders close.

2 Conditions associated with the granting of preferences

The tenderer who claims a preference, undertakes to:

- 1) not subcontract more than 25% of the contract price, unless such contracting is undertaken in terms of a preference claimed.
- 2) maintain a HDI / Youth or youth equity ownership of not less than that upon which the preference is based for the duration of the Contract, or in the case of a joint venture, ensure that the percentage of the contract value managed or executed by HDI's and Youth is not less than that upon which the preference is based;
- 3) accept the sanctions set out in Section 3 below should conditions 1 or 2 be breached;
- 4) complete sections 4 to 7 below as relevant;
- 5) enter into written subcontract agreements in accordance with the provisions of the Construction Industry Development Board's Best Practice Guideline D1: Subcontracting Arrangements; and
- 6) complete the Declaration with regard to Equity Ownership contained in section 5 below.
- 7) provide proof of registration for regional levies if a preference is claimed for being registered in the Free State Province.

3 Sanctions relating to breaches of Referencing conditions

The sanctions for breaching the Referencing conditions are:

- 1) termination of the Contract; or
- 2) a financial penalty payable to the Employer equal to 1,25 times the number of tender evaluation points awarded in respect of the preference claimed, multiplied by the Contract Price exclusive of VAT, divided by 100.

4 Tender preference claim in respect of HDI / youth enterprise status or structure of the tendering entity

Number of preference points = $NOP \times EP / 100$

NOP = maximum tender evaluation points provided for HDI / Youth equity ownership

EP = the percentage of equity ownership by an HDI / Youth within the business enterprise or, in the case of a joint venture, the percentage of the contract value managed or executed by their HDI / Youth members.

I/we apply on behalf of my/our firm for a preference based on:

Non-joint ventures

HDI equity ownership percentage of %

Youth equity ownership percentage of %

Joint Ventures

the percentage of the contract value managed or executed by their HDI members of%

the percentage of the contract value managed or executed by their Youth members of%

5 Tender preferences claimed

NOTE: FREE STATE GOVERNMENT TO DECIDE ON THESE CATEGORIES AND POINTS

I / we apply on behalf of my / our firm for the following preference:

Category of preference	Percentage of maximum tender evaluation points provided for in the Preferential Procurement Policy Framework Act (Act 5 of 2000)	Preference claimed for Category of Preference (Y=yes)
B-BBEE CERTIFICATE:		
FUNCTIONALITY:		
Experience		
Expertise		
Work Quality		
Health and Safety plan		
Having a CIDB Contractor grading designation of a 5SF/4SF PE or higher or Joint Venture		
SMME status Micro Very small Small Medium		
Undertaking to subcontract the following to registered contractors: 40% of the contract price 30% of the contract price 10% of the contract price		
Having a head office in Free State Province		

6 Declaration with regard to equity ownership

6.1 How long has the Company been in existence?

6.2 Describe principal business activities:

.....

..

.....

..

.....

..

6.3 List all shareholders by name, identity number, citizenship, status, ownership, as relevant

Name	Status				ID number	Date RSA Citizenship obtained	Percentage owned
	Woman	Black person	Youth	Disability			

6.4 In the case of a person with a disability:

Name	Describe what the permanent impairment is.	Outline how the permanent impairment impacts on ability to perform an activity in the manner or within the ranges considered normal for a human being?

7 SMME criteria

Provide the following information:

TOTAL FULL-TIME EQUIVALENT OF PAID EMPLOYEES	TOTAL ANNUAL TURNOVER	TOTAL GROSS ASSET VALUE (FIXED PROPERTY EXCLUDED)

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the firm or sole proprietor confirms that he / she understands the conditions under which such preferences are granted and confirms that the tenderer satisfies the conditions pertaining to the granting of tender preferences.

Signature :

Name :

Duly authorized to sign on behalf of :

Telephone :

Fax :

Date :

THE CONTRACT

PART C1: AGREEMENT AND CONTRACT DATA

C1.1 - Form of Offer and Acceptance

FREE STATE PROVINCIAL GOVERNMENT

DEPARTMENT OF SPORTS, ARTS, CULTURE AND RECREATION

**THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL
ARCHIVES.**

SCM - INFRA 01 / 2024

C1.1 Form of Offer and Acceptance

Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES.

SCM - INFRA 01 / 2024

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and appendices to it as listed in the returnable schedules and, by submitting this offer, has accepted the tender conditions.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the contractor's obligations and liabilities under the contract, including compliance with all its terms and conditions according to their true intent and meaning, for an amount to be determined by the conditions of the contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE-ADDED TAX IS:

.....
..... Rand (in words);
R (in figures)

The employer may accept this offer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data. Then, the tenderer becomes the party named as the contractor in the conditions of the contract identified in the contract data.

Signature Date
Name
Capacity

for the tenderer
(Name and
address of
organization)

Name and
signature
of witness

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due by the conditions of the contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract are contained in:

- Part C1: Agreements and contract data, (which includes this agreement)
- Part C2: Pricing data
- Part C3: Scope of work.
- Part C4: Site information

And drawings and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfill any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature Date

NameCapacity

for the Employer

**DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION
Corner of Hill and Henry Street, Zana Building.Bloemfontein**

Name and signature
of witness Date

Schedule of Deviations

- 1 Subject
- Details
-
- 2 Subject
- Details
-
-
- 3 Subject
- Details
-
- 4 Subject
- Details
-
-
- 5 Subject
- Details
-
-

By the duly authorized representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

PART C1: AGREEMENT AND CONTRACT DATA

C1.2 - Contract Data

FREE STATE PROVINCIAL GOVERNMENT

DEPARTMENT OF SPORTS, ARTS, CULTURE AND RECREATION

THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES. SCM - INFRA 01 / 2024

C1.2 Contract Data

The Conditions of Contract are clauses 1 to 41 of the **JBCC Minor Works Agreement (Edition 5.1 of March 2014)** published by the Joint Building Contracts Committee.

Copies of these conditions of contract may be obtained from the Association of South African Quantity Surveyors (011-3154140), Master Builders Association (011-205-9000; 057-3526269) South African Association of Consulting Engineers (011-4632022) or South African Institute of Architects (051-4474909; 011-4860684; 053-8312003;)

The JBCC Principal Building Agreement makes several references to the Contract Data for specific data, which together with these conditions collectively describe the risks, liabilities and obligations of the contracting parties and the procedures for the administration of the Contract. The Contract Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the JBCC Principal Building Agreement.

Each item of data given below is cross-referenced to the clause in the JBCC Principal Building Agreement to which it mainly applies.

The additions, deletions and alterations to the JBCC Principal Agreement are:

Clause Additions, deletions and alterations

- 1.1 Replace the following definitions in **DEFINITIONS AND INTERPRETATIONS** with the following wording:
AGREEMENT means the agreement arising from the signing of the Form of Offer and Acceptance by the parties.
BILLS OF QUANTITIES means the document drawn up in accordance with the Pricing Instructions contained in the Pricing Data.
CONSTRUCTION PERIOD means the period commencing on the date that the Agreement made in terms of the Offer and Acceptance comes into effect and ending on the date of practical completion.
CONTRACT DOCUMENTS means the Agreement and all documents referenced therein.
CONTRACT DRAWINGS means the drawings listed in the Scope of Work.
CONTRACT SUM means the total of prices in the Form of Offer and Acceptance.
SCHEDULE means the variables listed in the Contract Data.
- 1.6.4 Delete sub-clause 1.6.4
- 3.5 Delete sub-clause 3.5
- 3.6 Delete sub-clause 3.6.

- 3.9 Delete sub-clause 3.9
- 3.10 Delete sub-clause 3.10
- 15.1.1 Delete sub-clause 15.1.1
- 21 Replace sub-clauses 21.1.2 to 21.1.4 and 21.2 to 21.6 with the following:
- The **contractor** and **principal agent** shall appoint a **selected subcontractor** in accordance with the provisions of the Scope of Work.
- 30.1 Replace reference to 36.3 at end of sentence with 36.0
- 31.12 Delete "Payment shall be subject to the **employer** giving the **contractor** a **tax** invoice for the amount due."
- 32.12 Delete sub-clause
- 34.13 Delete the words in sub-clause 34.13 "subject to the **employer** giving the **contractor** a **tax** invoice for the amount due"
- 40.0 (41) Delete in the Substitute Provisions (41.0 State Clauses) clause 40.2.1, 40.2.2 and 40.3/4/5/6 and replace with the following:
- 40.1# Should any dispute between the **employer**, his **agents** or **principal agent** on the one hand and the contractor on the other arises out of this **agreement**, such dispute shall be referred to adjudication.
- 40.2# Adjudication shall be conducted in accordance with the edition of the JBCC Rules for Adjudication current at the time when the dispute is declared. The party, which raises the dispute, shall select three adjudicators from the panel of adjudicators published by the South African Institution of Civil Engineering or Association of Arbitrators (Southern Africa), determine their hourly fees and confirm that these adjudicators are available to adjudicate the dispute in question. The other party shall then select within 7 days one of the three nominated adjudicators, failing which the chairman for the time being of the Association of Arbitrators (Southern Africa) shall nominate an adjudicator. The **adjudicator** shall be appointed in terms of the Adjudicators Agreement set out in C1.4.
- 40.3# If provided in the **schedule**, a dispute shall be finally settled by a single Arbitrator to be agreed on between the parties or, failing such agreement within 28 days after referring the dispute to Arbitration, an Arbitrator nominated by the chairman for the time being of the Association of Arbitrators (Southern Africa). Any such reference shall be deemed to be a submission to the arbitration of a single arbitrator in terms of the Arbitration Act (Act No 42 of 1965, as amended), or any legislation passed in substitution therefore. In the absence of any other agreed procedure, the arbitration shall take place in accordance with the Rules for the Conduct of Arbitrations issued by the Association of Arbitrators (Southern Africa) which are current at the time of the referral to arbitration. The Arbitrator shall, in his award, set out the facts and the provisions of the contract on which his award is based.
- 40.4# If the **schedule** provides for court proceedings to finally resolve disputes, disputes shall be determined by court proceedings.

- 12.1 (41.0) Delete 12.1 in the Substitute Provisions (41.0 State Clauses) so that the provisions of 12.1 apply to the **state** and replace "**contractor**" in clause 10.1 in the Substitute Provisions (41.0 State Clauses) with "The party responsible in terms of 12.1"
- 12.2 (41.0) Amend the first part of the first sentence in clause 12.2 of the Substitute Provisions (41.0 State Clauses) to read "Where the **contractor** is responsible for insurances, the **contractor** shall"
- 11.1 (41.0) Delete clause 11.1 in the Substitute Provisions (41.0 State Clauses) so that the provisions of 11.1 apply to the **state**.
- 41.0 Delete the definitions for **CONSTRUCTION PERIOD** and **INTEREST** in clause 41.1.3 in the substitute provisions(Clause 41.0 State Clauses)
- 41.0 Delete in the **state** clauses sub-clauses 31.11.1 and 31.11.2. Sub-clause 31.11.1 of the non-**state** clauses will apply to the **contract**
- 41.0 Delete in the **state** sub-clause 10.3. Sub-clause 10.3 of the non-**state** clauses will apply to the **contract**
- 41.0 Add sub-clause 32.15 and 34.3 to 5.1.2
- 41.0 Add in the following clause to 41.0
Notwithstanding any clause to the contrary, on cancellation of this agreement either by the **employer** or the **contractor**, or for any reason whatsoever, the **contractor** shall on written instruction, discontinue with the **works** on a stated date and withdraw himself from the **site**. The contractor shall not be entitled to refuse to withdraw from the **works** on the grounds of any lien or right of retention or on the grounds of any other right whatsoever.

Part 1: Contract Data completed by the Employer

Clause	Item and data
42.1	CONTRACTING AND OTHER PARTIES
42.1.1	The Employer is the Department of Sports, Arts, Culture and Recreation, Free State Provincial Government
[1.2]	The address of the Employer is: Corner of Hill Street and Henry Street, Bloemfontein. Telephone: 051-410-3679 Facsimile: 086-266-1683 Address (physical): Zana Building, 54 Henry Street, Bloemfontein Address (postal): Private Bag X20606, Bloemfontein,9301
42.2	Contract Details
42.2.1	The Works comprise: THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES.
42.2.2	The Site comprise: The existing premises, the tenderer should familiarize himself with the site before pricing the document.
42.2.3 [22.2]	The Works or installations to be undertaken by direct contractors comprises: N/A

- 42.2.4 The Employer is an organ of **State**
 [41.0]
- 31.11.2
- The interest rate as determined by the Minister of Finance, from time to time, in terms of section 80(1)(b) of the Public Finance Management Act, 1999 (Act No 1 of 1999) will apply.
 - Lateral support insurance is **not** to be effected by the **contractor**
 - Payment will be made for materials and goods
 - Dispute determinations shall be by arbitration
- [11.2]
- 31.4.2
- 40.2.2
- Extended **defects** liability period will apply to the following elements:
 - General building work : 3 months
 - Electrical installation : 12 months unless stated otherwise
 - Civil works : 12 months unless stated otherwise
- 26.1.2
- Any leakages to roofs or damage caused as a result thereof within six (6) months after completion of the work due to poor materials or competency of workmen, shall be repaired by the contractor at his cost. If no heavy rainfall is experienced during the aforesaid period, such period will be extended until sufficient heavy rainfalls provide a test of competency.
- Possession of the **site** is to be given within three days after the contractor provided the employer with the construction guarantee in accordance with the provisions of 14.0
- The period for the commencement of the **works** after the **contractor** takes possession of the site is **7 working days**.
- 42.2.5
 [15.2.1]
- For the **works** as a whole:
 The date for **practical completion** is 6 (SIX) MONTHS AFTER DATE OF ACCEPTANCE INCLUSIVE OF ALL STATUTORY AND BUILDER'S HOLIDAYS
The penalty per calendar day is R 6,500.00 (Six Thousand Five hundred Rands).
- 42.2.6
 [15.3]
- 42.2.7 For the **works** in sections: **N/A**
- 42.2.9 [1.2] The law applicable to the agreement shall be that of the Republic of South Africa.
- 42.3
- Insurances
- 42.3.1 Contract insurance to be effected by the contractor
 [10.1,10.2,12.1]
- 42.3.1 Contract works insurance is to be effected by the **contractor** for a sum not less than the **contract sum** with a deductible in an amount that the **contractor** deems appropriate.
 [10.1,10.2,12.1]
- 42.3.2 The supplementary insurance is required. Such insurance shall comprise a Coupon Policy for Special Risks issued by the South African Special Risk Insurance Association.
 [10.1,10.2,12.1]
- 42.3.3 Public liability insurance to be effected by the **contractor** for the sum of R 10 000 000.00 per claim with a deductible in an amount of R 5, 000.00.
 [11.1, 12.1]

PART C1: AGREEMENT AND CONTRACT DATA

C1.3 - Construction Guarantee

FREE STATE PROVINCIAL GOVERNMENT

DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION

**THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES.
SCM - INFRA 01 / 2024**

C1.3 Construction Guarantee

GUARANTOR DETAILS AND DEFINITIONS

Guarantor means
Physical address
.....

Guarantor's signatory 1 Capacity

Guarantor's signatory 1 Capacity

Employer means **The DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION, Free State Provincial Government**

Contractor means

Agent means

Works means **THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES. TENDER NO: SCM - INFRA 01 / 2024**

Site means **ON THE PREMISES: Archives Provincial Building, 29 Badenhorst Street, Bloemfontein.**

Agreement means the **JBCC Minor Works agreement** Contract Sum i.e. the total of prices in the Form of Offer and Acceptance inclusive of VAT

Amount in figures R

Amount in words (Rand)

Guaranteed Sum means the maximum aggregate amount of R

Amount in words (Rand)

1 The Guarantor's liability shall be limited to the amount of the Guaranteed Sum as follows:

GUARANTOR'S LIABILITY	PERIOD OF LIABILITY
Maximum Guaranteed Sum (not exceeding 10 % of the contract sum) in the amount of: (Rands) (R)	From and including the date of issue of this Construction Guarantee and up to and including the date of the only practical completion certificate or the last practical completion certificate where there are sections, upon which this Construction Guarantee shall expire.

2 The Guarantor hereby acknowledges that:

2.1 Any reference in this Guarantee to the Agreement is made for the purpose of convenience and shall not be construed as any intention whatsoever to create an accessory obligation or any intention whatsoever to create a surety ship.

2.2 Its obligation under this Guarantee is restricted to the payment of money.

3 Subject to the Guarantor's maximum liability referred to in clauses 1, the Guarantor hereby undertakes to pay the Employer the sum certified upon receipt of the documents identified in sub-clauses 3.1 to 3.3:

3.1 A copy of a first written demand issued by the Employer to the Contractor stating that payment of a sum certified by the Principal Agent in an interim or final payment certificate has not been made in terms of the Agreement and failing such payment within seven (7) calendar days, the Employer intends to call upon the Guarantor to make payment in terms of sub-clause 3.2

3.2 A first written demand issued by the Employer to the Guarantor at the Guarantor's physical address with a copy to the Contractor stating that a period of seven (7) calendar days has elapsed since the first written demand in terms of sub-clause 4.1 and that the sum certified has still not been paid therefore the Employer calls up this Guarantee and demands payment of the sum certified from the Guarantor.

3.3 A copy of the said payment certificate which entitles the Employer to receive payment in terms of the Agreement of the sum certified in clause 3.

4 Subject to the Guarantor's maximum liability referred to in clause 1, the Guarantor undertakes to pay the Employer the Guaranteed Sum or the full outstanding balance upon receipt of a first written demand from the Employer to the Guarantor at the Guarantor's physical address calling up this Guarantee stating that:

4.1 The Agreement has been cancelled due to the Contractor's default and that the Guarantee is called up in terms of clause 4. The demand shall enclose a copy of the notice of cancellation;
or

4.2 A provisional sequestration or liquidation court order has been granted against the Contractor and that the Guarantee is called up in terms of clause 4. The demand shall enclose a copy of the court order.

5 It is recorded that the aggregate amount of payments required to be made by the Guarantor in terms of clauses 3 and 4 shall not exceed the Guarantor's maximum liability in terms of clause 1.

- 6 Where the Guarantor is a registered insurer and has made payment in terms of clause 4, the Employer shall upon the date of issue of the final payment certificate submit an expense account to the Guarantor showing how all monies received in terms of the Guarantee have been expended and shall refund to the Guarantor any resulting surplus. All monies refunded to the Guarantor in terms of this Guarantee shall bear interest at the prime overdraft rate of the Employer's bank compounded monthly and calculated from the date payment was made by the Guarantor to the Employer until the date of refund.

- 7 Payment by the Guarantor in terms of clause 3 or 4 shall be made within seven (7) calendar days upon receipt of the first written demand to the Guarantor.

- 8 The Employer shall have the absolute right to arrange his affairs with the Contractor in any manner which the Employer deems fit and the Guarantor shall not have the right to claim his release from this Guarantee on account of any conduct alleged to be prejudicial to the Guarantor

- 9 The Guarantor chooses the physical address as stated above for all purposes in connection herewith.

- 10 This Guarantee is neither negotiable nor transferable and shall expire in terms of clause 1, or payment in full of the Guaranteed Sum or on the Guarantee expiry date, whichever is the earlier, where after no claims will be considered by the Guarantor. The original of this Guarantee shall be returned to the Guarantor after it has expired

- 11 This Guarantee, with the required demand notices in terms of clauses 3 or 4, shall be regarded as a liquid document for the purpose of obtaining a court order.

- 12 Where this Guarantee is issued in the Republic of South Africa the Guarantor hereby consents in terms of Section 45 of the Magistrate's Courts Act No 32 of 1944, as amended, to the jurisdiction of the Magistrate's Court of any district having jurisdiction in terms of Section 28 of the said Act, notwithstanding that the amount of the claim may exceed the jurisdiction of the Magistrate's Court.

Signed at Date

Guarantor's Signatory 1 Guarantor's Signatory 2

Witness 1 Witness 2

Guarantor's seal or stamp

PART C1: AGREEMENT AND CONTRACT DATA

C1.4 - Adjudicator's Contract

FREE STATE PROVINCIAL GOVERNMENT

DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION

THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES.

SCM - INFRA 01 / 2024

ADJUDICATOR'S CONTRACT

DEPARTMENT OF SPORTS, ARTS, CULTURE AND RECREATION TO PROVIDE INFORMATION

This agreement is made on the Day of Between:

..... (name of company / organisation)
of
..... (address) and
..... (name of company / organisation)
of
..... (address)

(the Parties) and

..... (name)
of
..... (address)

(the Adjudicator).

Disputes or differences may arise/have arisen* between the Parties under a Contract dated and known as. and these disputes or differences shall be/have been* referred to adjudication in accordance with the JBCC Minor Works Agreement Adjudication Rules, (hereinafter called "the Procedure") and the Adjudicator may be or has been requested to act.

* Delete as necessary

IT IS NOW AGREED as follows:

- 1 The rights and obligations of the Adjudicator and the Parties shall be as set out in the JBCC Minor Works Agreement Adjudication Rules.
- 2 The Adjudicator hereby accepts the appointment and agrees to conduct the adjudication in accordance with the JBCC Minor Works Agreement Adjudication Rules..
- 3 The Parties bind themselves jointly and severally to pay the Adjudicator's fees and expenses as set out in the Contract Data.
- 4 The Parties and the Adjudicator shall at all times maintain the confidentiality of the adjudication and shall endeavour to ensure that anyone acting on their behalf or through them will do likewise, save with the consent of the other Parties which consent shall not be unreasonably refused.

The Adjudicator shall inform the Parties if he intends to destroy the documents which have been sent to him in relation to the adjudication and he shall retain documents for a further period at the request of either Party.

SIGNED by: _____
 Name: _____
 who warrants that he / she is
 duly authorized to sign for and
 on behalf of the first Party in the
 presence of

SIGNED by: _____
 Name: _____
 who warrants that he / she is
 duly authorized to sign for and
 on behalf of the second Party in
 the presence of

SIGNED by: _____
 Name: _____
 the Adjudicator in the presence
 of

Witness _____
 Name: _____
 Address: _____

Witness: _____
 Name _____
 Address: _____

Witness: _____
 Name: _____
 Address: _____

Date: _____

Date: _____

Date: _____

Contract Data DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION TO PROVIDE INFORMATION

1	The Adjudicator shall be paid at the hourly rate of R. in respect of all time spent upon, or in connection with, the adjudication, including time spent traveling.
2	The Adjudicator shall be reimbursed in respect of all disbursements properly made, including, but not restricted to: (a) Printing, reproduction, and purchase of documents, drawings, maps, records, and photographs. (b) Telegrams, telex, faxes, and telephone calls. (c) Postage and similar delivery charges. (d) Travelling, hotel expenses and other similar disbursements. (e) Room charges. (f) Charges for legal or technical advice obtained in accordance with the Procedure.
3	The Adjudicator shall be paid an appointment fee of R. This fee shall become payable in equal amounts by each Party within 14 days of the appointment of the Adjudicator, subject to an Invoice being provided. This fee will be deducted from the final statement of any sums which shall become payable under item 1 and/or item 2 of the Contract Data. If the final statement is less than the appointment fee the balance shall be refunded to the
4	The Adjudicator is/is not* currently registered for VAT.
5	Where the Adjudicator is registered for VAT it shall be charged additionally in accordance with the rates current at the date of invoice.
6	All payments, other than the appointment fee (item 3) shall become due 7 days after receipt of invoice, thereafter interest shall be payable at 5% per annum above the Reserve Bank base rate for every day the amount remains outstanding.

THE CONTRACT

PART C2: AGREEMENT AND CONTRACT DATA

C2.1 - Pricing Instructions

FREE STATE PROVINCIAL GOVERNMENT

DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION

THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES.

SCM - INFRA 01 / 2024

C2.1 Pricing Instructions

- 1 The Bills of Quantities have been drawn up in accordance with the Standard System of Measuring Building Work (as amended) published and issued by the Association of South African Quantity Surveyors (Sixth Edition (Revised)), 1999. Where applicable the:
 - a) civil engineering work has been drawn up in accordance with the provisions of the latest edition of SABS 1200 Standardized Specifications for Civil Engineering Works.
 - b) mechanical work has been drawn up in accordance with the provisions of the Model Bills of Quantities for Mechanical Work, published by the South African Association of Quantity Surveyors, July 2005).
 - c) electrical work has been drawn up in accordance with the provisions of the Model Bills of Quantities for Electrical Work, published by the South African Association of Quantity Surveyors, (July, 2005).
- 2 The agreement is based on the JBCC Minor Works Agreement, prepared by the Joint Building Contracts Committee, Edition 5.1, March 2014. The additions, deletions and alterations to the JBCC Principal Building Agreement as well as the contract specific variables are as stated in the Contract Data. Only the headings and clause numbers for which allowance must be made in the Bills of Quantities are recited.
- 3 Preliminary and general requirements are based on the JBCC Minor Works Agreement, May 2005 Addition preliminaries for the use of JBCC Series 2000. Only the headings and clause numbers for which allowance must be made in the Bills of Quantities are recited.
- 4 It will be assumed that prices included in the Bills of Quantities are based on Acts, Ordinances, Regulations, By-laws, International Standards and National Standards that were published 28 days before the closing date for tenders. (Refer to www.stanza.org.za or www.iso.org for information on standards).
- 5 The drawings listed in the Scope of Works used for the setting up of these Bills of Quantities are kept by the Principal Agent or Engineer and can be viewed at any time during office hours up until the completion of the works.
- 6 Reference to any particular trademark, name, patent, design, type, specific origin or producer is purely to establish a standard for requirements. Products or articles of an equivalent standard may be substituted.

- 7 Where any item is not relevant to this specific contract, such item is marked N/A (signifying “not applicable”)
- 8 The Contract Data and the standard form of contract referenced therein must be studied for the full extent and meaning of each and every clause set out in Section 1 (Preliminaries) of the Bills of Quantities
- 9 The Bills of Quantities is not intended for the ordering of materials. Any ordering of materials, based on the Bills of Quantities, is at the Contractor’s risk.
- 10 The amount of the Preliminaries to be included in each monthly payment certificate shall be assessed as an amount prorated to the value of the work duly executed in the same ratio as the preliminaries bears to the total of prices excluding any contingency sum, the amount for the Preliminaries and any amount in respect of contract price adjustment provided for in the contract.
- 11 Where the initial contract period is extended, the monthly charge shall be calculated on the basis as set out in 10 but taking into account the revised period for completing the works.
- 12 The amount or items of the Preliminaries shall be adjusted to take account of the theoretical financial effect which changes in time or value (or both) have on this section. Such adjustments shall be based on adjustments in the following categories as recorded in the Bills of Quantities:
 - a) an amount which is not to be varied, namely Fixed (F)
 - b) an amount which is to be varied in proportion to the contract value, namely Value Related (V); and
 - c) an amount which is to be varied in proportion to the contract period as compared to the initial construction period excluding revisions to the construction period for which no adjustment to the contractor is not entitled to in terms of the contract, namely Time Related (T).
- 13 Where no provision is made in the Bills of Quantities to indicate which of the three categories in 12 apply or where no selection is made, the adjustments shall be based on the following breakdown:
 - a) 10 percent is fixed;
 - b) 15 percent is Value Related
 - c) 75 percent is Time Related.
- 14 The adjustment of the Preliminaries shall apply notwithstanding the actual employment of resources in the execution of the works. The contract value used for the adjustment of the Preliminaries shall exclude any contingency sum, the amount for the Preliminaries and any amount in respect of contract price adjustment provided for in the contract. Adjustments in respect of any staged or sectional completion shall be prorated to the value of each section.

3: SCOPE OF WORK

FREE STATE PROVINCIAL GOVERNMENT

DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION

THE SUPPLY AND INSTALLATION OF GAS SUPPRESSION SYSTEM AT FREE STATE PROVINCIAL ARCHIVES.

SCM – INFRA 01 / 2024

C3. Scope of Work

1 DESCRIPTION OF THE WORKS

1.1 Employer's objectives

The employer's objective is to renovate/repair/refurbish existing facility.

1.2 Extent of the works

NB Tenderers are specifically requested to inspect the site beforehand so as to become acquainted with the location of the site, conditions, existing building work, access roads, layout of various buildings, availability of water, electricity, etc.

1.3 Location of the works

The site is at the existing premises: Archives Provincial Building, 29 Badenhorst Street, Bloemfontein.

2 Drawings

The drawings used for setting up the Bills of Quantities are as follows:

- n/a

3 Procurement

3.1 Preferential Procurement Procedures

The works shall be executed by the conditions attached to preferences granted in accordance with the preferencing schedule.