



MAKHUDUTHAMAGA
LOCAL MUNICIPALITY

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

PROJECT NO: LIM473/fire engineer /23/24/003

REDRAW AND DESIGN OF FIRE SYSTEMS AND PLANS FOR MAKHUDUTHAMAGA
LOCAL MUNICIPALITY BUILDINGS.

| | |
|---|---|
| ISSUED BY: | PREPARED BY: |
| <u>Supply Chain Management Unit</u> | <u>Budget & Treasury Department</u> |
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| NAME OF BIDDER | : |
| TENDER AMOUNT | : |
| TEL NUMBER | : |
| FAX NUMBER | : |
| EMAIL ADDRESS | : |

**REDRAW AND DESIGN OF FIRE SYSTEMS AND PLANS FOR MAKHUDUTHAMAGA
LOCAL MUNICIPALITY BUILDINGS.**

Contents

The Bid

| Part 1: Bidding Procedures | Page |
|--|-------------|
| 1.1 Bid Notice and Invitation to Bid | 03 |
| Part 2: Returnable Documents | |
| 2.1 procedure for Evaluation | 05 |
| 2.2 List of Returnable Documents | 08 |
| Part 3: Agreement and Contract Data | |
| 3.1 Form of Offer and Acceptance | 17 |
| Part 4: Pricing Data | |
| 4.1 Pricing Instructions | 19 |
| 4.2 Scope of work | 20-26 |
| Part 5: Declaration | 27 |
| Part 6: MBD9 | 31 |



MAKHUDUTHAMAGA LOCAL MUNICIPALITY

Bid Notice and Invitation to Bid

Bidders are hereby invited to bid for the following projects:

| No. | Project No. | Project Description. | Closing Date |
|-----|---|---|------------------------|
| 1. | LIM473/Jane Furse Formalisation/23/24/001 | Qualified town planners are invited to bid for formalisation of Jane Furse phase 2. | 11 August 2023 @ 12H00 |
| 2. | LIM473/Township.est/23/24/002 | Qualified town planners are invited to bid for township establishment for government offices. | 11 August 2023 @ 12H00 |
| 3. | LIM473/fire engineer /23/24/003 | Professional fire engineers are invited to bid for the redraw and design of fire system plans for Makhuduthamaga local municipality buildings phase2. | 11 August 2023 @12H00 |

The employer is Makhuduthamaga Local Municipality represented by the Municipal Manager.

Bid documents will be obtainable from Makhuduthamaga Local Municipal offices from **19 July 2023 (Mon-Fri from 08:00-16:30)** from the cashiers; at a non-refundable deposit **R560.00** for each payable in cash or bank guaranteed cheque. Bid documents can also be downloaded from online service (www.etender.gov.za) at **no cost**.

Completed and signed tender documents must be sealed in an envelope and marked with the relevant project number and project description and be deposited in the tender box at Makhuduthamaga Local Municipality Offices in Jane Furse before the closing date and time.

The municipality shall adjudicate and award tenders in accordance with the Preferential Procurement Policy Framework Act, 5/2000 and revised procurement regulation with effect 16 January 2023 on 100 points for functionality and 80/20 points system where 80 points are for the price and 20 points for municipal specific goals (according to the said legislation). Details of specific goals and functionality are in the bid document. Bid will remain valid for 90 (Ninety) days

The lowest and any tender will not necessarily be accepted and the Municipality reserves the right not to consider any tender not fully completed. Bidders are required to initial each page of the tender document and sign where necessary.

For enquiries contact:
Supply Chain Unit : Mr Mothapo KJ - 013 265 8607
Budget and treassury : Mr Thabela AP- 013 265 8613

Mr Moganedi RM
MUNICIPAL MANAGER, PRIVATE BAG X 434, JANE FURSE, 1085

- | Part Number | Bid Data |
|--------------------|--|
| 1.2.1. | The employer is Makhuduthamaga Local Municipality |
| 1.2.2 | <p>The bid documents issued by the employer comprise:</p> <p>1.1 Bid notice and invitation to bid</p> <p>1.2 Bid data</p> <p>2.1 List of returnable documents</p> <p>Part 1: Agreements and contracts data</p> <p>C1.1 Form of offer and acceptance</p> <p>Part 2: Pricing data</p> <p>C2.1 Pricing instructions</p> <p>C2.2 Specification</p> |
| 1.2.3 | <p>The employer's agent is the Municipal manager.</p> <p>Tel: (013) 265 8600</p> <p>Fax: (013) 265 1975</p> |
| 1.2.4 | Only Bidders who are registered with central supplier database (CSD) will be considered. |
| 1.2.5 | The arrangements for a compulsory clarification meeting are as stated in the Bid Notice and Invitation to Bid. |
| 1.2.6 | If a bidder wishes to submit an alternative bid offer, the only criteria permitted for such alternative bid offer is that it demonstrably enables the Employer's objectives for the services as stated in the Scope of Work to be achieved. |
| 1.2.7 | All parts of each bid offer communicated on paper shall be submitted as the original. |
| 1.2.8 | The employer's address for delivery of bid offers and identification details to be shown on each bid offer package is: |

BID BOX (TENDER BOX)
MAKHUDUTHAMAGALOCALMUNICIPALITY
GROBLERSDAL ROAD
JANE FURSE

- 1.2.9 The closing time for submission of bid offers is as stated in the Bid Notice and Invitation to Bid.
- 1.2.10 Telephonic, telegraphic, telex, facsimile or e-mailed bid offers will not be accepted.
- 1.2.11 The bid offer validity period is ninety (90) days.
- 1.2.12 The bidder is required to submit with his/her bid all required documents as listed in the list of returnable documents as part of the eligibility criteria.
- 1.2.13 The Bid/Proposal will be opened immediately after the closing time for bids only to confirm the bidder, at:

MAKHUDUTHAMAGALOCALMUNICIPALITY
GROBLERSDAL ROAD

JANE FURSE

1.2.14 The procedure for the evaluation of responsive bids will be on 80/20 points system, where 80 points are for price and 20 points are for SPECIFIC GOALS

1.2.15 Bid offers will only be accepted if:

- 1.2.15.1 The bidder has registered with the central supplier database (CSD);
- 1.2.15.2 The bidder or any of its directors is not listed on the Register of Bid Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- 1.2.15.3 The bidder has not:
 - abused the Employer's Supply Chain Management System; or
 - failed to perform on any previous contract and has been given a written notice to this effect;
- 1.2.15.4 The bidder has completed the Compulsory Enterprise questionnaire and there are no conflicts of interest which may impact on the bidder's ability to perform the contract in the best interests of the employer or potentially compromise the bid process; and
- 1.2.15.5 Proof of municipal rates and taxes for both the company and the directors are attached not older than three months of the closing date of the tender.
- 1.2.15.6 The bidder or any of its directors is not employed by the state.

FUNCTIONALITY

The quality criteria and maximum score in respect of each of the criteria are as follows:

| Quality Criteria | Sub-Criteria | Weighting |
|---|-------------------------------------|-------------------|
| Organization and staffing | Curriculum vitae and qualifications | 15 |
| Experience and qualifications of the project leader (assigned personnel) in relation to the scope of work | Curriculum vitae | 20 |
| | Qualifications | 30 |
| Company Experience | -Appointment letters and completion | 35 |
| Maximum possible score for quality (M_s) | | 100 points |

1. Organization & Staffing (15)

| Item | Organisational structure | Points allocations | Tick the applicable one | Points by the municipality |
|---|---|--------------------|-------------------------|----------------------------|
| 1. | No organizational Structure attached | 0 | | |
| 2. | Organizational Structure attached with curriculum vitae of technical staff members without qualifications | 10 | | |
| 3. | Organizational Structure attached with cv and qualifications of technical staff | 15 | | |
| Curriculum vitae should have a contactable references, failure to disclose references will results zero score | | | | |

2. Experience of Project Leader in relation to feasibility study, redraw and design of fire systems and plans for Makhuduthamaga local municipality buildings. (attach CV) (20)

| Item | Experience on curriculum vitae | Points allocation | Tick the applicable one | Points by the municipality |
|---|--------------------------------|-------------------|-------------------------|----------------------------|
| 1. | With 7 years | 10 | | |
| 2. | With 8 -10 years experience | 15 | | |
| 3. | With > 10 years experience | 20 | | |
| Curriculum vitae should have a contactable references, failure to disclose references will results zero score | | | | |

3. Fire engineers qualifications or equivalent as per returnable document– Attach qualifications (30)

| Item | Qualifications | Points allocation | Tick the applicable one | Points by the municipality |
|------|---------------------------|-------------------|-------------------------|----------------------------|
| 1. | No qualification attached | 0 | | |
| 2. | NQF level 8. | 30 | | |
| 3. | NQF level 7 | 20 | | |
| 4. | NQF level 6 | 10 | | |

4. Company Experience in relation to Feasibility study, redraw and design of fire systems and plans for Makhuduthamaga local municipality buildings. : (35)

- tick the applicable one and attach the previous appointment letters with completion certificates.
- completion certificates should have the contact details for verification if need be.

| Item | Experience | Points allocation | Tick the applicable one | Points by the municipality |
|------|---|-------------------|-------------------------|----------------------------|
| 1. | No orders, appointment letters and completion certificate attached. | 0 | | |
| 2. | 1–3 years experience | 10 | | |
| 3. | 4-5 years experience | 15 | | |
| 4. | 6-9 years experience | 30 | | |
| | > 10 years experience | 35 | | |

Note: The Municipality has the right to verify the validity of the supporting documents.

Minimum score for functionality is 60%. Bidders who score 60 points and above, will be evaluated further on 80/20 points system where 80 points will be for price and 20 points will be for specific goals

FOR THE AWARDING OF CONTRACTS

According to the Preferential Procurement Framework Act and Regulations a preference point system must be followed:

Price formula

$$Np = \frac{80[1 - (Pt - Pmin)]}{Pmin}$$

Where-

- Ps = Points scored for price of tender under consideration;
- Pt = Price of tender under consideration; and
- Pmin = Price of lowest acceptable tender.

20 points will be for specific goals

| NO | DESIGNATED GROUP | SPECIFIC GOALS (20 POINTS) |
|----|---|----------------------------|
| 1 | Black People | 4 |
| 2 | Youth | 4 |
| 3 | Women- ownership of more than 50 % | 2 |
| 4 | Small, Medium and Micro Enterprises (SMMEs) | 4 |
| 5 | People with disability | 2 |
| 6 | Enterprises within Makhuduthamaga jurisdiction | 4 |

- a. The points scored by a tenderer in respect of the specific goals above must be added to the points scored for price.
- b. Only the tender with the highest number of points scored may be selected.

2.1. Criteria for breaking deadlock in scoring

- (1) If two or more tenderers score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals.
- (2) If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.

2.2. Exemption

The Minister may, on request, exempt an organ of state from any or all the provisions of this Act if-

- (a) It is in the interest of national security
- (b) The likely tenderers are international suppliers; or
- (c) It is in the public interest

AWARD OF CONTRACTS TO TENDERERS NOT SCORING HIGHEST POINTS

- 2.2.1. A contract may be awarded to a tenderer that did not score the highest points only in accordance with Section 2(1)(f) of the Act.
- 2.2.2. If the entity intends to apply objective criteria in terms of Section 2(1)(f) of the Act, the entity should stipulate in the tender documents.

3. REDRAW AND DESIGN OF FIRE SYSTEMS AND PLANS FOR MAKHUDUTHAMAGA LOCAL MUNICIPALITY BUILDINGS. .

3.1 List of Returnable Documents

The bidder must complete the following returnable documents:

Returnable schedules required for bid evaluation purposes (This Document)

- Compulsory Enterprise Questionnaire
- Certificate of authority to sign documents (include for Joint Ventures / Consortia agreement where applicable)
- record of addenda to bid documents
- Certificate for Municipal Services and Payments (for both the company, and the director(s)). An affidavit from SAPS must be attached in case of bidders who are not paying rates and taxes e.g. in a rural areas.
- Authorisation for deduction of outstanding amounts owed to Council
- Company profile
- Central database registration report
- Fire engineers' qualifications
- All Pages must be initialized

3.2. Other documents required only for bid evaluation purposes (External Documents)

- Joint venture, consortium agreements (if applicable).

3.3. Other documents that will be incorporated into the contract

2.3.1 Original bid document

2.3.2 Addendum – if issued

Note : All copies must be certified
: Use black pen only.
: All correction must be signed by the authorised person.
: Use of correction pen (tippex) is prohibited.
: Failure to adhere any of the above will lead to automatic disqualification

Record of Addendum to Bid Documents

| | | |
|--|-------------|-------------------------|
| We confirm that the following communications received from the Employer before the submission of this bid offer, amending the bid documents, have been taken into account in this bid offer: | | |
| | Date | Title or Details |
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |

Attached additional pages if more space is required.

Signed _____ Date _____

Name _____ Position _____

Bidder _____

4. Compulsory Enterprise Questionnaire

The following particulars must be furnished. In the case of a joint venture, **separate** enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT Registration number, if any:

Section 3: Particulars of sole proprietors and partners in partnerships

Name* Identity Number* Personal income tax number*

*Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 5: Particulars of companies and close corporations

Company registration number

Close corporation number

Tax reference number

Section 6: Record in the service of the state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:

- | | |
|--|--|
| <input type="checkbox"/> a member of any municipal council | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, (Act 1 of 1999) |
| <input type="checkbox"/> a member of any provincial legislature, | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity |
| <input type="checkbox"/> a member of the National Assembly or the National Council of Province | <input type="checkbox"/> an employee of parliament or a provincial legislature |
| <input type="checkbox"/> a member of the board of directors of any municipal entity | |
| <input type="checkbox"/> an official of any municipality or municipal entity | |

If any of the above boxes are marked, disclose the following:

| Name of sole proprietor, partner, director, manager, principal shareholder or stakeholder | Name of institution, public office, board or organ of state and position held | Status of service (tick appropriate column) | |
|---|---|---|-----------------------|
| | | Current | Within last 12 months |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

*insert separate page if necessary

Section 7: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal stakeholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

- | | |
|--|--|
| <input type="checkbox"/> a member of any municipal council | <input type="checkbox"/> an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, (Act 1 of 1999) |
| <input type="checkbox"/> a member of any provincial legislature, | <input type="checkbox"/> a member of an accounting authority of any national or provincial public entity |
| <input type="checkbox"/> a member of the National Assembly or the National Council of Province | <input type="checkbox"/> an employee of parliament or a provincial legislature |
| <input type="checkbox"/> a member of the board of directors of any municipal entity | |
| <input type="checkbox"/> an official of any municipality or municipal entity | |

| Name of spouse, child or parent | Name of institution, public office, board or organ of state and position held | Status of service (tick appropriate column) | |
|---------------------------------|---|---|-----------------------|
| | | | Within last 12 months |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

*insert separate page if necessary

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Bid Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other bidding entities submitting bid offers and have no other relationship with any of the bidders or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed _____ Date _____

Name _____ Position _____

Enterprise Name _____

Certificate of Authority

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

| A Company | B Partnership | C Joint Venture | D Sole Proprietor | E Close Corporation |
|--------------|------------------|--------------------|----------------------|---------------------------|
| | | | | |

A. Certificate for company

I,, chairperson of the board of directors of, hereby confirm that by resolution of the board (copy attached) taken on20...., Mr/Mrs.....acting in the capacity of....., was authorised to sign all documents in connection with this tender and any contract resulting from it on behalf of the company.

As witness

1.....
Chairman

2.....
Date

B. Certificate of partnership

We, the undersigned, being the key partners in the business trading as

hereby authorise Mr/Mrs....., acting in the capacity of.....to sign all documents in connection with the tender for Contract.....and any contract resulting from it on our behalf.

| NAME | ADDRESS | SIGNATURE | DATE |
|------|---------|-----------|------|
| | | | |
| | | | |
| | | | |

NOTE: This certificate is to be completed and signed by all of the key partners upon whom rests the direction of the affairs of the Partnership as a whole.

C. **Certificate for Joint Venture**

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Mrs....., authorised signatory of the company,

Acting in the capacity of lead partner, to sign all documents in connection with the tender offer for Contract.....and any other contract resulting from it on our behalf.

This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners to the Joint Venture.

| NAME OF FIRM | ADDRESS | AUTHORISING SIGNATURE, NAME & CAPACITY |
|--------------|---------|---|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

D. **Certificate for sole proprietor**

I,, hereby confirm that I am the sole owner of the business trading as.....

As Witness:

1.....
Signature: Sole owner

2.....
Date

E. Certificate for Close Corporation

We, the undersigned, being the key members in the business trading as.....hereby authorise Mr/Mrs.....

Acting in the capacity of....., to sign all documents in connection with the tender for Contract.....and any contract resulting from it on our behalf.

| NAME | ADDRESS | SIGNATURE | DATE |
|------|---------|-----------|------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

NOTE: This certificate is to be completed and signed by all key members upon who rests the direction of the affairs of the Close Corporation as a whole.

5. CERTIFICATE FOR MUNICIPAL SERVICES AND PAYMENTS

TO: MUNICIPAL MANAGER, MAKHUDUTHAMAGA LOCAL MUNICIPALITY

FROM: _____ (Name of Bidder)

FURTHER DETAILS OF BIDDER(S); DIRECTORS/SHAREHOLDERS/PARTNERS, ETC.

| Directors/shareholder s/Partner | Physical address of the Business | Municipal Account No. | Physical residential address of the Director/Shareholder/Part ner | Municipal Account No. |
|------------------------------------|-------------------------------------|-----------------------------|--|-----------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

NB: Please attach certified copy (ies) of ID document(s) and proof of payment not older than 3 months

Signatory

Date

Witnesses

1. _____

Full Names

Signature

Date

2. _____

Full Names

Signature

Date

AUTHORISATION FOR DEDUCTION OF OUTSTANDING AMOUNTS OWED TO COUNCIL

TO: MUNICIPAL MANAGER, MAKHUDUTHAMAGA LOCAL MUNICIPALITY

FROM: _____ (Name of the Bidder or Consortium)

I, _____ the undersigned, hereby authorise the Makhuduthamaga Local Municipality to deduct the full amount outstanding by the business organisation/Director/Shareholder/Partner, etc. from the payment that will be made to me.

Signed at _____ Date _____ Month _____ 2022

Print Name: _____

Signature: _____

Thus done and signed for and on behalf of the bidder

Signatory

Date

Witnesses

1. _____

Full Names

Signature

Date

2. _____

Full Names

Signature

Date

6 . REDRAW AND DESIGN OF FIRE SYSTEMS AND PLANS FOR MAKHUDUTHAMAGA LOCAL MUNICIPALITY BUILDINGS.

Form of Offer and Acceptance

Offer

The employer, identified in the acceptance signature block, has solicited offers for the

REDRAW AND DESIGN OF FIRE SYSTEMS AND PLANS FOR MAKHUDUTHAMAGA LOCAL MUNICIPALITY BUILDINGS. .

The bidder, identified in the offer signature block, has examined the documents listed in the bid data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of bid.

By the representative of the bidder, deemed to be duly authorized, signing this part of this form of offer and acceptance, the bidder offers to perform all of the obligations and liabilities of the service provider under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS: -----

----- (Rands VAT Inclusive/ Exclusive)

----- (Amount In words)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the bidder before the end of the period of validity stated in the bid data, whereupon the bidder becomes the party named as the Service Provider in the conditions of contract identified in the contract data.

for the bidder

Signature Date

Name

Capacity

(Name and address of organization)
.....

Name and signature of witness
.....

Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the bidder's offer. In consideration thereof, the employer shall pay the service provider the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the bidder's offer shall form an agreement between the employer and the bidder upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the bidder receives on fully completed original copy of this document. Unless the bidder (now service provider) within five working days of the data of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature Date

Name

Capacity

for the Makhuduthamaga Local Municipality

.....
.....
.....

Name and signature of witness Date

7. Data Provided by the Service Provider

| Clause | |
|--------|---|
| 7.1 | The Service Provider is Address: Telephone: Fax simile: |
| 7.2 | The authorized and designated representative of the Service Provider is: Name: The address for receipt of communication is: |
| 7.3 | Telephone: Fax simile: Address: |

MAKHUDUTHAMAGA LOCAL MUNICIPALITY

REDRAW AND DESIGN OF FIRE SYSTEMS AND PLANS FOR MAKHUDUTHAMAGA LOCAL MUNICIPALITY BUILDINGS. .

8. Pricing Instructions

1. The Service Provider is required to provide the services in accordance with the Scope of Work. This embraces all things necessary and incidental to complete the work.
2. The only basis for a change to the prices is as a result of the Employer giving an instruction to change the Scope of Work.

9. TERMS OF REFERENCE:

TERMS OF REFERENCE: REDRAW AND DESIGN OF FIRE SYSTEMS AND PLANS FOR THE MAKHUDUTHAMAGA LOCAL MUNICIPALITY BUILDINGS PHASE 2

Procurement of the service provider of a Fire Engineering consultant to redraw, design and/or rationalise the fire-fighting system, quantity material and equipment, engage the fire department for recommendation for approval, supervise the installation of the system to the municipal buildings etc.

The appointed Service provider shall be expected to:

- Physically re-measure and redraw the floor areas of the remaining twelve (12) buildings (i.e. libraries, community halls, landfill sites and sports complexes etc) of the Makhuduthamaga Local Municipality and indicate as per plans drawn
- The implied 12 buildings shall be comprised of the community halls, libraries, landfill sites and sports complexes
- Design and rationalise the fire fighting system in terms of SANS 10400 Part T (Fire protection) part W (Fire installation) and other related regulations e.g. OHS regulations
- Liaise with Sekhukhune District Municipality for the scrutiny of the design and facilitation for the recommendation for approval
- Recommend implementation list, in terms of priority. The assessment to determine the risk factors carried out by the utilisation/occupation of the buildings. This will assist the municipality to implement the project based on the availability of the budget and also budgeting for the future financial years.
- Reports to be submitted in both hard copies and electronic formats i.e PDF, Word, Excel, etc
- The drawings and/or plans to be submitted in both hardcopies (2 x A1 sized copies of each building) as well as electronic formats (PDF, dwg and Shape files)

| No | ACTIVITY | DESCRIPTION | DELIVERABLE/OUTPUT | % |
|----|---|---|--|-----|
| 1. | Project Inception | Project approach and programme finalisation | Project inception report Work Plan | 5% |
| 2. | Re-measure and redraw | Physical visit the site to measure the floor plans of the buildings for the purpose of redrawing/reproducing the existing floor plans Redraw the existing floor plans of the buildings | Building measurements records Plans in caddie and dwg. Format as well as PDF | 30% |
| 3. | Design and rationalise the fire fighting system and quantifications | Design the fire-fighting system compliant with applicable parts of the SANS regulations where applicable and the | <ul style="list-style-type: none">• Fire-fighting system designs on the floor plans of the buildings and rational design | 30% |

| | | | | |
|----|--|--|--|-----|
| | | production of Rational Design report where applicable. | report (where applicable) <ul style="list-style-type: none"> • Bills of Quantities(BoQ) • Fire Plans | |
| 4. | Engagements/ Liaison with the District fire department | Lodge application/s to the fire department for approvals, | Delivery note of application submissions, minutes of the meetings and Approved fire plans | |
| 5. | Implementation Plan | Assist the Municipality with producing an implementation list. This should indicate which section of the building the municipality should prioritise to install the designed system. The assessment to determine the list should be based on the risk factors carried out by the utilisation/occupation of the building. This will assist the municipality to implement the project based on the availability of the budget and also budgeting for the future financial years. | <ul style="list-style-type: none"> • Priority list and the risk assessment report • Fire Systems Designs | 30% |
| | Close out report | Handover report | Project close out report and maintenance plan | 5% |

PRICING AS PER THE ABOVE SPECIFICATION:

| Description | Calculations (Rands) |
|--|---------------------------|
| TOTAL COST OF THE PROJECT(VAT EXCLUSIVE) | R |
| Vat amount if applicable | R |
| Total | R |
| N.B. ONLY FIRM PRICES WILL BE ACCEPTABLE, NON FIRM PRICES IN A FORM OF RATES WILL NOT BE CONSIDERED.THE COST SHOULD INCLUDE PROFFESIONAL FEES , TRAVELING AND ACCOMMODATION OF THE PERSONEL. | |

MAAA No

10. DURATION OF CONTRACT

THIS IS A ONCE OFF PROJECT TO BE CARRIED OUT AS PER MUNICIPAL PLAN TOGETER WITH THE MUNICIPALITY.

11. Payments

Payments will be made within thirty days of submission of (Tax) invoice.

4.SBD

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state¹, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorized representative declare his/her position in relation to the evaluating/adjudicating authority where-

- The bidder is employed by the state; and/or
- The legal person on whose behalf the bidding document is signed, has a relationship with persons/ a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1. Full Name of bidder or his or her representative:.....

2.2. Identity Number:.....

2.3. Position occupied in the Company (director, trustee, shareholder²):.....

2.4. Company registration number:.....

2.5. Tax Reference Number:.....

2.6. VAT Registration Number:.....

2.6.1 The names of all directors/ trustees/ shareholders/ members, their individual identity numbers, tax reference numbers and, if applicable, employee/ persal numbers must be indicated in paragraph 3 below.

1 "State" means –

- a. Any national or provincial department, national or provincial public entity or constitution within the meaning of Public Finance Management Act, 1999 (Act No. 1 of 1999);
- b. Any municipality or municipal entity;
- c. Provincial legislature;
- d. National Assembly or the national Council of provinces; or
- e. Parliament.

2 "shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7. Are you or any person connected with them bidder presently employed by the state? YES ☐ NO ☐

2.7.1. If so, furnish the following particulars:

Name of person / director / trustee/ shareholder/ member:

.....

Name of state institution at which you or person connected to the bidder is employed:

.....

Position occupied in the public institution:

.....

Any other particulars:

.....

.....

.....

2.7.2. If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? YES ☐ NO ☐

2.7.2.1. If yes, did you attached proof of such authority to the bid document? YES ☐ NO ☐

(Note: Failure to submit proof of such authority, where

applicable, may result in the disqualification of the bid.

2.7.2.2. If no, furnish reasons for non-submission of such proof:

.....

.....

.....

2.8. Did you or your spouse, or any of the company's directors/ trustees/ YES ☐ NO ☐
shareholders/ members or their spouses conduct business with the
state in the previous twelve months?

2.8.1. If so, furnish particulars:

.....

.....

.....

2.9. Do you, or any person connected with the bidder, have any relationship YES ☐ NO ☐
(family, friend, other) with a person employed by the state and who may
be involved with the evaluation and or adjudication of this bid?

2.9.1. If so, furnish particulars:

.....

.....

.....

2.10. Are you, or any person connected with the bidder, aware of any YES ☐ NO ☐
relationship (family, friend, other) between any other bidder and any person
employed by the state who may be involved with the evaluation and or
adjustment of this bid?

2.10.1. If so, furnish particulars:

.....

.....

.....

2.11. Do you or any of the directors/ trustees/ shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract?

2.11.1. If so, furnish particulars:

.....
.....
.....

3.Full details of directors/ trustees/ members/ shareholders.

| Full Names | Identity Number | Personal Tax Reference Number | State Employee Number/ Persal Number |
|------------|-----------------|-------------------------------|--------------------------------------|
| | | | |
| | | | |
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3. DECLARATION

I, THE UNDERSIGNED
(NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPH 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 23 OF THE GENERAL CONDITIONS OF CONTRACT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name Of Bidder

MBD9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

MBD 9

6. The bidder has arrived at the accompanying bid independently from, and without

consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ **Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

MBD 9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state
(delete whichever is not applicable for this tender)

- a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

| | POINTS |
|---|--------|
| PRICE | 80 |
| SPECIFIC GOALS | 20 |
| Total points for Price and SPECIFIC GOALS | 100 |

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|---|---|---|
| Black People | 4 | |
| Youth | 4 | |
| Women- ownership of more than 50 % | 2 | |
| Small, Medium and Micro Enterprises (SMMEs) | 4 | |
| People with disability | 2 | |
| Enterprises within Makhuduthamaga juristicion | 4 | |

| | | |
|--------------|-----------|--|
| Total | 20 | |
|--------------|-----------|--|

DECLARATION WITH REGARD TO COMPANY/FIRM

4.2. Name of company/firm.....

4.3. Company registration number:

4.4. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[Tick applicable box]

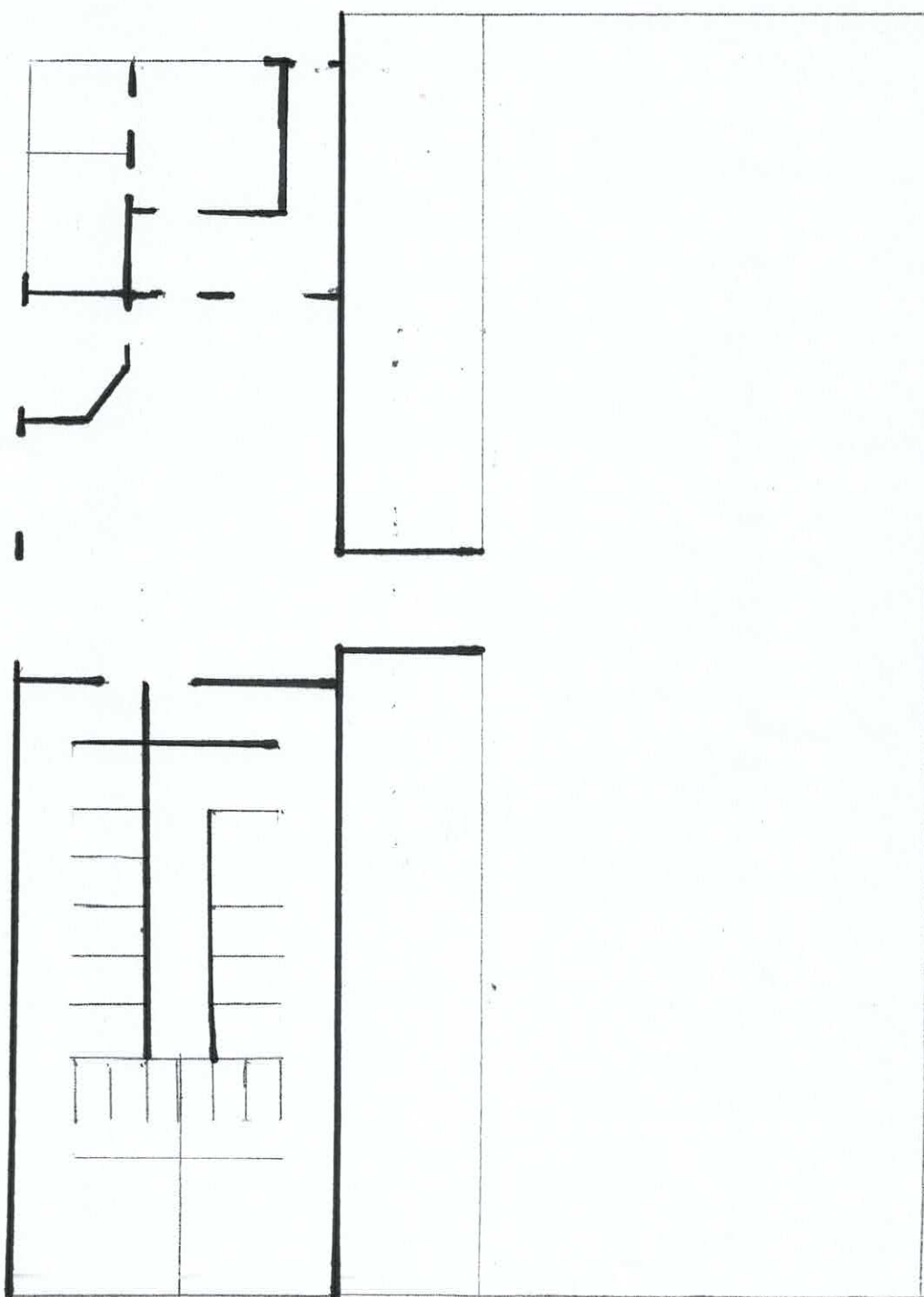
4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

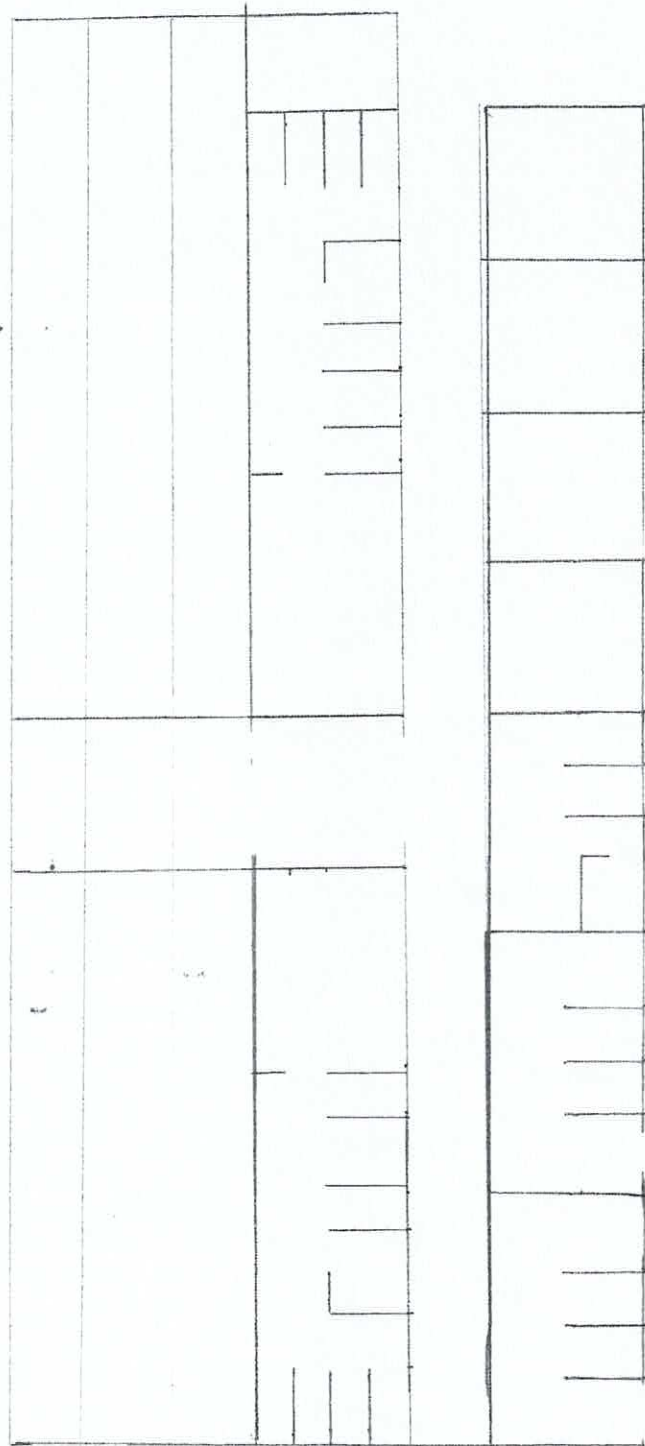
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary

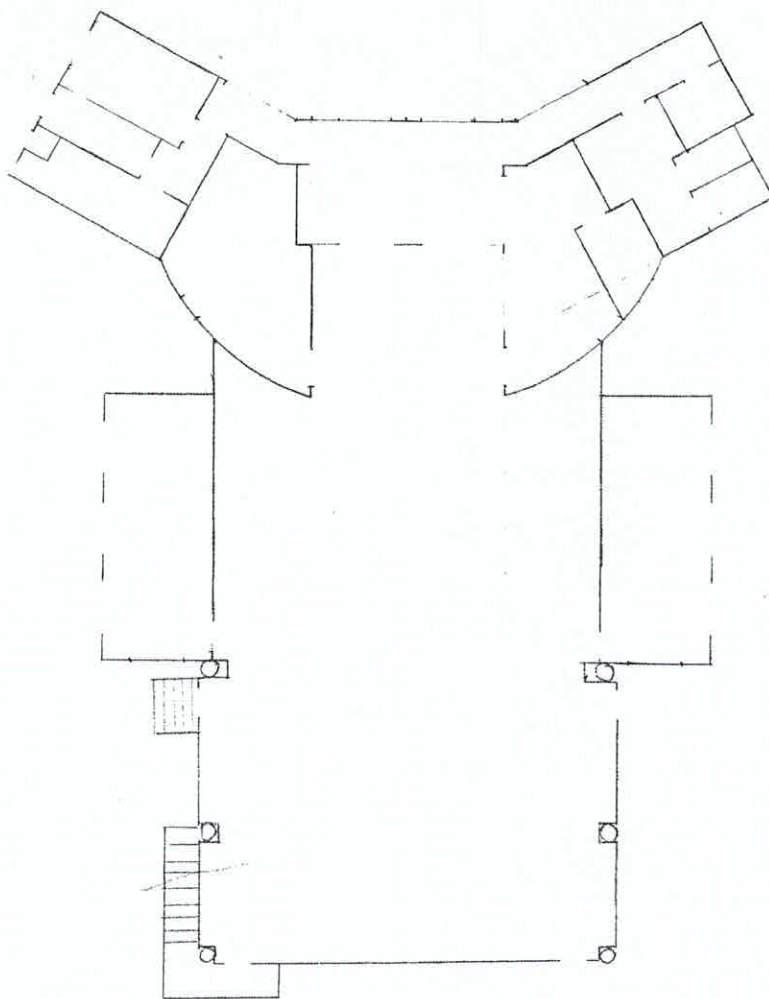
| | |
|-----------------------------|-------|
| | |
| SIGNATURE(S) OF TENDERER(S) | |
| SURNAME AND NAME: | |
| DATE: | |
| ADDRESS: | |
| | |
| | |
| | |

PETER MICHAELS SPORTS GROUNDS

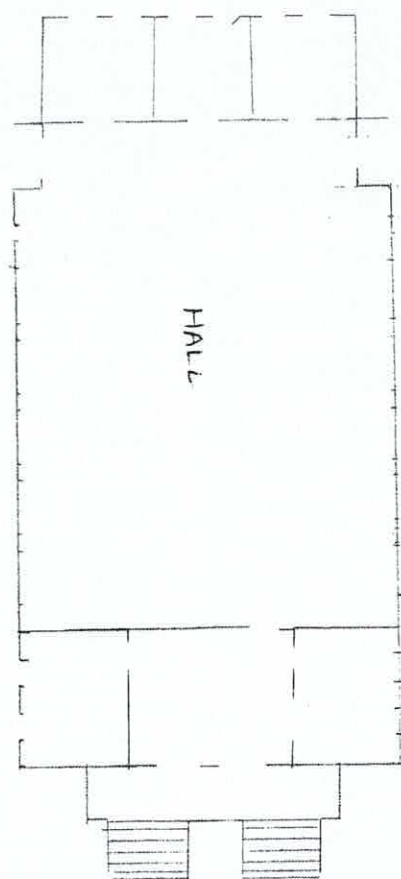


MASEMOLA SPORTS FACILITY





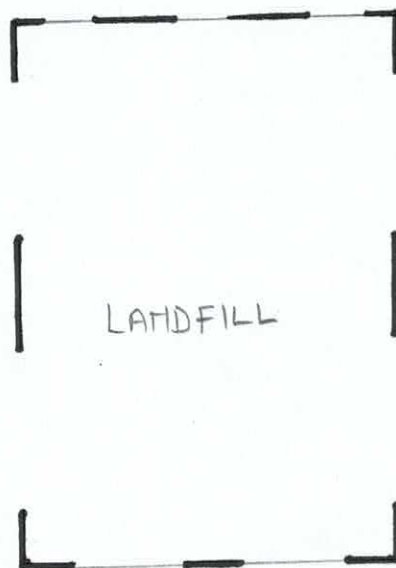
PHAAHLA COMMUNITY HALL



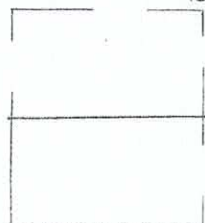
MAKSWABE COMMUNITY HALL



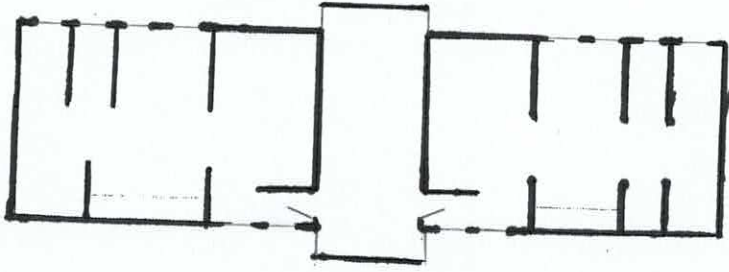
JANE FURSE LANDFILL SITE

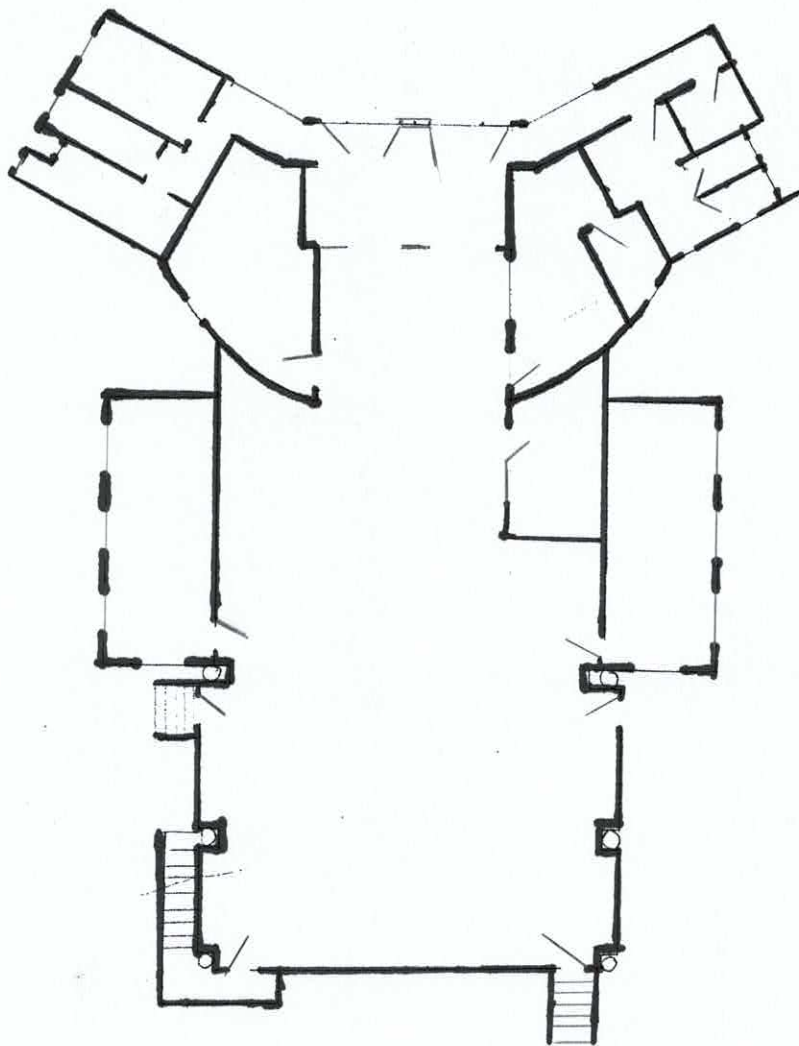


GUARD HOUSE

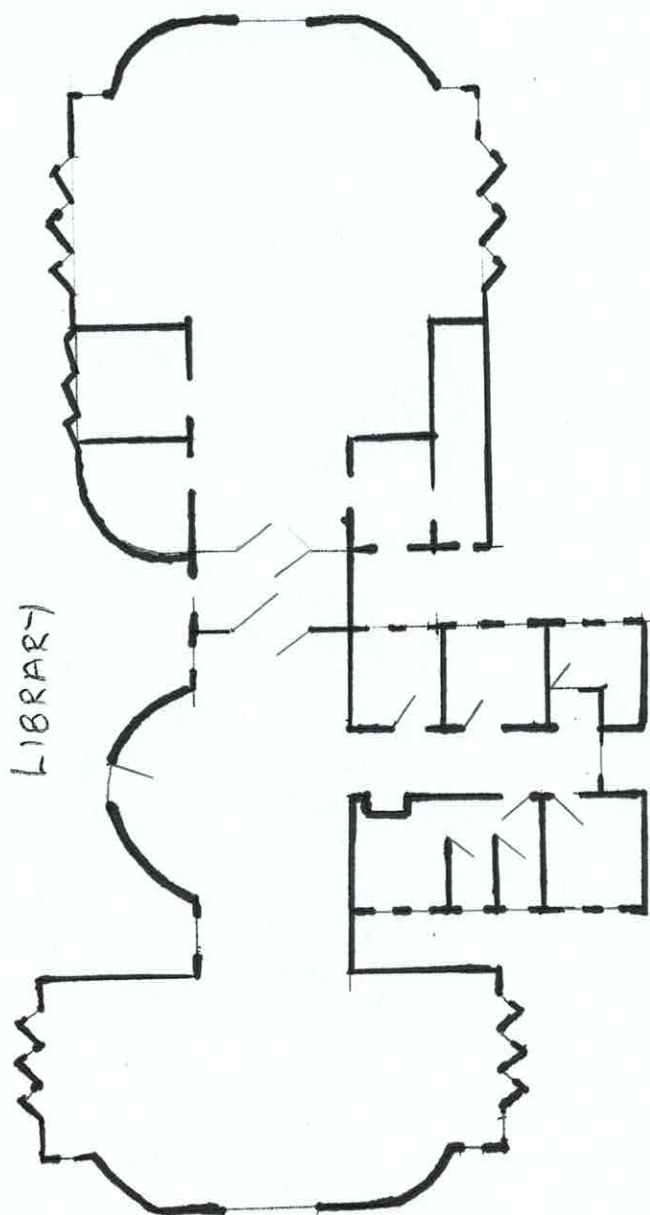


CHANGE ROOMS 1

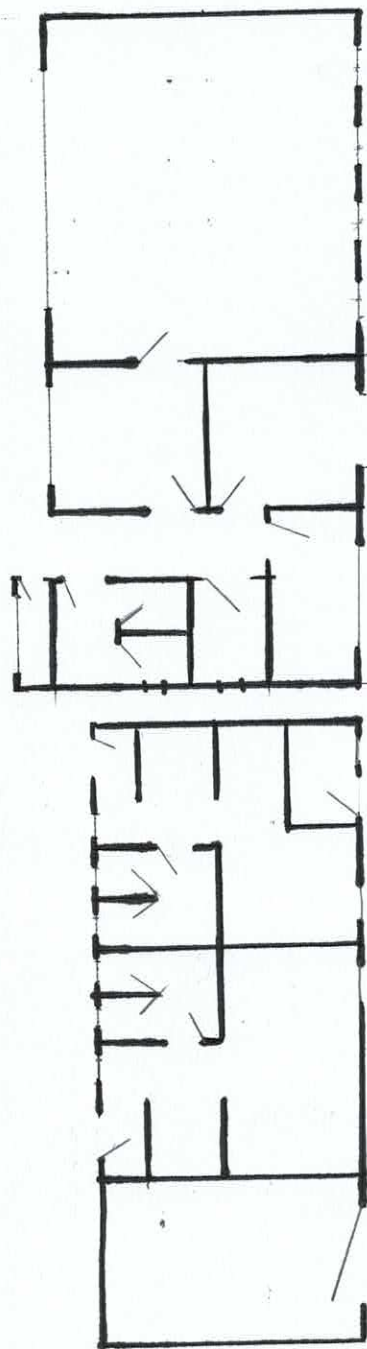




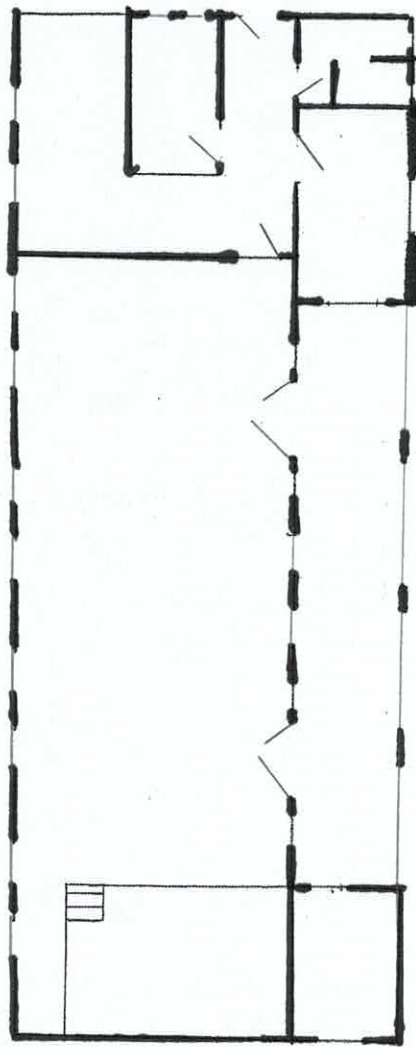
JANE FURSE LIBRARY



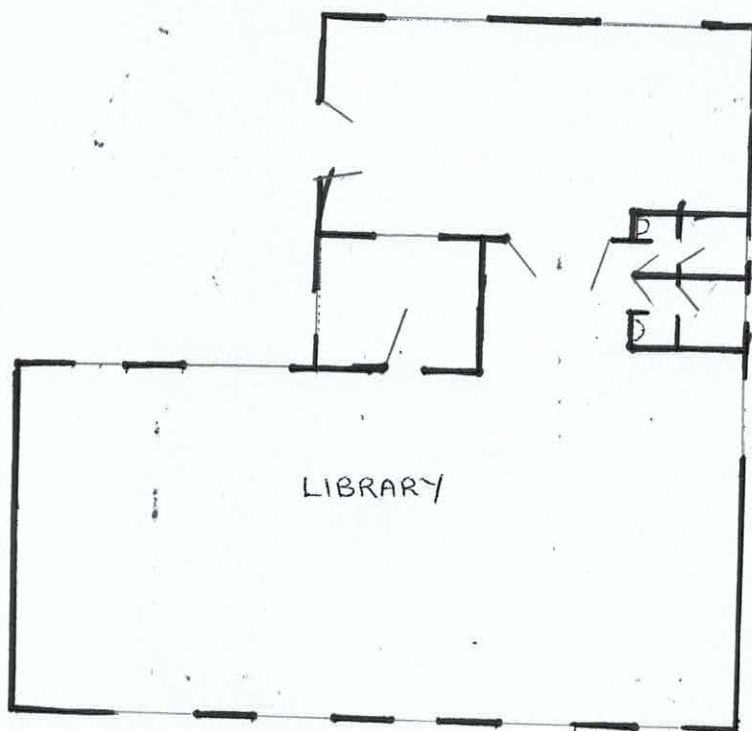
JANE FURSE ARTIFICIAL PITCH



MOSALADI COMMUNITY HALL



PHATANTSHWANE LIBRARY



GUARD HOUSE

