



ANNEXURE A:
REQUEST FOR QUOTATIONS
SPECIFICATION FOR LANSWEEPER
SOFTWARE

1. Executive Summary

PRASA would like to request proposals for the LANSweeper which is used for the asset management.

The bidders for the request for quotations need to be approved resellers / or distributors or the original equipment manufacturer (OEM) of the required software.

2. Purpose

The purpose is to request quotations from bidders who are authorized resellers or / and distributors for the required software by PRASA. A valid signed letter that states the software reseller / distributor status from OEM or ownership of the software if the bidding company is the OEM needs to be provided with the quotation.

3. Background

PRASA would like to receive quotations for the LANSweeper software from the authorized resellers and / or distributors who may need to provide all the required software related support when required or directly from the Original Equipment Manufacturer.

The software needs to be activated and detail information of the products communicated to PRASA by the successful bidder.

The successful bidder needs to be able to provide any software technical support and / or advice on the software when required.

4. Scope of work

A successfully bidder need to do the following:

- Provide a quotation which may be for bundled products for a period three years payable on annual basis.
- Provide quotation for LANSweeper indicated in the table below for a period of three years.
- Facilitate the registration of the nominated PRASA personnel for the management of the software.
- Provide technical advice and support on the software when required.
- Communicate the expiry date for the software for appropriate renewal action to be initiated on time.
- Provide user and technical assistance for the software.
- Must have the support contact details for software related queries and assist the technical / user queries.
- Communicate the software roadmap and new features / upgrades and changes in licensing structure when released by the OEM.
- Quick resolution of faults and queries related to the software.
- Provide Service Level Agreement with response times per priority level.
- Escalation process with contact numbers for escalations.
- Create a complete and up-to-date inventory for scanning Windows, Linus and MAC devices.
- Find and organise printers, routers, switches and track assets not yet deployed or disconnected from the network.
- Discover SNMP enabled devices on the network to create a detailed network inventory.
- Detect assets the moment they connect to the network, enabling complete coverage and eliminating blind spots.
- Configure the network to match the requirements and the scan the network by IP range while setting critical servers to be scanned or use active scanning and integrate Active Directory to keep inventory up to date.
- Provide reports on hardware, software and users with ability to visualize on dashboards.
- Provide knowledge transfer to identified personnel to utilize the software.

5. Compliance Requirements

Only bidders authorized resellers and / or distributors who have provided valid signed letter as a re-seller / or distributor of the software will be considered or the original equipment manufacturer as a bidder for software ownership. A bidder who fails to fully comply with the compliance requirements and provide required proof will be disqualified for any further evaluation.

Description	Compliance (YES / NO)	Comments (Provide the location / index of the evidence)
A valid signed letter for reseller and / or distributorship status from the Original Equipment Manufacturer (OEM), LANSweeper, must be provided.		
Provide at least two signed reference letters from clients where LANSweeper software (Asset Management Software) was provided.		

6. Bill of Quantities for the Software

The table below is for the required products and where some are bundled for cost effective indicate in the quotation. This is for a period of three years from the award.

Description	Quantity	Unit Price	Annual cost	Three years cost
Software subscription for LANSweeper.	7000			
Total				