



## REQUEST FOR QUOTATIONS (RFQ)

You are hereby invited to submit Quotation for the requirements of <b>SAFCOL SOC LTD</b>		
<b>RFQ number:</b>	<b>RFQ 206/02/2023</b>	
<b>RFQ Issue Date</b>	<b>07 March 2023</b>	
<b>Closing date and Time</b>	<b>23 March 2023 At 12:00PM</b> (No late submissions will be accepted)	
<b>COMPULSORY/ NON COMPULSORY BRIEFING SESSION</b>	None	
<b>Briefing Session Date and Time: (IF APPLICABLE)</b>	None	
<b>RFQ validity period:</b>	60 days (commencing from the RFQ Closing Date)	
<b>RFQ Description:</b>	APPOINTMENT OF A SERVICE PROVIDER TO DELIVER SATELLITE MONITORING/ SURVEILLANCE SERVICES TO SAFCOL PLANTATIONS FOR A PERIOD OF TWELVE(12) MONTHS	
<b>RFQ responses must be emailed to :</b>	<b>OR</b>	<b>Zakira Bhikhoo</b>  <b>013 754 2700 ext 2831 / 060 960 6573</b>
<b>E-mail address</b>		<a href="mailto:RFQCentralNSP@safcol.co.za">RFQCentralNSP@safcol.co.za</a>  Please use the RFQ Number on the subject of the email when responding to this RFQ

**NAME OF SERVICE PROVIDER:** \_\_\_\_\_

**TOTAL PRICE (INCL VAT):** \_\_\_\_\_

### **CONDITIONS OF THIS RFQ**

- Service providers must complete in full the RFQ document and ensure that quotation is on the **company letterhead**.
- Quotations must be e-mailed to the address provided herein All service providers must submit their B-BBEE Verification Certificates from Verification Agencies accredited by the South African Accreditation System (SANAS) OR an EME/ QSE sworn affidavit **signed by the EME representative and attested by a Commissioner of Oaths**
- Late and incomplete submissions will not be accepted.
- Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform SAFCOL before RFQ closing date.
- All SBD documents must be always signed and sent back with the quotation

### **SPECIAL CONDITIONS OF THIS RFQ**

- Accepted RFQ's will be communicated by way of an official purchase order or a promisory note signed by a duly authorised official . Accordingly no goods; services or works must be prepared or delivered before an official purchase order or a promisory note is received by the respondent, .
- All prices quoted must be firm and be inclusive of Value Added Tax( VAT), where applicable
- The lowest or any offer will not necessarily be accepted and SAFCOL reserves the right to accept any offer either in full or in part.
- The offer shall remain binding and open for acceptance by SAFCOL during the validity period indicated and calculated from the closing time and date of this RFQ.
- Safcol reserves the right not to make an appointment for this RFQ.

### **PROTECTION OF PERSONAL INFORMATION**

- In responding to this RFQ , SAFCOL acknowledges that it may obtain and have access to personal data of the respondents. SAFCOL agrees that is shall only process the information disclosed by bidders in their response to this RFQ for the purpose of evaluating and subsequent award of business and in accordance with any applicable law.
- Furthermore, SAFCOL will not otherwise modify, amend or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, SAFCOL requires Respondents to process any process any personal information disclosed by SAFCOL in the bidding process in the same manner

### **REASONS FOR DISQUALIFICATION**

Service providers will be disqualified for the following:

1. Non compliance tax status at the time of award, verification of tax compliance status will be verified with Central Supplier Database(CSD) or through SARS's e-Filing. Service providers will be given 7 working days to rectify their tax compliance status with SARS. If

the tax status is still non-compliant after 7 working days, the service provider will be disqualified from further evaluation.

2. Submitted information that is fraudulent; factually untrue or inaccurate for example membership that do not exist; B-BBEE credentials; experience etc.
3. Service providers who made false declarations on the Standard Bidding Documents or misrepresented facts and or;
4. Service providers who are listed on the National Treasury's Database of restricted suppliers and defaulters
5. Failure to quote in line with the specification

I hereby accept the above-mentioned conditions

**This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).**

**NAME OF BIDDER\_(COMPANY\_NAME)..... SIGNATURE.....**

**CAPACITY..... DATE.....**

## **TERMS OF REFERENCE/SCOPE OF WORK**

### **APPOINTMENT OF A SERVICE PROVIDER TO DELIVER SATELLITE MONITORING/ SURVEILLANCE SERVICES TO SAFCOL PLANTATIONS FOR A PERIOD OF TWELVE(12) MONTHS**

#### **1. BACKGROUND**

The South African Forestry Company SOC Ltd (SAFCOL) is the custodian of state-owned forests of the Government of South Africa and was established in terms of the Management of State Forests Act No. 128 of 1992. In terms of Section 3 of the Act, an objectives of SAFCOL is to develop the forestry industry according to accepted commercial management practice. All references to SAFCOL in this document include the entire SAFCOL Group of companies.

SAFCOL manages an integrated forestry business operating in South Africa (Limpopo, Mpumalanga and KwaZulu Natal) and Mozambique. Its plantations are vulnerable to criminal activities such as timber theft, illegal mining and malicious damage to property. As part of its integrated security strategy, SAFCOL needs to detect intruders through the use of RPAS surveillance in its plantations in general, and in identified hot spots. As most of the incidents occur at night, undetected RPAS surveillance with thermal cameras are required to allow armed response teams to react timeously to arrest perpetrators and to provide evidence for prosecution.

#### **2. PURPOSE**

This document outlines the specifications for the required service at SAFCOL plantations for a period of twelve (12) months.

#### **3. REQUIREMENTS**

- Access to satellite services
- Images to be 3m resolution 8-band imagery required
- Provide online access to a dashboard of results where reports and data is stored during the period of the contract.
- Be available to provide technical advise and interpretation of results and reports.
- Adhere to all standards and requirements in this document.

#### **CORE SERVICES REQUIRED**

The required Satellite monitoring **MUST** achieve the following:

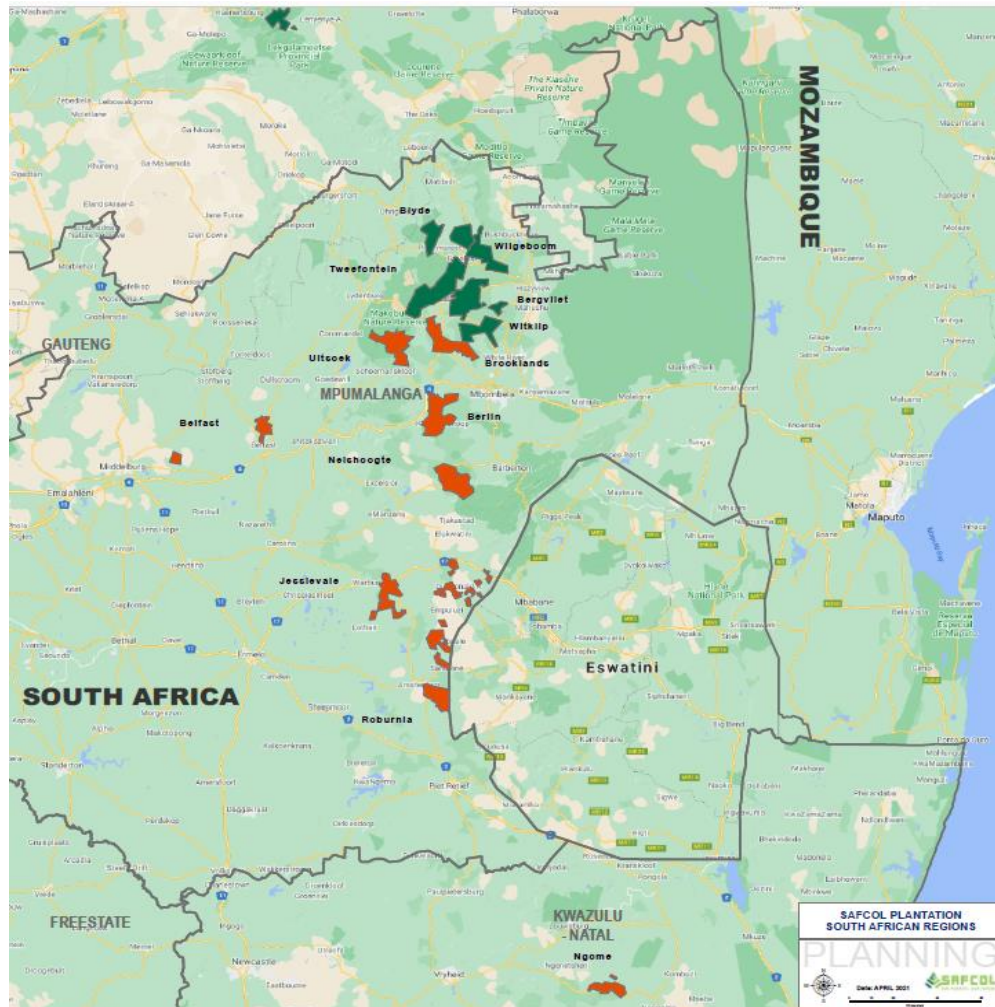
- Provide a weekly satellite surveillance of all SAFCOL plantation.
- Detect changes in harvesting areas to provide progress
- Report immediately on any and all anomalies found.
- Provide continuous surveillance of fire protection –
  - Fires break monitoring system showing progress and protection status;
  - Fire patterns in various plantations, this includes wind patterns in local areas;
- Stress detection system to identify areas under stress- pest and disease, drought or other causes.
- Sytem to monitor weed status during the tending phase.

#### 4. TARGET AREAS

4.1 SAFCOL's locations to be covered (Shown in Figure 1):

Region/s	Plantation	TOWN
North Region	Bergvliet	Sabie
	Tweefontein	Sabie
	Wilgeboom	Graskop
	Blyde	Graskop
	Woodbush	Tzanen
	Entabeni	Makhado
	Witklip	White River
South Region	Berlin	Kaapsehoop
	Nelshoogte	Barberton
	Roburnia	Amsterdam
	Jessievale	Lothair
	Belfast	Belfast
	Uitsoek	Nelspruit
	Brooklands	Nelspruit
	Ngome	Nongoma

Shape files to be handed over to successful bidder to commence with operation.



**Figure 1 SAFCOL plantation map ( plantations are highlighted in red and dark green)**

#### 4.2 Presentation

The prospective service provider will be required to present its proposal to SAFCOL.

#### 4.3 Company profile

A company profile must be submitted indicating the following salient factors:

- Date that the business has started.
- Registered shareholders and directors of the business.
- Trade references (minimum of two references).
- The key contact people that would be allocated to this account.
- Number of companies the service is being rendered or has been rendered to in the last 3 years.

**Note: SAFCOL shall retain the right to investigate any information provided and may call for any supporting information. Any misrepresentation may result in a potential service provider being disqualified and excluded from any further involvement in this process and from providing any future goods and services to SAFCOL.**

#### 4.4 Other conditions

It is a requirement of this RFQ that prospective bidders must –

- provide existing client reference contact details and letters on such clients' letterheads, confirming that the bidders rendered the same service satisfactorily to at least 2 clients similar to SAFCOL's geographical footprint, within the last three years;
- have capacity or prove that it can source the capacity for the operation of the satellite monitoring in the areas indicated in this document, for the duration of twelve (12) months.

#### **RETURNABLE DOCUMENTS**

- Fully completed and signed RFQ
- Official Quotation on the company letter head
- Latest Tax Clearance
- Latest BBBEE certificate- SANAS Accredited or sworn affidavit for EME/QSE
- Company CK documents
- Full CSD Registration Report or (MAAA number )
- ID copies of company directors
- All the required documents listed under functionality criteria

**I, the undersigned, for and on behalf of the Service Provider, hereby confirm that I/we understand the information as stated above and that I/we will comply with all of the above.**

.....  
**Name (print)**

.....  
**Signature**

.....  
**Capacity**

.....  
**Date**

## Evaluation Criteria

Quotations will be evaluated in accordance with SAFCOL Supply Chain Management Policy and Preferential Procurement Policy Framework Regulations of 2022; the bid evaluation process shall be carried out in the following phases namely:

Phase 1: Administrative Compliance Evaluation

Phase 2: Functionality Evaluation

Phase 3: Price and Specific Goals Evaluation

### **Phase 1: Administrative Compliance requirements**

1. Completion in full of the Request for Proposal document
2. Completion of all SBD Forms( Declaration Forms)
3. Proof that tax matters with SARS are in order( SARS Pin Number/ Tax Clearance Certificate)
4. Proof of company registration documents( e.g Pty;Trust; CC etc)
5. Original or copy of B-BBEE Level of contribution Certificate or Sworn Affidavit signed by the deponent and the Commissioner of Oath (Failure to attach certificate will lead to non-allocation of points)
6. Registration with National Treasury Central Supplier Database (CSD), if not registered on CSD, successful bidder must register within 7 working days of award
7. ID copies of company directors

### **Phase 2 : Functionality Evaluation**

TECHNICAL EVALUATION CRITERIA	METHOD OF EVALAUTION	POINTS ALLOCATION
<b>Company experience (30)</b> Service providers must demonstrate that they have at least past experience in satellite monitoring projects. Service providers must submit contactable signed letters from such clients on a company letterhead. Letters must indicate start and end date of contract	0-6 months	0
	6 months – 2 years	10
	2.1 to 2.9 years	20
	3 years and more	30
<b>Technical assistance(30)</b> Provide summarised reports	Failure to provide all the required summary reports	0
• Changes in harvesting areas to indicate progress	Provide 2 of 6 summary reports	10
• Fire break monitoring	Provide 4 of 6 summary reports	20
• Fire pattern in plantations	Provide (6 of 6) all the summary reports	30
• Wind pattern in plantations		
• Stress detection for pest and disease, drought		
• Monitoring of problem weeds in young compartments		



<b>Methodology (40)</b> <ul style="list-style-type: none"> <li>• Present full overview of services proposed for SAFCOL in alignment with this terms of reference.</li> <li>• How will reports be accessed and availability of data to SAFCOL</li> <li>• Profile of key personnel active in this project to demonstrate their experience .</li> <li>• Demonstrate (provide proof) that they have <ul style="list-style-type: none"> <li>: Project consultant (s) who will assist</li> <li>: access to satellite technology</li> </ul> </li> </ul>	No presentation	0
	Presentation has only one of the following: - proposed services overview or -profile key personnel involved in this project or -have access to satellite services -access and availability of data	20
	Presentation has only two of the following: - proposed services overview or -profile key personnel involved in this project or -have access to satellite services -access and availability of data	30
	Presentation has all of the following: - proposed services overview or -profile key personnel involved in this project or -have access to satellite services -access and availability of data	40
<b>TOTAL</b>		<b>100</b>
<b>MINIMUM POINTS FOR FUNCTIONALITY</b>		<b>60</b>

### **Phase 3: Price and Specific Goals Evaluation**

Only bids that meet the requirement will be evaluated further in terms of price and specific goals evaluation, as follows:

CRITERIA	POINTS
Price	80
Specific Goals	20
<b>TOTAL</b>	<b>100 points</b>

**SPECIFIC GOALS FOR THIS RFQ AND POINTS THAT MAY BE CLAIMED ARE INDICATED AS PER TABLE BELOW:**

Criteria	Points
	<b>(80/20 system)</b>
> 51 % - Black Ownership	15
> 51% Youth Owned	2
> 51% Women Owned	3
<b>Total Points</b>	<b>20</b>

**DOCUMENTS REQUIREMENT FOR VERIFICATION OF POINTS ALLOCATION: -**

No.	Procurement Requirement	Required Proof Documents
2.1	> 51% Black Ownership = 15 Points	<ul style="list-style-type: none"> <li>• CIPC registration documents</li> <li>• Full CSD Report</li> </ul>
2.2	> 51% who are Women owned = 3 Points	<ul style="list-style-type: none"> <li>• BBBEE certificate/sworn affidavit</li> <li>• Consolidated BEE certificate in cases of Joint Venture</li> <li>• Full CSD Report</li> <li>• ID Document</li> </ul>
2.3	> 51% who has a disability = 0 Points	<ul style="list-style-type: none"> <li>• VALID BBBEE certificate/sworn affidavit</li> <li>• Full CSD Report</li> <li>• Dr's Letter confirming disability status</li> </ul>
2.4	> 51% who is youth = 2 Points	<ul style="list-style-type: none"> <li>• VALID BBBEE certificate/sworn affidavit</li> <li>• ID Document</li> <li>• Consolidated BEE certificate in cases of Joint Venture</li> <li>• Full CSD Report</li> </ul>
2.5	Implementation of RDP goals (Locality) Points=0	<ul style="list-style-type: none"> <li>• VALID BBBEE certificate/sworn affidavit</li> <li>• Consolidated BEE certificate in cases of Joint Venture</li> <li>• Full CSD Report</li> <li>• Physical address endorsed from traditional Chiefs councils or Municipality</li> </ul>
2.6	Joint Venture	<ul style="list-style-type: none"> <li>• Consolidated BEE certificate in cases of Joint Venture</li> </ul>

## BIDDER'S DISCLOSURE

### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

2.2

Full Name	Identity Number	Name of institution	State

Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?  
**YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

### 3 DECLARATION

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned,  
(name)..... in submitting  
the accompanying bid, do hereby make the following statements that I certify to be  
true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

---

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the

**SBD4**

bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

**SBD 6.1**

### **PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

---

## 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

### 1.2 To be completed by the organ of state

*(delete whichever is not applicable for this tender).*

a) The applicable preference point system for this tender is the **80/20** preference point system.

b) The **80/20 preference point system** will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total Points for PRICE and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

#### 80/20

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

#### **4. POINTS AWARDED FOR SPECIFIC GOALS**

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where the 80/20 preference point system is applicable, corresponding points must also be indicated as such.)***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***



The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
>51% Black Ownership	15	
>51% Youth Owned	2	
>51% Women Owned	3	
<b>Total Points</b>	<b>20</b>	

#### DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name \_\_\_\_\_ of company/firm.....

4.4. Company \_\_\_\_\_ registration \_\_\_\_\_ number: \_\_\_\_\_

#### 4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
<b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....
	.....