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1. INTRODUCTION

An open enquiry process will be followed to source the services of providing Basic hygiene audit and Calibration of equipment at Kriel Power Station Project. The enquiry will be for the whole of the works resulting in a single contract. The enquiry will be advertised locally. The 80/20 preference scoring system will be applicable.

This document sets out the method and criteria that will be used to evaluate the tenders that will result from this invite.

2. SUPPORTING CLAUSES

2.1 SCOPE

- The supplier is responsible for providing Basic hygiene audit and Calibration of equipment at Kriel Power Station.
- Samples to be tested for food poisoning to check the following (total plate count, coliforms, clostridium, salmonella, E coli and staphylococcus) for full meal served.
- calibration to help assure precise measurements, improving accuracy, safety, and compliance.

2.1.1 Purpose

The purpose of this tender technical evaluation strategy is to define the Mandatory Evaluation Criteria, Qualitative Evaluation Criteria and TET member responsibilities for tender technical evaluation. The technical evaluation strategy serves as basis for the tender technical evaluation process.

2.1.2 Applicability

The document shall apply at Kriel Power Station.

2.2 NORMATIVE/INFORMATIVE REFERENCES

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

2.2.1 Normative

[1] 240-48929482 Tender Technical Evaluation Procedure

2.2.2 Informative

N/A

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2.3 DEFINITIONS

| Definition | Explanation |
|------------------------|--|
| Supplier | A company, person that provides service or need, especially over a long period of time. |
| Tender Evaluation team | A group of people responsible for objectively assessing tenders and making recommendations to the procuring organisation |
| Evaluation criteria | The standards by which accomplishments of technical and operational effectiveness or suitability characteristics may be assessed |
| Calibration | A process of measuring instruments to see if it is accurate |
| Contractor | A person or company that signs a contract to supply materials or workers to perform a service |
| Contract Manager | Is an individual in a company responsible for the management and administration of contracts, as well as processes |

2.3.1 Classification

Controlled Disclosure: Controlled Disclosure to external parties (either enforced by law, or discretionary)

2.4 ABBREVIATIONS

| Abbreviation | Description |
|--------------|------------------------|
| TET | Tender evaluation team |
| | |
| | |

2.5 ROLES AND RESPONSIBILITIES

N/A as per 240-48929482 Tender Technical Evaluation Procedure

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2.6 PROCESS FOR MONITORING

Eskom undertook that the tender will not be evaluated on price alone and that Eskom will broadly follow the evaluation process and apply the guideline evaluation criteria mentioned in the table below for the evaluation of the tender the following functional analysis process will be followed.

- Evaluate submissions against functional criteria,
- Rate each submission against each criteria,
- Apply weightings and calculate total functional score,
- Eliminate tenders below minimum threshold,

2.7 RELATED/SUPPORTING DOCUMENTS

N/A

3. TENDER TECHNICAL EVALUATION STRATEGY

3.1 TECHNICAL EVALUATION THRESHOLD

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

3.2 TET MEMBERS

Table 1: TET Members

| TET number | TET Member Name | Designation |
|------------|-------------------|--------------------------|
| TET 1 | Veliswa Mlotshwa | Support Services Manager |
| TET 2 | Caroline Letswalo | Catering Officer |

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3.3 MANDATORY TECHNICAL EVALUATION CRITERIA

Table 2: Mandatory Technical Evaluation Criteria

| | Mandatory Technical Criteria Description | Reference to Technical Specification / Tender Returnable | Motivation for use of Criteria |
|---|---|--|--|
| 1 | Certificate Of Acceptability for R638 of 2018 (Food Regulations governs the general hygiene requirements of Food premises, transport of food and related matters) | COA- R638 of 2018 Food Regulations or of the supplier's certificate | To ensure the relevant business maintain hygiene practices and safety throughout their operations thus reducing risk to the consumer |

3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA

3.5 TECHNICAL EVALUATION CRITERIA

| | DESCRIPTION | SCORING |
|----|---|-------------|
| 1. | <p>COMPANY EXPERIENCE IN Hygiene Audit, nutritional quality and Calibration of canteen equipment (provide Contract or purchase orders with reference letters confirming the number of years)</p> <ul style="list-style-type: none"> • Similar years of experience above 2 years and more - 25% • Similar years of experience between 1 year and more experience 15% • Less than a year 0% • Reference Letter indicating the number of years 15%(signed) | 40% |
| 4 | <p>Hygiene Audit</p> <p>Tenderer shall supply a latest Microbiological Food Hygiene Audit report from a reputable independent laboratory, test results done by the independent lab for its current business not older than 12 months prior to tender closing</p> <ul style="list-style-type: none"> • With the letter head of the company | 25% |
| 5 | <p>Calibration</p> <p>To be registered SANAS (South African National Accreditation System) accredited calibration laboratory to ensure the accuracy and traceability of the measurements to international standards</p> <ul style="list-style-type: none"> • Letter of intent of the supplier 35% (signed) • Certificate – SANAS (10%) | 35% |
| | TOTAL | 100% |

3.5 TET MEMBER RESPONSIBILITIES

Table 3: TET Member Responsibilities

| Mandatory Criteria Number | TET 1 | TET 2 |
|--|--------------|--------------|
| | X | |
| | X | |
| | X | X |
| Qualitative Criteria Number | TET 1 | TET 2 |
| | X | |
| | X | |
| | X | |

3.6FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS

3.6.1Risks

Table 4: Acceptable Technical Risks

| Risk | Description |
|------|-------------|
| 1 | |
| 2 | |

Table 5: Unacceptable Technical Risks

| Risk | Description |
|------|-------------|
| 1 | |
| 2 | |

3.6.2Exceptions / Conditions

Table 6: Acceptable Technical Exceptions / Conditions

| Risk | Description |
|------|-------------|
| 1 | |
| 2 | |

Table 7: Unacceptable Technical Exceptions / Conditions

| Risk | Description |
|------|-------------|
| 1 | |
| 2 | |

4 AUTHORISATION

This document has been seen and accepted by

| Name | Designation |
|------------------|------------------|
| Tinyiko Nkuna | Finance Manager |
| Veliswa Mlotshwa | Support Services |
| | |

5 REVISIONS

| Date | Rev. | Compiler | Remarks |
|------------|------|-------------|----------------|
| March 2025 | 01 | KC Letswalo | First revision |

6 DEVELOPMENT TEAM

The following people were involved in the development of this document

Caroline Letswalo
Veliswa Mlotshwa

7 ACKNOWLEDGEMENTS

N/A

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