



stats sa

Department:
Statistics South Africa
REPUBLIC OF SOUTH AFRICA

REPUBLIC OF SOUTH AFRICA STATISTICS SOUTH AFRICA

Specifications – Stats SA Website Plugins

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IMPROVING LIVES THROUGH DATA ECOSYSTEMS



SPECIFICATIONS – STATS SA WEBSITE PLUGINS

Procurement of Supporting Plugins for the Revamped Statistics South Africa (Stats SA) Website

1. BACKGROUND AND PURPOSE

Statistics South Africa is undertaking a revamp of its corporate website to improve the discoverability, accessibility and presentation of its digital content, including statistical publications, datasets, news and other official information. This specification sets out the requirements for the procurement of the plugins, themes and supporting licenses required to deliver the enhanced search, data visualisation, page-building, content presentation and form-management functionality of the revamped website.

2. SCOPE OF WORK (TECHNICAL REQUIREMENT) – REQUIRED PLUGINS

The Bidder(s) must supply, activate and support the following plugins/themes for the revamped Stats SA website:

Plugin / Theme	Description / Purpose	License Requirement
Astra Theme	Core WordPress theme framework for the revamped Stats SA website; provides the responsive design foundation, layout structure and performance optimisation for the site.	Annual (yearly) subscription license. We require the Business Toolkit + AI .
SearchWP Plugin	Advanced search functionality to improve discoverability of the organisation's digital content, enabling users to quickly locate statistical publications, datasets, news and other information.	Annual (yearly) subscription license. We require an All-Access Bundle plan.
Highcharts Library	Data visualisation and interactive charting library used to present statistical data, publications and dashboards on the website.	Annual (yearly) subscription covering 3 external application licenses and 3 developer licenses (Highcharts advantage).
Elementor Plugin	Page builder plugin used to design, build and maintain website pages and layouts.	Annual (yearly) subscription license. The required plan is One Agency .
Smart Slider Plugin	Content slider/carousel plugin used to enhance the presentation of featured content, news and announcements on the website.	Lifetime license. The required plan is Smart Slider Pro/ Premium .

Plugin / Theme	Description / Purpose	License Requirement
WPForms Plugin	Form-building plugin used to create and manage online forms (e.g. contact, feedback and data-request forms) on the website.	Annual (yearly) subscription license. The required plan is Elite .

N.B: Failure to comply with all technical requirements on the scope of work will result in disqualification and bidder will not be evaluated further

1. EVALUATION CRITERIA

The evaluation process will be conducted in three stages as given on the table below:

Table 2: Evaluation stages

Stage	Description
Stage 1	Mandatory Requirement
Stage 2	Technical Evaluation
Stage 3	Price and specific goals

STAGE 1: MANDATORY REQUIREMENTS

The appointed Bidder must

MANDATORY REQUIREMENTS	DOCUMENT TO BE SUBMITTED
Be an authorised reseller or certified partner of the respective plugin/theme vendors, where such partner programmes exist, to supply licensed software to a government department	A signed OEM letter submitted

STAGE 2: TECHNICAL REQUIREMENTS

TECHNICAL REQUIREMENTS	DOCUMENT TO BE SUBMITTED
Supply genuine, vendor-issued license keys for all plugins and themes listed in Section 2	The Bidder should submit the following document: a vendor-issued licence certificate (or licence key confirmation letter) for each of the six products — astra, searchwp, highcharts, elementor, smart slider and wpforms — showing the product

	name, plan/tier, and the licence key itself, issued directly from the vendor's system (e.g. An account dashboard export, order confirmation email, or official certificate) rather than typed up by the bidder.
Provide subscription-based licensing, with all licenses procured on an annual (yearly) basis.	Bidder's quotation should show the plan, 12-month term, subscription details showing the start and renewal dates.
For the Highcharts Library specifically, supply licensing that covers use across three (3) external applications and three (3) named developer seats, renewable annually.	A Highcharts quotation or licence certificate for 3 external application licences and 3 developer licences.
Provide technical support and escalation to the respective plugin/theme vendor where necessary	A document detailing the support and escalation process, including relevant contact information or the designated platforms for logging and tracking issues.

NB: VERIFICATION FOR THE AUTHENTICITY OF LICENCES WILL BE BASED ON DOCUMENTARY EVIDENCE PROVIDED BY THE SUCCESSFUL BIDDER, SUCH AS VENDOR-ISSUED LICENCE CERTIFICATES, SUBSCRIPTION/ACTIVATION DETAILS, PROOF OF PURCHASE OR OTHER DOCUMENTATION THAT ALLOWS STATS SA TO VERIFY THE LICENCE DIRECTLY WITH THE RESPECTIVE SOFTWARE VENDOR WHERE NECESSARY.

4. COMPLIANCE REQUIREMENTS

The bidder must ensure that:

- All software licences supplied are genuine, legally obtained and compliant with the respective software vendor's licensing policies and terms of use.
- All licences are valid for a period of twelve (12) months from the date of activation and are renewable annually.
- Licences must be sourced directly from the software vendor or through an authorised reseller or distribution channel, where applicable.
- The successful bidder must provide documentary evidence confirming the authenticity and validity of the licences. Such evidence may include vendor-issued licence certificates, subscription details, activation confirmation, proof of purchase, licence keys or other verifiable documentation issued or recognised by the software vendor.
- Stats SA reserves the right to verify the authenticity, validity and subscription period of the supplied licences directly with the respective software vendor.

5. DELIVERY REQUIREMENTS (SPECIAL CONDITIONS)

- License activation for all plugins listed in Section 2 must take place within five (5) to ten (10) working days after award of the contract.
- Proof of license activation (license keys, activation confirmation or account access) must be provided to the Business Modernisation Division upon activation.
- Renewal notices must be provided to Statistics South Africa at least thirty (30) calendar days prior to license expiry.

Alignment with:

- The Protection of Personal Information Act (POPIA), where applicable.
- Statistics South Africa's organisational IT governance policies.

6. SUPPORT REQUIREMENTS

- The Bidder must provide a support channel for logging and escalating technical issues related to the supplied plugins and licenses.
- Response and resolution times for critical issues affecting the live website must be agreed with the Business Modernisation Division prior to award.

STAGE 3: PRICE AND SPECIFIC GOALS

Price = 80

Preferential points = 20 as follows:

THE SECOND STAGE OF EVALUATION IS BASED ON PRICE AND SPECIFIC GOALS, WHICH WILL BE EVALUATED USING THE FOLLOWING CRITERIA AND POINTS:
POINTS AWARDED FOR PRICE

PRICE EVALUATION (80 POINTS)

Criteria	Points
Price evaluation $P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$	80

The following formula will be used to calculate the points for price:

Where:

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

$P_{\min}$ = Comparative price of lowest acceptable bid

POINTS AWARDED FOR SPECIFIC GOALS (20 POINTS)

The specific goals allocated points in terms of this bid	Number of points allocated (80/20 system)	Percentage ownership equity (To be completed by Tenderer)	Number of points claimed (80/20 system) (To be completed by Tenderer)
. Race (black)	10		
. Women	5		
. Disabled	2		
. Youth (below 35 years)	3		

- a. Stats SA reserves the right to require of the bidder, either before a tender is adjudicated or any time subsequently, to substantiate any claim regarding preferences in any manner required.
- b. The following formula must be applied to calculate the number of points for equity ownership by an Historical Disadvantaged Individuals (HDI):

$$NEP = NOP \times \frac{EP}{100}$$

Where:

NEP = Points awarded for equity ownership by an HDI

NOP = The maximum number of points awarded for equity Ownership by an HDI

EP = The percentage of equity ownership by an HDI Within the enterprise or business

- c. Bidders who wish to claim points in terms of the tables above, need to provide proof for each point claimed as guided below:
 - d. Race: (Black) - attach certified copy of Identity document (Id) and certified company registration document, CSD full detail report to show substantiate ownership equity.
 - e. Women: - attach certified copy of Identity Document (ID) and certified company registration document, CSD full detail report to show substantiate percentage ownership equity.
 - f. Disabled – attach medical certificate from a medical practitioner registered with the Health Professional Council of South Africa (HPCSA) confirming the disability.
 - g. Youth – attach certified copy of Identity Document (ID) and certified company registration document, CSD report to show substantiate percentage ownership equity.
- **CIPC and Identity documents, with a certification stamp older than 6 months, will be considered invalid. Such documents will result in forfeiture of points allocated for specific goals.**

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