

## PART A INVITATION TO BID

| YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE DEPARTMENT OF MINERAL RESOURCE                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  |                   |                  |       |
|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------|------------------|-------|
| BID NUMBER:                                                                                         | DMRE/016/2022/23                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CLOSING<br>DATE: | 30 SEPTEMBER 2022 | CLOSING<br>TIME: | 11:00 |
| DESCRIPTION                                                                                         | <p><b>INVITATION OF BIDS FOR THE APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE DMRE WITH BACKUP AND DISASTER RECOVERY SERVICES FOR CORE APPLICATIONS FOR A PERIOD OF 36 MONTHS.</b></p> <p><b>A NON-COMPULSORY INFORMATION SESSION WILL BE HELD ON 15 SEPTEMBER 2022 @ 11:00 THROUGH MICROSOFT TEAMS. COMPANIES WILL FIND THE MEETING LINK ON DMRE WEBSITE OR E-TENDER PORTAL KINDLY SEND EMAIL TO <a href="mailto:LUCIA.NKHETHOA@DMRE.GOV.ZA">LUCIA.NKHETHOA@DMRE.GOV.ZA</a> TO RECEIVE THE MEETING LINK.</b></p> <p><b>JOIN BY ENTERING A MEETING ID:</b><br/> <b>Meeting ID: 341 154 325 941</b><br/> <b>Passcode: gABf2a</b></p> <p><b>EVALUATION WILL BE BASED ON 80/20 PRINCIPLE.</b></p> |                  |                   |                  |       |
| <b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7.2).</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  |                   |                  |       |

BID RESPONSE DOCUMENTS **MUST** BE DEPOSITED IN THE BID BOX  
 SITUATED AT (STREET ADDRESS) **DEPARTMENT OF MINERAL RESOURCES AND ENERGY**  
**TRAVERNA CAMPUS – BUILDING 2C**  
**70 MEINTJIES STREET**  
**SUNNYSIDE**  
**0002**

**Bidders should ensure that the bids are delivered timeously to the correct address. if the bid is late, it will not be accepted for consideration**

**Note: The bid box is generally open from 07H30 – 16H00, Monday – Friday**

**ALL BIDS MUST BE ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)**

**THE BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.**

### SUPPLIER INFORMATION

|                     |      |  |            |  |
|---------------------|------|--|------------|--|
| NAME OF BIDDER      |      |  |            |  |
| POSTAL ADDRESS      |      |  |            |  |
| STREET ADDRESS      |      |  |            |  |
| TELEPHONE<br>NUMBER | CODE |  | NUMB<br>ER |  |
| CELLPHONE<br>NUMBER |      |  |            |  |
| FACSIMILE<br>NUMBER | CODE |  | NUMB<br>ER |  |
| E-MAIL ADDRESS      |      |  |            |  |

|                                                                                                                                                                      |                                                                |                                                                                       |                                                                                            |                                                                           |                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-----------------------------|
| VAT<br>REGISTRATION<br>NUMBER                                                                                                                                        |                                                                |                                                                                       |                                                                                            |                                                                           |                             |
|                                                                                                                                                                      |                                                                |                                                                                       |                                                                                            |                                                                           |                             |
|                                                                                                                                                                      | TCS PIN:                                                       |                                                                                       | OR                                                                                         | CSD<br>No:                                                                |                             |
| B-BBEE STATUS<br>LEVEL<br>VERIFICATION<br>CERTIFICATE<br>[TICK APPLICABLE<br>BOX]                                                                                    | <input type="checkbox"/> Yes<br><input type="checkbox"/> No    |                                                                                       | B-BBEE<br>STATUS<br>LEVEL SWORN<br>AFFIDAVIT                                               | <input type="checkbox"/> Yes<br><input type="checkbox"/> No               |                             |
| IF YES, WHO WAS<br>THE CERTIFICATE<br>ISSUED BY?                                                                                                                     |                                                                |                                                                                       |                                                                                            |                                                                           |                             |
| AN ACCOUNTING<br>OFFICER AS<br>CONTEMPLATED IN<br>THE CLOSE<br>CORPORATION<br>ACT (CCA) AND<br>NAME THE<br>APPLICABLE IN<br>THE TICK BOX                             | <input type="checkbox"/>                                       | AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE<br>CORPORATION ACT (CCA)           |                                                                                            |                                                                           |                             |
|                                                                                                                                                                      | <input type="checkbox"/>                                       | A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN<br>ACCREDITATION SYSTEM (SANAS) |                                                                                            |                                                                           |                             |
|                                                                                                                                                                      | <input type="checkbox"/>                                       | A REGISTERED AUDITOR<br><br>NAME:                                                     |                                                                                            |                                                                           |                             |
| <b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMEs &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b> |                                                                |                                                                                       |                                                                                            |                                                                           |                             |
| ARE YOU THE<br>ACCREDITED<br>REPRESENTATIVE<br>IN SOUTH AFRICA<br>FOR THE GOODS<br>/SERVICES<br>/WORKS<br>OFFERED?                                                   | <input type="checkbox"/> Yes<br><br>[ IF YES ENCLOSE<br>PROOF] | <input type="checkbox"/> No                                                           | ARE YOU A<br>FOREIGN<br>BASED SUPPLIER<br>FOR THE GOODS<br>/SERVICES<br>/WORKS<br>OFFERED? | <input type="checkbox"/> Yes<br><br>[ IF YES<br>ANSWER PART<br>B:3 BELOW] | <input type="checkbox"/> No |
| SIGNATURE OF<br>BIDDER                                                                                                                                               | .....                                                          |                                                                                       | DATE                                                                                       |                                                                           |                             |
| CAPACITY UNDER<br>WHICH THIS BID IS<br>SIGNED (Attach<br>proof of authority to<br>sign this bid; e.g.<br>resolution of<br>directors, etc.)                           |                                                                |                                                                                       |                                                                                            |                                                                           |                             |
| TOTAL NUMBER<br>OF ITEMS<br>OFFERED                                                                                                                                  |                                                                |                                                                                       | TOTAL BID PRICE<br>(ALL INCLUSIVE)                                                         |                                                                           |                             |
| <b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>                                                                                                               |                                                                |                                                                                       | <b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>                                           |                                                                           |                             |
| DEPARTMENT                                                                                                                                                           | DEPARTMENT OF MINERAL<br>RESOURCES AND ENERGY                  |                                                                                       | DEPARTMENT                                                                                 | DEPARTMENT OF MINERAL<br>RESOURCES AND ENERGY                             |                             |
| CONTACT PERSON                                                                                                                                                       | LUCIA NKHETHOA                                                 |                                                                                       | CONTACT<br>PERSON                                                                          | MR TSHILOLO MUDAU                                                         |                             |

|                  |                                                                            |                  |                                                                          |
|------------------|----------------------------------------------------------------------------|------------------|--------------------------------------------------------------------------|
| TELEPHONE NUMBER | 012 444 3778                                                               | TELEPHONE NUMBER | 012 444 3294                                                             |
| FACSIMILE NUMBER | N/A                                                                        | FACSIMILE NUMBER | N/A                                                                      |
| E-MAIL ADDRESS   | <a href="mailto:Lucia.Nkhethoa@dmre.gov.za">Lucia.Nkhethoa@dmre.gov.za</a> | E-MAIL ADDRESS   | <a href="mailto:godfrey.mudau@dmre.gov.za">godfrey.mudau@dmre.gov.za</a> |

## PART B

### TERMS AND CONDITIONS FOR BIDDING

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| <b>1. BID SUBMISSION:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR ONLINE</p> <p>1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.</p> <p>1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.</p> <p>1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.</p> |
| <b>2. TAX COMPLIANCE REQUIREMENTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a>.</p> <p>2.4 BIDDERS <b>MUST</b> ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.</p> <p>2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.</p> <p>2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p>                                                                                                                                                                                                                                                                                           |
| <b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <p>3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?      <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?      <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?      <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?      <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p><b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                    |

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**