

SCM Enquiries : Ms M.E Thobakgale

Tel : 012 441 3417

Reference : MTRFQ 1

**SUBJECT: THE APPOINTMENT OF A SERVICE PROVIDER FOR JANUARY ACTIVATION
– ABC'S OF FITNESS**

REQUIRED BY: DEPARTMENT OF SPORT, ARTS & CULTURE

1. Kindly furnish the Department with quotation for the above mentioned subject.
2. SBD 4, SBD 6.1, as well as forms are attached for completion.
3. Bidders are requested to submit quotation, attached SBD's together with proof of B-BEEE status level of contributor.
4. The quotations will be evaluated on 80/20 preference point system. Failure to submit proof of B-BBEE status level of contributor will result in zero preference points being awarded for B-BBEE.
5. These forms must be returned with your quotation to the following e-mail address:
MokgadiT@dsac.gov.za
6. The closing is **20 January 2023**

Signature: 

Date: 16/01/2023



RFQ SPEC:	MARKETING
CAMPAIGN:	I CHOOSE 2 B ACTIVE
MONTH ACTIVATION:	JANUARY ACTIVATION - ABC'S OF FITNESS
DIRECTORATE:	MARKETING
SUBMITTED BY:	Q. NNANIKI MALESA
DATE:	2023 JANUARY 16

1. BRIEF TO BIDDERS

Bidders who are responsible for driving marketing campaigns - utilising influencer marketing in physical as well as especially on digital platforms are being asked to respond to this RFQ.

January 2023 will see the campaign I Choose 2 B Active dramatise the importance of starting positive life-style habits of being physically active and committing to those habits. Key to this month will see the campaign visit a local ECD centre to dramatise the importance of getting children to start being physically active from an early age.

Please note that the service provider appointed will serve to ensure appointment of the I Choose 2 B Active Influencer team currently executing the duties of influencer marketing through the delivery of a set of activities and which should form part of the Content Plan for January 2023 in these key areas:

- 3.1 Influencer Marketing Procurement
- 3.2 Virtual Gym Mobilisation Drive
- 3.3 Procurement of Digital Advertising Space
- 3.4. Community Database Growth of I Choose 2 B Active OCP (Online Community Platform)
- 3.5 Content Planning Curation and Production
- 3.6 Procurement of ECD Community Outreach Activation
- 3.7 Procurement Of Competition Distribution Logistics

Key to note is there continued employment of youth through this programme so as to contribute in mitigating the unemployment which is currently rife in the country.

Thus the fitness influencers and instructors as well as team producing marketing collateral must be mostly through the utilisation of those who are currently noted as youth in this country - as this community is marginalised and this enables addressing youth unemployment in the country.

2. JANUARY 2023 OBJECTIVES OF THE I CHOOSE 2 B ACTIVE ACTIVATIONS

The series of activations scheduled for the month of January 2023 must foster promotion of accountability to each and every South African citizen to consciously drive this 5-pronged key messaging on encouraging South Africans to:

- Starting positive habits
- How to turn resolutions into actionable plans
- Commit to a routine participating in physical recreational activity/ies
- Encourage others to also improve their health and wellness too.
- Conquer challenges South Africans face while trying to be physically active
- Join and encourage others to join the I Choose 2 B Active OCP (Online Community Platform)

3. SCOPE OF SPEC TO BIDDERS

Bidders who have experience, expertise and skills to deliver a digital marketing content plan promoting campaign activations are to revert with an RFQ which responds to the deliverables cited below i.e. **Quote must outline costs for delivery of 3.1 to 3.7 as well as show costings for project management fee of the work done:**



SCOPE	ACTIVITY	DELIVERABLES	TANIGBLE MEASURE- MENTS
3.1	Influencer Marketing Procurement	<p>To procure 14 Influencers who will ensure & drive daily delivery of promoting the January 2023 content plan:</p> <ul style="list-style-type: none"> The influencers must already be engaging on social media platforms on the health and wellness content Each influencer must drive once a week own engagement content promoting the ABC's Of Fitness theme of 2023 Each influencer will be expected to highlight strongly the promoting Gym classes schedule, The Streets Are Calling content, mobilise growth of OCP, promote our virtual interview sessions Each Influencer must ensure that monthly they reach a target of 20k - 30k impressions of their total posts. 	<ul style="list-style-type: none"> 14 Influencers Daily posting of I Choose 2 B Active content 20-30K Impressions reached month-end by each Influencer 4 original content posts curated and posted (one per week)
3.2	Virtual Gym Mobilisation Drive	<p>Procurement of 5 Fitness Instructors with proof of qualifications as group fitness instructors :</p> <ul style="list-style-type: none"> To drive 5 Virtual Classes - weekly on Monday, Tuesday, Wednesday, Thursday and Friday. To promote each of the virtual gym classes they host To record 3-5 minutes in studio workout videos that shows delivery of various exercises representing the 26 letters of the alphabets in line with the ABC's of Fitness Theme of 2023 Gym Manager to manage and coordinate the instructors' schedule, develop Virtual Gym Manual & script for January 2023 as well as also host one of the 5 gym classes Zoom Platform subscription for hosting classes Instructors will be expected to procure their own music for their classes SAMRA to be paid for all music usage rights used by Instructors 	<ul style="list-style-type: none"> 5 Instructors 5 Classes weekly 5 videos recorded per instructor promoting the ABC's of Fitness Gym Manager Gym Manual and Gym Script for January 2023 Content Plan Zoom platform subscription SAMRA payments for music rights usage during classes by instructors
3.3.	Procurement of Digital Advertising Space	<p>Procurement of Digital Advertising Space by delivering to the following Media Buying Plan:</p> <ul style="list-style-type: none"> Sending out of weekly SMS to at least 6000 VIP registered members of I Choose 2 B Active Procurement of week's online advertising from Sowetan's S-Mag Package which entails the following: Insert into the physical S-magazine One week's hosting of content article One week of 100% sponsorship/ownership on the S Mag Online page One Facebook post for the week on SowetanLIVE Two tweets for the week on SowetanLIVE Instagram post for the week to S Mag Online followers 	<ul style="list-style-type: none"> SMS Weekly send out for 4 weeks to 6k numbers Sowetan S-Magazine Package New Year, New Me 45 secs paid-for 1 week's advertising on TikTok and Face-Book/Instagram to reach 150k impressions ABC's of Fitness 45 secs 1 week's paid-for advertising on TikTok and Face-Book/Instagram to reach 150k impressions Advert 3 - 7 paid for 1 week's advertising to reach 150k impressions



3.4	Community Database Growth of I Choose 2 B Active OCP (Online Community Platform)	Management of the Community Database Growth of I Choose 2 B Active OCP: Sending out weekly emails to VIP registered Procuring the services of Analytics Officer to monitor analytics of the platform, Generate reports, Activate AdSense adverts through SEO/Key Words activation Procure services of OCP developer and OCP Designer to update the changes resulting from recommendations of the Analytics Report	Analytics Report Analytics Officer OCP Developer OCP Designer Ad Sense paid-for advertising in response to Key Words amplification
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SCOPE	ACTIVITY	DELIVERABLES	TANGIBLE MEASUREMENTS
3.5	Content Planning Curation and Production	<p>Procurement of Content Planning Team whose role is curate and distribute the content produced to promote the January 2023 theme:</p> <p>1 Project Content Curator - to develop the content plan for January 2023</p> <p>2 Community Engagement Coordinators - to promote content on social media platforms of WhatsApp, TikTok, YouTube, Facebook, Instagram, Twitter</p> <p>Video Editor - to record video content in line with content plan</p> <p>Video Animator - who works with the Editor in the compilation of the AV produced to promote the ABC's of Fitness</p> <p>These adverts will be shot as follows:</p> <ul style="list-style-type: none"> Secure influencers to be part of the shoot Identify script to meet the promotion of the Alphabets Procure apparel for shooting influencers with the apparel of the campaign Record them Edit the content Animate the content Go live and submit to media houses/broadcasters/media platforms 	<p>The following 45 secs Adverts will be recorded and produced for January 2023:</p> <p>Advert 1 - New Year, New Me 45 secs advert</p> <p>Advert 2 - ABC's Of Fitness Corporate Advert</p> <p>Advert 3 - 7: ABC's of Fitness 6 adverts promoting 5-6 letters of Alphabets</p> <p>The services expected of the following personnel:</p> <ul style="list-style-type: none"> 2 Community engagement Coordinators 1 Content Curator 1 Project Coordinator 1 Video Editor 1 Video Animator



3.6	Procurement of ECD Community Outreach Activation	<p>To procure logistics for a community outreach activation of the ABC's Of Fitness theme for January 2023 as follows:</p> <ul style="list-style-type: none"> To prepare all work needed for visiting a marginalised community ECD centre or pre school to activate active citizenry engagement This will happen 27 January 2023 This will be a 2 hours visit bringing to life the importance of healthy lifestyle to ECD audiences To procure the services of videographer & PA system for the activation of this event To note that activation will be within the Gauteng province To account for refreshment (healthy sandwich, 1 100% juice and 1 bottled water) Transport to the facility for 20 I Choose 2 B Active (Around Gauteng) To procure 100 printed 10-paged A5 booklet To procure 100 t-shirts for children To procure 100 I Choose 2 B Active wrist bands for children To procure 10 branded I Choose 2 B Active play balls as leave behind for the children To procure 100 branded business-card sized fridge magnets 	<ul style="list-style-type: none"> Videographer PA system Refreshment for 100 (healthy sandwich, 1 100% juice and 1 bottled water) Transportation for 20 members ensuring activation Transport to the facility for 20 I Choose 2 B Active (Around Gauteng) 100 printed 10-paged A5 booklet 100 t-shirts for children 100 I Choose 2 B Active wrist bands for children 10 branded I Choose 2 B Active play balls 100 branded fridge magnets
3.7	Procurement Of Competition Distribution Logistics	<p>To account for distribution of I Choose 2 B Active goodie bags during the month as follows:</p> <ul style="list-style-type: none"> Assume shipment of 26 goodie bags Consider procurement of 26 branded boxes and transparent bags for packaging the goodie bags Assume nation-wide shipment or courier 	<p>26 Goodie Bags shipped as part of competition at end of the month of 2023 January</p> <p>Payment of storage facility where goodie bags and branding is placed.</p>

4. CRITERIA OF QUOTES SUBMISSION

The service providers submitting quotations must:

- Be willing to attend daily meetings which take place with influencers (often these happen in the evenings to accommodate the virtual gym class instructors who run classes during the day)
- Must develop and implement the content plan to be delivered for the month of January 2023 to highlight the benefits of the campaign
- Must manage the processes unfolding and ensure briefings for all relevant collateral being procured
- Must ensure payments to all influencers by end of the month - so as to mitigate likely negative backlash on social media platforms of non-payments.

The bidder submitting quotations must meet the following criteria:



	Criteria	Weight	Value Rating Points
3.1	<p><u>EXPERIENCE IN RENDERING A SIMILAR SERVICE</u></p> <p>Required submission: All bidders must have relevant experience in their businesses' undertaking of marketing activations driving Influencer marketing before (not procurement of branding or apparel - Influencer marketing) Provide reference of organisation, reference number and name of personnel to contact in this regard</p> <p>In order to substantiate the above the service provider must provide:</p> <ul style="list-style-type: none"> • A list of the client/s and attach the reference letters outlining undertaking of marketing activations involving Influencer marketing content planning delivery • Letters of reference must be provided of previous or existing clients not more than 5 years old. • <p><u>Submission thereof assessed as follows:</u></p> <ul style="list-style-type: none"> • 0 reference letter of contract successfully delivered for the above = Poor serving as non-compliant • 1 reference letter of contract successfully delivered for the above = Average • 2 reference letters contracts successfully delivered = Above average • 3 reference letters of contracts successfully delivered and above = Good • 4+ reference letters of contracts successfully delivered and above = Excellent <p>Please note DSAC has the jurisdiction of contacting the aforesaid references for further clarification so contact details must be provided for with the letters</p>	40	<p>0 - 10 = Poor 10 - 20 = average 20 - 30 = above average 30 - 40 = good</p>
3.2	<p><u>MARKETING TECHNICAL EXPERTISE</u></p> <p>Required submission: All bidders must showcase ability to develop and implement projects marketing content plans for digital marketing activations In order to substantiate the above the service provider must provide:</p> <ul style="list-style-type: none"> • A sample of a developed marketing content plan produced by the bidder's organisation and as substantiated in the reference letter supplied. <p><u>Submission thereof assessed as follows:</u></p> <ul style="list-style-type: none"> • No Provision of marketing content plan showing credibility of competency = Poor • Provision of 1 marketing content plan showing credibility of competency as delivered by bidder and supported by reference letter already supplied = Good 	30	<p>0-6 = Poor 24-30 = Good</p>



	Criteria	Weight	Value Rating Points
3.3	<p><u>PROOF OF AUDIO VISUAL CONTENT CURATED</u></p> <p><u>Required submission:</u> All bidders must showcase ability to execute audio visual content for purposes of Digital Marketing In order to substantiate the above the service provider must provide:</p> <ul style="list-style-type: none"> • A reel of 2-3 60 seconds - 2 minutes video clips curated for social media purposes • Reels produced for video curated content for promotion on TikTok, Instagram and Youtube platforms <p><u>Submission thereof assessed as follows:</u></p> <ul style="list-style-type: none"> • No Provision of reel showing credibility of competency in social media video production clips = Poor • Provision of reel for proof as delivered by bidder and supported by reference letter already supplied = Good 	30	0-6 = Poor 24-30= good
	TOTAL		100

Quotations will be evaluated on two stages. 80/20 preference point system will apply

Stage 1

Technical Functionality

Prospective bidders will have to score at least 70 out of 100 points allocated for functionality

Stage 2

Price and BBBEE

TIMELINES

All activities to kick start on 1 January 2023 and end 31 January 2023

The ECD Activation will be taking place on the 27th of January 2023

WRITTEN ENQUIRIES

Nnaniki Malesa

071 350 9125 - WhatsApp Only

Email nnanikim@dsac.gov.za

SCM Enquiries - please contact 012 441 3000

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18

3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . =(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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- Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of
company/firm:.....

8.2 VAT registration
number:.....

8.3 Company registration
number:.....

8.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....
.....
.....
.....
.....

8.6 COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as Indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a

result of that person's conduct;

- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

WITNESSES

1.

2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE:

ADDRESS

.....

.....

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State Institution

- 2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring Institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....

3 DECLARATION

I, _____ the _____ undersigned,
 (name)..... in
 submitting the accompanying bid, do hereby make the following
 statements that I certify to be true and complete in every respect:

- 3.1** I have read and I understand the contents of this disclosure;
- 3.2** I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3** The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4** In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4** The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5** There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder