

	BITOU MUNICIPALITY			
	TENDER NOTICE AND INVITATION TO TENDER			
	ADVERTISED ON:	MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE; NATIONAL TREASURY e-TENDER;		
	NOTICE NO:	182/2023	TENDER NO:	SCM/2023/107/CORP
Tenders are hereby invited for:		Provision of Legal Services for a Contract Period 30 June 2026		
PUBLISHED DATE:	29 May 2023	CLOSING DATE:	29 June 2023	
CLOSING TIME	No later than 09H00 . Tenders will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management Unit, Shop 59, 2 nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay			
AVAILABILITY OF TENDER DOCUMENTS:				
Tender Documents will be available electronically at no charge from the following email address: scmtenders@plett.gov.za				
Printed copies of the Tender Documents will be available as from 09h00 and thereafter, on weekdays from 07h30 until 16h30, at Bitou Municipality: Supply Chain Management Unit, Shop 59, 2 nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality, Shop 54, 2 nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay.		The fee may also be transferred via EFT (Bitou Municipality, Current Account – 372884709, Standard Bank, Plettenberg Bay, Branch Code - 050714). Proof of payment will be required upon collection of Tender documents. Tender Number to be used as payment reference with name of payee.		
Date Available:	29 May 2023	Non-refundable Fee:	R100.00	
TENDER SUBMISSION RULES:				
- Tenders are to be completed in accordance with the conditions and Tender rules contained in the Tender document. - The Tender Document & supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE TENDER NUMBER; DESCRIPTION & CLOSING DATE OF THE TENDER. - Tender Documents must be deposited in the Tender Box, at the Supply Chain Management Unit, Bitou Municipality, Shop 59, 2nd Floor, Mellville's Corner, C/o Main & Marine Drive, Plettenberg Bay. - Tenders may only be submitted on the Tender documentation issued by the Municipality. - The Bitou Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient. - Tenderers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website https://secure.csd.gov.za.				
Tender shall be evaluated in terms of the Bitou Municipality Preferential Procurement Policy 2022		Suppliers may claim preference points in terms of the 80/20 . Price :80 Specific Goals: (20) a) B-BBEE Status Level contributor :10 b) Promotion of Local Area Enterprises :10 Total Points :100		
Preferential Procurement Policy – Local Procurement		None		
Preferential Procurement Regulations, 2022 – Local Content Requirement		None		
Site Meeting/ Information session	Not Applicable			Validity Period 90 days
ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:		ANY ENQUIRIES REGARDING THE TENDERING PROCEDURE MAY BE DIRECTED TO:		
Section:	Corporate Services - Legal	Section:	Supply Chain Management	
Contact Person:	Ms. A.Z. Mdelo	Contact Person:	Mr. Zalisile H Kitsi	
Tel:	044 501 3151	Tel:	e-mail Enquiries Only	
E-mail:	anjoko@plett.gov.za	E-mail:	scmtenders@plett.gov.za	