



## agriculture, land reform & rural development

Department:  
Agriculture, Land Reform and Rural Development  
REPUBLIC OF SOUTH AFRICA

PROVINCIAL SHARED SERVICES CENTRE: GAUTENG, 524 STANZA BOPAPE STREET, SANCARDIA,  
PRETORIA, ACARDIA, PRIVATE BAG X09, HARTFIELD, 0028; Tel: 012 337 3668; FAX: 012 323 0312/012  
323 8055

PROJECT FILE: **CRADLE CROP PRODUCERS**

FILE REFERENCE: **SCM.....**

### SPECIFICATION SHEET

**SUBJECT: PURCHASE AND DELIVERY OF PRODUCTION INPUTS (Seeds & Seedlings)**

<b>PROJECT:</b>	<b>CRADLE CROP PRODUCERS</b> 1. GREEN IQ NURSERY 2. BOKAMOSO FARMING 3. THWESE FARM 4. MAMONYANE FARM 5. KATLEGO MALESA FARM
<b>SITUATED:</b>	<input type="radio"/> GREEN IQ NURSERY: CHAMDOR IN KAGISO, KRUGERSDORP <input type="radio"/> BOKAMOSO FARMING: BRANDVLEI IN TARLTON <input type="radio"/> THWESE FARM: REYDAL IN TARLTON <input type="radio"/> MAMONYANE FARM: HEKPOORT <input type="radio"/> KATLEGO MALESA FARM: TARLTON
<b>DISTRICT:</b>	<b>WEST RAND</b>
<b>PROVINCE:</b>	<b>GAUTENG</b>

#### 1. OBJECTIVE

The Provincial Shared Service Centre Gauteng herein calls for price quotations in respect of the above-mentioned commodity to (a) rendering a service **or** (b) delivery of goods.

#### 2. TIMEFRAME

To render a service and to supply the material goods within 30- **days** after receipt of an official order.

**PLEASE NOTE:**

- ✚ *The expected delivery (time-frame) should be stated on the written quotation, especially if the above-mentioned deadline does not appear to be the same;*

**3. Requirements in terms of the quotation proposal:**

- ✚ All responsive bidders must be (an EME or QSE)
- ✚ Quote must be valid for 30 days;
- ✚ Quote must be original format;
- ✚ Quote must be signed by supplier;
- ✚ All Quotations must be accompanied with a valid TAX CLEARANCE certificated, if not you may be disqualified;
- ✚ Quotations should reflect the CK number with a verified CIPC verification, is not you may be dis-qualified;

**4. Requirements in terms of the price quotation**

- ✚ Price quotations will be reflected in Rand value only;
- ✚ Costs must be detailed as it appears in the table below - specifications table;
- ✚ Each item costing should be reflecting, as indicated;
- ✚ VAT registration number must appear on the price quotation, if quote include VAT;
- ✚ A firm price shall be provided and shall not be subjected to adjustments unless otherwise stated in the price quotation provided on this request.

**5. Standards and norms/ Quality of goods:**

- ✚ Services render must comply with the quality of the profession that it represents;
- ✚ Standards in respect of the South African market must be complied with;
- ✚ Please indicated the standards such as: Health requirements, Electricity certifications, ISO standards, building standards or otherwise should be taken into consideration during the quotation phase;
- ✚ If these standards were not included, you will at own cost ensure compliance;
- ✚ Equipment should still be fully functional after the installation/re-installation;
- ✚ Installations should be of the required standards and damages from the collapse or injuries will be at the supplier's expense;
- ✚ Items should be supported with warranties and/or guarantees for the goods, if not it will be returned at your own expense;
- ✚ The equipment must be protected, safely removed and any damages to these assets will be to the service provider's account;

- ✚ Any works/services entered into with the organisation will be read with the General Conditions of contract;
- ✚ The service must include the disassembling and reassembling of goods and equipment's, and be installed at a location determined;

**6. Payment method and agreement:**

- ✚ The **total amount** of the quotation **must be fixed and inclusive of VAT**. If registered as VAT vendor provide the cost, VAT and total amount.
- ✚ Services shall only be paid on a **monthly basis** and therefore clear direction in the quotation should appear in the written quotation.
- ✚ Clearly reflect quantities and the cost range (minimum and maximum)

**7. Requirements in terms PPPFA**

The 80/20 preference points system as prescribed in the Preferential Procurement Policy

Framework Act (PPPFA) will be applied to evaluate this bid. The lowest acceptable bid will score 80 points for price and maximum of 20 points will be awarded for attaining the Broad-Based Black Economic Empowerment (B-BBEE) status level of contribution.

**8 DESCRIPTION OF GOODS OR ITEMS BELOW:**

QUANTITY	DESCRIPTION	REMARKS
<b>SUPPLY AND DELIVERY OF PRODUCTION INPUTS (SEEDS &amp; SEEDLINGS ) FOR THE FOLLOWING PROJECTS:</b>		
<ul style="list-style-type: none"> <li>○ GREEN IQ NURSERY</li> <li>○ BOKAMOSO FARMING</li> <li>○ THWESE FARM</li> <li>○ MAMONYANE FARM</li> <li>○ KATLEGO MALESA FARM</li> </ul>		
<b>SEEDS AND SEEDLINGS</b>		
○ <b>GREEN IQ NURSERY &amp; BOKAMOSO FARMING</b>		
<b>SEEDS</b>		
2	25kg Coriander Seeds American Long (Certified Hybrid)	
6	1kg Spring Onion Bunching Seeds (Certified Hybrid)	

6	5kg Chou Moellier "Kale" Seeds (Certified Hybrid)	All goods must be of good quality and comply with SABS  (Expiry dates – 6 months prior during delivery)
6	5kg Swiss Chard Seeds Fordhoek Giant (Certified Hybrid)	
SEEDLINGS		
5000	Red Baby Cabbage	
5000	Yellow Pepper	All goods must be of good quality and comply with SABS  (Expiry dates - 6 months prior during delivery)
MAMONYANE FARM		
SEEDS		
2	1kg Parsley Seeds (Certified Hybrid)	All goods must be of good quality and comply with SABS  (Expiry dates - 6 months prior during delivery)
3	1kg Rosemary Seeds (Certified Hybrid)	
3	1kg Green Chilli Seeds (Certified Hybrid)	
SEEDLINGS		
1000	Green Pepper (Certified Hybrid)	
1000	Cayenne (Certified Hybrid)	
1000	Yellow Habanero(Certified Hybrid)	
THWESE FARM		
SEEDLINGS		
35000	Cabbage (Fabiola)Hybrid	
SEEDS		
30KG	Bush Beans Hybrid(Certified Hybrid)	

200KG	Garlic Giant Hybrid(Certified Hybrid)	
20KG	Spinach fordhoek giant(certified hybrid)	
20KG	Mustard(certified hybrid)	
20KG	Yellow pepper (sweet) (certified hybrid)	
	<b>Katlego Malesa farm</b>	
40KG	Fabiola cabbage (certified hybrid)	
20 KG	Yellow pepper (sweet) (certified hybrid)	
20KG	Long green chilli (certified hybrid)	
20KG	Mixed chilli(certified hybrid)	
20KG	Habanero (certified hybrid)	
20KG	Paprika(certified hybrid)	
40KG	Green bean bush(certified hybrid)	
3000	Tomato ranka (certified hybrid)	
3000	Tomato star 9037(certified hybrid)	
5000	Planting bags with grow medium	
<b>YOUR QUOTE MUST CLEARLY REFLECT: "UNIT PRICE", "QUANTITY" AND "TOTAL PRICE" PER LINE ITEM.</b>		
<b>STORAGE DURING TRANSIT OF GOODS SHALL BE ENSURED BY THE SUPPLIER UNTIL THE DELIVERY OF THE GOODS</b>		
<b>NB: PLEASE NOTE THAT THE QUALITY OF ITEMS TO BE DELIVERED WILL BE ASSESSED / INSPECTED BEFORE THE DELIVERY.</b>		
<b>PLEASE ENSURE THAT DELIVERY COSTS HAS BEEN INCLUDED INTO THE QUOTATION TO DELIVER TO THE ABOVE-MENTIONED OFFICE;</b>		
<b>ALSO ENSURE THAT YOUR VAT IS CLEARLY INDICATED. (IF YOU ARE A VAT VENDOR).</b>		
<b>THE SUPPLIER WILL DELIVERY TO SIX PROJECTS AND THE DELIVERY LIST WILL BE PROVIDED DURING DELIVERY</b>		

	<p><b><u>DELIVERY ADDRESS:</u></b></p> <ul style="list-style-type: none"> <li>○ GREEN IQ NURSERY, CHAMDOR IN KAGISO</li> <li>○ BOKAMOSO FARMING, BRANDVLEI</li> <li>○ THWESE FARM, TARLTON</li> <li>MAMONYANE FARM, HEKPOORT</li> <li>KATLEGO FARM, TARLTON</li> </ul> <p><b><u>CONTACT DETAILS</u></b></p> <p>AUBREY MORUDU@ 071 878 8835</p> <p>Mr. Daniel Makina@071 549 3048</p>	<p>Arrangement should be done at least 3 working days before delivery</p>
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**Only after the selection of a successful service provider by means of appointment by an official order, it is only then that the service can commence as listed above**

## **9 TERMS AND CONDITIONS**

If the appointed service provider fails to deliver any or all goods or to perform services within the specified period in the Order / Contract, the purchaser may as a penalty deduct from the Order / Contract price a sum of the delayed goods or unperformed services or terminate the contract in part or as a whole.

1. The contractor indemnifies the state herewith from any claim from a third party and all costs or legal expenses in regard to such a claim for loss or damage resulting from death, injuries or ailment of any person, or damage of property of the contractor or any other person that may result from or be related to the execution of this contract.
2. Further conditions of the contract are stipulated in the General Conditions of Contract.
3. If the Supplier fails to deliver any or all goods or to perform services within the specified period in the Order / Contract, the purchaser may as penalty deduct from the Order / Contract price a sum of the delayed goods or unperformed services or terminate the contract in part or in whole.

**Project Manager: Khathu Mathegu**

**Tel: (012) 337 3746 or 082 373 9783**

**CLOSING DATE:.....**

Please note that the quotation has to indicate the following information:

**Prospective service providers should submit their quotations:**

To gp.quotation@dalrrd.gov.za on or before..... the closing date.

Prospective service suppliers are encouraged to submit their proposals before the closing time and date, as late submissions will not be accepted.

All proposals should clearly reflect the terms and conditions as it is reflected into the above Specification Sheet

**Invoices / Accounts:**

Officials	Designation	Contact details
Ms. R Manamela	Assistant Director: Logistics	<u>Address:</u> Supply Chain Management Private Bag X 09 HATFIELD 0028 Tel: (012) 337-3624

Physical Address:	Postal Address:
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