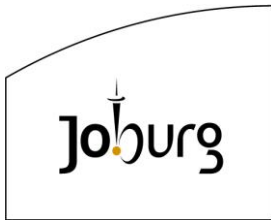


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

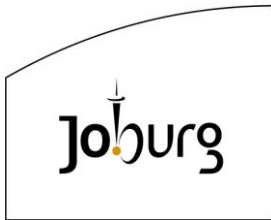
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6. Section 4

6.1	Technical data, omissions, variations and company details.	
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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

MBD 1

**PART A**

**INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR [REQUIREMENTS] OF THE CITY OF JOHANNESBURG</b>					
<b>BID NUMBER:</b>	<b>COJ/PUBS001/23-24</b>	<b>CLOSING DATE:</b>	<b>15 JULY 2024</b>	<b>CLOSING TIME:</b>	<b>10:30AM</b>
<b>DESCRIPTION</b>	<b>THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS</b>				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).</b>					

**BID DOCUMENTS MUST BE DEPOSITED IN THE TENDER BOX SITUATED AT:**

GROUND FLOOR, METROPOLITAN CENTRE  
158 CIVIC BOULEVARD  
BRAAMFONTEIN, JOHANNESBURG.

**COMPULSORY BRIEFING SESSION**

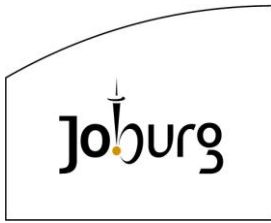
DATE: 25 JUNE 2024

TIME: 10:00AM

VENUE: BRIXTON MULTIPURPOSE CENTRE

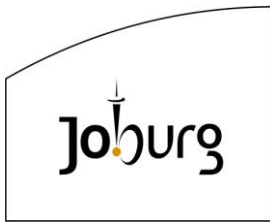
**SUPPLIER INFORMATION**

<b>NAME OF BIDDER</b>					
<b>POSTAL ADDRESS</b>					
<b>STREET ADDRESS</b>					
<b>TELEPHONE NUMBER</b>	<b>CODE</b>		<b>NUMBER</b>		
<b>CELLPHONE NUMBER</b>					
<b>E-MAIL ADDRESS</b>					



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

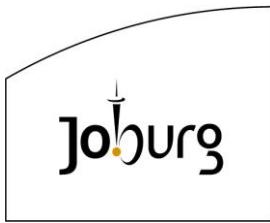
VAT REGISTRATION NUMBER			
TAX COMPLIANCE STATUS	TCS PIN:		CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE / SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED</b>			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER		DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			
<b>BIDDING PROCEDURE ENQUIRIES AND TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>			
DEPARTMENT	PUBLIC SAFETY (JMPD)	CONTACT PERSON	ELLIOT LULAMA NEBE
EMAIL ADDRESS	<a href="mailto:ElliotLulamaN@joburg.org.za">ElliotLulamaN@joburg.org.za</a>		



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

<b>BUSINESS STRUCTURE</b>	
Individual	
Joint Venture	
Company	
Consortium	
Sub – Contractor	
Other	
<b>If individual</b>	
Name of Bidder	
Contact Person	
Registration number	
Vat number	
CIDB number	
CSD registration number	
Business Address [not postal address]	
Telephone	

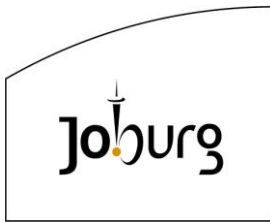
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E-mail address	
<b>COMPANY</b>	
Name of Bidder	
Contact Person	
Registration number	
Vat number	
CIDB number	
CSD registration number	
Business address [not postal address]	
Telephone	
E-mail address	
<b>If Joint Venture</b>	
Name of Bidder	
Contact Person	
Registration number	
Vat number	

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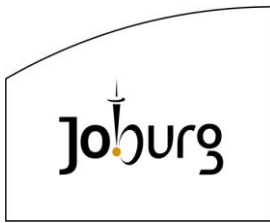


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CIDB number	
CSD registration number	
Business address [not postal address]	
Telephone	
E-mail address	
<b>If consortium</b>	
Name of Bidder	
Contact Person	
Registration number	
Vat number	
Business address [not postal address]	
Telephone	
E-mail address	

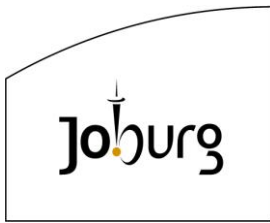
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<b>If subcontracting</b>	
Name of Sub-contractor	
Contact Person	
Registration number	
Vat number	
CIDB registration	
CSD registration number	
Business address [not postal address]	
Telephone	
E-mail address	
<b>If other</b>	
Name of Bidder	
Contact Person	
Registration number	
Vat number	
CIDB number	

Initial



BID NO: COJ/PUBS001/23-24

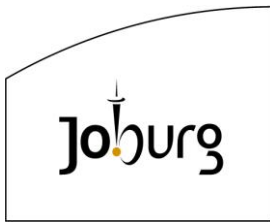
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CSD registration number	
Business address [not postal address]	
Telephone	
E-mail address	

<b>MUNICIPAL DETAILS</b>	
SUPPLIER NUMBER [if applicable]	

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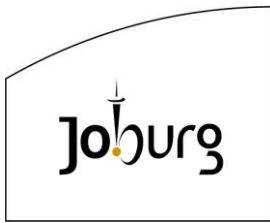
**JOINT VENTURE CERTIFICATE**

We, the undersigned member firms in the Joint Venture \_\_\_\_\_ [Name of the Joint Venture], hereby authorize Mr./Ms. \_\_\_\_\_ to sign this bid document as well as any contract resulting from bid number \_\_\_\_\_ and any other documents and correspondence in connection with this bid and/or contract for and on behalf of the Joint Venture.

NAME OF THE MEMBER FIRM(S)	REPRESENTATIVE OF THE FIRM	DESIGNATION OF THE REPRESENTATIVE OF THE FIRM	SIGNATURE

**NOTE: A copy of the Joint Venture Agreement, Joint Venture Certificate indicating the percentage contribution of each firm to the Joint Venture and the allocation of responsibilities and the resolution authorizing the above-mentioned person to sign all relevant documents must be attached.**

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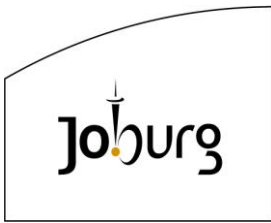
**CONSORTIUM CERTIFICATE**

We, the undersigned consortium partners, hereby authorize \_\_\_\_\_ [Name of entity] to act as lead consortium partner and further authorize Mr./Ms. \_\_\_\_\_ to sign this offer as well as any contract resulting from bid number \_\_\_\_\_ and any other documents and correspondence in connection with this bid and / or contract for and on behalf of the consortium.

CONSORTIUM PARTNER	FULL NAME OF CONSORTIUM MEMBER	PARTICIPATION %	SIGNATURE

**NOTE: A copy of the Consortium Agreement, Consortium Certificate indicating the allocation of responsibilities of consortium partner to the Consortium and the resolution authorizing the above-mentioned person to sign all relevant documents must be attached.**

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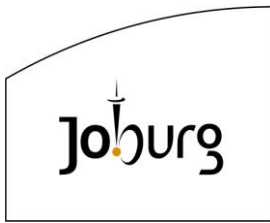
**SUBCONTRACTING CERTIFICATE**

I/We, the undersigned bidder undertake to subcontract \_\_\_\_\_% of the total bidding value to the below subcontractor/s.

<b><i>NAME OF SUBCONTRACTOR</i></b>	<b><i>CONTACT MEMBER OF THE SUB CONTRACTOR</i></b>	<b><i>% TO BE SUBCONTRACTED</i></b>	<b><i>SIGNATURE</i></b>

**NOTE: A copy of the Subcontract Agreement indicating the allocation of responsibilities of each subcontractor must be attached.**

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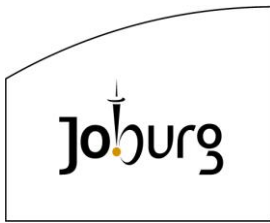
**PARTNERSHIP CERTIFICATE**

We, the undersigned partners in the business trading as \_\_\_\_\_ hereby authorize Mr./Ms. \_\_\_\_\_ to sign this offer as well as any contract resulting from bid number \_\_\_\_\_ and any other documents and correspondence in connection with this bid and / or contract for and on behalf of the abovementioned partnership.

<i><b>NAME OF PARTNER</b></i>	<i><b>IDENTITY NO.</b></i>	<i><b>OWNERSHIP %</b></i>	<i><b>SIGNATURE</b></i>

**NOTE: A copy of the Partnership Agreement indicating the allocation of responsibilities of each partner to the Partnership and the resolution authorizing the above-mentioned person to sign all relevant documents must be attached.**

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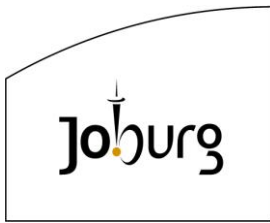
**MBD 1 – PART B**

**1. IMPORTANT NOTICE**

A bidder is required to take notice of the following in the preparation and submission of this bid. **THIS IMPORTANT NOTICE APPLIES TO THE BID AS A WHOLE AND MUST BE READ AS PART OF EVERY SECTION AND ANNEXURE TO THIS BID DOCUMENT.**

- 1.1. The bidder must read this bid document diligently and where possible take advice or refer to the relevant legislation and regulation applicable to procurement.
- 1.2. The bid document must be completed in black ink and in full, correctly and truthfully. Provided that it's not relevant to the bidder, it must be marked "N/A".
- 1.3. Bid documents must be sealed when submitted. The submission must be delivered at the correct address as it reads from this bid document on or before the closing date and before the closing time. The correct time to be used will be Telkom time. No submission shall be accepted other than in the manner described in this paragraph.
- 1.4. Information requested must be provided. Such information must be genuine. Should information be a copy of the original, such copy must be certified and commissioned as the true copy of the original in terms of the relevant laws.
- 1.5. Documents requested [including those under "returnable documents" under specifications / terms of reference] must be attached at the end of that particular annexure requesting such information. Should the information exceed the provided space, an addendum must be attached at the end of that particular annexure requesting such information.
- 1.6. Any requirement for signature must be signed at the appropriate space provided. It shall be deemed that the signatory is the bidder or a duly authorized person of the bidder.
- 1.7. The briefing session **must** be attended if compulsory. If not, the municipality highly recommends that the briefing session be attended.

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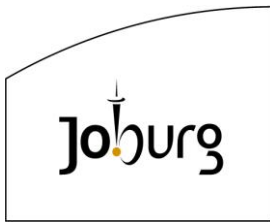


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- 1.8. **Error/s made must be scratched and signed next to the error by the same person who signs the bid document. Therefore, no tipex is allowed. In addition, error/s made and relating to price must be accompanied by a letter [in the bidder's letterhead] pointing out the error made and acknowledging that it is his or her signature and was signed by the bidder for reasons of correcting the error.**
- 1.9. The bid may be rejected in the event that the bidder:
- 1.9.1. fails to complete fully this bid document or to provide the information requested, or to sign the bid at the appropriate spaces provided or next to errors, his/her/its bid may be rejected due to non-compliance or being invalid;
  - 1.9.2. is found to be a role player or commits criminal act/s including fraud, price rigging, corruption, collusion, or forgery, the bidder shall be rejected. In the case of an award already made, the award or contract shall be terminated; or
  - 1.9.3. any of its director/s or those of the subcontractor/s or partner/s:
    - 1.9.3.1. owe municipal charges and is in arrears for more than 3 (three) months;
    - 1.9.3.2. had during the last 5 (five) years failed to perform satisfactorily on previous contract with the municipality or municipal entity or organ of the state after written notice was given to perform satisfactorily;
    - 1.9.3.3. abused the supply chain management of the municipality or municipal entity or committed an improper conduct;
    - 1.9.3.4. has been listed in the register of tender defaulters; or
    - 1.9.3.5. if any of the bidder's principals are in the service of the state.
- 1.10. Any steps taken because the bidder has failed to comply as provided in terms of this important notice or breached terms and conditions of the bid, shall not prevent the

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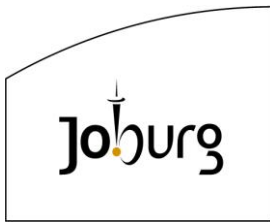
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municipality from taking any steps available in law in addition to the remedies taken because of non-compliance or breach.

- 1.11. **Failure to take note of the advice and recommendations made under this important notice, shall be at the bidder's own risk.**
- 1.12. This bid will be subject to public adjudication and notice of the date and time of the sitting shall be published on the Municipality's website.
- 1.13. Bid documents must be collected at the stipulated address, date and time as advertised, or downloaded from the appropriate websites.
- 1.14. Bid documents will be opened after the closing time and all bidders and their prices will be published on the municipality's website.
- 1.15. The bid award shall be published in the municipal websites.
- 1.16. **BID SUBMISSION:**
  - 1.16.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
  - 1.16.2. This bid is subject to the Preferential Procurement Policy Framework Act, 2000 and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other Special Conditions of Contract.
  - 1.16.3. The successful bidder will be required to sign a written service level agreement.
- 1.17. The City of Johannesburg reserves the right to source information from various sources to verify the information provided by the bidder in this bid and to enable the City to assess the bidder's financial stability and viability, and record of business conduct. The information to be sourced may include information relevant for the verification of all the information submitted by the bidder in this bid and any other information that may reasonably be deemed necessary to enable the City's verification and assessment, including the following:

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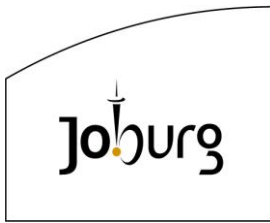
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1. Commercial risk ratings;
  2. Whether the bidder honours commitments with suppliers and/or customers;
  3. Trade references;
  4. Company statutory information;
  5. Bidder's current address;
  6. Tax information;
  7. Bidder certification by international or local standard setting bodies and/or verification agencies;
  8. Shareholding (shares and/or financial instruments held in and/or by the bidder);
  9. Whether the bidder has relevant capacity (resources, infrastructure etc.) to execute the contract;
  10. Annual Financial Statements, or information included therein;
  11. Property interests of the bidder and principals;
  12. Judgements, and default listings of the bidder and principals, as well as debt review of principals;
  13. Business rescue, liquidation of bidder and sequestration of principals;
  14. Principals, including their shareholdings and/or business interests in the bidder and other entities as well as current interests.
- 1.18. The City may source the information directly from the sources, or make use of agents to source the information on its behalf.

**1.19. Consent form in terms of section 11 of the Protection of Personal Information Act, 2013 ("POPIA")**

- 1.19.1. In order for the City to consider the bidders response, it will be necessary for the City to process certain personal information which the bidder may share with the City for the bid submission, including personal information – which may include special personal information ("personal information"). Personal information will be processed by the City for the purposes of

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assessing the bidder’s submission in relation to the bid. The City may also share the bidder’s personal information with third parties to carry out verification and background checks, where necessary. In this regard, the bidder acknowledges that the City’s authorized verification agent/s and service provider/s will access the personal information.

1.19.2. By ticking yes, and signing below, the bidder agrees and voluntarily consents to the City processing the bidder’s personal information for the purpose of evaluating its submission, including to confirm and verify any information provided in the submission and the bidder gives the City permission to do so. The bidder agrees that the personal information may be disclosed by the City to third parties. The bidder understands that it is free to withdraw its consent on written notice to the City, however if consent is not given or is withdrawn, the City may be unable to process the bid submission.

Please tick one:

Yes

No

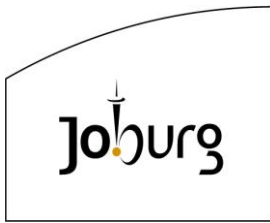
\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

Initial



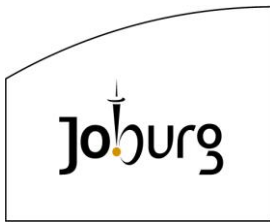
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**2 CONDITIONS OF BID**

- 2.1. No bid will be accepted from persons in the service of the state as defined in the Municipal Finance Management Act and Regulations.
- 2.2. The bid terms and conditions remain binding to the bidder throughout the contracting period.
- 2.3. A consideration of this bid is subject to governing legislation, including those relating to B-BBEE, the City's development goals, Preferential Procurement Policy Framework Act 5 of 2000 and its Regulations as amended.
- 2.4. That the tender may not necessarily be awarded to the bidder scoring the highest points.
- 2.5. The bidder is prohibited from participating in any form of price manipulation or bid rigging including those in MBD 9. If found, the bidder will be disqualified, or award be terminated.
- 2.6. Negotiations will only be conducted with selected bidder/s where necessary.
- 2.7. An award may be made to more than one bidder.
- 2.8. If considered necessary, the municipality reserves the right to visit the bidder's place of business and/or its customers.
- 2.9. The specifications are the copyright of the municipality.
- 2.10. The municipality reserves the right to cancel the requests for bids at any time or stage before the award or not to accept any bid.
- 2.11. Should it be found that the bidder has not been truthful and/or dishonest, then municipality shall cancel the award and negotiate with the next acceptable bidder.
- 2.12. All bids will be treated as confidential to the extent that the Municipality is required by law to publish or make information in the bid available to a third party.
- 2.13. Any dispute arising out of or relating to the bid must first be referred to the Accounting Officer for resolution.

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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2.14. Remedies

- (1) If an organ of state is of the view that a tenderer submitted false information regarding a specific goal, the City of Johannesburg will —
  - (a) inform the tenderer accordingly; and
  - (b) give the tenderer an opportunity to make representations within 14 days as to why the tender may not be disqualified or, if the tender has already been awarded to the tenderer, the contract should not be terminated in whole or in part.
- (2) After considering the representations referred to in subparagraph (2.14) (b), the City of Johannesburg may, if it concludes that such information is false—
  - (a) disqualify the tenderer or terminate the contract in whole or in part; and
  - (b) if applicable, claim damages from the tenderer.

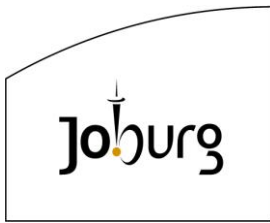
2.15. The tender may be divisible and be awarded to more than one bidder.

2.16. The City reserves the right to award the bid in full, partially or not at all.

**3. TERMS AND CONDITIONS FOR BIDDING [Part B – Tax Compliance Requirements]**

- 3.1. Bidders must ensure compliance with their tax obligations.
- 3.2. Bidders are required to submit their unique personal identification number (PIN) issued by the South Africa Revenue Services (SARS) to enable the organ of state to view the taxpayer's profile and tax status.
- 3.3. Application for the tax compliance certificate (TCC) or pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with SARS as e-filers through the website [www.sars.gov.za](http://www.sars.gov.za).
- 3.4. Foreign suppliers must complete the pre-award questionnaire in 3.7 below.
- 3.5. Bidders may also submit a printed TCC certificate together with the bid. In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate TCC certificate / PIN and CSD number.

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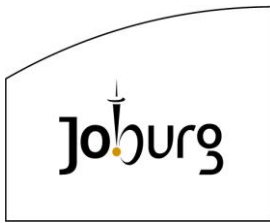
**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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- 3.6. Where no TCC is available but the bidder is registered on the central supplier database (CSD), a CSD number must be provided.
- 3.7. **If the answer is “no” to all of the below, then it is not a requirement to register for a tax compliance status system pin code from SARS and if not register as per 3.3 above.**

Question	Yes	No
Is the entity a resident of the republic of South Africa (RSA)?		
Does the entity have a branch in the RSA?		
Does the entity have a permanent establishment in the RSA?		
Does the entity have any source of income in the RSA?		
Is the entity liable in the RSA for any form of taxation?		

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**4. TAX MATTERS**

**It is a condition of the bid that the taxes of the successful bidder must be in order as at the date of award, or that satisfactory arrangements have been made with SARS to meet the bidder's tax obligations as at the date of award. The annexure must be read in conjunction with the important notice.**

- 4.1. The bidder must submit the tax compliance status PIN / CSD in order to enable the verification of the tax status of the bidder.
- 4.2. The bidder, upon being called to, must submit a valid Tax Clearance Certificate issued by any SARS branch office in order to determine tax compliance. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
- 4.3. The tax affairs of the bidder, as at the date of award, must be tax compliant.
- 4.4. Provided that the bid has Consortia / Joint Ventures / Sub-contractors involved, the conditions in 4.2 and 4.3 above equally apply to each member of the Consortia / Joint Ventures / Sub-contractor.

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**Signature**

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**Date**

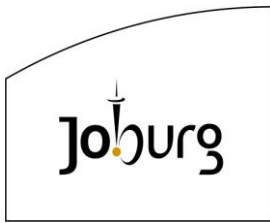
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**Capacity**

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**Name of Bidder**

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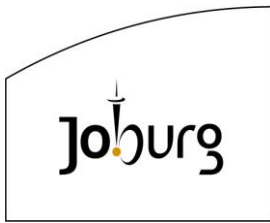
**5. GENERAL TERMS AND CONDITIONS OF THE CONTRACT**

- a) In this document words in the singular also refer to the plural and *vice versa* and words in the masculine also mean in the feminine and neuter.
- b) The General Conditions of Contract (GCC) will form part of all bid documents and may not be amended.
- c) Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the GCC. Whenever there is a conflict, the provisions in the SCC shall prevail.
- d) Wherever the following words appear, they will have interchangeable meaning: "purchaser" refers to the "municipality" and "supplier" refers to the "bidder".

Definitions

- 1. The following terms shall be interpreted as indicated:
  - 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
  - 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
  - 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
  - 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

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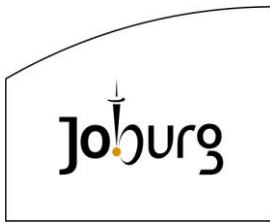


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- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery *ex stock*" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad markets its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "*Force majeure*" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.

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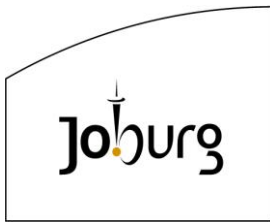


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- 1.15 “Goods” means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 “Imported content” means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 “Local content” means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 “Manufacture” means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 “Order” means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 “Project site,” where applicable, means the place indicated in bidding documents.
- 1.21 “Purchaser” means the organization purchasing the goods.
- 1.22 “Republic” means the Republic of South Africa.
- 1.23 “SCC” means the Special Conditions of Contract.
- 1.24 “Services” means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.

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2. Application

- 2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

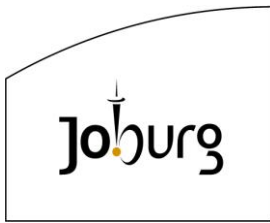
3. General

- 3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2. Invitations to bid are, in addition to the purchaser's website and/or newspapers, are published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from [www.treasury.gov.za](http://www.treasury.gov.za).

4. Standards

- 4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

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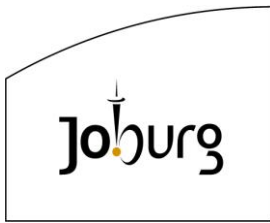
5. Use of contract documents and information; inspection

- 5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3. Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

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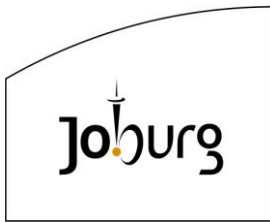
7. Performance security

- 7.1. Within 30 (thirty) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3. The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
  - (b) a cashier's or certified cheque
- 7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than 30 (thirty) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analysis

- 8.1. All pre-bidding testing will be for the account of the bidder.
- 8.2. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.

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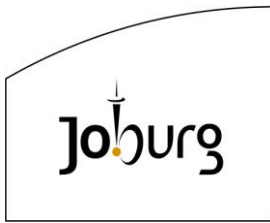


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- 8.3. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5. Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7. Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.
- 8.8. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

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9. Packing

- 9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

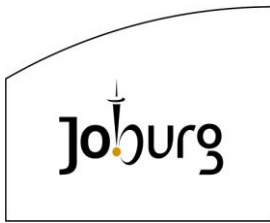
10. Delivery and documents

- 10.1. Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.
- 10.2. Documents to be submitted by the supplier are specified in SCC.

11. Insurance

- 11.1. The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

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12. Transportation

12.1. Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

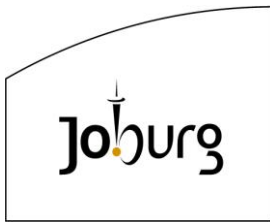
13. Incidental services

13.1. The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) Performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) Furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) Performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) Training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplier goods.

13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

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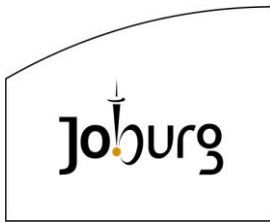
14. Spare parts

- 14.1. As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
  - (b) in the event of termination of production of the spare parts:
    - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
    - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract.
- 15.2. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.3. This warranty shall remain valid for 12 (twelve) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for 18 (eighteen) months after the date of

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shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

- 15.4. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.5. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.6. If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

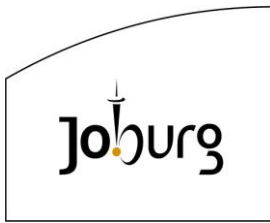
16. Payment

- 16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3. Payments shall be made promptly by the purchaser, but in no case later than 30 (thirty) days after submission of an invoice or claim by the supplier.
- 16.4. Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1. Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

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18. Contract amendments

18.1. No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

19.1. The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

20.1. The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

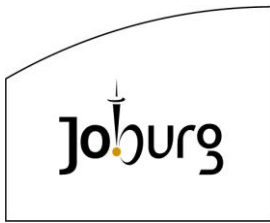
21. Delays in the supplier's performance

21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s).

21.3. As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

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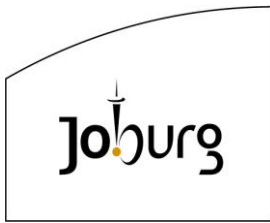
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- 21.4. No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.5. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.6. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.7. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

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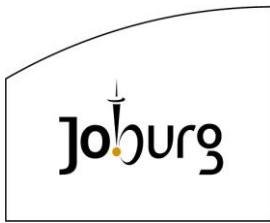
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23. Termination for default

- 23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
  - (b) if the supplier fails to perform any other obligation(s) under the contract; if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 (ten) years.
- 23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than 14 (fourteen) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated 14 (fourteen) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5. Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

- 23.6. If a restriction is imposed, the purchaser must, within 5 (five) working days of such imposition, furnish the National Treasury, with the following information:
- (i) the name and address of the supplier and / or person restricted by the purchaser;
  - (ii) the date of commencement of the restriction
  - (iii) the period of restriction; and
  - (iv) the reasons for the restriction.

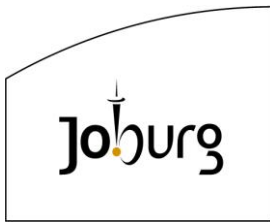
These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than 5 (five) years and not more than 10 (ten) years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

- 24.1. When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase.

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24.2. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

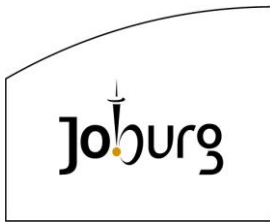
25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of a *force majeure*.

25.2. If a *force majeure* situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the *force majeure* event.

26. Termination for insolvency

26.1. The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

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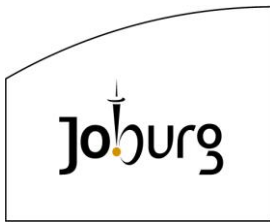
**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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27. Settlement of Disputes

- 27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2. If, after 30 (thirty) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4. Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5. Notwithstanding any reference to mediation and/or court proceedings herein:
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
  - (b) the purchaser shall pay the supplier any monies due the supplier.
- 27.6. Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
  - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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28. Governing language

28.1. The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

29. Applicable law

29.1. The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

30. Notices

30.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.

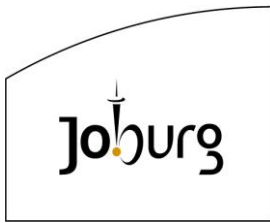
30.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

31. Taxes and duties

31.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

31.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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31.3. No contract shall be awarded to any bidder whose tax matters are not in order. A tax clearance certificate must be submitted and if a copy, such must be certified as the true copy of the original. Revenue Services.

32. National Industrial Participation (NIP) Programme

32.1. The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

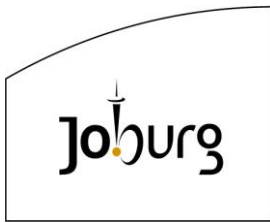
33. Prohibition of Restrictive practices

33.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).

33.2. If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

33.3. If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

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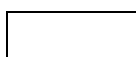


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

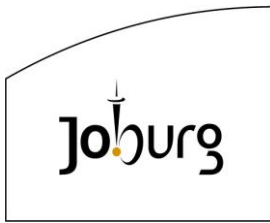
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**SECTION 1**

1.1	<b>CONDITIONS OF AWARD</b> <b>Notwithstanding the suppliers' proposal being recommended for award, an award shall not be made to a supplier whose:</b>
1.1.1	Tax matters are not in order, as confirmed in terms of the National Treasury's Centralized Supplier Database (CSD) and/or SARS.
1.1.2	Municipal Rates and Taxes of the bidder and that of its Directors is in arrears for more than 3 (three) months and there are no arrangements made with the relevant Municipality.
1.1.3	Directors and Principal members are in the Service of the State as defined in Regulation 1, of the Municipal Supply Chain Management Regulations.
1.1.4	Name of the bidder or that of its directors appear on the National Treasury's database of Restricted Suppliers.
1.1.5	Failure to submit certified Certificate of Compensation for Occupational Injuries and Diseases Act (COIDA).
1.1.6	Failure to submit certified letter of good standing in respect of Unemployment Insurance Fund (UIF).
1.1.7	Failure to submit a certified copy of a valid registration certificate with a Provident Fund.
1.1.8	Failure to submit certified copies of registration certification with the Private Security Industry Regulatory Authority (PSIRA) in respect of all security officers employed by the bidder.



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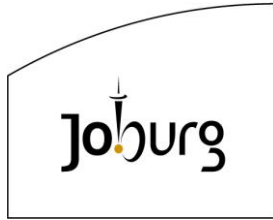
THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS

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## SECTION 2

TERMS OF REFERENCE  
PLEASE REFER TO APPENDIX "A"  
AT THE BACK OF THE DOCUMENT.

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BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**FORM OF BID**

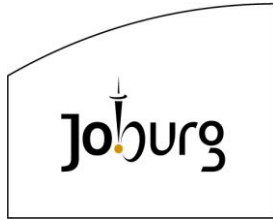
**NB. ERROR/S OR ALTERATION/S MADE MUST BE SCRATCHED AND SIGNED NEXT TO THE ERROR OR ALTERATION BY THE SAME PERSON WHO SIGNS THE BID DOCUMENT. THEREFORE, NO TIPEX IS ALLOWED. IN ADDITION, ERROR/S OR ALTERATION/S MADE RELATING TO PRICE MUST BE ACCOMPANIED BY A LETTER [IN THE BIDDER'S LETTERHEAD] POINTING OUT THE ERROR ALTERATION MADE AND ACKNOWLEDGING THAT IT IS THE DELEGATED SIGNATORY AND WAS SIGNED BY THE BIDDER FOR REASONS OF CORRECTING THE ERROR.**

**IN THE EVENT THAT THE BIDDER FAILS TO FULLY COMPLETE THIS FORM OF BID OR TO PROVIDE THE INFORMATION REQUESTED, OR TO SIGN THE BID AT THE APPROPRIATE SPACES PROVIDED OR NEXT TO ERRORS, THE BID WILL BE REJECTED AS NON-RESPONSIVE.**

**BIDDERS TO FILL IN THE FOLLOWING TABLE**

Bidders will only be considered for those regions for which they have completed and signed the relevant region's pricing schedule.

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BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**Pricing Schedule: Region A**

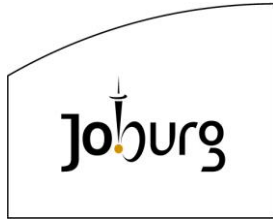
The below table must be completed in full, only if a bid is being submitted for Region A. Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	75		
2	Grade C Armed Security Officer: night shift	75		

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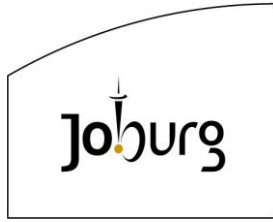


BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	4		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	2		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		_____ Signature <span style="float: right;">Date:</span>		

Initial



BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**Pricing Schedule: Region B**

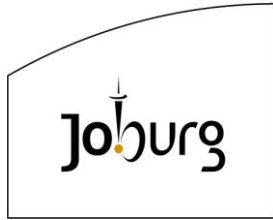
The below table must be completed in full, only if a bid is being submitted for Region B. Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	122		
2	Grade C Armed Security Officer: night shift	120		

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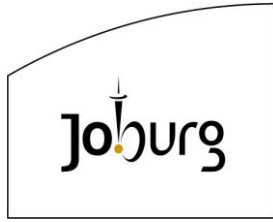


BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		Signature _____ Date: _____		

Initial



BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**Pricing Schedule: Region C**

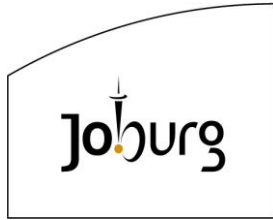
The below table must be completed in full, only if a bid is being submitted for Region C. Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	101		
2	Grade C Armed Security Officer: night shift	90		

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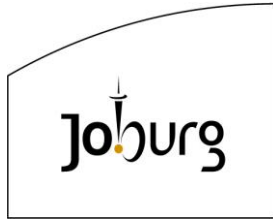


BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	4		
4	Grade C Armed security officer with guard dog: night shift	4		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		_____ Signature <span style="float: right;">Date:</span>		

Initial



BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**Pricing Schedule: Region D1**

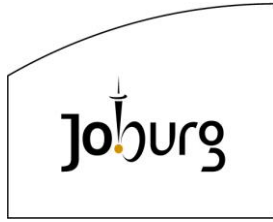
Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	133		
2	Grade C Armed Security Officer: night shift	131		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				

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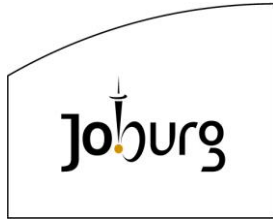


BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

3	Grade C Armed security officer with guard dog: day shift	4		
4	Grade C Armed security officer with guard dog: night shift	4		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	6		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	3		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		_____ Signature <span style="float: right;">Date:</span>		

Initial



BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**Pricing Schedule: Region D2**

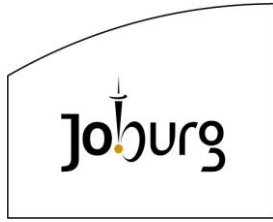
The below table must be completed in full, only if a bid is being submitted for Region D2.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City's operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2

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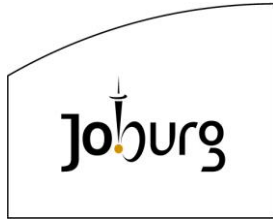
BID NO: COJ/PUBS001/23-24

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Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	122		
2	Grade C Armed Security Officer: night shift	122		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		

Initial



BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	6		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	3		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		_____ Signature <span style="float: right;">Date:</span>		

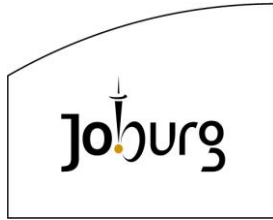
**Pricing Schedule: Region E**

The below table must be completed in full, only if a bid is being submitted for Region E. Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Initial

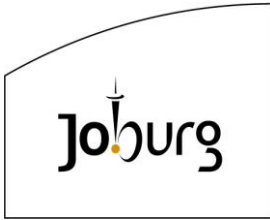


BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	67		
2	Grade C Armed Security Officer: night shift	58		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	4		

Initial



BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

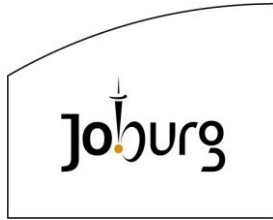
6	Vehicle per region 1.6L (Rates per 12 hour shift)	2		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		_____ Signature <span style="float: right;">Date:</span>		

**Pricing Schedule: Region F1**

The below table must be completed in full, only if a bid is being submitted for Region F1. Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

Initial



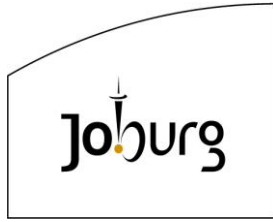
BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	96		
2	Grade C Armed Security Officer: night shift	96		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				

Initial



BID NO: COJ/PUBS001/23-24

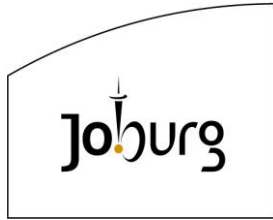
**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L/ 1.1L turbo-charged (Rates per 12 hour shift	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		_____ Signature <span style="float: right;">Date:</span>		

**Pricing Schedule: Region F2**

The below table must be completed in full, only if a bid is being submitted for Region F2. Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region. The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

Initial



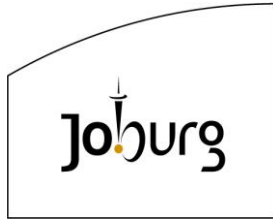
BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	120		
2	Grade C Armed Security Officer: night shift	111		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		

Initial



BID NO: COJ/PUBS001/23-24

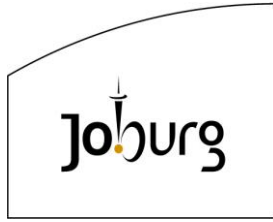
**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L/ 1.1L turbo-charged (Rates per 12 hour shift)	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		_____ Signature <span style="float: right;">Date:</span>		

**Pricing Schedule: Region G**

The below table must be completed in full, only if a bid is being submitted for Region G. Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City's operational needs per region.

Initial



BID NO: COJ/PUBS001/23-24

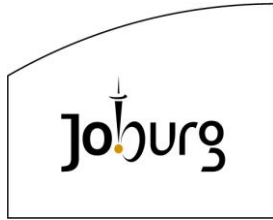
**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	103		
2	Grade C Armed Security Officer: night shift	99		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	6		

Initial



BID NO: COJ/PUBS001/23-24

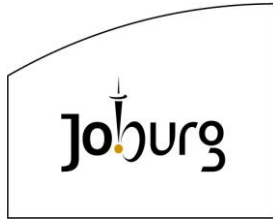
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4	Grade C Armed security officer with guard dog: night shift	6		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L/ 1.1L turbo-charged (Rates per 12 hour shift)	4		
<b>Total Bidding price for Region A including 15% VAT</b>				R
Company authorized official to certify pricing:		_____ Signature <span style="float: right;">Date:</span>		

**Pricing Schedule: Region Rea Vaya**

The below table must be completed in full, only if a bid is being submitted for Region Rea Vaya. Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region.

Initial



BID NO: COJ/PUBS001/23-24

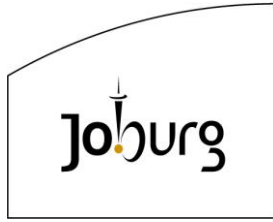
**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	92		
2	Grade C Armed Security Officer: night shift	92		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	4		
4	Grade C Armed security officer with guard dog: night shift	4		

Initial



BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L/ 1.1L turbo-charged (Rates per 12 hour shift	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		_____ Signature <span style="float: right;">Date:</span>		

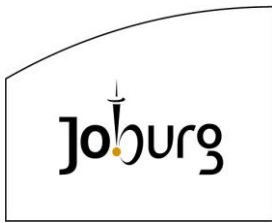
Prices include Value Added Tax

Rate of Value Added Tax Ø \_\_\_\_\_%

Ø To be inserted by the Proposer

**Name of Proposer (in full):** \_\_\_\_\_

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**PROPOSAL PRICE ADJUSTMENT**

Is this a firm price proposal? \_\_\_\_\_

**The answer to the above question must either be YES/NO**

**NB:** If neither Yes or No is inserted the Bid price will be taken to be firm and no adjustment will be allowed, notwithstanding anything to the contrary elsewhere contained.

If the answer to the above question is **NO**, Proposers are to provide a detailed Annexure specifying components and percentages of the pricing elements that will fluctuate. An indication should be given of the escalation across the Bid period stipulating base rates that the Bid is premised upon and changes in the subsequent year. Failure to provide details in this regard will invalidate your claim for a Bid price adjustment.

Name of bidder (in full) : \_\_\_\_\_

Company Registration Number : \_\_\_\_\_

VAT Registration Number : \_\_\_\_\_

Business address : \_\_\_\_\_

\_\_\_\_\_

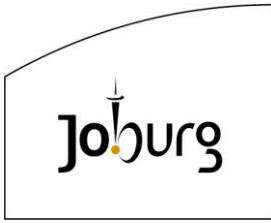
\_\_\_\_\_

Postal address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Initial



BID NO: COJ/PUBS001/23-24

**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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Telephone number : \_\_\_\_\_

E-mail address : \_\_\_\_\_

Name of person authorized to sign this Bid : \_\_\_\_\_

(BLOCK LETTERS)

Signature of person authorized to sign this Bid \_\_\_\_\_

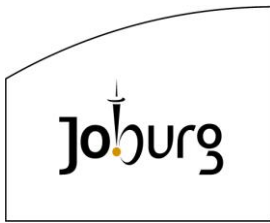
Date : \_\_\_\_\_ 2024.

As witness : \_\_\_\_\_

**NB: THE RESOLUTION AUTHORIZING THE ABOVE-MENTIONED PERSON TO SIGN ALL RELEVANT DOCUMENTS MUST BE ATTACHED.**

\_\_\_\_\_

Initial



THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS

MBD 3.2

PRICE ADJUSTMENTS

A NON-FIRM PRICES SUBJECT TO ESCALATION

NAME OF BIDDER: .....	BID NUMBER: COJ/PUBS001/23-24
CLOSING TIME: 10:30AM	CLOSING DATE: 15 JULY 2024.

OFFER TO BE VALID FOR 12 (TWELVE) MONTHS FROM THE CLOSING DATE OF BID

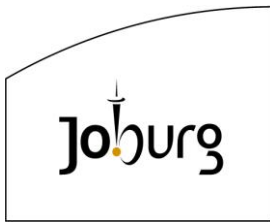
- IN CASES OF PERIOD CONTRACTS, NON-FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON-FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES
- IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1 - V)Pt \left( D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + D4 \frac{R4t}{R4o} \right) + VPt$$

Where:

- Pa = The new escalated price to be calculated.
- (1-V) Pt = 85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**
- D1, D2.. = Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1,D2...etc. must add up to 100%.
- R1t, R2t..... = Index figure obtained from new index (depends on the number of factors used).
- R1o, R2o = Index figure at time of bidding.

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

VPT = 15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index..... Dated..... Index..... Dated..... Index..... Dated.....

Index..... Dated..... Index..... Dated..... Index..... Dated.....

4. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

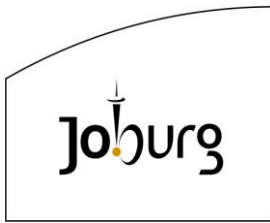
FACTOR (D1, D2 etc. eg. Labour, transport etc.)	PERCENTAGE OF BID PRICE

**PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS**

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT IN FOREIGN CURRENCY REMITTED ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

Initial



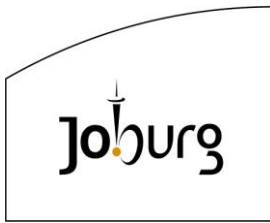
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2. *Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)*

<i>AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:</i>	<i>DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE</i>	<i>DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE</i>	<i>DATE UNTIL WHICH NEW CALCULATED PRICE WILL BE EFFECTIVE</i>

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**MBD 4**

**DECLARATION OF INTEREST**

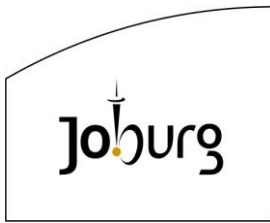
1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
  - 3.1. Full Name of bidder or his or her representative: .....
  - 3.2. Identity Number: .....
  - 3.3. Position occupied in the Company (director, trustee, shareholder<sup>2</sup>): .....
  - 3.4. Company Registration Number: .....

<sup>1</sup> **MSCM Regulations:** "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) <sup>2</sup> a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

<sup>2</sup> **Shareholder**" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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3.5. Tax Reference Number: .....

3.6. VAT Registration Number: .....

3.7. The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8. Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.....  
.....

3.9. Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

3.10. Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.....

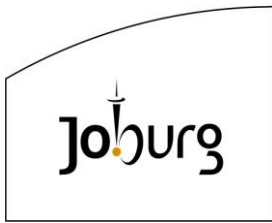
3.11. Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars.....

3.12. Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES/NO**

3.12.1 If yes, furnish particulars.....

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

3.13. Are any spouse, child or parent of the company’s directors, trustees, managers, Principle Shareholders or stakeholders in service of the state? **YES/NO**

3.13.1 If yes, furnish particulars.....

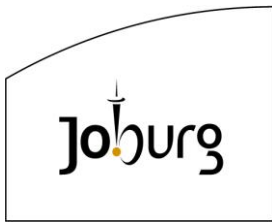
3.14. Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or no they are bidding for this contract? **YES / NO**

3.14.1 If yes, furnish particulars: .....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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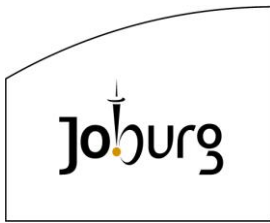

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

**Initial**



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**DECLARATION OF INTEREST**

In order to give effect to the declaration of interest [MBD 4], the following questionnaire must be completed. The bidder is required to respond by yes or no to the declarations and furnish information in the format provided in the event that the response is YES. By appending signature at the end, the bidder confirms the declarations to be true and correct. The declaration must be read in conjunction with the important notice.

1. Have you been in the service of the state for the past twelve months?

**YES / NO**

1. Are any of the bidder's directors, trustees, managers, principle shareholders or stakeholders in service of the state?

**YES / NO**

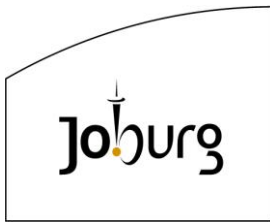
2. Is any spouse, child or parent of the bidder's directors, trustees, managers, major shareholder/s or stakeholder/s in service of the state?

**YES / NO**

3. Do you or any of the director/s, trustee/s, manager/s, major shareholder/s, or stakeholder/s of the bidder have any interest in any other related companies or business whether or not they are bidding for this contract?

**YES / NO**

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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5. If yes in any or all of the above, furnish particular in the format below.

<i>Paragraph reference</i>	<i>Full Name</i>	<i>Identity number</i>	<i>State employee number</i>	<i>Status [currently or past employed]</i>	<i>Relationship to bidder</i>
1					
2					
3					
4					

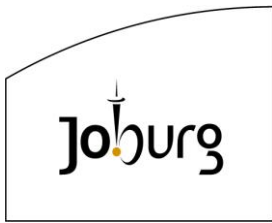
\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**MBD 5**

**DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (VAT INCLUDED)**

*For all procurement expected to exceed R10 million (VAT included), bidders must complete the following questionnaire:*

1 Are you by law required to prepare annual financial statements for auditing? **YES/NO**

1.1 If yes, submit audited annual financial statements for the past Three years or since the date of establishment if established during the past three years.

.....  
.....

2 Do you have any outstanding undisputed commitments for municipal services towards a municipality or any other service provider in respect of which payment is overdue for more than 30 days? **YES/NO**

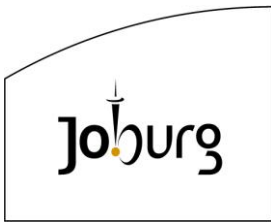
2.1. If no, this serves to certify that the bidder has no undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days.

2.2 If yes, provide particulars.

.....  
.....

3 Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract? **YES/NO**

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

3.1 If yes, furnish particulars

.....  
.....

4. Will any portion of goods or services be sourced from outside **YES/NO**  
the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic?

4.1 If yes, furnish particulars

.....  
.....

**CERTIFICATION**

I, THE UNDERSIGNED (NAME) .....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.  
I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

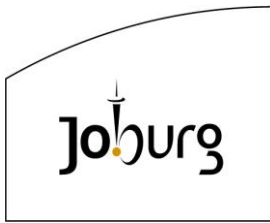
\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**DECLARATION FOR PROCUREMENT ABOVE R10 MILLION**

In order to give effect to the Declaration for Procurement above R10 Million [MBD 5] (Vat Included), the bidder is required to furnish information in the format provided in the event that the response is NO. By appending signature at the end, the bidder confirms the declarations to be true and correct. The declaration must be read in conjunction with the important notice.

3.1.1.If the bidder is not required by law to prepare annual financial statements for auditing, *such bidder must submit independently reviewed AFS, if required to have its AFS independently reviewed by law, or independently prepared AFS if it is an owner-managed company that is exempt from having its AFS audited or independently reviewed* in accordance with the Companies Act, 71 of 2008, as amended and the Companies Regulations, 2011 for the past three years or since the date of establishment during the past three years from which to determine the true financial position of the bidder.

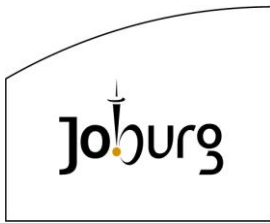
\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**MBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

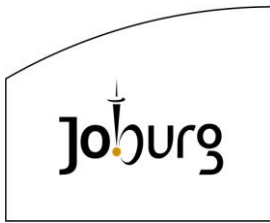
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) Either the 90/10 or 80/20 preference point system will be applicable in this tender.  
The lowest / highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

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- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS	POINTS
PRICE	80	90
SPECIFIC GOALS	20	10
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>	<b>100</b>

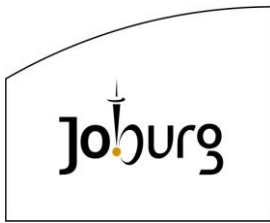
1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

**2. DEFINITIONS**

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form

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determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

**3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**

**3.1. POINTS AWARDED FOR PRICE**

**3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

<b>80/20</b>	<b>or</b>	<b>90/10</b>	
$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$			

Where

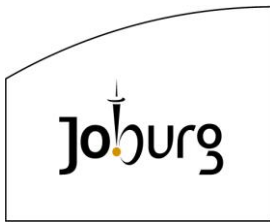
- P<sub>s</sub> = Points scored for price of tender under consideration
- P<sub>t</sub> = Price of tender under consideration
- P<sub>min</sub> = Price of lowest acceptable tender

**3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

**3.2.1. POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**80/20**

**or**

**90/10**

$$Ps = 80 \left( 1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left( 1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

**4. POINTS AWARDED FOR SPECIFIC GOALS**

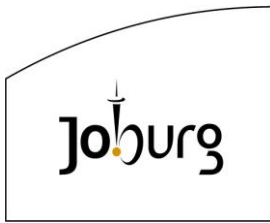
4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

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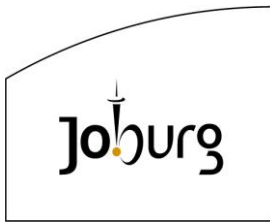
Table 1: Specific goals for the tender and points claimed are indicated per the table below.

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

**SPECIFIC GOALS: REGION A**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn	1	2		

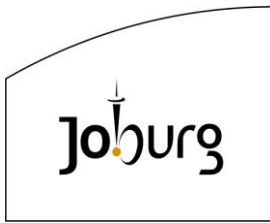
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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

	under Oath, ID copy of Owner/s of the business and shareholder's certificate				
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	1	2		
<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located in Region A within the City of Johannesburg	CSD and proof of municipal account	2	4		
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	1	2		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavit of a sub-contracted business	2	4		

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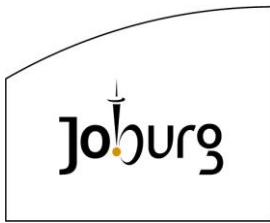


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**SPECIFIC GOALS: REGION B**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	1	2		

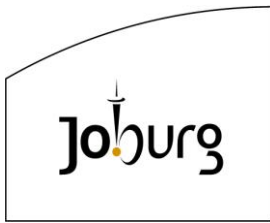
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Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	1	2		
<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located in Region B within the City of Johannesburg	CSD and proof of municipal account	2	4		
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	1	2		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavit of a sub-contracted business	2	4		

Initial

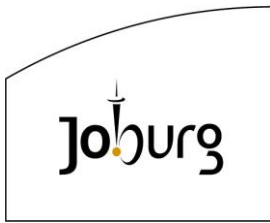


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**SPECIFIC GOALS: REGION C**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Goal 1: HDI</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	1	2		

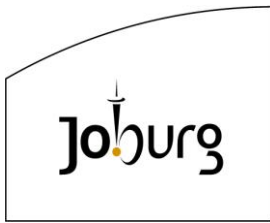
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Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	1	2		
<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located in Region C within the City of Johannesburg	CSD and proof of municipal account	2	4		
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	1	2		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavit of a sub-contracted business	2	4		

Initial

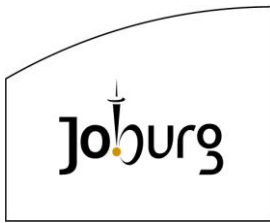


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**SPECIFIC GOALS: REGION D1**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Goal 1: HDI</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	1	2		
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	1	2		

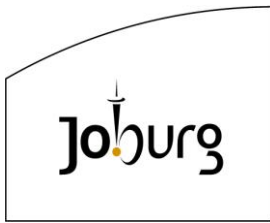
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<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located in Region D within the City of Johannesburg	CSD and proof of municipal account	2	4		
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	1	2		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavit of a sub-contracted business	2	4		

Initial

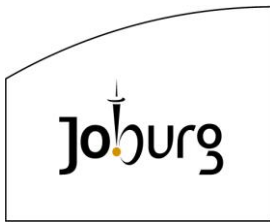


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**SPECIFIC GOALS: REGION D2**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Goal 1: HDI</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	1	2		

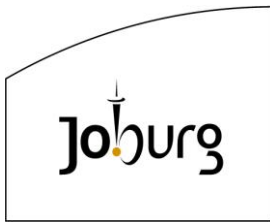
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Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	1	2		
<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located in Region D within the City of Johannesburg	CSD and proof of municipal account	2	4		
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	1	2		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavit of a sub-contracted business	2	4		

Initial

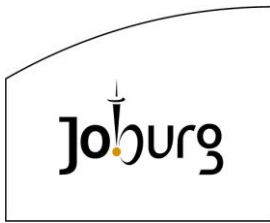


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**SPECIFIC GOALS: REGION E**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Goal 1: HDI</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	1	2		

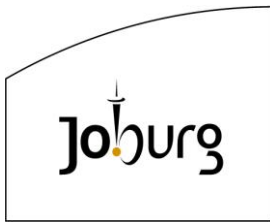
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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	1	2		
<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located in Region E within the City of Johannesburg	CSD and proof of municipal account	2	4		
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	1	2		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavit of a sub-contracted business	2	4		

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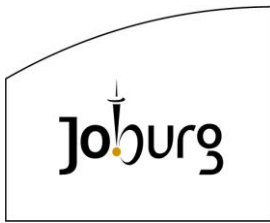


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**SPECIFIC GOALS: REGION F1**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Goal 1: HDI</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	1	2		

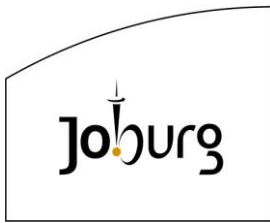
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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	1	2		
<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located in Region F within the City of Johannesburg	CSD and proof of municipal account	2	4		
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	1	2		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavit of a sub-contracted business	2	4		

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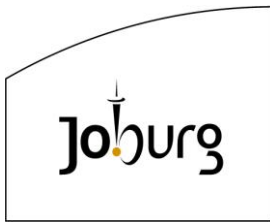


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**SPECIFIC GOALS: REGION F2**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Goal 1: HDI</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	1	2		

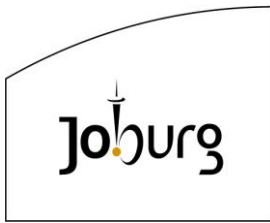
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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	1	2		
<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located in Region F within the City of Johannesburg Metropolitan Municipality	CSD and proof of municipal account / letter from ward councillor confirming the business address.	2	4		
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	1	2		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBBEE certificate / sworn affidavit of a sub-contracted business	2	4		

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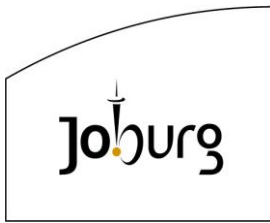


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**SPECIFIC GOALS: REGION G**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Goal 1: HDI</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	1	2		

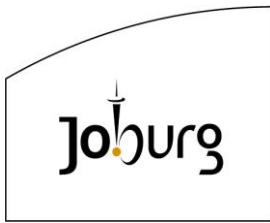
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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	1	2		
<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located in Region G within the City of Johannesburg	CSD and proof of municipal account	2	4		
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account /.	1	2		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBBEE certificate / sworn affidavit of a sub-contracted business	2	4		

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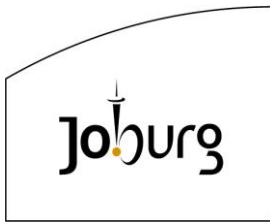


**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**SPECIFIC GOALS: REA VAYA**

The specific goals allocated points in terms of this tender	Means of verification (bidders to attach the following documents)	Number of points allocated (90/10 system)	Number of points allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
<b>Goal 1: HDI</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	2	4		
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	1	2		
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavit sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	1	2		

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	1	2		
<b>Goal 2: Promotion of Local Economy</b>					
<b>Maximum Points:</b>		<b>5</b>	<b>10</b>		
Enterprise located within the City of Johannesburg Metropolitan Municipality	CSD and proof of municipal account	3	6		
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBBEE certificate / sworn affidavit of a sub-contracted business	2	4		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

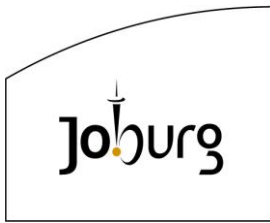
4.3. Name of company / firm .....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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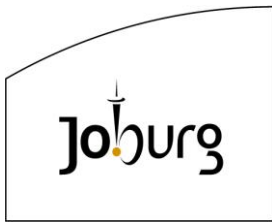
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company / firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company / firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

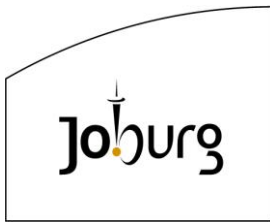
**ADDRESS:** .....

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

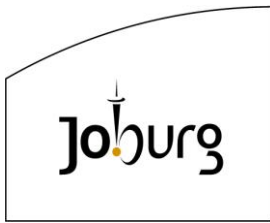
**MBD 8**

**DECLARATION OF BIDDER’S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality’s / municipal entity’s supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. Been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury’s database as a company or person prohibited from doing business with the public sector? <b>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the <i>audi alteram partem</i> rule was applied).</b>	<input type="checkbox"/>	<input type="checkbox"/>
4.1.1	If so, furnish particulars:		

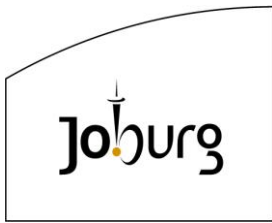
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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><b>(To access this Register enter the National Treasury’s website, <a href="http://www.treasury.gov.za">www.treasury.gov.za</a>, click on the icon “Register for Tender Defaulters” or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	<p>Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.5.1	If so, furnish particulars:		

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME).....CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

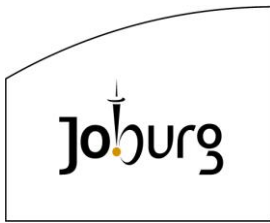
\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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MBD 9

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

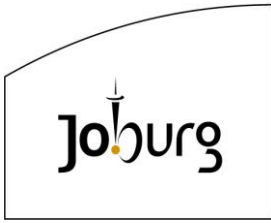
1. This Municipal Bidding Document (MBD) must form part of all bids<sup>3</sup> invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>4</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

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<sup>3</sup> Includes price quotations, advertised competitive bids, limited bids and BIDs.

<sup>4</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

- 5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

I, the undersigned, in submitting the accompanying bid:

\_\_\_\_\_

(Bid Number and Description)

In response to the invitation for the bid made by:

\_\_\_\_\_

(Name of Municipality / Municipal Entity)

Do hereby make the following statements that I certify to be true and complete in every respect:

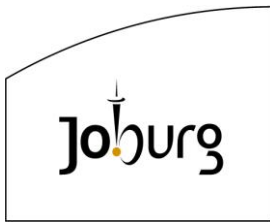
I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;

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**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

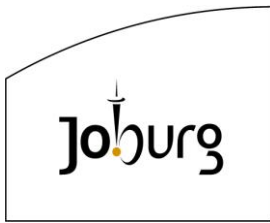
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5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
- (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) Provides the same goods and services as the bidder and/or is in the same line of business as the bidder.
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>5</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) Bidding with the intention not to win the bid.

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<sup>5</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

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**Signature**

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**Date**

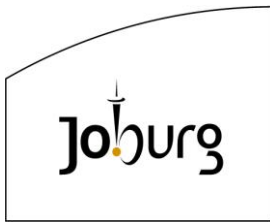
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**Capacity**

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**Name of Bidder**

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**DECLARATION ON STATE OF MUNICIPAL ACCOUNTS**

A Any bid may be rejected if:

- Any municipal rates and taxes or municipal service charges owed by the bidder and any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.
- In the case of International companies having South African Agencies and that business premises are leased, proof of lease agreements and / or monthly rental statements must be submitted.
- The above will also be applicable for directors of the bidder/s who are leasing residential premises. Where the directors of the bidder/s reside outside the country, this requirement is not applicable.

B Bid Information

i. Name of bidder

.....

ii. Registration Number

.....

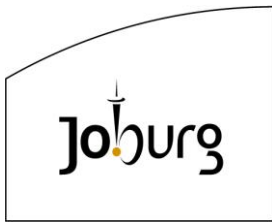
iii. Municipality where business is situated

.....

iv. Municipal account number for rates

.....

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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v. Municipal account number for water and electricity  
.....

vi. Names of all directors, their ID numbers and municipal account number.

- a. ....
- b. ....
- c. ....
- d. ....
- e. ....

**C Documents to be attached.**

- i. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 (three) months)
- ii. A copy of municipal accounts of all directors mentioned in B (vi) (Not older than 3 (three) months)
- iii. Proof of directors

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....  
.....  
.....

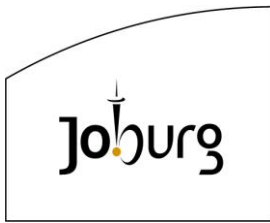
\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**SUBMISSION OF PROOF OF MUNICIPAL ACCOUNTS OR LEASE AGREEMENTS**

1. Municipal Accounts / Rates / Taxes:

1.2. A Bidder is required to provide municipal accounts for the firm and for each director / shareholder / partner to prove that the bidder or any of its directors / shareholders / partners is not in arrears with their municipal account for more than 3 (three) months, or that the necessary arrangements have been made with the Municipality.

1.3. If the bidder or any of its directors / shareholders / partners is unable to provide municipal accounts for the firm and/or for each director / shareholder / partner as is required, then the bidder is to provide an affidavit, which is signed before a commissioner of oaths, which outlines the facts which make it not to be able to accede to the request for municipal accounts.

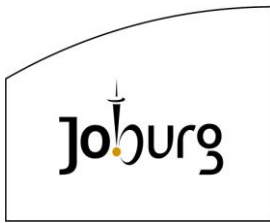
3.2. Further to the affidavit, the bidder is to provide a confirmation letter from the relevant municipality confirming the following: -

3.2.1. The name(s) of the owner(s) of the account(s)

3.2.2. The relevant account(s) number(s); and

3.2.3. That the municipal accounts above, are not in arrears for more than 3 (three) months; or

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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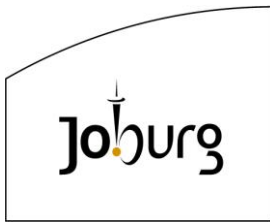
3.2.4. that an acceptable arrangement has been concluded and exists.

3.2.4.1. Lease Agreement:

- 1.1. If the bidder does not own the property from where it carries on business, or if any or any of director / shareholder / partner does not own a property in the Republic, the bidder is required to provide a copy of the Lease Agreement for the premises where it carries on business or where the director / shareholder / partner resides.
- 1.2. If the bidder is unable to provide a copy of the Lease Agreement as is required, then the bidder is to provide an affidavit, which is signed before a commissioner of oaths which outlines the facts which make it not to be able to produce and provide lease agreement in respect of the property it carries on business or in which its director / shareholder / partner resides.



Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**MBD 10**

**DECLARATION IN TERMS OF REGULATION 21 OF THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS**

**In order to give effect to the declaration in this annexure, it must be completed and signed. By appending signature at the end, the bidder confirms the declarations to be true and correct. The declaration must be read in conjunction with the important notice.**

1. I declare that I am duly authorised to act on behalf of \_\_\_\_\_ (name of the firm) and hereby declare, that to the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.
  
2. To the extent that the bidder or any director/member/partner of the bidder is in arrears for a longer period than 3 (three) months, an acceptable arrangement has been agreed. Such arrangement appears more fully in the letter from the municipality/confirmation letter of municipal rates/ affidavit relating to the municipal rates/taxes.

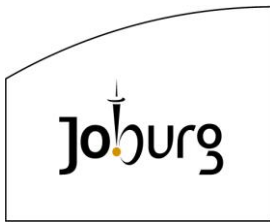
\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**SECTION 4**

**Technical data, omissions, variations**

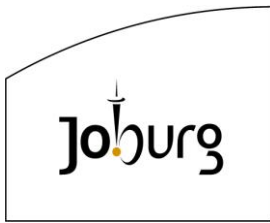
**1. Bank Details**

Name of Bankers: \_\_\_\_\_  
Address of Bankers: \_\_\_\_\_  
Branch of Bank: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_

**2. Details of Similar Work Recently Carried Out**

DESCRIPTION OF WORK	COMPLETION DATE	CLIENT NAME AND CONTACT DETAILS	VALUE (R)

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**3. Qualifications by Bidder**

Should the bidder desire to make any departures from or modifications to the General Conditions of Contract, Specification, Drawings, or in any other way to qualify this bid, he must set out his BIDs clearly hereunder, or alternatively state them in a covering letter attached to this bid and referred to hereunder, failing which the bid will be deemed to be unqualified.

If no departures or modifications are desired, the schedule hereunder is to be marked NIL and signed by the bidder.

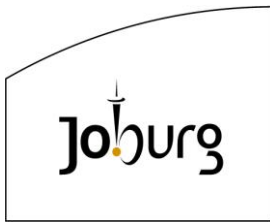
PAGE	CLAUSE OR ITEM

**4. Work to be done by others**

Full details must be provided here of any work required from the Council or others to provide complete execution of the work to the satisfaction of the Council.

DESCRIPTION OF WORK	TO BE EXECUTED BY

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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**5 Sub-Contractors**

Full details must be provided here of any work regarding sub-contractors which may be used for installation, maintenance, repair, supply of accessories and supply of parts.

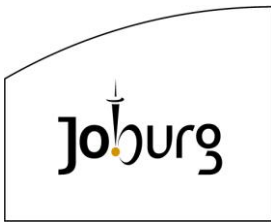
DESCRIPTION OR WORK/EQUIPMENT	TO BE EXECUTED

**6 Plant, Transport and Staff Available**

Bidders must list all equipment available for use on the contract, and must fully describe the equipment and/or plant and must further state whether owned or leased.

DESCRIPTION OF EQUIPMENT/PLANT	QUANTITY	OWNED/LEASED

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

**7 Omissions and Variations from the Council's Specification**

Bids will be held to be entirely in accordance with the Council's specification except in the respects stated hereunder and the goods and/or services will be subject to rejection if it is found on delivery that they do not/it does not comply with the Council's specification on additional points which have not been approved in writing:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the bid is in accordance with the Council's specification in all respects, the bidder must state so here:

\_\_\_\_\_  
\_\_\_\_\_

**8. Indemnity Clause**

I/We the undersigned, do hereby indemnify and hold harmless the Council in respect of all loss, cost, damage or injury that may be caused to any premises or to any person or animal by reason of the performance of this contract.

I/We, further indemnify the Council in respect of all legal and other expenses that may be incurred by the Council in examining, resisting or settling any damage, injury or loss that may in any way be occasioned by work necessary in terms of the contract.

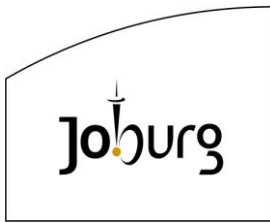
\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity**

\_\_\_\_\_  
**Name of Bidder**

Initial



**THE APPOINTMENT OF SPECIALISED SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES ACROSS THE CITY OF JOHANNESBURG FOR A PERIOD NOT EXCEEDING 36 MONTHS ON AN AS-AND- WHEN REQUIRED BASIS**

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## **APPENDIX A**

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**THE APPOINTMENT OF SPECIALISED  
SECURITY SERVICE PROVIDERS FOR  
THE PROVISION OF SECURITY  
SERVICES ACROSS THE CITY OF  
JOHANNESBURG FOR A PERIOD NOT  
EXCEEDING 36 MONTHS ON AN AS-  
AND- WHEN REQUIRED BASIS**

## **1. OBJECTIVE**

The objective is to invite bids from suitably registered, qualified, and experienced security service providers for the provision of physical security services for a period not exceeding 36 months on an as-and-when required basis for the City of Johannesburg (COJ) ..

## **2. BACKGROUND**

- 2.1 The City of Johannesburg has been established in terms of the Local Government: Municipal Structures Act, 117 of 1998 (as amended) and the Local Government: Systems Act, Act 32 of 2000.
- 2.2 Provision of physical security within the City of Johannesburg is one of the essential services required for the safeguarding of assets including employees, contractors, and visitors. These services are provided through suitably registered, qualified, and experienced security bidders that meet the requirements of the COJ scope of work and criteria. The Control of Access to Public Premises and Vehicles Act 1985, Act No. 53 of 1985 as amended; the Criminal Procedure Act 1977, Act No. 51 of 1977; the Minimum Information Security Standards (MISS); the Minimum Physical Security Standards (MPSS); the COJ Security Policy and various other legislations that regulate security measures/services within the Organs of State, prescribe the implementation of security measures as the most crucial in protecting assets of the state and ensuring business continuity.
- 2.3 The COJ security operations is currently divided into nine (9) regions namely Region A, B, C, D1, D2, E, F1, F2, G and Rea Vaya stations.

## **3. CONTRACT PERIOD**

The security contract will commence after signing the contract. The successful bidder(s) will be expected to render specialised security services for a period not exceeding thirty-six (36) months, from the date of signing the contract.

## **4. SCOPE OF WORK**

City of Johannesburg is seeking to acquire services of a suitably registered, qualified, experienced security bidders to protect the City of Johannesburg's assets including but not limited to infrastructure, material, machinery, employees, visitors, and contractors including councillors.

The security services shall be rendered to nine (9) Regions, namely Region A, B, C, D1, D2, E, F1, F2, G and Rea Vaya stations.

Areas within Region A-G are as per the City's official regions. For Security operational purposes, Regions D and F have been divided into Regions D1, D2 and F1, F2 respectively.

**IMPORTANT NOTE: BIDDERS MAY BID FOR A REGION OF THEIR CHOICE OR MORE THAN ONE REGION IN LINE WITH THE BIDDER'S CAPACITY.**

The following areas constitute Region D1:

- Slovoville
- Greenvillage
- Protea Glen
- Protea South
- Protea North
- Naledi Ext 2
- Naledi
- Emndeni
- Zola
- Jabulani
- Zondi
- Dobsonville
- Mapetla
- Phiri
- Senoane
- Chiawelo
- Dlamini
- Mofolo South
- Tladi
- Jabavu
- Moeletsane
- Klipspruit West
- Avolon
- Rockville
- Central White City Jabavu

The following areas constitute Region D2:

- Diepkloof
- Dube
- Orlando East & West
- Klipspruit
- Nancefield
- Meadowlands
- Phomolong
- Noordgesig

- Mzimhlophe
- Kliptown
- Mofolo
- Zondi
- Phefeni
- Pimville

The following areas constitute Region F1:

- JHB CBD
- Braamfontein
- Jeepetown
- Mayfair
- Yeoville
- Berea
- Betrams
- Newtown
- Bezvalley
- Kensington
- Malvern

The following areas constitute Region F2:

- Kiblerpark
- Crown Garden
- Southhills
- Turfontein
- Glenanda

**IMPORTANT NOTE: BIDDERS MUST BID FOR ALL PARTS OF THE TERMS OF REFERENCE, I.E.**

- **Section 4.1 - Specialized Armed Security Officer**
- **Section 4. 2 - Guard dogs and Handlers (K9)**
- **Section 4.3 - Armed Response**

## **4.1 Provision of Armed Security Officers**

- 4.1.1 The Service Provider must provide and submit certified copies of the relevant PSIRA certificates of registration as proof that its directors are registered with Grade A or B in line with Private Security Industry Regulatory Authority.
- 4.1.2 The Service Provider must provide certified copies of proof of training of armed security officers deployed/ to be deployed for this contract, inclusive of Firearm related training when requested by the City and includes, but not limited to, NQF level 04 (Std 10 or Grade 12 qualification and PSIRA registration in the appropriate grades, (Grade C).
- 4.1.3 The Service Provider shall only deploy South African Citizens in the execution of security services and in accordance with PSIRA requirements.
- 4.1.4 The security personnel provided in terms of this agreement shall generally commence shifts at 06H00 (day shift) and 18H00 (night shift) and would typically be on duty for a 12-hour shift. The start and end time is site specific, or such other times as may be directed by the City.
- 4.1.5 Assumptions of duty after 15 minutes will be regarded as late posting and a penalty will apply. apply.
- 4.1.6 A short posting penalty, will apply in cases where security deployment is done one hour after the “normal” shift commencement.
- 4.1.7 The prospective service providers are expected to provide the required transport to and from the sites for the duration of the contract.
- 4.1.8 The contracted officers assigned to COJ shall conform to the, PSIRA Act, Firearm Control Act (where applicable) OHS&A Act, and COJ procedures, training standards, competencies, rules, regulations and shall perform duties as may be mutually agreed upon in writing from time to time by the supplier and COJ.

### **4.1.9 All security personnel shall:**

- Daily sign on and off duty (Occurrence Book/ electronically, where applicable)
- When on duty (unless City should decide otherwise), wear the prescribed full uniform.
- Be in possession of his/her valid PSIRA identity card indicating his/her grade or if not yet issued a company identity card with a recent clear colour photograph identifying his/her name, PSIRA.
- If armed, be in possession of a valid Firearm permit issued by the employer and certificate of competence (COC) issued by the SAPS at the Contractor (at its) own cost in compliance with the Firearms Control Act 60 of 2000.
- Only change out of uniform after shift completion

- Whilst on duty, not allow/ entertain visitation by friends or family as this disrupts service delivery.
- No Fires (for the purpose of keeping warm) will be permitted on any City premises and Security Officers found doing so will lead to a request for the replacement (within two hours) of the Security Officer concerned.
- Security officers whilst on duty are prohibited from playing and listening to music, viewing of videos on any television or mobile/hand-held device. If found doing so it will lead to a request for the replacement (within two hours) of the Security Officer concerned.
- No money lending amongst Security Officers and/or clients will be permitted on council property and Security Officers found doing so will lead to a request for the replacement (within two hours) of the Security Officer concerned.
- No prohibited substance or liquor will be allowed to be consumed or sold on City premises. Should a Security Officer be found to be selling and/or consuming a prohibited substance or liquor, such an officer will be replaced immediately. The City reserves the right to lay criminal charges in such instances.
- Bidders must always ensure that they comply with any legislation, which in any manner whatsoever impacts upon the employment, permissible overtime hours worked, conditions of service and pay rates of Security Officers.
- Provision of additional Security-related services required which may be requested for any period, and at any given time.

#### **4.1.10 SECURITY PERSONNEL REQUIREMENTS**

- It is the responsibility of the bidder(s) to ensure that security personnel in its employment meet the following requirements at all times:
- Registered security officers must have at least Grade 12 and a minimum of Grade C PSIRA registration.
- Supervisors must have Grade 12 and Grade B PSIRA Certificate.
- All security officers must for the purposes of report writing and making entries in the relevant registers, be able to read and write at least English.
- Security officers must not be younger than 18 years of age;
- Security officers must be prepared to work a maximum of 12 hours shifts.
- Supervisors and security officers must have undergone and passed the formal registered security officers training;
- Security officers must always present an acceptable image/appearance which implies inter alia that they may not sit, lounge about, smoke, eat or drink whilst attending to people;

- Supervisors and security officers must always present a dedicated attitude/approach to security, which attitude/approach shall imply inter alia that there shall be no unnecessary arguments with visitors, personnel or discourteous behavior towards them.
- Security Officers to receive on the job training prior to posting and at least an annual refresher on- site training. Records thereof to be accessible as and when required by City of Johannesburg representative.
- Use of personal Firearms by the Security Officers would have to be sanctioned by PSIRA and a letter thereto to be forwarded to City of Johannesburg Security Manager.
- Maintain Firearms safe and Firearm Licenses.

#### **4.1.11. TRAINING OF SECURITY PERSONNEL**

- The bidder(s) shall before the effective date of the contract, provide proof of certification of all security personnel that will be utilized on this contract, as Grade A, B, and C.
- Personnel issued with Firearms must receive refresher training for such Firearm(s) from an accredited service provider at least once every six months. The results of such training must be made available to COJ upon request. Personnel should be professionally and formally trained and be able to use and handle a Firearm when required.
- COJ shall conduct random competency tests/inspections of the bidder(s)'s security personnel.
- The bidder(s)'s personnel shall after completion of their training, have expertise to execute their functions effectively, in particular regarding but not limited to the execution of their functions, including the legal aspects thereof.
- Bidders must provide training their personnel before the commencement date to ensure that the personnel will immediately be qualified to perform their services to the level of professional efficiency required by COJ.
- The bidder(s) shall be responsible for all costs incurred in the training of security personnel.

#### **4.2 Canine(K9) (used for the purpose of guarding)**

- Bidders providing security guard dog services must provide a certified copy of the Performing Animals Protection Act (PAPA) certificate and license in the name of the bidder or PSIRA licensed service provider.
- Successful Bidders utilising security dogs must comply with the Performing Animal Protection Act (PAPA) and Animal Protection Act 71 of 1962 as amended. Guard dogs (large breed only) shall only be procured from a PSIRA accredited Security Dog Supplier.

- Dogs shall be free of contagious diseases, certified as such by a registered veterinary surgeon. A certified copy of such valid certificate shall be made available to the City and be presented within 7 calendar days after such request.
- Guard dogs shall be trained to obey more than one handler.
- All dogs must be allocated to a specific dog handler per 12-hour shift.
- Dogs deployed without a qualified dog handler will be regarded as “no dog” having been deployed and the relevant penalty applied.
- Grade C armed security officer and canine services. A qualified dog handler shall always handle guard dogs.
- The dog handler’s credentials must be displayed on his/her ID card.
- A certified copy of the certificate indicating that the dog handler has successfully passed a training course in the effective handling of a guard dog, shall be made available upon request.
- Proof of security officer (Dog Handler) certification (DH 1 – DH 4) for patrol work issued, stating the level of competency with regard to dog training must be available within 48 hours after such a request.
- The successful bidder shall ensure that fresh water as well as equipment like leads (no rope or home-made leash will be acceptable), water bowls, choke chains and combs are available at all times and ensure that the premises are kept clear of dog faeces.
- All guard dogs (used for the purpose of security guarding) are to be rested and well fed before starting a duty shift at any City site.
- All dogs must be signed “on/off duty” in the Occurrence Book (OB) book and not allowed to work more than 12hrs shift.
- Dogs must be well fed at regular times and food should be kept on site.
- A file, indicating the dogs record (name, breed, last vaccination, PAPA Certificate) or/and any other documentation as indicated by a Society for The Prevention of Cruelty to Animals (SPCA inspector) must be kept on site. The dog site file shall be kept updated and made available to the City upon request.
- Whenever a dog is in operation (meaning not in a kennel or animal enclosure), the animal must be under the control” of the handler at all times.
- The successful Bidders shall be liable for any damage or injury directly caused by the actions of a guard dog and/ or its handler during the provision of the Security Services by the bidders, such liability to be in terms of the liability clause herein.

#### **4.2.1 Specifications applicable to all canines**

- All canines shall have positive identification (microchip).
- The canines deployed to the COJ facility may be either male or female.
- All female canines shall be spayed.
- All canines shall be between fourteen (14) months and thirty - six (36) months of age at the time of delivery to the COJ facility.
- The canine’s height, weight and build shall be proportionate.

- All canines shall have a skin and coat suitable to working in a harsh environment e.g. no light skin pigmentation.
- All canines shall be free of any congenital abnormalities and shall have no physical, mental or social anomalies the canine shall be replaced by the Service Provider at no additional cost to COJ.
- All canines shall have no damaged and broken teeth.
- All canines shall be free of disease, allergies and external parasites.
- All canines shall be vaccinated and de-worming shall be up to date.
- Canine ears shall not be cropped.
- Canine tails shall not be docked.
- All canines shall be made available to COJ security, for inspection and selection purposes, before deployment.
- The Service Provider should have a larger than required population (at least 10% larger) canines available for deployment purposes.
- All proposed canines shall be examined by a South African Veterinary Council registered veterinarian who needs to certify that the canine is in satisfactory health.
- This examination shall be at the cost of the Service Provider.
- The health history which includes all veterinary records, X-rays and laboratory test results, as well as the completed vaccination record of the canine shall be provided to COJ security upon delivery of the horse/ canine.
- The Service Provider shall provide to COJ security, as part of tender specifications, a full list of all aspects that will be evaluated to determine the medical history.
- All canines shall have a sound temperament and be properly socialised in respect of obedience; travelling in vehicles and aircraft; and working in the proximity of wild animals in a bush environment.
- All canines shall be assessed for noise phobia, with the focus on gun shyness and operational hazards such as aircraft noise, and shall be able to work in these noisy environments.
- The Service Provider shall provide a warrantee in terms of the work performance of all canines, including behavioural problems such as unpredictable aggression amongst all canines procured.
- Should the canine develop any social or psychological problems within twelve (12) months after delivery, the Service Provider shall attempt to retrain the canine. Should the canine

not be retrain-able, the Service provider shall replace the animal and conduct the training of both the animal and the handler at no additional cost to COJ.

#### **4.2.2 Screening, training and selection**

- The Service Provider shall screen and make recommendations on suitable candidates for dog handler training focussed on the suitability of the dog handler to work with dogs.
- The dog handler candidates shall be provided to COJ security.
- Dog handler screening shall be scheduled in parallel with canine selection to ensure that dog handler training can commence in a timely manner.

#### **4.2.3 Dog handler training**

- The Service Provider shall have a South African certified assessor present and involved in the pairing of the horse and the canine; and the handler during the initial phase of the training.
- The training shall be SASSETA accredited.
- Training shall be provided at the SASSETA Dog Handler Levels 1-4 for tracker/patrol canine handlers.
- A SASSETA registered training institute certificate shall be issued to each handler on successful completion of the training.
- COJ security and/or their representatives shall be allowed unrestricted access to the training facility and training classes whilst the canine and dog handler training is in progress.

### **4.3. Armed Response**

4.3.1 Armed Grade C security officers capable of rendering armed response services including the provision of a suitable armoured vehicle and intelligent fully monitored surveillance system,

4.3.2 The armed response company security officers must comply with all requirements as stipulated in terms of PSIRA and other applicable legislation. All response officers must use the stipulated personal protective clothing (*The Body Armour must meet the specifications as stipulated in the COJ (JMPD) Standard for Ballistic Resistance of Body Armour*) as well as have all equipment required to do the work to respond to all alarm activations.

4.3.3 For the provision of armed response services by trained and competent security officers, the following is required:

- The premises from which the Response Officers (RO) operates must comply with local municipal regulations regarding the operation of such business and proof of this must be available and supplied to COJ at the start of the contract.
- Where domestic premises are used for satellite bases these must provide for a dedicated sector for business and operational purpose and must comply with local municipal and health regulations.
- A satellite base is a premise where Response Vehicles (RV) park out of service, or changeovers take place. Changeovers must be in accordance with the Firearms Control Act.
- The successful bidders are expected to provide an Armed response comprising of at least 2 Grade C security officers and a suitable vehicle with a minimum engine capacity of 1.6L or a turbo-charged 1.1L vehicle suitable and equipped for armed response services.
- The successful bidders will be required to provide compatible alarm radio modulator to connect with the existing COJ sites.
- Bidders must demonstrate that they have the capacity to adequately respond to incidents at the various sites within the jurisdiction of the City of Johannesburg.
- Bidders should rapidly deploy to the location of the incidents within less than 10 minutes after receiving an instruction or an Alarm.

#### **4.3.4 Requirements for Response Officers**

- All Response Officers (RO's) will be PSIRA registered (not lower than C grade) and have successfully passed the required PSIRA grading courses as is required by PSIRA. All ROs are required to read, write and speak English. All security officers will have an up-to-date PSIRA registration cards on their person at all times or a certified copy of the PSIRA certificate. Up to date criminal background checks results shall be provided to COJ(JMPD) security for all response officers working on the COJ contract within 30 days of starting the contract. COJ shall require criminal checks to be done on Response Officers.
- All supervisors and security officers provided by the armed response service providers must have received appropriate PSIRA and SASSETA training including weapons handling, radio communications, access control, armed response capability training.
- The armed response service providers will provide refresher training twice per calendar year. All personnel of the armed response service providers, including those that may have been subcontracted, must have received training, prior to deployment, on COJ site instructions and work procedures.

- The armed response service providers shall be required to provide certification and results sheet prior to deployment for each individual employee.
- The armed response service providers will maintain training records for each security officer and supervisor including failures and subsequent remedial training and re-qualification. These records will be made available to the COJ (JMPD) security designated representative upon request.
- The COJ designated representative has the authority to monitor, evaluate and audit all training delivered to the armed response service providers. The supervisors will arrange for continuous briefing on actions to be taken by the personnel of the armed response service providers in the event of incident, designed around scenario based situations. RO's must be professional in the performance of their duties at all times.
- The RO must display proof of identity on his person whilst on duty or while in uniform. The ID should be in form of a tag or laminated plastic card and should display the Name; Photograph; Company name and telephone number; PSIRA registration number (personal); Cards expiry date; I.D Number; Blood Group and Allergies.
- The RO must wear the company uniform while on duty together with clear indication by means of a badge or suitable insignia.
- The RO must be issued with a level 3 bullet proof vest to be worn at all times while on duty.
- All response officers responding to the alarm activations must respond with vehicles that clearly display the company logos. No responses to COJ sites will be conducted by the SP utilising unmarked vehicles. The officers must at all times be in possession of a copy of their PSIRA registration, current firearm permit and an updated firearm competency certificate. The officers must present a neat and presentable image at all times. In addition, all response officers must;
- Undergo a security screening and the results made available to COJ(JMPD) security prior to the deployment for the COJ contract. The response officers deployed to the COJ contract must Sign a declaration of confidentiality prior to deployment to the COJ contract.
- Not sleep on duty / report for duty under the influence of intoxicating substances / perform security functions under the influence of intoxicating substances and leave COJ site without authorisation from the control room.
- The RO/s must have functional radio communication to the control Centre (fixed unit in the vehicle and mobile), torches and handcuffs. There must be uninterrupted communication channels between the response officers and the control room/center for regular reporting and to obtain assistance when required. The armed response service providers will conduct radio checks at the start of each shift and periodically during each shift to ensure that equipment is functioning correctly and guards are alert and monitoring

their radios. The armed response service providers must ensure back up communication aids is readily available.

- All officers must be declared fit for duty, and the fitness and medical certificates must be handed to the COJ security managers prior to deployment.
- All officers must be equipped with first aid kits for any emergencies, as well as mobile phones to use when required (call other members or law enforcement agencies or emergency units for back up)
- All emergency numbers and emergency plans must be handed to the officers and a copy to the security manager.
- Two armed response officer (not lower than a grade C and trained in armed response duties) must respond to all alarm activations at all times.
- When the response officers exit the site, they must remember that they are not on duty for COJ anymore and COJ cannot be held liable for any incidents, injuries or theft that may take place once the officers leave the COJ site.
- Conduct a thorough shift handover at each shift change ensuring that information and instructions are passed on to the next supervisor and a detailed inventory is conducted of all weapons, ammunition, radios, keys and other equipment provided.

#### **4.3.5 Requirements for Armed Response Security officers**

- Grade C
- Armed reaction training certificate
- SAPS Firearm competency
- PSIRA registered as armed response officers
- Minimum Grade 10 certificate
- Criminal Clearance certificate
- Basic Firefighting Training Certificate
- First aid level one Training Certificate

#### **4.3.6 In addition to contract requirements the following is also applicable:**

##### **The successful bidders must:**

- Be registered with the Registrar of companies, SARS, COID and PSIRA.

- Be registered with and ensure compliance with the conditions of a provident fund. All security officers engaged with the City must be registered with the Provident Fund.
- have at least 3 specialized security contracts successfully completed or currently active.
- Have access to licensed firearms suitable for the purpose required (such as handguns, Rifles and shotguns).
- Have access to a PSIRA and SASSETA registered training facility.
- Be able to supply, sustain and manage a sufficient number of Security Officers to satisfy the requirements of COJ.
- Security officers must be firearm competent and certified as such by an accredited certification provider.
- Firearm competency certificates and PSIRA identification cards must be carried whilst on duty at COJ sites.

**4.3.7 The successful bidders shall, supply COJ with the following:**

- Detailed list of firearms and ammunition required for the job and appropriate magazines and holsters.
- List of all operational equipment as required and/ stipulated by COJ.
- List of responsible individuals for the control and registry of service provider firearms during shift hand-overs.
- PSIRA certificates for each employee.
- Detailed plan to supply additional personnel in case of emergencies and special projects at COJ.
- Detailed strike management plan and a list of manpower to counter shortfalls during labour actions.
- Fitness test/ medical competence
- Firearm competence certificates.
- The successful bidders shall provide security officers who have the necessary qualification, skill and expertise and have passed appropriate training courses approved by the PSIRA. It is the inherent responsibility of the Supplier to ensure that the entire security officer's registration numbers are currently valid.

- The successful bidders shall ensure that the security officers are neatly attired in full Corporate Security uniform at all times and they must be provided with the equipment necessary for the efficient performance of their duties and responsibilities, to ensure the highest level of SERVICE to be rendered at any given time.
- The successful bidders will ensure that the security officers are registered, trained and qualified at the grade required by COJ.

The successful bidders must comply with all relevant legislation: Acts, Provincial Ordinances or by-laws and Private Security Industry Regulatory Authority requirements.

## **5. GENERAL DUTIES AND RESPONSIBILITIES OF THE CONTRACTED BIDDER(S)**

5.1.1. The Service Provider shall provide access and egress control in line with the deployment plan or requirements for each site.

5.1.2 To provide guarding services (armed and unarmed, Dog and Handler, and Armed Response services meant to protect COJ assets including personnel, information and equipment against damage, theft and vandalism.

5.1.3 To perform access control duties, patrol COJ premises to prevent unauthorized persons from entering and removing equipment or assets such as beneficiary files etc. from the premises concerned and prevent any other criminal activities.

5.1.4 To protect employees, visitors and customers by preventing or minimizing the risk of injury including death.

5.1.5 To apprehend any suspicious person on the premises and to take action as mandated and required by the laws of the Republic of South Africa.

5.1.6 To report any suspicious action or unusual occurrence/incident to the City of Johannesburg and the South African Police Services (SAPS).

5.1.7 Registered security officers must be supervised on a daily/nightly basis and be equipped to perform their duties as agreed upon.

5.1.8 To prevent and remove persons from illegal dumping, erecting of structures on and occupying premises under the control of COJ.

5.1.9 To monitor security threats and risks within the COJ's area of responsibility and provide an early warning to facilitate proactive interventions.

5.1.10 The bidder(s) shall conduct business in a courteous and professional manner.

- 5.1.11 The bidder(s) to provide necessary documentation as requested prior to the awarding of the contract.
- 5.1.12 The bidder(s) must undertake to provide a certain and reasonable number of additional staff as required for the rendering of services at the sites during crisis situations.
- 5.1.13 To maintain a 24/7 permanently manned office/control room for the duration of the contract to enable continuous communication with COJ and the bidder(s)'s field staff. The bidder(s) must have a functional radio control room and devices for effective communication between guarding site and control room. Any bidder(s) without a functional or fully operational control room shall be deemed to be non-compliant and therefore disqualified.

## **5.2 MANAGEMENT AND SUPERVISION**

- 5.2.1. The bidder(s) must make provision for the Operational Manager who shall exercise supervision of registered security officers and/or activities on behalf of the bidder(s). The Operational Manager shall be a competent and responsible individual who has three (3) years' experience in carrying out security functions at management level. COJ shall be notified in writing of the appointment of the Operational Manager.
- 5.2.2. COJ may delegate to any person any of its powers or functions in terms of this agreement and on receiving notice in writing of such delegation, the bidder(s) shall recognize and obey the delegated person to whom any such powers or functions have been delegated.
- 5.2.3. The bidder(s) shall exercise adequate supervision over the services at each facility and shall be represented by a representative having full power and authority on behalf of the Operational Manager. Such representative shall be competent and responsible and shall have adequate experience in carrying out the security functions provided in terms of this agreement.
- 5.2.4. The bidder(s) shall be required to carry out proper supervision of his own personnel by means of at least two visits by an off-site supervisor per shift. The Operational Manager should visit each site at least four times per week, two of which should be after hours. These visits must be recorded in the weekly report. Details of such visits shall be recorded in the occurrence book provided by the bidder(s) and the pocketbooks of security personnel visited.
- 5.2.5. The bidder(s) shall at all times be responsible for the acts and omissions of his employees providing guarding services to COJ in terms of this agreement while they are acting within the course and scope of their duties and employment.

### **5.3 . ADMINISTRATIVE INFRASTRUCTURE/RESOURCES**

5.3.1. The bidder(s) must demonstrate the capacity to have the administrative and management infrastructure to manage the contract at the time of commencement of the contract. Such administrative and management infrastructure must include but not limited to clearly marked vehicles, immovable office structure, personnel, 24 hours functional control room.

5.3.2. The bidder(s) must grant COJ access to its premises at any time for infrastructure compliance inspection(s). These facilities must be acceptable for the running of a security business and be equipped with fully functioning equipment manned by skilled staff. Perpetual none compliance may result in the cancellation of the contract with the appointed service provider. Result of none compliance.

### **5.4 CONTROL ROOM REQUIREMENTS**

5.4.1 The successful bidders shall have a fully functional and operational Control Room from which to conduct command and control and deploy operational teams.

5.4.2 The Control Room is to be appropriately manned 24 hours a day, seven (7) days a week and 365 days a year for the full duration of the Agreement.

5.4.3 The Control Rooms shall be inspected by the COJ contract management team to determine its functionality, operations, and effectiveness. The inspection shall be conducted on a quarterly basis, at the discretion of the COJ.

5.4.4 Details of the fully functional security control room. The security control room must meet the following basic requirements.

5.4.5 Manned by trained control room operators – the level of training to be verified during site visits.

5.4.6 Not shared with any other service provider.

5.4.7 Equipped with base radio, telephone, first aid kit, Fire extinguisher, occurrence book/incident register, operating manuals for all equipment in the control room, duty rosters for registered security officers and employee database.

5.4.8 ICASA radiation certificate for the radios.

5.4.9 Must meet applicable legal requirements and security industry best practices. (Compliance).

5.4.10 The successful bidders shall provide their current Control Room locations including addresses, proof of ownership/valid lease/rental, or bond agreement. These must accompany the tender response documentation.

5.4.11 All documentation provided must be in the service provider's registered company name or related party.

5.4.12 The lease/rental agreement must be valid at the closing date of bid submission.

5.4.13 The successful bidders must provide proof of competency certification for all control room operators.

5.4.14 The control room will be evaluated as part of the bidding process.

5.4.15 The successful bidders control Room shall comply with the following requirements:

- (i) Telephone communication via Land Line
- (ii) Fax Machine and Emailing Facilities
- (iii) Cell-Phone communication
- (iv) Uninterrupted Power Supply (UPS/Generator)
- (v) Emergency Lighting
- (vi) Torches (fully functional and operational)
- (vii) Road Map: demonstrating their operational footprint.
- (viii) Emergency Contact Numbers (internal and external)
- (ix) Fire Extinguishers (fully functional and operational)
- (x) Vehicle Satellite Tracking System
- (xi) Control Room Contingency Plans

#### **5.5 Control Room Operators Requirements:**

- All Control Room Operators must have a minimum of Grade C PSIRA Certification
- Upon the appointment of the successful bidders, all control room operators shall undergo a recognised and accredited Psychometric Test, Integrity Assessment and Profiling Procedure, specifically designed for the evaluation and/or selection of control room operators, unless the control Room operators have undergone the tests and procedures and proof of such has been submitted to the contract management. all related costs shall be for the contractor's account.

#### **Integrity Assessments & Profiling i.e.: -**

- (i) Socialisation
- (ii) Trustworthiness
- (iii) Credibility
- (iv) Work Ethics
- (v) Attitudes
- (vi) Functional versus Dysfunctional Behaviour
- (vii) Manipulation and Abuse of Power

(viii) Values

**Psychometric Testing i.e.: -**

(i) Mental Alertness

(ii) Logical Reasoning

(iii) Concept Formation

(iv) Insight

(v) Problem-Solving

(vi) Alertness to Detail

(vii) Sharpness in Perception

(viii) Original/Lateral/Innovative Thinking

A thorough and complete Due Diligence investigation, with regards to criminal record enquiry, verification of qualifications and credit rating, must be undertaken for every candidate.

Candidates must undergo a medical assessment to confirm that the minimum medical fitness requirements, as deemed appropriate and acceptable, are met with regard to:

- Eyesight
- Hearing capability
- High blood pressure
- General fitness.
- Candidates must not have any speech impediments.
- Candidates must be of sound mind and have a neat appearance.
- Operational requirements and risk awareness.
- Sensitivity to patterns and anomalies.
- Understanding incident dynamics.
- Any other medical conditions that may severally limit or impair a candidate's ability to carry out the duties as specified in this document.

**Knowledge (Skills):**

- Literate - read and write English
- Communication - clear and concise

- Candidates must be computer literate.
- Surveillance Skills Training (Software basis)
- Enhanced observation skills.
- Pro-active situational assessment

**Attributes:**

- Mature disposition
- Assertive - without being aggressive
- Calm - not easily panicked
- Self-motivated
- Observant
- High integrity
- Good general behaviour
- Disciplined
- Reliable
- Punctual

**Person Specific Competencies:**

- Stress Tolerance- able to remain calm under pressure.
- Vigilance and Attention - able to concentrate while performing a task until completion, without being distracted by other stimuli.
- Self-Control - able to work with minimum supervision.
- Interpersonal Skills - ability to work in a team.

**Aptitude:**

- Visual Information Analysis - able to recognise when something is wrong or likely to go wrong from information, viewed on the video monitors.
- Memory Retention - ability to remember information such as events shown in pictures, procedures and numbers.

**Core Thinking Skills**

- Focusing Skills – attending to selected pieces of information and ignoring others.
- Information Gathering Skills – bringing to consciousness the relative data needed for cognitive processing.
- Recall Skills - storing and retrieving information.
- Organisational Skills - arranging Information so it can be used effectively.
- Analytical Skills – clarifying existing information by examining parts and relationships.
- New Idea Generating Skills - producing new information, meaning of ideas.
- Integrating Skills – connecting and combining information.
- Evaluating Skills – assessing the reasonability and quality of ideas.

## **5.6 INCIDENT REPORTING**

- Interim incidents are to be reported telephonically to the Responsible Official immediately, and then the summary report must be e-mailed within 24hrs.
- Final incident reports, having concluded the investigation, to be forwarded to the Responsible Official at City of Johannesburg Security Services within 72hrs.
- All reports to be in writing.
- The successful bidders shall be expected to submit the security incident register monthly basis
- The successful bidders must report all incidents reportable to SAPS and or JMPD within 24hours.

## **5.7 OPERATIONAL REPORTS**

- Action items noted in Occurrence Book must be responded to within 48Hr
- Weekly report for preceding week to be submitted electronically by 16h00 on Monday of the week.
- Monthly report for the preceding Month to be submitted electronically by the 3rd of the following month.
- Reports format to be in line with City of Johannesburg requirements, having considered the type of facility where security services are provided. The City will provide the required format to the successful bidder.

## **5.8 ACCESS/ EGRESS (ENTRY/EXIT) POINTS**

- Access and Egress Management (access and egress control of all City of Johannesburg sites)
- Register /Documents to be kept thereat:

## Occurrence Book (OB)

- Access control register
- Visitors register
- Vehicle Register
- After – Hour Register
- Asset removal Permit

## Private Equipment Declaration Register

- List and Contact Details of Permit.
- Access is to be controlled at all entry/exit points.
- All visitors, including City of Johannesburg employees not ordinarily occupants at the premises, would be required to sign the visitor's register.
- Where prior arrangements have been made with the security personnel on duty, she/he will be provided with the list of the visitors against which all visitors would have been checked prior being allowed access onto the premises.
- Visitors will only be allowed onto premises once the security personnel on duty have satisfied him/herself of the authenticity thereof. This may vary given type of the facility under management.
- All persons, including City of Johannesburg employees who are ordinarily occupants at the premises, visiting after business hours must sign an after-hour register.
- Removal of City of Johannesburg assets not ordinarily associated with outside daily operations, e.g., Information Communication Technology (ICT) hardware would have to be authorized by the Security Manager and Department authorizing officer.

## 5.9 PERIMETER FENCING (where applicable)

- To be inspected at least once daily.
- Any stacking of articles around the fence, climbing devices and/or any situation, which may compromise the integrity and effectiveness of the fence to be reported immediately and documented in OB in Red ink.
- Status thereof to form part of monthly operational report.
- Report on any situation, e.g., land grabbers, vagrants along the fence, which threaten or have potential to threaten the integrity and effectiveness of the perimeter fence.
- Entry/exit points to be locked at all times after normal business hours (16H30 PM-07H00 AM)

## 5.10 PARKING AREAS

- Security Officer to undertake constant patrol, especially after normal business hours.
- Security Officers to check whether vehicle doors of cities cars that are parked within the facility and windows are properly secured and locked.

### **5.11 CORPORATE BUILDINGS**

- Security Officers to undertake constant patrol, especially after normal business hours.
- Security Officers to check whether facility doors and windows are properly secured and locked.
- Any exception must be reported to the Responsible Official at City of Johannesburg immediately.

### **5.12 STORES AND AMOURY**

- Security Officers to undertake constant patrol thereat, especially after normal business hours.
- Security Officers to check whether stores doors and windows are properly secured and locked.
- Any exception must be reported to the Responsible Official at City of Johannesburg immediately.

### **5.13 HANDING OVER PROCEDURES**

- Contracted security service providers must compile handing over procedures relating to duties to be undertaken by Security Officers on amongst others, the following:
- A joint patrol will be conducted by both incoming and outgoing security officers to check all items and sign the entry.
- Ensuring after hour effective guarding of perimeter fence.
- These procedures must be communicated to all Security Officers and new Security Officers prior to posting on any specific site and/or facility.
- If there are any irregularities the security officer will make a note in the occurrence book and inform the shift supervisor.
- The outgoing officers hand over to the incoming officers all the relevant documentation, information and any other pertinent item, object or intelligence to the security operation.

### **5.14 KEY CONTROL**

- Security Officers must maintain a key register if issued with keys.
- Contracted security service providers must ensure that the Security Officers abide by the City of Johannesburg key control policy.
- The onus to return keys always remain with the contracted security service providers.
- Under no circumstances may keys be duplicated without prior authorization by the JMPD Security Manager/ Facility Manager in writing.

### **5.15 COMMUNICATION**

- Security Officers are to be provided with communication equipment to allow for quick, effective and efficient communication at all times (Security Service provider must provide at all times).
- Such should be linked to a 24hr manned control room.
- A list of emergencies and after hour's number should be prominently displayed and documented in OB and/or pocket size book.

### **5.16 SECURITY RECORDS**

- All the incidents to be registered in the Occurrence Book.
- The Occurrence Book must be counter signed by the supervisor at least once per shift.
- The entry in the OB by the Security Officers must be in black ink and by the supervisor be in red ink.
- Entries in the Occurrence Book requiring action should be in red ink, even if the Security Officers make them.

### **5.17 SUPERVISOR VISITS**

- Supervisor to visit at least twice per shift (12hr shift)
- Such visits to be recorded in Red in the Occurrence Book,
- The City will be also doing a random site inspection checking on SLA Compliance

### **5.18 MANDATORY REQUIREMENTS**

All bidder(s) must comply with the following mandatory requirements:

- Certified copies of registration certification with the Private Security Industry Regulatory Authority (PSIRA) in respect of the company and directors/members.
- Valid PSIRA letter of good standing not older than 3 months.
- Firearm License and Firearm Competency Certificates
- Certificate of registration on the Central Firearm Register.
- Firearm Competency Certificate of the armourer.
- Bidders must have an ICASSA License for Radios and Alarm Systems. Where Bidders are renting a frequency from a third party an agreement between the Bidder and the third party must be submitted with the Bidding documents.
- Firearm register for the Bidder in terms of Firearm Control Act indicating all firearms serial numbers and firearms license numbers.

### **5.19 RETURNABLE DOCUMENTS**

**Bidders are required to submit the following returnable documents:**

- Certified copies of registration certification with the Private Security Industry Regulatory Authority (PSIRA) in respect of the company and directors/members.

- Certified copies of registration certification with the Private Security Industry Regulatory Authority (PSIRA) in respect of all registered security officers employed by the bidder.
- Valid PSIRA letter of good standing not older than 3 months.
- Certified copy of a valid Certificate of Compensation for Occupational Injuries and Diseases Act (COIDA).
- Certified letter of good standing in respect of Unemployment Insurance Fund (UIF).
- Certified copy of a valid registration certificate with a Provident Fund.
- Valid Firearm License for the Bidder in terms of Firearm Control Act.
- Certificate of registration on the Central Firearm Register.
- A list of security officers **and** firearm competency certificates for each listed security officer in terms of Firearm Control Act
- Certified copy of the firearm Competency Certificate of the armourer.
- Proof of comprehensive insurance coverage of R10 million per incident related to the duties and functions of the Security Officers.
- Valid B-BBEE accreditation certificate or certified copy issued by verification agencies accredited by SANAS; sworn affidavit issued by SAPS or Commissioner of Oath.
- ID copy of Owner/s of the business.
- Shareholder's certificate/s
- Valid one-time pin (OTP) issued by South African Revenue Services (SARS)
- Municipal Accounts for the Company and all Directors not more than three (3) months old and not more than 90 days in arrears, or a valid lease agreement, or a sworn affidavit. If the municipal rates are more than 90 days in arrears, proof of a payment arrangement with the relevant municipality must be submitted.
- Completed and signed MBD forms **1,3.2, 4, 5, 6.1, 8, 9,10**
- Total cost breakdown on the City's pricing schedule provided herein.
- Fully completed and signed form of bid.
- Fully completed and signed declaration of State of Municipal Accounts
- Proof of registration on the National Treasury Central Supplier Database or copy of CSD report or M-AAA number.
- Proof of company registration (CK)
- Company profile including organogram.
- Bidders must submit the past three years' Audited Financial Statements. Where audited financials are not available or not required by law, then Independently Reviewed Financial Statements for the past (3) three years, or since the bidder's establishment if established in the past (3) three years.
- Appointment letters for similar projects currently engaged in or completed (Not less than R3 million contract value per project).
- Form CoJ001 (signed and stamped by the client), providing details of similar projects currently engaged in or completed.

**5.20 Disqualifying Criteria**

<b>DISQUALIFYING CRITERIA</b>	
1	Failure to attend compulsory briefing session

2	Failure to complete and sign the form of Proposal/bid.
3	Failure to complete the City of Joburg pricing schedule in full for the region that the bid is submitted.
4	Failure to submit Certified copies of registration certification with the Private Security Industry Regulatory Authority (PSIRA) in respect of the company, directors/members.
5	Failure to submit Valid PSIRA letter of good standing not older than 3 months.
6	Failure to submit Certificate of registration on the Central Firearm Register.
7	Failure to submit Firearm competency Certificate of the armourer.
8	Failure to attach a letter on a company letterhead confirming errors or alterations in the pricing schedule.
9	Failure to submit an ICASSA License for Radios and Alarm Systems. Where Bidders are renting a frequency from a third party an agreement between the Bidder and the third party must be submitted with the Bidding documents.
10	Failure to submit Firearm register for the Bidder in terms of Firearm Control Act indicating all firearms serial numbers and firearms license numbers.
11	Failure to submit a certified copy of the license issued in terms of Performing Animals Protection Amendment Act (PAPAA), Act 4 of 2016.

## 5.21 EVALUATION CRITERIA

Bids will be evaluated on compliance and functionality. Bidders that score a minimum total of 75 points for functionality evaluation will be evaluated using the 80/20 and/or 90/10 system in terms of Regulation 4 (1) and/or 5(1) of Preferential Procurement Regulations (PPR) 2022, where a maximum of 80 and/or 90 points will be allocated for price and a maximum of 20 and/or 10 points will be allocated for the City's specific goals. The 80/20 and/or 90/10 points system will be applied per region (i.e. The appointment of bidders will be regional, determined in terms of the 80/20 and/or 90/10 points system).

Functionality will be evaluated over two phases namely Phase 1 and Phase 2. Phase 1 will be based on the experience and tools of trade, and Phase 2 will be based on the control room. Bidders must score a minimum of 45 points for Phase 1 to be evaluated further for Phase 2 functionality criteria evaluation.

### Phase 1: Functionality Criteria

Bidders must score a minimum of 45 points for Phase 1 to be evaluated further for Phase 2 functionality criteria evaluation. Bidders that fail to score the required minimum of 45 points for Phase 1 will be not evaluated any further.

CRITERIA	SUB-CRITERIA	Guidelines	HIGHEST POSSIBLE SCORE
Experience and Similar Projects	Functionality	Means of verification	(20)
<b>No of Similar Projects</b> Bidder to provide details of similar projects currently engaged in or completed. (Not less than R3 million contract value per project)	<ul style="list-style-type: none"> <li>• Less than 3 projects (0 points)</li> <li>• 3-5 projects (10 points)</li> <li>• 6-9 projects (15 points)</li> <li>• More than 9 projects (20 points)</li> </ul>	Appointment letters and completed Form COJ-001(signed and stamped by the client).	20
Experience of the key personnel in Management of Security Services			(10)
<b>Operational Manager</b>	<ul style="list-style-type: none"> <li>• Less than 3 years Security Management Experience (0 points)</li> <li>• Minimum of 3-5 years Security Management Experience (3 points)</li> <li>• More than 5 years Security Management Experience (5 points)</li> </ul>	CVs indicating years of experience Certified. copies of certificates in security related industry. Certified ID copy. Certified copy of a valid PSIRA certificate.	5
<b>Supervisor</b>	<ul style="list-style-type: none"> <li>• Less than 3 years Security Supervisory Experience (0 points).</li> <li>• Minimum 3-5 years Security Supervisory Experience (3 points).</li> <li>• More than 5 years Security Supervisory Experience (5 points).</li> </ul>	CVs indicating years of experience. Certified copies of certificates in security related industry. Certified ID copy. Certified copy of a valid PSIRA certificate.	5
<b>TOOLS OF TRADE</b>			40

<p><b>Number of branded supervisory vehicles currently owned/leased by the company</b></p>	<p>Zero supervisory vehicles owned/leased by the company at the time of bidding (0 points)</p> <p>1-4 supervisory vehicle owned/leased by the company at the time of bidding (8 points)</p> <p>5-8 supervisory vehicles owned/leased by the company at the of bidding (12 points)</p> <p>9-10 supervisory vehicles owned (16 points)</p> <p>11-12 and more vehicles owned/leased by the company at the time of bidding (20 points).</p>	<p>Asset register indicating vehicle registration numbers. Copies of vehicle license</p>	<p>20</p>
<p><b>Number of firearms readily available</b></p>	<p>0-74 firearms readily available (0 points)</p> <p>75-90 firearms readily available (4 points)</p> <p>91-110 Firearms readily available (8 points)</p> <p>111 and above firearms readily available(20 points)</p>	<p>Certified copies of Firearm License and register, which reflects make, model and serial numbers of the firearms.</p>	<p>20</p>
<p><b>HIGHEST POSSIBLE SCORE</b></p>			<p>70</p>

**Phase 2:**

Bidders must score a minimum of 30 points for Phase 2 to be evaluated further using the 80/20 and/or 90/10 preference point system.

<p><b>CONTROL ROOM</b></p>			<p>30</p>
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<b>Control Room Operating on 24- hour basis.</b>	<ul style="list-style-type: none"> <li>• Non-Functional (does not meet all the requirements) Security Control Room. (0 points)</li> <li>• Functional Security Control Room that meets all the requirements. (10 points)</li> </ul>	Proof of Address (Lease agreement or proof of ownership documents (Site visit will be conducted).	10
<b>Communication tools</b>	<ul style="list-style-type: none"> <li>• No Centralised base radio which is linked to on-site two-way radio. (0 points)</li> <li>• Centralised base radio which is linked to on-site two-way radio.(10 points)</li> </ul>	Certified copy of valid ICASSA License for Radios.	10
<b>Patrolling Monitoring Systems</b> Bidders must demonstrate that they utilise Guard monitoring and patrolling systems. Bidders must clearly indicate the system/s that they utilise.	<ul style="list-style-type: none"> <li>• No Patrol Monitoring Systems in place. (0 points)</li> <li>• Centralised Patrolling monitoring system. (10 points)</li> </ul>	(Site visit will be conducted).	10
<b>HIGHEST POSSIBLE SCORE</b>			<b>(30)</b>

### 5.22 Price and Specific goals

The 80/20 and/or 90/10 preference points system will apply in the evaluation of bids per region. The lowest acceptable tender will be used to determine the applicable preference point system.

<b>Price and Specific goals</b>	<b>100</b>	<b>100</b>
<b>Price</b>	<b>80</b>	<b>90</b>
<b>Specific goals</b>	<b>20</b>	<b>10</b>

Points awarded for specific goals will be evaluated for preference as follows:

In terms of Regulation 4(1) and/or 5(1) of Preferential Procurement Regulations (PPR) 2022, where a maximum of 80 and/or 90 points will be allocated for price and a maximum of 20 and/or 10 points will be allocated for the City’s specific goals.

### Formula for scoring the bid Price

A maximum of 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Rand price of bid under consideration

$P_{min}$  = Rand price of the lowest acceptable bid

### **AND/OR**

$$P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Rand price of bid under consideration

$P_{min}$  = Rand price of the lowest acceptable bid

### **SPECIFIC GOALS : REGION A**

DESIGNATED GROUP	MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)	80/20	90/10
<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		10	5
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder's certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavits sworn under Oath, ID copy of	2	1

	Owner/s of the business and shareholder's certificate		
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			
<b>Maximum Points:</b>		10	5
Enterprise located in Region A within the City of Johannesburg	CSD and proof of municipal account	4	2
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	2	1
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavits of a sub-contracted business	4	2

### **SPECIFIC GOALS : REGION B**

<b>DESIGNATED GROUP</b>	<b>MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)</b>	<b>80/20</b>	<b>90/10</b>
<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		10	5
Business owned by 51% or more – Black People	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder's certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate	2	1
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			
<b>Maximum Points:</b>		10	5
Enterprise located in Region B within the City of Johannesburg	CSD and proof of municipal account	4	2
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	2	1

Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavits of a sub-contracted business	4	2
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**SPECIFIC GOALS : REGION C**

DESIGNATED GROUP	MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)	80/20	90/10
<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		10	5
Business owned by 51% or more – Black People	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder’s certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder’s certificate	2	1
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder’s certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			
<b>Maximum Points:</b>		10	5
Enterprise located in Region C within the City of Johannesburg	CSD and proof of municipal account	4	2
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	2	1
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavits of a sub-contracted business	4	2

**SPECIFIC GOALS : REGION D1**

DESIGNATED GROUP	MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)	80/20	90/10
<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		10	5

Business owned by 51% or more – Black People	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder's certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate	2	1
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			
<b>Maximum Points:</b>		10	5
Enterprise located in Region D within the City of Johannesburg	CSD and proof of municipal account	4	2
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	2	1
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavits of a sub-contracted business	4	2

### **SPECIFIC GOALS : REGION D2**

<b>DESIGNATED GROUP</b>	<b>MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)</b>	<b>80/20</b>	<b>90/10</b>
<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		<b>10</b>	<b>5</b>
Business owned by 51% or more – Black People	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder's certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate	2	1
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			

<b>Maximum Points:</b>		10	5
Enterprise located in Region D within the City of Johannesburg	CSD and proof of municipal account	4	2
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	2	1
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavits of a sub-contracted business	4	2

### **SPECIFIC GOALS : REGION E**

<b>DESIGNATED GROUP</b>	<b>MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)</b>	<b>80/20</b>	<b>90/10</b>
<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		10	5
Business owned by 51% or more – Black People	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder's certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate	2	1
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			
<b>Maximum Points:</b>		10	5
Enterprise located in Region E within the City of Johannesburg	CSD and proof of municipal account	4	2
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	2	1

Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBBEE certificate / sworn affidavits of a sub-contracted business	4	2
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**SPECIFIC GOALS : REGION F1**

<b>DESIGNATED GROUP</b>	<b>MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)</b>	<b>80/20</b>	<b>90/10</b>
<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		10	5
Business owned by 51% or more – Black People	CSD, valid BBBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder's certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate	2	1
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			
<b>Maximum Points:</b>		10	5
Enterprise located in Region F within the City of Johannesburg	CSD and proof of municipal account	4	2
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	2	1
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBBEE certificate / sworn affidavits of a sub-contracted business	4	2

**SPECIFIC GOALS : REGION F2**

<b>DESIGNATED GROUP</b>	<b>MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)</b>	<b>80/20</b>	<b>90/10</b>
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<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		10	5
Business owned by 51% or more – Black People	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder's certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate	2	1
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			
<b>Maximum Points:</b>		10	5
Enterprise located in Region F within the City of Johannesburg Metropolitan Municipality	CSD and proof of municipal account / letter from ward councillor confirming the business address.	4	2
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account	2	1
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavits of a sub-contracted business	4	2

### **SPECIFIC GOALS : REGION G**

<b>DESIGNATED GROUP</b>	<b>MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)</b>	<b>80/20</b>	<b>90/10</b>
<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		10	5
Business owned by 51% or more – Black People	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder's certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of	2	1

	the business and shareholder's certificate		
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			
<b>Maximum Points:</b>		10	5
Enterprise located in Region G within the City of Johannesburg	CSD and proof of municipal account	4	2
Enterprise located within the City of Johannesburg Municipality	CSD and proof of municipal account /.	2	1
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE certificate / sworn affidavits of a sub-contracted business	4	2

**SPECIFIC GOALS : REA VAYA**

<b>DESIGNATED GROUP</b>	<b>MEANS OF VERIFICATION (BIDDERS TO ATTACH THE FOLLOWING DOCUMENTS)</b>	<b>80/20</b>	<b>90/10</b>
<b>Goal 1: HDI</b>			
<b>Maximum Points:</b>		10	5
Business owned by 51% or more – Black People	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate.	4	2
Business owned by 51% or more – Women	CSD, ID copy of Owner/s of the business and shareholder's certificate.	2	1
Business owned by 51% or more – Youth	CSD, valid BBEE certificate / affidavits sworn under Oath, ID copy of Owner/s of the business and shareholder's certificate	2	1
Business owned by 51% or more – People with Disabilities	CSD, ID copy of Owner/s of the business and shareholder's certificate	2	1
<b>Goal 2: Promotion of Local Economy</b>			
<b>Maximum Points:</b>		10	5
Enterprise located within the City of Johannesburg Metropolitan Municipality	CSD and proof of municipal account	6	3
Subcontracting to businesses owned by designated groups (up to 30%)	Draft subcontracting agreement to the designated groups, and valid BBEE	4	2

	certificate / sworn affidavits of a sub-contracted business		
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## 6. SPECIAL CONDITIONS OF THE CONTRACT

6.1. The successful Bidder will be required to provide a comprehensive insurance coverage of R10 million per incident related to the duties and functions of the Security Officers.

6.2. The contract shall be terminated immediately should the successful bidder(s) no longer qualifies as a service provider in terms of the PSIRA Act, 2001 (Act 56 of 2001).

6.3. Training, background checks, criminal checks, issuing of uniform and equipment, standing operating procedures must be completed ten working days before the commencement of the contract.

6.4. COJ reserves the right to conduct security vetting in respect of the recommended bidder(s) and its directors or members as well as registered security officers by the State Security Agency (SSA). The City reserves the right to terminate the contract should the State Security Agency (SSA) raise any adverse findings.

6.5. The bidder(s) must keep available for inspection, at headquarters, personnel files as well as all appropriate documents of all security personnel in his service.

6.6. Price adjustment must not occur more than once in a year. Adjustments will only be reviewed when proof of increase from PSIRA is presented and upon written request.

6.7. COJ will consider PSIRA pricing structures. Therefore bidder(s) must not deviate from the applicable PSIRA Illustrative pricing structures/guidelines by quoting below the current year (2024) PSIRA illustrative pricing structure (A + B).

## 7. PENALTIES

**In the event of any transgressions, the following penalties shall apply:**

ITEM	PENALTY
Failure to have a working radio communication per site.	R3, 000 per shift, per site
Failure to make use the installed cloaking button system for patrols / reporting for duty and exiting time and this system per site (City to be provided with clocking system generated monthly reports)	R2000 & a <u>written warning</u> per month

ITEM	PENALTY
Failure to have written signed and documented security operational plan per site.	R500 per site
Failure to Submit a monthly report per site (consolidated)	R1000 per site
Late posting or “early departure” of any kind	R500 per hour per site
Failure of Security Officer to be in full uniform	R250 per item
Failure to have security equipment per site	R250 per officer
Failure of Security Officer – to produce a valid PSIRA Card.	R500 per officer
Site desecession	R1000 per hour per officer
Failure to Submit the Incident reports within 24 Hours via –e-mail to City of Johannesburg (JMPD Security Services),	R3000 & a <u>written warning per incident</u>
Failure to have all security registers per site.	R500 per register
Loss of assets through negligence (theft, damage)	Replace lost assets & a <u>written warning</u> .
Failure to comply with any formal/written or e-mailed directive communicated deployment instructions.	R1500 as per the deployment instructions
Failure to post Security Officers as per agreed site specification.	R 1500 per shift per site
Security Officer Sleeping on duty with picture evidence.	R1000 per officer& a <u>written warning</u>
Failure to undertake 1 (one) site supervision visits per shift (OB Picture)	R1500 per site
Reported cases to SAPS of corruption by Security Officers – e.g., event & entry Fees.	R3000 per Officer & immediate removal.
Failure to have a contingency plan to post Security Officers during incidents.	R1500 per site
Failure of Alarm armed response to react under 10 minutes upon alarm activation and sign on site OB that they have reacted.	R1500 per site

## 8. CONDITIONS OF AWARD

Notwithstanding the bidder's' proposal being recommended for award, an award shall not be made to a bidder whose:

- Tax matters are not in order, as confirmed in terms of the National Treasury's Centralized Supplier Database (CSD) and/or SARS.
- Municipal Rates and Taxes of the bidder and/or that of its directors is in arrears for more than 3 (three) months and there are no arrangements made with the relevant Municipality.
- Directors and Principal members are in the Service of the State as defined in Regulation 1 of the Municipal Supply Chain Management Regulations.
- Name or that of its directors appear on the National Treasury's database of Restricted Suppliers.
- Failure to submit certified Certificate of Compensation for Occupational Injuries and Diseases Act (COIDA).
- Failure to submit certified letter of good standing in respect of Unemployment Insurance Fund (UIF).
- Failure to submit a certified copy of a valid registration certificate with a Provident Fund.
- Failure to submit certified copies of registration certification with the Private Security Industry Regulatory Authority (PSIRA) in respect of all security officers employed by the bidder.

## **9. INDICATIVE QUANTITIES AND EXPECTED DELIVERABLES**

**NB:** The quantities provided below are indicative of the nature of the services required based on the City 's current operational environment. The sites and quantities may vary (i.e. increase or decrease) at the sole discretion of the City.

Table: 1. Armed Security Officers, Dog Handlers and Guard Dog

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

No	Risk Category	Region A Facilities	Static Armed Officer Day Shift	Static Armed officer Night Shift	Dog handler: Day shift	Dog Handler: Night Shift	Guard Dog: Day Shift	Guard Dog: Night Shift
1.	High	Adelaide Thabo Ext No 12 /5 gates	10	10	0	0	0	0
2.	High	Adelaide Thabo Ext No 13/3 gates	6	6	0	0	0	0
3.	High	Health Dept Regional Head Office	2	2	0	0	0	0
4.	High	Ivory Park Housing	2	2	0	0	0	0
5.	High	Ivory Park Library	2	2	0	0	0	0
6.	High	Ivory Park North Pay Point	2	2	0	0	0	0
7.	High	Ivory Park Pay Point	2	2	0	0	0	0
8.	High	Ivory Park Social Development	2	2	0	0	0	0
9.	High	Ivory Park Sports Ground	2	2	0	0	0	0
10.	High	Ivory Park Swimming	3	3	0	0	0	0
11.	High	Ivory Park Youth Center	2	2	0	0	0	0
12.	High	Kalfontein MPCC	3	3	0	0	0	0
13.	High	Kanana Sports Ground	2	2	0	0	0	0
14.	High	Lion Park /5 GATES	10	10	0	0	0	0
15.	High	Lord Khanyile Hall	2	2	0	0	0	0
16.	High	Mayibuye Clinic	2	2	0	0	0	0
17.	High	Mayibuye Pay Point	2	2	0	0	0	0
18.	High	Midrand Court	2	2	0	0	0	0
19.	High	Midrand Licensing	4	4	0	0	0	0

20.	High	Midrand Taxi Rank	4	4	0	0	0	0
21.	High	MOYO	2	2	0	0	0	0
22.	High	Northern Farm	5	5	1	1	1	1
23.	High	Rabie Ridge Sports Ground	2	2	1	1	1	1
24.	High	Rabie Ridge Swimming Pool	2	2	0	0	0	0
25.	High	Region A Head Office	4	4	0	0	0	0
26.	High	River Band	4	4	0	0	0	0
<b>No</b>	High	<b>Region B Facilities</b>	<b>Static Armed Officer Day Shift</b>	<b>Static Armed officer Night Shift</b>	<b>Dog handler: Day shift</b>	<b>Dog Handler: Night shift</b>	<b>Guard Dog: Day Shift</b>	<b>Guard Dog: Night</b>
1.	High	Eeufees old age home	2	2	0	0	0	0
2.	High	Janhofmeyer Pay Point	2	2	0	0	0	0
3.	High	ACA krans	2	2	0	0	0	0
4.	High	Berrario Clinic	2	2	0	0	0	0
5.	High	Berrario Recreation	2	2	0	0	0	0
6.	High	Big Ben taxi rank	2	2	0	0	0	0
7.	High	Bill jardine stadium	3	3	1	1	1	1
8.	High	Brixton chancellor house	2	2	0	0	0	0
9.	High	Brixton home	2	2	0	0	0	0
10.	High	Brixton MPCC	6	6	1	1	1	1
11.	High	Brixton Recreation	2	2	0	0	0	0
12.	High	Brixton training	3	3	0	0	0	0
13.	High	Claremont paypoint	3	3	0	0	0	0
14.	High	Coronation Rec	2	2	0	0	0	0
15.	High	Coronation swimming pool	3	3	0	0	0	0
16.	High	Eye Care Riverlea	2	2	0	0	0	0
17.	High	Janhofmeyer Rec	2	2	0	0	0	0
18.	High	Langlaagte testing	6	6	1	1	1	1
19.	High	Newclare swimming pool	2	2	0	0	0	0
20.	High	Newlands Library	2	2	0	0	0	0

21.	High	Parkview Library	2	2	0	0	0	0
22.	High	Radio Cottage Old Age	2	2	0	0	0	0
23.	High	Randburg Library	2	2	0	0	0	0
24.	High	Randburg Clinic	2	2	0	0	0	0
25.	High	Randburg licencing	6	6	1	1	1	1
26.	High	Randburg rates & taxes	2	2	0	0	0	0
27.	High	Randburg sports	7	7	0	0	0	0
28.	High	Randburg testing	4	4	0	0	0	0
29.	High	Riverlea Library	2	2	0	0	0	0
30.	High	Riverlea paypoint	2	2	0	0	0	0
31.	High	Riverlea Rec	2	2	0	0	0	0
32.	High	Riverlea swimming pool	3	3	0	0	0	0
33.	High	Roosevelt Recreation	3	3	0	0	0	0
34.	High	Roosevelt tennis	2	2	0	0	0	0
35.	High	Rosebank Library	2	2	0	0	0	0
36.	High	Rosebank taxi rank	2	2	0	0	0	0
37.	High	Vredorp swimming	3	3	0	0	0	0
38.	High	Westbury Library	3	3	0	0	0	0
39.	High	Westbury Recreation	2	2	0	0	0	0
40.	High	Westbury social development	5	5	0	0	0	0
41.	High	Westdene Recreation	2	2	0	0	0	0
42.	High	Windsor Clinic	2	2	0	0	0	0
43.	High	Windsor east pool	2	2	0	0	0	0
44.	High	Windsor Recreation	2	2	0	0	0	0
45.	High	Windsor shelter	2	2	0	0	0	0
46.	High	Windsor west pool	2	2	0	0	0	0
No	Risk Category	Region C Facilities	Static Armed Officer Day Shift	Static Armed officer Night Shift	Dog handler: Day shift	Dog Handler: Night Shift	Guard Dog: Day Shift	Guard Dog: Night Shift
1.	High	Civic centre	12	12	0	0	0	0

2.	High	Bophelong Clinic	3	3	0	0	0	0
3.	High	Boskruin Recreation	3	3	1	1	1	1
4.	High	Braamfischer cricket oval	2	2	0	0	0	0
5.	High	Braamfischer multi	2	2	0	0	0	0
6.	High	Cecil Payne sports complex	3	3	0	0	0	0
7.	High	Cosmo city taxi rank	2	2	0	0	0	0
8.	High	Cosmo-city multipurpose	3	3	0	0	0	0
9.	High	Donavan old age home	2	2	0	0	0	0
10.	High	Davidsonville soccer stadium	2	2	0	0	0	0
11.	High	Doornkop block 4 paypoint	2	2	0	0	0	0
12.	High	Fleurhof agriculture	2	2	0	0	0	0
13.	High	Fleurhof Recreation centre	2	2	0	0	0	0
14.	High	Florida licensing	6	6	1	1	1	1
15.	High	Florida market	2	2	0	0	0	0
16.	High	Florida taxi rank	2	2	0	0	0	0
17.	High	Hamberg facilities	3	3	0	0	0	0
18.	High	Huilderkruin old age	3	3	0	0	0	0
19.	High	Itsoseng settlement	4	4	0	0	0	0
20.	High	JMPD shooting range	3	3	0	0	0	0
21.	High	Leratong skills centre	2	2	0	0	0	0
22.	High	Little Falls resort	4	4	1	1	1	1
23.	High	Mannie Mulder	4	4	1	1	1	1
24.	High	Mathole hostel	2	2	0	0	0	0
25.	High	Mathole skills centre	2	2	0	0	0	0
26.	High	Nickel street depot	2	2	0	0	0	0
27.	High	Ruimsig stadium	3	3	0	0	0	0
28.	High	Shoprite taxi rank	2	2	0	0	0	0
29.	High	Siphumlile Clinic	2	2	0	0	0	0
30.	High	Sol-Plaatjie Clinic	2	2	0	0	0	0
31.	High	Rank 5 taxi Rank	2	2	0	0	0	0

32.	High	Tshepiso agriculture resource centre	2	2	0	0	0	0
33.	High	Tshepiso housing admin	2	2	0	0	0	0
34.	High	Tshepiso paypoint	2	2	0	0	0	0
35.	High	Zandsspruit Clinic	3	3	0	0	0	0
36.	High	Zandsspruit taxi rank	2	2	0	0	0	0
No	Risk Category	Region D Facilities	Static Armed Officer Day Shift	Static Armed officer Night Shift	Dog handler: Day shift	Dog Handler: Night Shift	Guard Dog: Day Shift	Guard Dog: Night Shift
1.	High	Arthur Ash tennis court	3	3	0	0	0	0
2.	High	BARA taxi rank	15	15	0	0	0	0
3.	High	Diepkloof central camp	4	4	0	0	0	0
4.	High	Diepkloof Clinic	2	2	0	0	0	0
5.	High	Diepkloof multipurpose	2	2	0	0	0	0
6.	High	Diepkloof paypoint	4	4	0	0	0	0
7.	High	Diepkloof taxi rank	3	3	0	0	0	0
8.	High	Dlamini multi purpose	3	3	0	0	0	0
9.	High	Dobsonville civic centre	3	3	0	0	0	0
10.	High	Dobsonville Library	2	2	0	0	0	0
11.	High	Dobsonville market	4	4	1	1	1	1
12.	High	Dobsonville Pay Point	2	2	0	0	0	0
13.	High	Dobsonville swimming pool	2	2	0	0	0	0
14.	High	Ekuthuleni hall	2	2	0	0	0	0
15.	High	Elias Motsoaledi Clinic	2	2	0	0	0	0
16.	High	Elka equestrian	2	2	0	0	0	0
17.	High	Elka sports ground	2	2	0	0	0	0
18.	High	Emdeni sports ground	2	2	0	0	0	0
19.	High	EMS/Diepkloof Fire station	2	2	0	0	0	0
20.	High	Greenvillage Clinic	3	3	0	0	0	0
21.	High	Greenvillage Pay Point	2	2	0	0	0	0
22.	High	Hector Kieterson	5	5	0	0	0	0

23.	High	Jabavu basket ball court	2	2	0	0	0	0
24.	High	Jabavu Clinic	3	3	0	0	0	0
25.	High	Jabavu Library	2	2	0	0	0	0
26.	High	Jabavu Pay Point	2	2	0	0	0	0
27.	High	Jabavu stadium	2	2	0	0	0	0
28.	High	Jabulani civic centre	7	7	0	0	0	0
29.	High	Jabulani swimming pool	2	2	0	0	0	0
30.	High	June 16 memorial	2	2	0	0	0	0
31.	High	Klipspruit deport facility	2	2	0	0	0	0
32.	High	Klipspruit Library	2	2	0	0	0	0
33.	High	Klipspruit west Clinic	2	2	0	0	0	0
34.	High	Klipspruit west hall	2	2	0	0	0	0
35.	High	Klipspruit west Library	2	2	0	0	0	0
36.	High	Klipspruit west sport & Rec 33	2	2	0	0	0	0
37.	High	Kliptown museum	2	2	0	0	0	0
38.	High	Kliptown taxi rank	5	5	0	0	0	0
39.	High	Kopanong hall	2	2	0	0	0	0
40.	High	Kwezi taxi rank	3	3	0	0	0	0
41.	High	Mapetla sport ground	2	2	0	0	0	0
42.	High	Meadowlands Pay Point	4	4	0	0	0	0
43.	High	Meadowlands stadium	2	2	0	0	0	0
44.	High	Mofolo bowl	2	2	0	0	0	0
45.	High	Mofolo north paypoint	2	2	0	0	0	0
46.	High	Mofolo south Clinic	3	3	0	0	0	0
47.	High	Moletsane sports ground	2	2	0	0	0	0
48.	High	Moletsane swimming pool	2	2	0	0	0	0
49.	High	Moroka housing	2	2	0	0	0	0
50.	High	Mzimhlophe paypoint	2	2	0	0	0	0
51.	High	Naledi ext 2 Clinic	4	4	0	0	0	0
52.	High	Naledi ext 2 sport complex	2	2	0	0	0	0

53.	High	Nokuphila Clinic	2	2	0	0	0	0
54.	High	Nokuphila sports Rec	2	2	0	0	0	0
55.	High	Noordgesig admin hall	2	2	0	0	0	0
56.	High	Noordgesig Library	2	2	0	0	0	0
57.	High	Noordgesig sports	2	2	0	0	0	0
58.	High	Noordgesig swimming pool	2	2	0	0	0	0
59.	High	Oppenheimer tower	2	2	0	0	0	0
60.	High	Orlando east paypoint	3	3	0	0	0	0
61.	High	Orlando west paypoint	2	2	0	0	0	0
62.	High	Orlando west swimming pool	2	2	0	0	0	0
63.	High	Oval cricket	2	2	0	0	0	0
64.	High	Phiri Library	2	2	0	0	0	0
65.	High	Pimville Pay Point	2	2	0	0	0	0
66.	High	Pimville skills centre	2	2	0	0	0	0
67.	High	Pimville sports ground	2	2	0	0	0	0
68.	High	Power park sports	2	2	0	0	0	0
69.	High	Powerpark swimming pool	2	2	0	0	0	0
70.	High	Protea ext 11 Clinic	3	3	0	0	0	0
71.	High	Protea glen chancellor office	2	2	0	0	0	0
72.	High	Protea glen Library	2	2	0	0	0	0
73.	High	Protea north Library	2	2	0	0	0	0
74.	High	Protea Pay Point	3	3	0	0	0	0
75.	High	Protea south Clinic	2	2	0	0	0	0
76.	High	Rural Develoment/Nance field small farm	4	4	0	0	0	0
77.	High	Senaone swimming pool	2	2	0	0	0	0
78.	High	Senaone Clinic	2	2	0	0	0	0
79.	High	Senaone Pay Point	2	2	0	0	0	0
80.	High	Shanty Clinic	2	2	0	0	0	0
81.	High	Sinqobile Clinic	2	2	0	0	0	0
82.	High	Slovoville Clinic	2	2	0	0	0	0

83.	High	Slovoville Pay Point	2	2	0	0	0	0
84.	High	Slovoville Recreation centre	2	2	0	0	0	0
85.	High	Soweto Empowerment	4	4	0	0	0	0
86.	High	Soweto golf course	3	3	0	0	0	0
87.	High	Tladi Clinic	2	2	0	0	0	0
88.	High	Tladi housing admin	4	4	1	1	1	1
89.	High	Tladi rehab	2	2	0	0	0	0
90.	High	Tshiawelo admin paypoint	2	2	0	0	0	0
91.	High	Tshiawelo Clinic	2	2	0	0	0	0
92.	High	Walter Sisulu Square	13	13	2	2	2	2
93.	High	Yetha nathan	2	2	0	0	0	0
94.	High	Zola Pay Point	2	2	0	0	0	0
95.	High	Zola South Butt hut	2	2	0	0	0	0
No	Risk Category	Region E Facilities	Static Armed Officer Day Shift	Static Armed officer Night Shift	Dog handler: Day shift	Dog Handler: Night Shift	Guard Dog: Day Shift	Guard Dog: Night Shift
1.	High	Sandton head office	7	7	0	0	0	0
2.	High	3rd avenue Library	2	2	0	0	0	0
3.	High	4th avenue Clinic	3	3	0	0	0	0
4.	High	8th avenue Clinic	8	8	0	0	0	0
5.	High	9th street depot	2	2	0	0	0	0
6.	High	Agricultural resources	2	2	0	0	0	0
7.	High	Auto mobile hub centre	4	4	0	0	0	0
8.	High	Bowling club	2	2	0	0	0	0
9.	High	Gautrain taxi rank	5	5	0	0	0	0
10.	High	Hellen joseph hostel	4	4	1	1	1	1
11.	High	Holding store taxi rank	2	2	0	0	0	0
12.	High	Linbro park Library	2	2	0	0	0	0
13.	High	Marlboro community centre	2	2	0	0	0	0
14.	High	Marlboro license department	10	10	1	1	1	1

15.	High	Marlboro sports centre	2	2	0	0	0	0
16.	High	Marlboro village	2	2	0	0	0	0
17.	High	Ullman park	3	3	0	0	0	0
18.	High	Petervale Clinic	3	3	0	0	0	0
19.	High	Sunninghill taxi rank	3	3	0	0	0	0
20.	High	Thoko Mngoma Clinic	3	3	0	0	0	0
<b>No</b>	<b>Risk Category</b>	<b>Region F Facilities</b>	<b>Static Armed Officer Day Shift</b>	<b>Static Armed officer Night Shift</b>	<b>Dog handler: Day shift</b>	<b>Dog Handler: Night Shift</b>	<b>Guard Dog: Day Shift</b>	<b>Guard Dog: Night Shift</b>
1.	High	Metro Center	37	37	0	0	0	0
2.	High	Thuso House	13	13	0	0	0	0
3.	High	66 Jorrison Street	4	4	0	0	0	0
4.	High	Jeppe Clinic	3	3	0	0	0	0
5.	High	Malvern Clinic	4	4	0	0	0	0
6.	High	Bez-valley Clinic	3	3	0	0	0	0
7.	High	Rhodes park Library	2	2	0	0	0	0
8.	High	Rhodes Park Rec	2	2	0	0	0	0
9.	High	Rhodes swimming pool	2	2	0	0	0	0
10.	High	Hofland swimming pool	2	2	0	0	0	0
11.	High	Malvern swimming pool	2	2	0	0	0	0
12.	High	Johannesburg art gallery	3	3	0	0	0	0
13.	High	Moth building	2	2	0	0	0	0
14.	High	Lina Tex building	2	2	0	0	0	0
15.	High	Vanbiek hostel	3	3	0	0	0	0
16.	High	Kasane stadium	2	2	0	0	0	0
17.	High	Dewenshoff old age home	3	3	0	0	0	0
18.	High	Malvern Library	2	2	0	0	0	0
19.	High	Museum Africa	4	4	0	0	0	0
20.	High	Wemmer complex	12	12	1	1	1	1
21.	High	Malvern Fire station	2	2	0	0	0	0

22.	High	Hofland Rec	2	2	0	0	0	0
23.	High	David Webster sports & Rec	2	2	0	0	0	0
24.	High	Trump packaging area	2	2	0	0	0	0
25.	High	Bedrums social development	2	2	0	0	0	0
26.	High	Caravan Park	2	2	0	0	0	0
27.	High	222 smith street	4	4	0	0	0	0
28.	High	Berea Recreation centre	3	3	0	0	0	0
29.	High	Bree taxi rank	16	16	0	0	0	0
30.	High	Doornfontein taxi rank	4	4	0	0	0	0
31.	High	Essellen Clinic	3	3	0	0	0	0
32.	High	Faraday taxi rank	4	4	0	0	0	0
33.	High	Fleet Africa	4	4	0	0	0	0
34.	High	Jeppe market	2	2	0	0	0	0
35.	High	Mayfair Clinic	2	2	0	0	0	0
36.	High	MBV building	2	2	0	0	0	0
37.	High	Newtown carr parking	2	2	0	0	0	0
38.	High	Wanderers taxi rank	4	4	0	0	0	0
39.	High	Westgate taxi rank	2	2	0	0	0	0
40.	High	Yeoville Clinic	3	3	0	0	0	0
41.	High	Yeoville sports and Rec	4	4	0	0	0	0
42.	High	Kwa mai-mai	6	6	0	0	0	0
43.	High	Hillbrow Recreation	2	2	0	0	0	0
44.	High	MTN taxi rank	8	8	0	0	0	0
45.	High	JITI	0	0	0	0	0	0
46.	High	Bella vista Clinic	3	3	0	0	0	0
47.	High	Bellavista office	3	3	0	0	0	0
48.	High	Crown garden Clinic	2	2	0	0	0	0
49.	High	Crown garden Rec	2	2	0	0	0	0
50.	High	DTC	6	6	2	2	2	2
51.	High	Eureka house	4	4	0	0	0	0

52.	High	Fever tree	2	2	0	0	0	0
53.	High	Glenanda Clinic	2	2	0	0	0	0
54.	High	Glenanda Library	2	2	0	0	0	0
55.	High	Kibler park Clinic	2	2	0	0	0	0
56.	High	Kibler park Rec	4	4	0	0	0	0
57.	High	Moffatview old age	2	2	0	0	0	0
58.	High	Reuven old age home	3	3	0	0	0	0
59.	High	Rosettenville Clinic	2	2	0	0	0	0
60.	High	Rossetenville Library	2	2	0	0	0	0
61.	High	SAFA house	2	2	0	0	0	0
62.	High	Southern suburb Rec	3	3	0	0	0	0
63.	High	Southhills Clinic	2	2	0	0	0	0
64.	High	Southhills colletion	2	2	0	0	0	0
65.	High	Village Deep	2	2	0	0	0	0
66.	High	Wembley stadium	2	2	1	1	1	1
67.	High	Wembley Shelter	2	2	0	0	0	0
No	Risk Category	Region G Facilities	Static Armed Officer Day Shift	Static Armed officer Night Shift	Dog handler: Day shift	Dog Handler: Night Shift	Guard Dog: Day Shift	Guard Dog: Night Shift
1.	High	Ennerdale ext. 1 civic	2	2	0	0	0	0
2.	High	Corrobric complex & Reception	6	6	1	1	1	1
3.	High	Dezik taxi rank	3	3	0	0	0	0
4.	High	Dreziek multi-purpose	3	3	0	0	0	0
5.	High	Eikenhof farm 1	4	4	2	2	2	2
6.	High	Eikenhof farm 2	2	2	2	2	2	2
7.	High	Eldorado Park civic center	3	3	0	0	0	0
8.	High	Eldorado Park Clinic Ext 2	3	3	0	0	0	0
9.	High	Eldorado Park Clinic Ext 9	2	2	0	0	0	0
10.	High	Ennerdale Ext 1 tennis court	2	2	0	0	0	0
11.	High	Ennerdale Ext 9 civic centre	3	3	0	0	0	0

12.	High	Ennerdale Ext 9 soccer grounds	3	3	0	0	0	0
13.	High	Ennerdale Ext 9 sports complex	2	2	0	0	0	0
14.	High	Ennerdale Ext 9 swimming pool	3	3	0	0	0	0
15.	High	Ennerdale sports complex	2	2	0	0	0	0
16.	High	Ennerdale taxi rank	3	3	0	0	0	0
17.	High	Ext 9 Clinic rehab	2	2	0	0	0	0
18.	High	Fine town taxi rank	3	3	0	0	0	0
19.	High	Freedom Park Clinic	3	3	0	0	0	0
20.	High	Kanana Clinic	3	3	0	0	0	0
21.	High	Lawley 2 Clinic	2	2	0	0	0	0
22.	High	Lehae Library	2	2	0	0	0	0
23.	High	Lenasia cricket stadium	2	2	0	0	0	0
24.	High	Lenasia Ext 1 civic	6	6	0	0	0	0
25.	High	Lenasia Ext 10 swimming pool	2	2	0	0	0	0
26.	High	Lenasia Ext 6 teck ground	2	2	0	0	0	0
27.	High	Lenasia soccer stadium	2	2	0	0	0	0
28.	High	Lenasia south civic center	2	2	0	0	0	0
29.	High	Lenasia south swimming pool	2	2	0	0	0	0
30.	High	Lenasia taxi rank	3	3	0	0	0	0
31.	High	Mountainview Clinic	2	2	0	0	0	0
32.	High	Orange Farm admin office	2	2	0	0	0	0
33.	High	Orange Farm skills development	3	3	0	0	0	0
34.	High	Orange Farm swimming pool (Lenasia south Clinic)	2	2	0	0	0	0
35.	High	Pootjie hospice	2	2	0	0	0	0
36.	High	Rietfontein Fire station	5	5	1	1	1	1
37.	High	Thulamtwana Clinic	3	3	0	0	0	0
38.	High	Vlakfontein multipurpose	2	2	0	0	0	0
39.	High	Vlakfontein taxi rank	3	3	0	0	0	0
40.	High	Weilers farm admin	2	2	0	0	0	0

41.	High	Zakheni social services center	3	3	0	0	0	0
No	Risk Category	Rea Vaya	Static Armed Officer Day Shift	Static Armed officer Night Shift	Dog handler: Day shift	Dog Handler: Night Shift	Guard Dog: Day Shift	Guard Dog: Night Shift
1.	High	Thokoza park	8	8	0	0	0	0
2.	High	Andries Rea Vaya station	2	2	0	0	0	0
3.	High	Balfour park Rea Vaya station	4	4	0	0	0	0
4.	High	Basothong	2	2	0	0	0	0
5.	High	Bath house	2	2	0	0	0	0
6.	High	Bath house Rea Vaya station	2	2	0	0	0	0
7.	High	Bosmond	4	4	0	0	0	0
8.	High	Carlton east	4	4	0	0	0	0
9.	High	Carlton west	4	4	0	0	0	0
10.	High	Chancellor east	2	2	0	0	0	0
11.	High	Chancellor west	2	2	0	0	0	0
12.	High	Clarendon station	2	2	0	0	0	0
13.	High	Conhill	2	2	0	0	0	0
14.	High	Constitutional hill Rea Vaya station	2	2	0	0	0	0
15.	High	Corlett drive Rea Vaya station	2	26	0	0	0	0
16.	High	Doornfontein	2	2	0	0	0	0
17.	High	Ellis Park east	2	2	0	0	0	0
18.	High	Ellis Parknorth	2	2	0	0	0	0
19.	High	Fashion square north	4	4	0	0	0	0
20.	High	Fashion square south	4	4	0	0	0	0
21.	High	Gandhi square Rea Vaya station	2	2	0	0	0	0
22.	High	Grafton Rea Vaya station	2	2	0	0	0	0
23.	High	Grayston bridge	6	6	0	0	0	0
24.	High	Harrison Rea Vaya Station	2	2	0	0	0	0
25.	High	Heritage bridge	3	3	0	0	0	0
26.	High	JHB art gallery	4	4	0	0	0	0

27.	High	JHB theatre	4	4	0	0	0	0
28.	High	Katherine street Rea Vaya station	2	2	0	0	0	0
29.	High	King Edward school Rea Vaya station	2	2	0	0	0	0
30.	High	Lees bridge	6	6	0	0	0	0
31.	High	Lees street Rea Vaya station	2	2	0	0	0	0
32.	High	Library east	4	4	0	0	0	0
33.	High	Library west	4	4	0	0	0	0
34.	High	Metro centre Rea Vaya station	2	2	0	0	0	0
35.	High	NASREC Rea Vaya Station	4	4	0	0	0	0
36.	High	New Canada	2	2	0	0	0	0
37.	High	Old Synagogue East	2	2	0	0	0	0
38.	High	Old Synagogue west	2	2	0	0	0	0
39.	High	Park Station Rea Vaya Station	2	2	0	0	0	0
40.	High	RISSIK Rea Vaya Station	2	2	0	0	0	0
41.	High	Sandton Rea Vaya station	2	2	0	0	0	0
42.	High	Soccer City	4	4	0	0	0	0
43.	High	WATT interchange	8	8	0	0	0	0
44.	High	Westbury	2	2	0	0	0	0
45.	High	Westgate (3X station)	6	6	0	0	0	0
46.	High	WITS	4	4	0	0	0	0

**Table 2: Armed response sites**

	<b>REGION A</b>	<b>REGION B</b>	<b>REGION C</b>	<b>REGION D</b>	<b>REGION E</b>	<b>REGION F</b>	<b>REGION G</b>	<b>RE VAYA</b>
No	site name	site name	site name	site name	site name	site name	site name	site name
1.	Wembley stadium	danie van zyl rec	Florida Fire station	avalon facility	orange groove library	metro center	ennerdale khotso house	lakeview
2.	Diepsloot taxi rank	langlaagte pharmacy	ekuphileni eap center	borolo butt hutt	orange groove community centre	thuso house	mid ennerdale clinic	klipspruit
3.	Diepsloot Fire station	langlaagte depot	Florida north swimming pool	Dobsonville Fire station	noorwood old library	66 jorrison street	pootjie multi purpose	boom town
4.	Diepsloot social development	environmental	Florida clinic	Dobsonville swimming pool	peterson park	joubert park clinic	pootjie skiils centre	Orlando saps
5.	Ingonyama youth center	claremont clinic	Florida white house	Dobsonville tennis court	Sandown Fire station	ellispark swimming pool	lawley 1 clinic	Orlando stadium
6.	MPCC Hall No.1	smith library	Florida library	elka netball	Sandown library	jannie court old age home	lawley Fire station	noordgisig t1
7.	MPCC Hall No.7	crosby clinic	sanca rehabilitation	emndeni library	Sandown tourism	fourt court old age home	lenasia ext 7 bowling club	ghost town
8.	JMPD csc	riverlea clinic	Florida discovery recreation center	inkanyezi sports ground	sandton clinic	cottage park old age home	lenesia ext 9 complex	Diepkloof
9.	Diepsloot housing department	maraisburg rec	tornado old age	jabavu skills centre	wendywood sports centre	library gardens	lenasia ext 2 swimming pool	noorgesig ext
10.	lonehill Fire station	Brixton Fire station	weltevreden clinic	jabulani butt hutt	wendywood clinic	jeppe admin office	lenasia ext 3 rec centre	coronation
11.	bophelong clinic	westbury treatment centre	weltevreden library	jabavu swimming pool	norcot manor	newtown building	lenasia ext 7 rec centre	ndingilizi depot
12.	halfway clinic	Bosmont clinic	cosmo-city Fire station	jabulani Fire station	klipfontein view multi purpose centre	zonal newtown (JMPD)	lenasia ext 5 swimming pool	industria west
13.	hikhensile clinic	Bosmont library	strubben library	jabulani Pay Point	field & study	workers museum	house no 3 lenasia south	parktown
14.	mpumelelo clinic	Bosmont rec	olivedale library	makhaya hall	rivonia library	old mutual building tax & rates	finetown multi purpose	milpark
15.	Rabie Ridge clinic	riverlea old age no.2	huntershill Fire station	mapetla butt hut	savoy library	central Fire station	finetown skills center	sabc media park

16.	thuthukani clinic	westbury clinic	huilderkrain clinic	mavis hall	heritage site	fareview Fire station	lenasia ext 10 clinic	uj sophia town
17.	midrand west clinic	smith store	Roodepoort rates & taxes	moroka environmental	3rd square multi-purpose centre	murice freeman rec	thembelihle childhood centre	uj kings way
18.	halfway library	ferndale recreation	Roodepoort city hall	naledi butt hut	alex Fire station	murice freeman admin	lenasia ext 3 multi purpose sports complex	helen joseph
19.	ivory park north library	kensington pool	tshepisonq multipurpose	naledi councillors house	river park clinic	joburg stadium	eldorado park Fire station	booyens occ
20.	Rabie Ridge library	Randburg Fire	JMPD operations	naledi hall	river park library	betha solomon rec	orange farm Fire station	controller
21.	kanana hall	blairgowrie swimming	roodeport licensing	phiri skills centre	alex stadium	mobile clinic	eldorado park ext 4 swimming pool	
22.	kopanong sports ground	robinhill pool	Roodepoort bmu	phiri hall	east bank clinic	betrums park	chris hani sports complex	
23.	ivory park north hall	Randburg stores	Roodepoort Fire station	protea city hall	east bank swimming pool	bertha solomon old age home	eldorado park ext 6 stadium	
24.	Rabie ridgie hall	Randburg training	rex clinic	protea glen Fire station	al trec recreation centre	cj cronje	albertus pop center	
25.	ebony Pay Point	linden library	princess clinic	protea glen hall	bryanston library	berea Fire station	jd opperman ext 2 eldorado park	
26.	Rabie Ridge Pay Point	linden swimming pool	davidsonville clinic	protea glen tennis court	kwa-bheki langa	governors house rec	eldorado park ext 9 stadium	
27.	ivory park Fire station	blairgowrie rec	doornkop block 4 admin	protea glen multi purpose	jabula recreational centre	fordsburg market	orange farm multipurpose	
28.	midrand Fire station	blairgowrie tennis	tshepisonq library	protea south multi purpose	northvien Fire station	hillbrow market	lenasia south club house	
29.	JMPD region a	JMPD and philips	davidsonville library	tladi butt hut	modderfontein Fire station	grosvenor sports and rec	lenasia south tennis court	
30.	Rabie Ridge cllr office	sophia town clinic	Roodepoort library	tshiwela library	sandringham library	hoek market one	orange farm community hall ext 1	
31.	thuthukani social services	ochse square pool	witpoortjie library	tshiwelo butt hut		hoek market two	orange farm community hall ext 12	
32.		dr xuma communtiy centre	tshepisonqmulti purpose	tshiwelo community hall		hospital shelter	naturena library	

33.		parkhurst recreation	doornkop recreation centre	umthombo wolwazi hall		mayfair library	house no.8 regional office JMPD	
34.		roosevelt Fire	witpoortjie recreation centre	zola north butt hut		old perm building	zakariya park community hall	
35.		parkhurst clinic	davidson swimming pool	realeka sports & rec		samancor house	eldorado park ext 2 library	
36.		verity swimming pool	Roodepoort swimming pool	arts & culture/bapedi hall		yeoville library	orange farm ext 2 library	
37.		rosebank Fire station	Florida information centre	Diepkloof quacker hall		yeoville swimming pool	eldorado park library	
38.		emmarentia library	davidsonvill recreation centre	Diepkloof sports center		hillrow library	eldorado park swimming pool ext 9	
39.				Diepkloof swimming pool		annie burger old age		
40.				Diepkloof welfare centre		carrick place old age home		
41.				Diepkloof zone 1 library		crown gardens swimming pool		
42.				Diepkloof zone 5 library		ellies venter old age home		
43.				diepkloof ekhaya centre		foresthill swimming pool		
44.				dube warehouse		james hall museum		
45.				JMPD dube licencing		kibler park Fire		
46.				dube boxing club		moffatview swimming pool		
47.				ikhwezi rec centre		mondeo rec		
48.				JMPD pounding		pioneer old age home		
49.				JMPD veritas academy		pioneer social		
50.				klipspruit sports centre		pioneer swimming pool		

51.				mayors park hall		rotunda park		
52.				meadowland hall		southdale library		
53.				meadowlands library		southern suburb swimming pool		
54.				meadowlands skills centre		southhills library		
55.				meadowlands swimming pool		soutrand rec		
56.				mofolo butt hutt		swirburne old age home		
57.				mofolo hall		turfontein Fire		
58.				mofolo library		turfontein swimming pool		
<b>Total</b>	31	38	38	58	30	58	38	20

## 10. Pricing Schedule

Bidders will only be considered for those regions for which they have completed and signed the relevant region's pricing schedule.

### Pricing Schedule: Region A

The below table must be completed in full, only if a bid is being submitted for Region A.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City's operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	75		
2	Grade C Armed Security Officer: night shift	75		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		

4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	4		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	2		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		<hr/> Signature Date:		

### Pricing Schedule: Region B

The below table must be completed in full, only if a bid is being submitted for Region B.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City's operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	122		
2	Grade C Armed Security Officer: night shift	120		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		<hr/> Signature Date:		

**Pricing Schedule: Region C**

The below table must be completed in full, only if a bid is being submitted for Region C.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	101		
2	Grade C Armed Security Officer: night shift	90		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	4		
4	Grade C Armed security officer with guard dog: night shift	4		

<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		<hr/> Signature Date:		

### **Pricing Schedule: Region D1**

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City's operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Rate Including VAT</b>	<b>Total Price Including VAT</b>
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	133		

2	Grade C Armed Security Officer: night shift	131		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	4		
4	Grade C Armed security officer with guard dog: night shift	4		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	6		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	3		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		<hr/> Signature Date:		

### Pricing Schedule: Region D2

The below table must be completed in full, only if a bid is being submitted for Region D2.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City's operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	122		
2	Grade C Armed Security Officer: night shift	122		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	6		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	3		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		_____		

	Signature Date:
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**Pricing Schedule: Region E**

The below table must be completed in full, only if a bid is being submitted for Region E.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City’s operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	67		
2	Grade C Armed Security Officer: night shift	58		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		

4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	4		
6	Vehicle per region 1.6L (Rates per 12 hour shift)	2		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		<hr/> Signature Date:		

### Pricing Schedule: Region F1

The below table must be completed in full, only if a bid is being submitted for Region F1.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City's operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an

escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	96		
2	Grade C Armed Security Officer: night shift	96		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L/1.1L turbo-charged (Rates per 12 hour shift	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		<hr/> Signature Date:		

**Pricing Schedule: Region F2**

The below table must be completed in full, only if a bid is being submitted for Region F2.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City's operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	120		
2	Grade C Armed Security Officer: night shift	111		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	2		
4	Grade C Armed security officer with guard dog: night shift	2		
<b>CATEGORY C: ARMED RESPONSE</b>				

5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L/1.1L turbo-charged (Rates per 12 hour shift)	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		<hr/> Signature Date:		

### Pricing Schedule: Region G

The below table must be completed in full, only if a bid is being submitted for Region G.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be determined on an as-and-when required basis in accordance with the City's operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
------	-------------	----------	--------------------	---------------------------

<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	<b>103</b>		
2	Grade C Armed Security Officer: night shift	<b>99</b>		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	<b>6</b>		
4	Grade C Armed security officer with guard dog: night shift	<b>6</b>		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	<b>8</b>		
6	Vehicle per region 1.6L/1.1L turbo-charged (Rates per 12 hour shift)	<b>4</b>		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>
Company authorized official to certify pricing:		<hr/> Signature Date:		

**Pricing Schedule: Region Rea Vaya**

The below table must be completed in full, only if a bid is being submitted for Region Rea Vaya.

Bidders must bid according to the quantities provided on the below table. The quantities are however for pricing and evaluation purposes and actual quantities will be

determined on an as-and-when required basis in accordance with the City's operational needs per region.

The quantities below are provided as an indication of the scope of requirements to enable pricing. Actual quantities will be determined on an as-and-when required basis in accordance with the City's operational requirements. Therefore, the below quantities may increase or decrease at the sole discretion of the City.

To enable price adjustments in line with the annual PSIRA increments, all prices will be deemed to be non-firm and price escalations will be effected in accordance with the Sectoral Wage Determination Act. For those pricing areas where there may be an escalation that is not determined by the PSIRA, bidders must indicate the factors that will affect price adjustments on MBD 3.2.

Item	Description	Quantity	Rate Including VAT	Total Price Including VAT
<b>CATEGORY A: ARMED SECURITY OFFICERS</b>				
1	Grade C Armed Security Officer: day shift	92		
2	Grade C Armed Security Officer: night shift	92		
<b>CATEGORY B: GUARD DOG AND HANDLERS</b>				
3	Grade C Armed security officer with guard dog: day shift	4		
4	Grade C Armed security officer with guard dog: night shift	4		
<b>CATEGORY C: ARMED RESPONSE</b>				
5	Grade C Armed response officer	8		
6	Vehicle per region 1.6L/1.1L turbo-charged (Rates per 12 hour shift	4		
<b>Total Bidding price for Region A including 15% VAT</b>				<b>R</b>

Company authorized official to certify pricing:	<hr/> Signature Date:
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**11. Briefing Session**

A compulsory briefing session will be held as follows:

- Date:** to be confirmed on advert
- Venue:** to be confirmed on advert
- Time:** 10H00am

**12. Bid enquiries.**

All enquiries related to this bid must be directed in writing to [ElliotLulamaN@joburg.org.za](mailto:ElliotLulamaN@joburg.org.za)

All enquiries must be submitted 7 days prior to the bid closing date to allow the City adequate time to respond and bidders time to consider the responses. The enquiries received after the closing date will not be responded to by the City.

~~RECOMMENDED~~ / NOT RECOMMENDED




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Mr. Elliot Lulama Nebe  
 BSC Chairperson  
 Date: 13 May 2024

APPROVED / NOT APPROVED




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Mr. Floyd Brink  
 City Manager- City of Johannesburg  
 Date: 28/05/2024

**FORM COJ-001: NUMBER OF SIMILAR PROJECTS RELATED TO THE BID SPECIFICATION**

<b>Project no.</b> (e.g. 1;2;3...8)	1	2		
<b>(Read Assessment of Functional Evaluation Specification, paragraph 5.21, and complete in full).</b>				
<b>Name of Client where project was conducted</b>				
<b>Contact Person at the client:</b> (e.g. J. Nyabane Tel.no. 011 000 0000)				
<b>Project Description:</b> (as per client)				
<b>Project Deliverable:</b> (select below)	Tick relevant row :	Tick relevant row :		
Specialised Armed Security Officers				
Guard Dogs and Handlers (K9)				
Armed response				
<b>Project Value:</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>
	Less than R3 000 000		Less than R3 000 000	
	R3 000 000, and above		R3 000 000, and above	
<b>Project Duration:</b>	Start date:       ----- / ----- (Month/Year)	Start date:       ----- / ----- (Month/Year)		
	Date Completed:   ----- / ----- (Month/Year)	Date Completed:   ----- / ----- (Month/Year)		
	Total number of months: .....	Total number of months: .....		
Was the project completed within the allocated budget, timeframe and	<b>Yes/No</b>	<b>Yes/No</b>		

<p>according to the specification?</p>		
<p><b>Confirm that the Reference letter is attached</b></p> <p><b>Cross reference to page in bid submission.</b></p>	<p>Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>	<p>: Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>
<p><b>Bidder's signature confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of bidder representative</p> <p>..... Signature</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature</p> <p>..... Date</p>
<p><b>Client's signature and stamp, confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>

**FORM COJ-001: NUMBER OF SIMILAR PROJECTS RELATED TO THE BID SPECIFICATION**

<b>Project no.</b> (e.g. 1;2;3...8)	3	4		
<b>(Read Assessment of Functional Evaluation Specification, paragraph 5.21, and complete in full).</b>				
<b>Name of Client where project was conducted</b>				
<b>Contact Person at the client:</b> (e.g. J. Nyabane Tel.no. 011 000 0000)				
<b>Project Description:</b> (as per client)				
<b>Project Deliverable:</b> (select below)	Tick relevant row :	Tick relevant row :		
Specialised Armed Security Officers				
Guard Dogs and Handlers (K9)				
Armed response				
<b>Project Value:</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>
	Less than R3 000 000		Less than R3 000 000	
	R3 000 000, and above		R3 000 000, and above	
<b>Project Duration:</b>	Start date:       ----- / ----- (Month/Year)	Start date:       ----- / ----- (Month/Year)		
	Date Completed:   ----- / ----- (Month/Year)	Date Completed:   ----- / ----- (Month/Year)		
	Total number of months: .....	Total number of months: .....		
Was the project completed within the allocated budget, timeframe and	<b>Yes/No</b>	<b>Yes/No</b>		

<p>according to the specification?</p>		
<p><b>Confirm that the Reference letter is attached</b></p> <p><b>Cross reference to page in bid submission.</b></p>	<p>Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>	<p>: Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>
<p><b>Bidder's signature confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of bidder representative</p> <p>..... Signature</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature</p> <p>..... Date</p>
<p><b>Client's signature and stamp, confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>

**FORM COJ-001: NUMBER OF SIMILAR PROJECTS RELATED TO THE BID SPECIFICATION**

<b>Project no.</b> (e.g. 1;2;3...8)	5	6		
<b>(Read Assessment of Functional Evaluation Specification, paragraph 5.21, and complete in full).</b>				
<b>Name of Client where project was conducted</b>				
<b>Contact Person at the client:</b> (e.g. J. Nyabane Tel.no. 011 000 0000)				
<b>Project Description:</b> (as per client)				
<b>Project Deliverable:</b> (select below)	Tick relevant row :	Tick relevant row :		
Specialised Armed Security Officers				
Guard Dogs and Handlers (K9)				
Armed response				
<b>Project Value:</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>
	Less than R3 000 000		Less than R3 000 000	
	R3 000 000, and above		R3 000 000, and above	
<b>Project Duration:</b>	Start date:       ----- / ----- (Month/Year)	Start date:       ----- / ----- (Month/Year)		
	Date Completed:   ----- / ----- (Month/Year)	Date Completed:   ----- / ----- (Month/Year)		
	Total number of months: .....	Total number of months: .....		
Was the project completed within the allocated budget, timeframe and	<b>Yes/No</b>	<b>Yes/No</b>		

<p>according to the specification?</p>		
<p><b>Confirm that the Reference letter is attached</b></p> <p><b>Cross reference to page in bid submission.</b></p>	<p>Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>	<p>: Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>
<p><b>Bidder's signature confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of bidder representative</p> <p>..... Signature</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature</p> <p>..... Date</p>
<p><b>Client's signature and stamp, confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>

**FORM COJ-001: NUMBER OF SIMILAR PROJECTS RELATED TO THE BID SPECIFICATION**

<b>Project no.</b> (e.g. 1;2;3...8)	7	8		
<b>(Read Assessment of Functional Evaluation Specification, paragraph 5.21, and complete in full).</b>				
<b>Name of Client where project was conducted</b>				
<b>Contact Person at the client:</b> (e.g. J. Nyabane Tel.no. 011 000 0000)				
<b>Project Description:</b> (as per client)				
<b>Project Deliverable:</b> (select below)	Tick relevant row :	Tick relevant row :		
Specialised Armed Security Officers				
Guard Dogs and Handlers (K9)				
Armed response				
<b>Project Value:</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>
	Less than R3 000 000		Less than R3 000 000	
	R3 000 000, and above		R3 000 000, and above	
<b>Project Duration:</b>	Start date:       ----- / ----- (Month/Year)	Start date:       ----- / ----- (Month/Year)		
	Date Completed:   ----- / ----- (Month/Year)	Date Completed:   ----- / ----- (Month/Year)		
	Total number of months: .....	Total number of months: .....		
Was the project completed within the allocated budget, timeframe and	<b>Yes/No</b>	<b>Yes/No</b>		

<p>according to the specification?</p>		
<p><b>Confirm that the Reference letter is attached</b></p> <p><b>Cross reference to page in bid submission.</b></p>	<p>Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>	<p>: Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>
<p><b>Bidder's signature confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of bidder representative</p> <p>..... Signature</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature</p> <p>..... Date</p>
<p><b>Client's signature and stamp, confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>

**FORM COJ-001: NUMBER OF SIMILAR PROJECTS RELATED TO THE BID SPECIFICATION**

<b>Project no.</b> (e.g. 1;2;3...8)	9	10		
<b>(Read Assessment of Functional Evaluation Specification, paragraph 5.21, and complete in full).</b>				
<b>Name of Client where project was conducted</b>				
<b>Contact Person at the client:</b> (e.g. J. Nyabane Tel.no. 011 000 0000)				
<b>Project Description:</b> (as per client)				
<b>Project Deliverable:</b> (select below)	Tick relevant row :	Tick relevant row :		
Specialised Armed Security Officers				
Guard Dogs and Handlers (K9)				
Armed response				
<b>Project Value:</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>
	Less than R3 000 000		Less than R3 000 000	
	R3 000 000, and above		R3 000 000, and above	
<b>Project Duration:</b>	Start date:       ----- / ----- (Month/Year)	Start date:       ----- / ----- (Month/Year)		
	Date Completed:       ----- / ----- (Month/Year)	Date Completed:       ----- / ----- (Month/Year)		
	Total number of months: .....	Total number of months: .....		
Was the project completed within the allocated budget, timeframe and	<b>Yes/No</b>	<b>Yes/No</b>		

<p>according to the specification?</p>		
<p><b>Confirm that the Reference letter is attached</b></p> <p><b>Cross reference to page in bid submission.</b></p>	<p>Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>	<p>: Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>
<p><b>Bidder's signature confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of bidder representative</p> <p>..... Signature</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature</p> <p>..... Date</p>
<p><b>Client's signature and stamp, confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>

**FORM COJ-001: NUMBER OF SIMILAR PROJECTS RELATED TO THE BID SPECIFICATION**

<b>Project no.</b> (e.g. 1;2;3...8)	11	12		
<b>(Read Assessment of Functional Evaluation Specification, paragraph 5.21, and complete in full).</b>				
<b>Name of Client where project was conducted</b>				
<b>Contact Person at the client:</b> (e.g. J. Nyabane Tel.no. 011 000 0000)				
<b>Project Description:</b> (as per client)				
<b>Project Deliverable:</b> (select below)	Tick relevant row :	Tick relevant row :		
Specialised Armed Security Officers				
Guard Dogs and Handlers (K9)				
Armed response				
<b>Project Value:</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>	<b>Total OD Project Value</b>	<b>Tick relevant box</b>
	Less than R3 000 000		Less than R3 000 000	
	R3 000 000, and above		R3 000 000, and above	
<b>Project Duration:</b>	Start date:       ----- / ----- (Month/Year)	Start date:       ----- / ----- (Month/Year)		
	Date Completed:   ----- / ----- (Month/Year)	Date Completed:   ----- / ----- (Month/Year)		
	Total number of months: .....	Total number of months: .....		
Was the project completed within the allocated budget, timeframe and	<b>Yes/No</b>	<b>Yes/No</b>		

according to the specification?		
<p><b>Confirm that the Reference letter is attached</b></p> <p><b>Cross reference to page in bid submission.</b></p>	<p>Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>	<p>: Reference letter attached: <b>Yes/No</b></p> <p>Pls indicate page number in bid submission where the reference letter is attached: <b>Page number: .....</b></p>
<p><b>Bidder's signature confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of bidder representative</p> <p>..... Signature</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature</p> <p>..... Date</p>
<p><b>Client's signature and stamp, confirming that the information contained in this form is correct</b></p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>	<p>..... Name and Title of Client Representative</p> <p>..... Signature and Stamp</p> <p>..... Date</p>

***If required, kindly add more tables should more projects need to be added***