

NEC3 Supply Contract (SC3)

**Between ESKOM ROTEK INDUSTRIES SOC Ltd
(Reg No. 1990/006897/30)**

and (.....)

**for Supply and delivery of Gasket and Seals for the
period of three years**

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CONTRACT No.)

PART C1:

AGREEMENTS & CONTRACT DATA

Contents:

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I

C1.1 Form of Offer & Acceptance

Offer

The Purchaser, identified in the Acceptance signature block, has solicited offers to enter into a contract for the procurement of:

Supply and delivery of Gasket and Seals

The tenderer, identified in the Offer signature block, has.

<i>either</i>	examined the documents listed in the Tender Data and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of Tender.
<i>or</i>	examined the draft contract as listed in the Acceptance section and agreed to provide this Offer.

By the representative of the tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the tenderer offers to perform all of the obligations and liabilities of the *Supplier* under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the *conditions of contract* identified in the Contract Data.

	The offered total of the Prices exclusive of VAT is	
	Value Added Tax @ 15% is	
	The offered total of the amount due inclusive of VAT is ¹	

This Offer may be accepted by the Purchaser by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the tenderer before the end of the period of validity stated in the Tender Data, or other period as agreed, whereupon the tenderer becomes the party named as the *Supplier* in the *conditions of contract* identified in the Contract Data.

Signature(s)

Name(s)

Capacity

**For the
tenderer:**

(Insert name and address of organisation)

Name &

¹ This total is required by the *Purchaser* for budgeting purposes only. Actual amounts due will be assessed in terms of the *conditions of contract*.

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signature of
witness

Date

Acceptance

By signing this part of this Form of Offer and Acceptance, the Purchaser identified below accepts the tenderer's Offer. In consideration thereof, the Purchaser shall pay the Supplier the amount due in accordance with the *conditions of contract* identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the Purchaser and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

- | | |
|---------|--|
| Part C1 | Agreements and Contract Data, (which includes this Form of Offer and Acceptance) |
| Part C2 | Pricing Data |
| Part C3 | Scope of Work: Goods Information including Supply Requirements |

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the Purchaser during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The tenderer shall within two weeks of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Purchaser's agent (whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the *conditions of contract* identified in the Contract Data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed and signed original copy of this document, including the Schedule of Deviations (if any).

Signature(s)	
Name(s)	Thembhani Chauke
Capacity	Production Manager
for the Purchaser	Eskom Rotek Industries, Roshland Office Park Lower Germiston Road Rosherville.

Name & signature of witness	_____	Date	_____
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Note: If a tenderer wishes to submit alternative tenders, use another copy of this Form of Offer and Acceptance.

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Schedule of Deviations to be completed by the **Purchaser** prior to contract award

Note:

1. This part of the Offer & Acceptance would not be required if the contract has been developed by negotiation between the Parties and is not the result of a process of competitive tendering.
2. The extent of deviations from the tender documents issued by the Purchaser prior to the tender closing date is limited to those permitted in terms of the Conditions of Tender.
3. A tenderer's covering letter must not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid be the subject of agreement reached during the process of Offer and Acceptance, the outcome of such agreement shall be recorded here, and the final draft of the contract documents shall be revised to incorporate the effect of it.

No.	Subject	Details
1	[•]	[•]
2	[•]	[•]
3	[•]	[•]
4	[•]	[•]
5	[•]	[•]
6	[•]	[•]
7	[•]	[•]

By the duly authorised representatives signing this Schedule of Deviations below, the Purchaser and the tenderer agree to and accept this Schedule of Deviations as the only deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules, as well as any confirmation, clarification or changes to the terms of the Offer agreed by the tenderer and the Purchaser during this process of Offer and Acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Form shall have any meaning or effect in the contract between the parties arising from this Agreement.

For the tenderer:

For the Purchaser

Signature _____

Name _____

Capacity _____

On behalf of *(Insert name and address of organisation)*

Name & signature of witness _____

Date _____

Eskom Rotek Industries, Roshland Office
Park Lower Germiston Road
Rosherville.

C1.2 SC3 Contract Data

Part one - Data provided by the *Purchaser*

[

Clause	Statement	Data
1	General	
	The <i>conditions of contract</i> are the core clauses and the clauses for Options	
		X1: Price adjustment for inflation X2: Changes in the law X7: Delay damages Z: Additional conditions of contract
	of the NEC3 Supply Contract (April 2013) ²	(If the December 2009 edition is to be used delete April 2013 and replace by December 2013)
10.1	The <i>Purchaser</i> is (name):	Eskom Rotek Industries SOC Ltd (Reg no: 1990/006897/30), a state-owned company incorporated in terms of the company laws of the Republic of South Africa
	Address	Roshland Office Park Lower Germiston Road Rosherville
	Tel No.	011 629 4396
	Fax No.	Chauketh@eskom.co.za
10.1	The <i>Supply Manager</i> is (name):	Thembhani Chauke
	Address	Roshland Office Park Lower Germiston Road Rosherville
	Tel	(011) 629-4396
	Fax	[•]
	e-mail	chauketh@eskom.co.za
11.2(13)	The <i>goods</i> are	Gasket and Seals
11.2(13)	The <i>services</i> are	Supply and delivery of Gasket and Seals
11.2(14)	The following matters will be included in the Risk Register	Late Deliveries Supply of defective products.
11.2(15)	The Goods Information is in	Part 3: Scope of Work and all documents and

² Available from Engineering Contract Strategies Tel 011 803 3008 Fax 086 539 1902, www.ecs.co.za.

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drawings to which it makes reference.

11.2(15)	The Supply Requirements as part of the Goods Information is in	Annexure A to this Contract Data	
12.2	The <i>law of the contract</i> is the law of	the Republic of South Africa	
13.1	The <i>language of this contract</i> is	English	
13.3	The <i>period for reply</i> is	5 days	
2	The Supplier's main responsibilities	The Supply and delivery of gasket and seals are as per SOW and Specification	
3	Time		
30.1	The <i>starting date</i> is.	January 2026	
30.1	The <i>delivery date</i> of the goods and services is:	goods and services	delivery date
		1 Supply and delivery of Gasket and Seals	Delivery date as per agreed delivery schedule
30.2	The <i>Supplier</i> does not bring the <i>goods</i> to the Delivery Place more than one week before the Delivery Date.	According to agreed delivery schedule	
31.1	The <i>Supplier</i> is to submit a first programs for acceptance within	Within Seven business days	
32.2	The <i>Supplier</i> submits revised programs at intervals no longer than	Half yearly if necessary	
4	Testing and defects		
42	The <i>defects date</i> is	52 Weeks after delivery.	
43.2	The <i>defect correction period</i> is	02 weeks	
5	Payment		
50.1	The <i>assessment interval</i> is	between the 25 day of each successive month.	
51.1	The <i>currency of this contract</i> is the	South African Rand	
51.2	The period within which payments are made is	30 days from date of receipt of a valid tax invoice/statement.	

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51.4

The *interest rate* is

N/A

for amounts due in Rands and

(ii) The LIBOR rate applicable at the time for amounts due in other currencies. LIBOR is the 6 month London Interbank Offered Rate quoted under the caption "Money Rates" in The Wall Street Journal for the applicable currency or if no rate is quoted for the currency in question then the rate for United States Dollars, and if no such rate appears in The Wall Street Journal then the rate as quoted by the Reuters Monitor Money Rates Service (or such service as may replace the Reuters Monitor Money Rates Service) on the due date for the payment in question, adjusted *mutatis mutandis* every 6 months thereafter and as certified, in the event of any dispute, by any manager employed in the foreign exchange department of The Standard Bank of South Africa Limited, whose appointment it shall not be necessary to prove.

6	Compensation events	There is no reference to Contract Data in this section of the core clauses and terms in italics used in this section are identified elsewhere in this Contract Data
7	Title	There is no reference to Contract Data in this section of the core clauses and terms in italics used in this section are identified elsewhere in this Contract Data
8	Risks, liabilities, indemnities and insurance	
80.1	These are additional <i>Purchaser's</i> risks	1. Late deliveries 2. Quality of delivered product
84.1	The <i>Purchaser</i> provides these insurances from the Insurance Table	See notes about <i>Purchaser</i> provided insurance in Annexure B to this Contract Data 1. Insurance against Loss of or damage to the <i>goods</i>, plant and materials. Cover / indemnity is Overseas shipment / transit insurance (only) to cover events at the <i>Supplier's</i> risk (if any) after the <i>goods</i> have left the <i>Supplier's</i> overseas premises. See notes in Annexure B If this contract includes the supervision of installation, testing, commissioning or building work at the <i>Purchaser's</i> premises, the <i>Purchaser</i> also provides cover for physical loss of or damage to the <i>Purchaser's</i> surrounding property including any temporary work required to complete the Delivery. The deductibles are See notes in data for clause 88.2 below and Annexure B
84.1	The <i>Supplier</i> provides these additional	See notes in Annexure B

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	insurances	
84.2	The minimum amount of cover for loss of or damage to any plant and materials provided by the <i>Purchaser</i> is:	
84.2	The minimum limit of indemnity for insurance in respect of loss of or damage to property (except the <i>goods</i> , plant and materials and equipment) and liability for bodily injury to or death of a person (not an employee of the <i>Supplier</i>) caused by activity in connection with this contract for any one event is:	whatever the <i>Supplier</i> deems necessary in addition to that provided by the <i>Purchaser</i> for any one event with cross liability so that the insurance applies to the Parties separately. However, if the <i>Supplier</i> is exposed to damage to the <i>Purchaser's</i> property the cover limit amount is not less than • R15 million (fifteen million Rand) for exposure to Generation Division property. • R7.5 million (seven million five hundred thousand Rand) for exposure to Transmission Division property and. • R1 million (one million Rand) for exposure to Distribution Division and all other <i>Purchaser's</i> property for any one occurrence or series of occurrences arising out of one event but unlimited during the period of insurance.
84.2	The minimum limit of indemnity for insurance in respect of death of or bodily injury to employees of the <i>Supplier</i> arising out of and in the course of their employment in connection with this contract for any one event is:	As prescribed by the Compensation for Occupational Injuries and Diseases Act No. 130 of 1993 and the <i>Contractor's</i> common law liability for people falling outside the scope of the Act with a limit of Indemnity of not less than R500 000 (five hundred thousand Rand).
88.1	The <i>Supplier's</i> liability to the <i>Purchaser</i> for indirect or consequential loss, including loss of profit, revenue and goodwill is limited to	R0.0 (zero Rand)
88.2	For any one event, the <i>Supplier's</i> liability to the <i>Purchaser</i> for loss of or damage to the <i>Purchaser's</i> property is limited to	(1) for the <i>Purchaser's</i> existing and surrounding property in the care, custody and control of the <i>Supplier</i> the amount of the deductible (first amount payable) relevant to the event described in the "Format A" / "Format B" / "Format Dx" insurance policy available on http://www.eskom.co.za/Tenders/InsurancePoliciesProcedures/Pages/EIMS_Policies_From_1_April_2014_To_31_March_2015.aspx and (2) for all other existing <i>Purchaser's</i> property, the highest applicable deductible (first amount payable) namely: • R15 million (fifteen million Rand) for Generation Division property. • R7.5 million (seven million five hundred thousand Rand) for Transmission Division

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- property and;
• R1 million (one million Rand) for Distribution Division and all other Purchaser's property

See notes in Annexure B

88.3	The <i>Supplier's</i> liability for Defects due to his design which are not notified before the last <i>defects date</i> is limited to:	The total value of the contract amount
88.4	The <i>Supplier's</i> total liability to the <i>Purchaser</i> , for all matters arising under or in connection with this contract, other than the excluded matters, is limited to	The total value of the contract amount
88.5	The <i>end of liability date</i> is	One year after Delivery of the whole of the goods and services.

9 Termination and dispute resolution

94.1	The <i>Adjudicator</i> is	the person selected from the ICE-SA Division (or its successor body) of the South African Institution of Civil Engineering Panel of Adjudicators by the Party intending to refer a dispute to him. (see www.ice-sa.org.za). If the Parties do not agree on an Adjudicator the Adjudicator will be appointed by the Arbitration Foundation of Southern Africa (AFSA).
	Address	[•]
	Tel No.	[•]
	Fax No.	[•]
	e-mail	[•]
94.2(3)	The <i>Adjudicator nominating body</i> is:	the Chairman of ICE-SA, a Division of the South African Institution of Civil Engineering, or its successor body (See www.ice-sa.org.za)
94.4(2)	The <i>tribunal</i> is:	arbitration
94.4(5)	The <i>arbitration procedure</i> is	the latest edition of Rules for the Conduct of Arbitrations published by The Association of Arbitrators (Southern Africa) or its successor body.
94.4(5)	The place where arbitration is to be held is	Johannesburg, South Africa
	The person or organisation who will choose an arbitrator	
	- if the Parties cannot agree a choice or	the Chairman for the time being or his nominee
	- if the arbitration procedure does not state who selects an arbitrator, is	of the Association of Arbitrators (Southern Africa) or its successor body.

10 Data for Option clauses

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X1	Price adjustment for inflation			
X1.1	The <i>base date</i> for indices is	After the first anniversary of the Contract.		
	The proportions used to calculate the Price Adjustment Factor are:	Proportion	linked to index for	Index prepared by
		15%	Fixed	
		80%	Final manufactured goods	Table U-A(1)
		05%	Road Freight	Table L-1B-
X2	Changes in the law			
X2.1	A change in the law of	is a compensation event if it occurs after the Contract Date		
X7	Delay damages			
X7.1	Delay damages for Delivery are 0,25% per day to a maximum of 1,5% per affected confirmed delivery.			
Z	The <i>additional conditions of contract</i> are			
	Z1 to Z12 always apply for Eskom			

Z1 Cession delegation and assignment

- Z1.1 The *Supplier* does not cede, delegate or assign any of its rights or obligations to any person without the written consent of the *Purchaser*.
- Z1.2 Notwithstanding the above, the *Purchaser* may on written notice to the *Supplier* cede and delegate its rights and obligations under this contract to any of its subsidiaries or any of its present divisions or operations which may be converted into separate legal entities as a result of the restructuring of the Electricity Supply Industry.

Z2 Joint ventures

- Z2.1 If the *Supplier* constitutes a joint venture, consortium or other unincorporated grouping of two or more persons or organizations then these persons or organizations are deemed to be jointly and severally liable to the *Purchaser* for the performance of this contract.
- Z2.2 Unless already notified to the *Purchaser*, the persons or organizations notify the *Supply Manager* within two weeks of the Contract Date of the key person who has the authority to bind the *Supplier* on their behalf.
- Z2.3 The *Supplier* does not alter the composition of the joint venture, consortium or other unincorporated grouping of two or more persons without the consent of the *Purchaser* having been given to the *Supplier* in writing.

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Z3 Change of Broad Based Black Economic Empowerment (B-BBEE) status

- Z3.1 Where a change in the *Supplier's* legal status, ownership or any other change to his business composition or business dealings results in a change to the *Supplier's* B-BBEE status, the *Supplier* notifies the *Purchaser* within seven days of the change.
- Z3.2 The *Supplier* is required to submit an updated verification certificate and necessary supporting documentation confirming the change in his B-BBEE status to the *Supply Manager* within thirty days of the notification or as otherwise instructed by the *Supply Manager*.
- Z3.3 Where, as a result, the *Supplier's* B-BBEE status has decreased since the Contract Date the *Purchaser* may either re-negotiate this contract or alternatively, terminate the *Supplier's* obligation to Provide the Goods and Services.
- Z3.4 Failure by the *Supplier* to notify the *Purchaser* of a change in its B-BBEE status may constitute a reason for termination. If the *Purchaser* terminates in terms of this clause, the procedures on termination are P1, P2 and P3 as stated in clause 92, and the amount due is A1 and A3 as stated in clause 93.

Z4 Ethics

- Z4.1 Any offer, payment, consideration, or benefit of any kind made by the *Supplier*, which constitutes or could be construed either directly or indirectly as an illegal or corrupt practice, as an inducement or reward for the award or in execution of this contract constitutes grounds for terminating the *Supplier's* obligation to Provide the Goods and Services or taking any other action as appropriate against the *Supplier* (including civil or criminal action).
- Z4.2 The *Purchaser* may terminate the *Supplier's* obligation to Provide the Goods and Services if the *Supplier* (or any member of the *Supplier* where the *Supplier* constitutes a joint venture, consortium or other unincorporated grouping of two or more persons or organizations) is found guilty by a competent court, administrative or regulatory body of participating in illegal or corrupt practices.

Such practices include making of offers, payments, considerations, or benefits of any kind or otherwise, whether in connection with any procurement process or contract with the *Purchaser* or other people or organizations and including in circumstances where the *Supplier* or any such member is removed from the approved vendor data base of the *Purchaser* as a consequence of such practice.

- Z4.3 Notwithstanding the provisions of core clause 90.2, the procedures on termination in terms of this clause are P1, P2 and P3 as stated in the core clause 92 and the amount due is A1 and A3 as stated in core clause 93.

Z5 Confidentiality

- Z5.1 The *Supplier* does not disclose or make any information arising from or in connection with this contract available to Others. This undertaking does not, however, apply to information which at the time of disclosure or thereafter, without default on the part of the *Supplier*, enters the public domain or to information which was already in the possession of the *Supplier* at the time of disclosure (evidenced by written records in existence at that time). Should the *Supplier* disclose information to Others in terms of clause 23.1, the *Supplier* ensures that the provisions of this clause are complied with by the recipient.
- Z5.2 If the *Supplier* is uncertain about whether any such information is confidential, it is to be regarded as such until notified otherwise by the *Supply Manager*.
- Z5.3 In the event that the *Supplier* is, at any time, required by law to disclose any such information

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which is required to be kept confidential, the *Supplier*, to the extent permitted by law prior to disclosure, notifies the *Purchaser* so that an appropriate protection order and/or any other action can be taken if possible, prior to any disclosure. In the event that such protective order is not, or cannot, be obtained, then the *Supplier* may disclose that portion of the information which it is required to be disclosed by law and uses reasonable efforts to obtain assurances that confidential treatment will be afforded to the information so disclosed.

- Z5.4 The taking of images (whether photographs, video footage or otherwise) of the *goods* or any portion thereof, in the course of Providing the Goods and Services and after Delivery, requires the prior written consent of the *Supply Manager*. All rights in and to all such images vests exclusively in the *Purchaser*.
- Z5.5 The *Supplier* ensures that all his subcontractors abide by the undertakings in this clause.

Z6 Waiver and estoppel: Add to core clause 12.3:

- Z6.1 Any extension, concession, waiver or relaxation of any action stated in this contract by the Parties, the *Supply Manager* or the *Adjudicator* does not constitute a waiver of rights, and does not give rise to an estoppel unless the Parties agree otherwise and confirm such agreement in writing.

Z7 Health, safety and the environment: Add to core clause 25.4

- Z7.1 The *Supplier* undertakes to take all reasonable precautions to maintain the health and safety of persons in and about the provision of the *goods* and execution of the *services*.

Without limitation the *Supplier*:

- warrants that the total of the Prices as at the Contract Date includes a sufficient amount for proper compliance with all applicable health & safety laws and regulations and the health and safety rules, guidelines and procedures provided for in this contract and generally for the proper maintenance of health & safety in and about the execution of supply and
- undertakes, in and about the execution of the supply, to comply with all applicable health & safety laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his Subcontractors, employees and others under the *Supplier's* direction and control, likewise observe and comply with the foregoing.

- Z7.2 The *Supplier*, in and about the execution of the supply, complies with all applicable environmental laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his Subcontractors, employees and others under the *Supplier's* direction and control, likewise observe and comply with the foregoing.

Z8 Provision of a Tax Invoice and interest. Add to core clause 51

- Z8.1 Within one week of receiving a payment certificate from the *Supply Manager* in terms of core clause 51.1, the *Supplier* provides the *Purchaser* with a tax invoice in accordance with the *Purchaser's* procedures stated in the Goods Information, showing the amount due for payment equal to that stated in the payment certificate.
- Z8.2 If the *Supplier* does not provide a tax invoice in the form and by the time required by this contract, the time by when the *Purchaser* is to make a payment is extended by a period equal in time to the delayed submission of the correct tax invoice. Interest due by the *Purchaser* in terms of core clause 51.2 is then calculated from the delayed date by when payment is to be made.
- Z8.3 The *Supplier* (if registered in South Africa in terms of the companies Act) is required to comply with the requirements of the Value Added Tax Act, no 89 of 1991 (as amended) and to include

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the *Purchaser's* VAT number 4330196330 on each invoice he submits for payment.

Z9 Notifying compensation events

- Z9.1 Delete from the last sentence in core clause 61.3 the words, “unless the event arises from the *Supply Manager* giving an instruction, changing an earlier decision or correcting an assumption”.

Z10 *Purchaser's* limitation of liability

- Z10.1 The *Purchaser's* liability to the *Supplier* for the *Supplier's* indirect or consequential loss is limited to R0.00 (zero Rand)
- Z10.2 The *Supplier's* entitlement under the indemnity in 83.1 is provided for in 60.1(12) and the *Purchaser's* liability under the indemnity is limited.

Z11 Termination: Add to core clause 91.1, at the second main bullet point, fourth sub-bullet point, after the words "against it":

- Z11.1 or had a business rescue order granted against it.

Z12 Addition to secondary Option X7 Delay damages (if applicable in this contract)

- Z12.1 If the amount due for the *Supplier's* payment of delay damages reaches the limits stated in this Contract Data for Option X7, the *Purchaser* may terminate the *Supplier's* obligation to Provide the Goods and Services using the same procedures and payment on termination as those applied for reasons R1 to R15 or R18 stated in the Termination Table.

Supply and delivery of Gasket and Seals Supply Requirements

Annexure A:

The Supply Requirements for this contract are based on the use of INCOTERMS:

The *Supplier* supplies the *goods* in accordance with INCOTERMS 2010³ as follows:

[Select the group and then term within the group which applies and state the applicable delivery place. Delete all the other groups and this note]

Group	Category	Term	Delivery Place
E	departure	EXW	
F	main carriage unpaid	FCA, FAS, FOB	
C	main carriage paid	CFR, CIF, CPT, CIP	
D	arrival	DAT, DAP, DDP	Johannesburg Rosherville

The Parties obligations described in Incoterms for the category and term selected are now incorporated into this contract as part of the Supply Requirements and hence the Goods Information.

The obligations of seller and buyer for the selected Incoterm determine each Party's costs, risks and insurance requirements incidental to the supply and transport of the *goods* from *Supplier* to *Purchaser*.

For each of the thirteen terms, Incoterms set out obligations of the seller (the *Supplier*) in ten paragraphs identified as A1 to A10 and the corresponding obligations of the buyer (the *Purchaser*) in paragraphs B1 to B10. These obligations cover the following subjects:

A	The <i>Supplier's</i> obligations	B	The <i>Purchaser's</i> obligations
A1	Provision of goods in conformity with contract	B1	Payment of the price
A2	Licences, authorisations and formalities	B2	Licences, authorisations and formalities
A3	Contracts of carriage and insurance	B3	
A4	Delivery	B4	Taking delivery
A5	Transfer of risks	B5	Transfer of risks
A6	Division of costs	B6	Division of costs
A7	Notice to the buyer	B7	Notice to the seller
A8	Proof of delivery, transport document or equivalent electronic message	B8	Proof of delivery, transport document or equivalent electronic message
A9	Checking - packing - marking	B9	Inspection of goods
A10	Other obligations	B10	Other obligations

[Should there be a need to amplify any of the published obligations listed above for the chosen INCOTERM, add them here.]

All other information NOT pertinent to the above is given in the balance of the Goods Information

³ International Chamber of Commerce, Incoterms 2010, Paris, January 2011

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Annexure B: Insurance provided by the *Purchaser*

These notes are provided as guidance to tendering suppliers and the Supplier about the insurance provided by the Purchaser. These notes are not part of this contract. The Supplier must obtain its own advice.

Transit insurance of goods originating from outside the borders of the Republic of South Africa

For the purpose of supply contracts, the only insurance provided by Eskom (the *Purchaser*) is transit shipment cover, commonly known as Marine Insurance for air, sea, rail and road freight (including local land arrangements) for conveyance of *goods* originating outside RSA. Please consult the website stated below to ascertain whether Format A, Format B or Format Dx is applicable to this contract and then the

- Marine Insurance Policy wording.
- Eskom Shipment Policies and Procedures – note a pre-shipment survey form has to be completed under certain circumstances.
- Marine Claims Handling Procedures – for important shipment actions and claims forms in event of damages to cargo freight via sea, barge, air, road or rail.

For EXW (Ex Works collections) this is of no concern to the *Supplier* but for any other Supply Requirement (such as CIF, DDU, or DDP) the *Supplier* need not provide such insurance even if the INCOTERM requires it and tendering suppliers should 'discount' their prices when tendering to allow for this provision by the *Purchaser* (Eskom).

Supplier's liability for damage to the Purchaser's property

Whilst this is a liability the *Supplier* carries and should cover (if he is required to deliver the *goods* to the *Purchaser's* premises) his liability is limited to the amount of cover provided to the *Purchaser* within his assets policy. This amount varies depending on the Division within Eskom to which the *Supplier* is making the delivery. For any one occurrence or series of occurrences arising out of one event but unlimited during the period of insurance the *Supplier's* liability would be:

- R15million for Generation Division projects,
- R7.5million for Transmission Division projects or
- R1.0million for Distribution Division projects

All other insurance

As required by clause 84, the *Supplier* provides all other insurance for his risks. The *Supplier* should give further consideration to providing for these additional insurance concepts [for amounts and periods of insurance the *Supplier* deems fit and necessary].

Professional Indemnity: The insurance provided shall indemnify the *Supplier* (and/or his professional consultant) for those sums which the *Supplier* or his consultant shall become legally liable to pay as damages arising from any claim first made against the *Supplier* / consultant and reported to their insurers during the Period of Insurance, directly arising out of any negligent act, error or omission committed or alleged to have been committed by the *Supplier* / consultant in the conduct of **professional services** (for example, design) in connection with this contract.

Products Liability: A special General Liability extension for liability arising out of the *Supplier's* **defective**:

- production and manufacturing process (workmanship or material), or
- product design, or
- warnings, instructions, usage and maintenance manuals and specifications.

For any further explanation of insurance requirements tendering suppliers are advised to consult their brokers or insurers who may in turn contact Eskom Insurance Management Services per contact details provided on the following website:

http://www.eskom.co.za/Tenders/InsurancePoliciesProcedures/Pages/EIMS_Policies_From_1_April_2014_To_31_March_2015.aspx

C1.2 Contract Data

Part two - Data provided by the *Supplier*

[Instructions to the contract compiler: (delete this note before issue to tenderers with an enquiry)

Whenever a cell is shaded in the left hand column it denotes this data is optional and would be required in relation to the option selected. In the event that the option is not required select and delete the whole row.]

Notes to a tendering supplier:

1. Please read both the NEC3 Supply Contract (SC3)⁴ and the relevant parts of its Guidance Notes (SC3-GN)⁵ in order to understand the implications of this Data which the tenderer is required to complete.
2. The number of the clause which requires the data is shown in the left hand column for each statement however other clauses may also use the same data
3. Where a form field like this [] appears, data is required to be inserted relevant to the option selected. Click on the form field **once** and type in the data. Otherwise complete by hand and in ink.

Completion of the data in full, according to Options chosen, is essential to create a complete contract.

Clause	Statement	Data
10.1	The <i>Supplier</i> is (Name): 	

⁴ Either April 2013 or December 2009 Edition as stated by *Purchaser* in Contract Data part 1.

Supply and delivery of Gasket and Seals

⁵ Available from Engineering Contract Strategies Tel 011 803 3008, Fax 086 539 1902, or www.ecs.co.za

Supply and delivery of Gasket and Seals

CONTRACT NO. _____

31.1	The program identified in the Contract Data is contained in:
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%

PART 2: PRICING DATA

NEC3 Supply Contract

list	Description	Material no.	QTY	Unit price	Total Price
	DOUGHNUT SEALS				
1	20ID x 45OD x 17	669099	2000		
2	ID 20 X OD 45 MM;RUBBER	669099	2000		
3	ID 22 X OD 52 MM	672904	2000		
4	ID 30 X OD 55 MM	625330	2000		
5	42ID x 66OD x 25	574136	2000		
6	42ID X 66OD X25 THICK	574207	2000		
7	42ID X 86 OD x 30	574210	2000		
8	ID 42 X OD 95 X THK 33 MM	670731	2000		
9	54ID X 78OD x 18	574209	2000		
10	56ID X 86OD X 32 THICK	574208	2000		
11	30ID X 55OD x 25	625330	2000		
12	46ID X 75OD x 28	625331	2000		
13	ID 42 X OD 95 X THK 33 MM	670731	2000		
14	ID 38 X OD 75 MM;VITON	683634	2000		
15	ID 55 X OD 95 X THK 33 MM	695131	2000		
16	ID90 X OD116 X THK25.5 MM	704587	2000		
	CONICAL SEALS				
17	SEAL:CONICAL;ID 10 X OD 18 X LG 18 MM	550601	1500		
18	SEAL:CONICAL;ID12XOD17/29XLG19 MM	550566	1500		
19	SEAL:CONICAL;ID16XOD22/40XLG19 MM	550757	1500		
20	SEAL:CONICAL;IS20XOD24/40XLG19 MM	547928	1500		
21	SEAL:CONICAL;ID25XOD32/48XLG17 MM	547930	1500		
22	CONICAL SEAL 12x35x25mm	662868	1500		
23	CONICAL SEAL 10x30x21mm	662874	1500		
24	CONICAL SEAL 16x40x27mm	662873	1500		
25	CONICAL SEAL 30x55x25mm	704525	1500		
	Triangular Ring Seal, Material: Viton, Colour: Black, Hardness: 90				
26	3 INCH COUPLING (Set of 2)	550224	2000		
27	8 INCH COUPLING (Set of 2)	550344	2000		
	O-RING, Material: Nitrile Butadiene Rubber, Hardness: 70				
28	O RING Cord 6mm x 50m	550567	3000		
29	O RING Cord 8mm x 50m	550701	3000		
30	O RING Cord 10mm x 50m	550658	3000		
31	O-RING NITRILE 6mm x 10m	689946	3000		
32	O-RING NITRILE 8mm x 10m	689944	3000		
33	O-RING NITRILE 10mm x 10m	689945	3000		
34	O-RING ID90mm x 10mm THICK	697580	5000		
35	O-RING 84.3x5.7	544622	5000		
36	QUATRO RADIATOR O-RING	583835	5000		

Supply and delivery of Gasket and Seals

37	O-RING KIT METRIC -QUANTITY: 386; MATERIAL: NBR 70; SIZE RANGE: 3 - 44 MM	573641	2000		
38	O-RING KIT IMPERIAL-QUANTITY: 386; MATERIAL: NBR 70; SIZE RANGE: 3 - 44 MM	623134	2000		
39	SEAL: TYPE: UPPER GEAR "O" RINGS	732424	2000		
40	O-RING OD 102mmx6mm	599286	2000		
	SQUARE RUBBER				
41	SEAL: MARSHALLING KIOSK DOORS, CUBICLES & TERMINAL BOXES SEAL:ACCESS PANEL;WD 20 X HT 15 MM	714633	2000		
42	SEAL 12mm X 12mm SQUARE RUBBER	577956	2000		
	Washers: Flat, Type: Ring Material: Polytetrafluoroethylene, Application: transformer radiator bleed/drain nipples, Temp -200 deg to +260 deg Celcius, Dimensions: ID x OD x Thk in mm				
43	GASKET, RADIATOR 25 X 30 X 3 PTFE RADIATOR PLUG	566973	2000		
44	GASKET, RADIATOR 24 X 16 X 3 PTFE RADIATOR PLUG	549108	2000		
45	GASKET, RADIATOR 28 X 21 X 3 PTFE RADIATOR PLUG	550425	2000		
46	GASKET, RADIATOR 38 X 29 X 3 PTFE RADIATOR PLUG	574242	2000		
47	GASKET, RADIATOR 35 X 26 X 3 PTFE RADIATOR PLUG	576229	2000		
48	GASKET SET:PTFE 40 X 27 X 3;RADIATOR	550277	2000		
49	GASKET, RADIATOR 36 X 26 X 3 PTFE RADIATOR PLUG	577199	2000		
50	GASKET, RADIATOR 31 X 23 X 3 PTFE RADIATOR PLUG	549559	2000		
51	GASKET:RADIATOR;33 X 26 X 3;PTFE	575765	2000		
52	GASKET:RADIATOR;31 X 21 X 3 MM;PTFE	559689	2000		
53	GASKET, RADIATOR 37 X 25 X 3 PTFE RADIATOR PLUG	568587	2000		
	VALVE PACKING GRAPHITE				
54	VALVE PACKING 10MM X 10M	611397	1500		
55	VALVE PACKING 8MM X 10M	611396	1500		
56	VALVE PACKING 6MM X 10M	611395	1500		
57	VALVE PACKING 4MM X 10M	681535	1500		
	VALVE PACKING ACRYLIC PTFE				
58	VALVE PACKING 10MM X 8M	713870	1500		
59	VALVE PACKING 8MM X 8M	713868	1500		
60	VALVE PACKING 6MM X 8M	713869	1500		
61	VALVE PACKING 4MM X 8M	713867	1500		
62	O RING CRD:PTFE;THK 4 MM;LG 10.7 M 5/32 in X35 ft	750129	3000		
	Various				
63	SEALANT:GASKET MAKER;TUBE;SILICON;RED 300 deg	597292	1000		
64	TOOL:SILICON GUN;HAND	581159	1000		
65	Klingersil C4400 sheet		1000		
66	Klingersil C4400 Cutting tool		1000		
67	Manufacture Transformer Seals and Gaskets		10000		
68	TAPCHANGER DOOR SEAL	639026	1000		
69	COMPOUND SEALG: DOWSIL 888; GRAY JOINT SILICON	607786	1000		
	Transformer Bushings Seals				
70	SEAL:ALB2 CONE;M12	0773208	1100		
71	SEAL:H CONE;M36;AVS-VERI SEAL	0773195	1100		

Supply and delivery of Gasket and Seals

72	SEAL:H CONE;M18;NITRILE BUTADIENE RUBBER	0773213	1100		
73	SEAL:H CONE;M30;NITRILE BUTADIENE RUBBER	0773210	1100		
74	SEAL:CONC;M16;NITRILE BUTADIENE RUBBER	0773198	1100		
75	SEAL:NB CONE;M8;NITRILE BUTADIENE RUBBER	0773217	1100		
76	SEAL:H CONE;M36;NITRILE BUTADIENE RUBBER	0773214	1100		
77	SEAL:H CONE;M12;AVS-VERI SEAL	0773193	1100		
78	SEAL:H CONE;M20;AVS-VERI SEAL	0773197	1100		
79	SEAL:H CONE;M12;NITRILE BUTADIENE RUBBER	0773201	1100		
80	SEAL:NB CONE;M8;AVS-VERI SEAL	0773212	1100		
81	SEAL:H CONE;M10;NITRILE BUTADIENE RUBBER	0773211	1100		
82	SEAL:ALB2 CONE;M12;AVS-VERI SEAL	0773204	1100		
83	SEAL:GAL;M20;NITRILE BUTADIENE RUBBER	0773209	1100		
84	SEAL:H CONE;M24;AVS-VERI SEAL	0773199	1100		
85	SEAL:NB CONE;M6;NITRILE BUTADIENE RUBBER	0773202	1100		
86	SEAL:ALB1 CONE;M12	0773192	1100		
87	SEAL:H CONE;M30;AVS-VERI SEAL	0773215	1100		
88	SEAL:H CONE;M20;NITRILE BUTADIENE RUBBER	0773194	1100		
89	SEAL:H CONE;M42;NITRILE BUTADIENE RUBBER	0773206	1100		
90	SEAL:H CONE;M24;NITRILE BUTADIENE RUBBER	0773207	1100		
91	SEAL:H CONE;M14;AVS-VERI SEAL	0773191	1100		
92	SEAL:H CONE;M42;AVS-VERI SEAL	0773205	1000		
93	SEAL:ALB1 CONE;M12;AVS-VERI SEAL	0773200	1000		
94	SEAL:H CONE;M18;AVS-VERI SEAL	0773196	1100		
95	SEAL:H CONE;M10;AVS-VERI SEAL	0773203	1100		
96	SEAL:H CONE;M14;NITRILE BUTADIENE RUBBER	0773216	1109		
	Total				R0

Document reference	Title	No of pages
C2.1	Pricing assumptions	
C2.2	The <i>price schedule</i>	

C2.1 Pricing assumptions

How *goods* and *services* are priced and assessed for payment

Clause 11 in NEC3 Supply Contract, (SC3) core clauses states:

Identified and defined terms	11	
	11.2	(11) The Prices are the amounts stated in the price column of the Price Schedule. Where a quantity is stated for an item in the Price Schedule, the Price is calculated by multiplying the quantity by the rate.
		(12) The Price Schedule is the <i>price schedule</i> unless later changed in accordance with this contract.
Assessing the amount due	50.2	The amount due is
		- the Price for each lump sum item in the Price Schedule which the <i>Supplier</i> has completed, - where a quantity is stated for an item in the Price Schedule, an amount calculated by multiplying the quantity which the <i>Supplier</i> has completed by the rate, - plus other amounts to be paid to the <i>Supplier</i>, - less amounts to be paid by or retained from the <i>Supplier</i>. Any tax which the law requires the <i>Purchaser</i> to pay to the <i>Supplier</i> is included in the amount due.

This confirms that the Supply Contract is a priced contract where the Prices are derived from a list of items of *goods* and *services* which can be priced as lump sums or as expected quantities of *goods* and *services* multiplied by a rate, or a mix of both.

Function of the Price Schedule

Clause 53.1 states: "Information in the Price Schedule is not Goods Information". This confirms that instructions to do work or how it is to be done are not included in the Price Schedule but in the Goods Information. This is further confirmed by Clause 20.1 which states, "The *Supplier* Provides the Goods and Services in accordance with the Goods Information". Hence the *Supplier* does **not** Provide the Goods and Services in accordance with the Price Schedule. The Price Schedule is only a pricing document.

Preparing the *price schedule*

Items in the *price schedule* may have been inserted by the *Purchaser* and the tendering supplier should insert any additional items which he considers necessary. Whichever party provides the items in the *price schedule* the total of the Prices is assumed to be fully inclusive of everything necessary to Provide the Goods and Services as described at the time of entering into this contract.

It will be assumed that the tendering supplier has

- Read Pages 8, 11, 12 and Appendix 5 of the SC3 Guidance Notes before preparing the *price schedule*;
- Included in his Prices and rates for correction of Defects (core clause 43.1) as there is no compensation event for this unless the Defect is due to a *Supplier's* risk;

Supply and Delivery of gasket and seals

- Spread the cost of doing work he chooses not to list as separate items in the *price schedule* across other Prices and rates in order to fulfil the obligation to Provide the Goods and Services for the tendered total of the Prices;
- Understood that there is no adjustment to lump sum prices in the *price schedule* if the amount, or quantity, of work within that lump sum item later turns out to be different to that which the *Supplier* estimated at time of tender. The only basis for a change to the Prices is as a result of a compensation event per clause 60.1;
- Understood that the *Supplier* does not have to allow in his Prices and rates for matters that may arise as a result of a compensation event.

Format of the *price schedule*

Entries in the first four columns in the *price schedule* in section C2.2 are made either by the *Purchaser* or the tendering supplier.

If the *Supplier* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tendering supplier enters the amount in the Price column only, the Unit, Quantity and Rate columns being left blank.

If the *Supplier* is to be paid an amount for the item which is the rate for the item multiplied by the quantity completed, the tendering *Supplier* enters the rate which is then multiplied by the Quantity to produce the Price, which is also entered.

If the *Supplier* is to be paid an amount for an item proportional to the length of time for which the *goods* and *services* are provided, a unit of time is stated in the Unit column and the length of time (as a quantity of the stated units of time) is stated in the Quantity column.

Supply and delivery of Gasket and Seals

C2.2 the price schedule

list	Description	Material no.	QTY	Unit price	Total Price
	DOUGHNUT SEALS				
1	20ID x 45OD x 17	669099	1200		
2	ID 20 X OD 45 MM;RUBBER	669099	1200		
3	ID 22 X OD 52 MM	672904	1200		
4	ID 30 X OD 55 MM	625330	1200		
5	42ID x 66OD x 25	574136	1200		
6	42ID X 66OD X25 THICK	574207	1200		
7	42ID X 86 OD x 30	574210	1200		
8	ID 42 X OD 95 X THK 33 MM	670731	1200		
9	54ID X 78OD x 18	574209	1200		
10	56ID X 86OD X 32 THICK	574208	1200		
11	30ID X 55OD x 25	625330	1200		
12	46ID X 75OD x 28	625331	1200		
13	ID 42 X OD 95 X THK 33 MM	670731	1200		
14	ID 38 X OD 75 MM;VITON	683634	1200		
15	ID 55 X OD 95 X THK 33 MM	695131	1200		
16	ID90 X OD116 X THK25.5 MM	704587	1200		
	CONICAL SEALS				
17	SEAL:CONICAL;ID 10 X OD 18 X LG 18 MM	550601	1200		
18	SEAL:CONICAL;ID12XOD17/29XLG19 MM	550566	1200		
19	SEAL:CONICAL;ID16XOD22/40XLG19 MM	550757	1200		
20	SEAL:CONICAL;IS20XOD24/40XLG19 MM	547928	1200		
21	SEAL:CONICAL;ID25XOD32/48XLG17 MM	547930	1200		
22	CONICAL SEAL 12x35x25mm	662868	1200		
23	CONICAL SEAL 10x30x21mm	662874	1200		
24	CONICAL SEAL 16x40x27mm	662873	1200		
25	CONICAL SEAL 30x55x25mm	704525	1200		
	Triangular Ring Seal, Material: Viton, Colour: Black, Hardness: 90				
26	3 INCH COUPLING (Set of 2)	550224	1000		
27	8 INCH COUPLING (Set of 2)	550344	1000		
	O-RING, Material: Nitrile Butadiene Rubber, Hardness: 70				
28	O RING Cord 6mm x 50m	550567	600		
29	O RING Cord 8mm x 50m	550701	600		
30	O RING Cord 10mm x 50m	550658	600		
31	O-RING NITRILE 6mm x 10m	689946	600		

Supply and delivery of Gasket and Seals

32	O-RING NITRILE 8mm x 10m	689944	600		
33	O-RING NITRILE 10mm x 10m	689945	600		
34	O-RING ID90mm x 10mm THICK	697580	600		
35	O-RING 84.3x5.7	544622	3000		
36	QUATRO RADIATOR O-RING	583835	5000		
37	O-RING KIT METRIC -QUANTITY: 386; MATERIAL: NBR 70; SIZE RANGE: 3 - 44 MM	573641	1000		
38	O-RING KIT IMPERIAL-QUANTITY: 386; MATERIAL: NBR 70; SIZE RANGE: 3 - 44 MM	623134	1000		
39	SEAL: TYPE: UPPER GEAR "O" RINGS	732424	1000		
40	O-RING OD 102mmx6mm	599286	1000		
	SQUARE RUBBER				
41	SEAL: MARSHALLING KIOSK DOORS, CUBICLES & TERMINAL BOXES SEAL:ACCESS PANEL;WD 20 X HT 15 MM	714633	1000		
42	SEAL 12mm X 12mm SQUARE RUBBER	577956	1000		
	Washers: Flat, Type: Ring Material: Polytetrafluoroethylene, Application: transformer radiator bleed/drain nipples, Temp -200 deg to +260 deg Celcius, Dimensions: ID x OD x Thk in mm				
43	GASKET, RADIATOR 25 X 30 X 3 PTFE RADIATOR PLUG	566973	1200		
44	GASKET, RADIATOR 24 X 16 X 3 PTFE RADIATOR PLUG	549108	1200		
45	GASKET, RADIATOR 28 X 21 X 3 PTFE RADIATOR PLUG	550425	1200		
46	GASKET, RADIATOR 38 X 29 X 3 PTFE RADIATOR PLUG	574242	1200		
47	GASKET, RADIATOR 35 X 26 X 3 PTFE RADIATOR PLUG	576229	1200		
48	GASKET SET:PTFE 40 X 27 X 3;RADIATOR	550277	1200		
49	GASKET, RADIATOR 36 X 26 X 3 PTFE RADIATOR PLUG	577199	1200		
50	GASKET, RADIATOR 31 X 23 X 3 PTFE RADIATOR PLUG	549559	1200		
51	GASKET:RADIATOR;33 X 26 X 3;PTFE	575765	1200		
52	GASKET:RADIATOR;31 X 21 X 3 MM;PTFE	559689	1200		
53	GASKET, RADIATOR 37 X 25 X 3 PTFE RADIATOR PLUG	568587	1200		
	VALVE PACKING GRAPHITE				
54	VALVE PACKING 10MM X 10M	611397	800		
55	VALVE PACKING 8MM X 10M	611396	800		
56	VALVE PACKING 6MM X 10M	611395	800		
57	VALVE PACKING 4MM X 10M	681535	800		
	VALVE PACKING ACRYLIC PTFE				
58	VALVE PACKING 10MM X 8M	713870	800		
59	VALVE PACKING 8MM X 8M	713868	800		
60	VALVE PACKING 6MM X 8M	713869	800		
61	VALVE PACKING 4MM X 8M	713867	800		
62	O RING CRD:PTFE;THK 4 MM;LG 10.7 M 5/32 in X35 ft	750129	800		
	Various				
63	SEALANT:GASKET MAKER;TUBE;SILICON;RED 300 deg	597292	1000		

Supply and delivery of Gasket and Seals

64	TOOL:SILICON GUN;HAND	581159	1000		
65	Klingersil C4400 sheet		1000		
66	Klingersil C4400 Cutting tool		1000		
68	TAPCHANGER DOOR SEAL	639026	1000		
69	COMPOUND SEALG: DOWSIL 888; GRAY JOINT SILICON	607786	1000		
	Transformer Bushings Seals				
70	SEAL:ALB2 CONE;M12	0773208	1000		
71	SEAL:H CONE;M36;AVS-VERI SEAL	0773195	1000		
72	SEAL:H CONE;M18;NITRILE BUTADIENE RUBBER	0773213	1000		
73	SEAL:H CONE;M30;NITRILE BUTADIENE RUBBER	0773210	1000		
74	SEAL:CONC;M16;NITRILE BUTADIENE RUBBER	0773198	1000		
75	SEAL:NB CONE;M8;NITRILE BUTADIENE RUBBER	0773217	1000		
76	SEAL:H CONE;M36;NITRILE BUTADIENE RUBBER	0773214	1000		
77	SEAL:H CONE;M12;AVS-VERI SEAL	0773193	1000		
78	SEAL:H CONE;M20;AVS-VERI SEAL	0773197	1000		
79	SEAL:H CONE;M12;NITRILE BUTADIENE RUBBER	0773201	1000		
80	SEAL:NB CONE;M8;AVS-VERI SEAL	0773212	1000		
81	SEAL:H CONE;M10;NITRILE BUTADIENE RUBBER	0773211	1000		
82	SEAL:ALB2 CONE;M12;AVS-VERI SEAL	0773204	1000		
83	SEAL:GAL;M20;NITRILE BUTADIENE RUBBER	0773209	1000		
84	SEAL:H CONE;M24;AVS-VERI SEAL	0773199	1000		
85	SEAL:NB CONE;M6;NITRILE BUTADIENE RUBBER	0773202	1000		
86	SEAL:ALB1 CONE;M12	0773192	1000		
87	SEAL:H CONE;M30;AVS-VERI SEAL	0773215	1000		
88	SEAL:H CONE;M20;NITRILE BUTADIENE RUBBER	0773194	1000		
89	SEAL:H CONE;M42;NITRILE BUTADIENE RUBBER	0773206	1000		
90	SEAL:H CONE;M24;NITRILE BUTADIENE RUBBER	0773207	1000		
91	SEAL:H CONE;M14;AVS-VERI SEAL	0773191	1000		
92	SEAL:H CONE;M42;AVS-VERI SEAL	0773205	1000		
93	SEAL:ALB1 CONE;M12;AVS-VERI SEAL	0773200	1000		
94	SEAL:H CONE;M18;AVS-VERI SEAL	0773196	1000		
95	SEAL:H CONE;M10;AVS-VERI SEAL	0773203	1000		
96	SEAL:H CONE;M14;NITRILE BUTADIENE RUBBER	0773216	1000		
	Grand Total				

Supply and delivery of Gasket and Seals

PART 3: SCOPE OF WORK

Supply and delivery of Gasket and Seals

list	Description	Material no.
	DOUGHNUT SEALS	
1	20ID x 45OD x 17	669099
2	ID 20 X OD 45 MM;RUBBER	669099
3	ID 22 X OD 52 MM	672904
4	ID 30 X OD 55 MM	625330
5	42ID x 66OD x 25	574136
6	42ID X 66OD X25 THICK	574207
7	42ID X 86 OD x 30	574210
8	ID 42 X OD 95 X THK 33 MM	670731
9	54ID X 78OD x 18	574209
10	56ID X 86OD X 32 THICK	574208
11	30ID X 55OD x 25	625330
12	46ID X 75OD x 28	625331
13	ID 42 X OD 95 X THK 33 MM	670731
14	ID 38 X OD 75 MM;VITON	683634
15	ID 55 X OD 95 X THK 33 MM	695131
16	ID90 X OD116 X THK25.5 MM	704587
	CONICAL SEALS	
17	SEAL:CONICAL;ID 10 X OD 18 X LG 18 MM	550601
18	SEAL:CONICAL;ID12XOD17/29XLG19 MM	550566
19	SEAL:CONICAL;ID16XOD22/40XLG19 MM	550757
20	SEAL:CONICAL;IS20XOD24/40XLG19 MM	547928
21	SEAL:CONICAL;ID25XOD32/48XLG17 MM	547930
22	CONICAL SEAL 12x35x25mm	662868
23	CONICAL SEAL 10x30x21mm	662874
24	CONICAL SEAL 16x40x27mm	662873
25	CONICAL SEAL 30x55x25mm	704525
	Triangular Ring Seal, Material: Viton, Colour: Black, Hardness: 90	
26	3 INCH COUPLING (Set of 2)	550224
27	8 INCH COUPLING (Set of 2)	550344
	O-RING, Material: Nitrile Butadiene Rubber, Hardness: 70	
28	O RING Cord 6mm x 50m	550567
29	O RING Cord 8mm x 50m	550701
30	O RING Cord 10mm x 50m	550658
31	O-RING NITRILE 6mm x 10m	689946

Supplier

Supply and delivery of Gasket and Seals

32	O-RING NITRILE 8mm x 10m	689944
33	O-RING NITRILE 10mm x 10m	689945
34	O-RING ID90mm x 10mm THICK	697580
35	O-RING 84.3x5.7	544622
36	QUATRO RADIATOR O-RING	583835
37	O-RING KIT METRIC -QUANTITY: 386; MATERIAL: NBR 70; SIZE RANGE: 3 - 44 MM	573641
38	O-RING KIT IMPERIAL-QUANTITY: 386; MATERIAL: NBR 70; SIZE RANGE: 3 - 44 MM	623134
39	SEAL: TYPE: UPPER GEAR "O" RINGS	732424
40	O-RING OD 102mmx6mm	599286
	SQUARE RUBBER	
41	SEAL: MARSHALLING KIOSK DOORS, CUBICLES & TERMINAL BOXES SEAL:ACCESS PANEL;WD 20 X HT 15 MM	714633
42	SEAL 12mm X 12mm SQUARE RUBBER	577956
	Washers: Flat, Type: Ring Material: Polytetrafluoroethylene, Application: transformer radiator bleed/drain nipples, Temp -200 deg to +260 deg Celcius, Dimensions: ID x OD x Thk in mm	
43	GASKET, RADIATOR 25 X 30 X 3 PTFE RADIATOR PLUG	566973
44	GASKET, RADIATOR 24 X 16 X 3 PTFE RADIATOR PLUG	549108
45	GASKET, RADIATOR 28 X 21 X 3 PTFE RADIATOR PLUG	550425
46	GASKET, RADIATOR 38 X 29 X 3 PTFE RADIATOR PLUG	574242
47	GASKET, RADIATOR 35 X 26 X 3 PTFE RADIATOR PLUG	576229
48	GASKET SET:PTFE 40 X 27 X 3;RADIATOR	550277
49	GASKET, RADIATOR 36 X 26 X 3 PTFE RADIATOR PLUG	577199
50	GASKET, RADIATOR 31 X 23 X 3 PTFE RADIATOR PLUG	549559
51	GASKET:RADIATOR;33 X 26 X 3;PTFE	575765
52	GASKET:RADIATOR;31 X 21 X 3 MM;PTFE	559689
53	GASKET, RADIATOR 37 X 25 X 3 PTFE RADIATOR PLUG	568587
	VALVE PACKING GRAPHITE	
54	VALVE PACKING 10MM X 10M	611397
55	VALVE PACKING 8MM X 10M	611396
56	VALVE PACKING 6MM X 10M	611395
57	VALVE PACKING 4MM X 10M	681535
	VALVE PACKING ACRYLIC PTFE	
58	VALVE PACKING 10MM X 8M	713870
59	VALVE PACKING 8MM X 8M	713868
60	VALVE PACKING 6MM X 8M	713869
61	VALVE PACKING 4MM X 8M	713867
62	O RING CRD:PTFE;THK 4 MM;LG 10.7 M 5/32 in X35 ft	750129

Supply and delivery of Gasket and Seals

	Various	
63	SEALANT:GASKET MAKER;TUBE;SILICON;RED 300 deg	597292
64	TOOL:SILICON GUN;HAND	581159
65	Klingersil C4400 sheet	
66	Klingersil C4400 Cutting tool	
68	TAPCHANGER DOOR SEAL	639026
69	COMPOUND SEALG: DOWSIL 888; GRAY JOINT SILICON	607786
	Transformer Bushings Seals	
70	SEAL:ALB2 CONE;M12	0773208
71	SEAL:H CONE;M36;AVS-VERI SEAL	0773195
72	SEAL:H CONE;M18;NITRILE BUTADIENE RUBBER	0773213
73	SEAL:H CONE;M30;NITRILE BUTADIENE RUBBER	0773210
74	SEAL:CONC;M16;NITRILE BUTADIENE RUBBER	0773198
75	SEAL:NB CONE;M8;NITRILE BUTADIENE RUBBER	0773217
76	SEAL:H CONE;M36;NITRILE BUTADIENE RUBBER	0773214
77	SEAL:H CONE;M12;AVS-VERI SEAL	0773193
78	SEAL:H CONE;M20;AVS-VERI SEAL	0773197
79	SEAL:H CONE;M12;NITRILE BUTADIENE RUBBER	0773201
80	SEAL:NB CONE;M8;AVS-VERI SEAL	0773212
81	SEAL:H CONE;M10;NITRILE BUTADIENE RUBBER	0773211
82	SEAL:ALB2 CONE;M12;AVS-VERI SEAL	0773204
83	SEAL:GAL;M20;NITRILE BUTADIENE RUBBER	0773209
84	SEAL:H CONE;M24;AVS-VERI SEAL	0773199
85	SEAL:NB CONE;M6;NITRILE BUTADIENE RUBBER	0773202
86	SEAL:ALB1 CONE;M12	0773192
87	SEAL:H CONE;M30;AVS-VERI SEAL	0773215
88	SEAL:H CONE;M20;NITRILE BUTADIENE RUBBER	0773194
89	SEAL:H CONE;M42;NITRILE BUTADIENE RUBBER	0773206
90	SEAL:H CONE;M24;NITRILE BUTADIENE RUBBER	0773207
91	SEAL:H CONE;M14;AVS-VERI SEAL	0773191
92	SEAL:H CONE;M42;AVS-VERI SEAL	0773205
93	SEAL:ALB1 CONE;M12;AVS-VERI SEAL	0773200
94	SEAL:H CONE;M18;AVS-VERI SEAL	0773196
95	SEAL:H CONE;M10;AVS-VERI SEAL	0773203
96	SEAL:H CONE;M14;NITRILE BUTADIENE RUBBER	0773216
	Total	

CONTRACT NO. _____

Document reference	Title	No of pages
	This cover page	1
C3.1	Purchaser's Goods Information	
C3.2	Supplier's Goods Information	
	Total number of pages	

Supply and delivery of Gasket and Seals

C3.1: *PURCHASER'S* GOODS INFORMATION

Contents

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Supply and delivery of Gasket and Seals

Provide an overview as an aide to the tendering supplier summarising the nature and purpose of the *goods* and the associated *services* (if any), together with some details about the supply requirements.

1 Overview and purpose of the *goods*

Supply and delivery of gasket and seals

2 Specification and description of the *goods*

The content of this section is the meat of the scope of work and will depend on the nature of the *goods* required. For example, the *goods* may already be available from the *Supplier* and just need minor alterations to meet the *Purchaser's* requirements, or they may be unique and designed specifically for this contract. Accordingly there may be a need to:

- § Provide full technical specifications of the *goods* or the *Purchaser* may, as an alternative, provide a user requirement specification (URS) for the *goods* from which the *Supplier* then designs the *goods* to achieve the required performance.
- § Provide drawings and information about the environment where the *goods* are to be put to use.
- § Provide specifications of the component parts (plant and materials) used in the *goods* which may include minimum material standards and workmanship.

The specifications may be included here or provided as Annexure and just listed here.

Functional specifications

list	Description	Material no.
	DOUGHNUT SEALS	
1	20ID x 45OD x 17	669099
2	ID 20 X OD 45 MM;RUBBER	669099
3	ID 22 X OD 52 MM	672904
4	ID 30 X OD 55 MM	625330
5	42ID x 66OD x 25	574136
6	42ID X 66OD X25 THICK	574207
7	42ID X 86 OD x 30	574210
8	ID 42 X OD 95 X THK 33 MM	670731
9	54ID X 78OD x 18	574209
10	56ID X 86OD X 32 THICK	574208
11	30ID X 55OD x 25	625330
12	46ID X 75OD x 28	625331
13	ID 42 X OD 95 X THK 33 MM	670731
14	ID 38 X OD 75 MM;VITON	683634
15	ID 55 X OD 95 X THK 33 MM	695131
16	ID90 X OD116 X THK25.5 MM	704587
	CONICAL SEALS	
17	SEAL:CONICAL;ID 10 X OD 18 X LG 18 MM	550601
18	SEAL:CONICAL;ID12XOD17/29XLG19 MM	550566
19	SEAL:CONICAL;ID16XOD22/40XLG19 MM	550757

Supply and delivery of Gasket and Seals

20	SEAL:CONICAL;IS20XOD24/40XLG19 MM	547928
21	SEAL:CONICAL;ID25XOD32/48XLG17 MM	547930
22	CONICAL SEAL 12x35x25mm	662868
23	CONICAL SEAL 10x30x21mm	662874
24	CONICAL SEAL 16x40x27mm	662873
25	CONICAL SEAL 30x55x25mm	704525
	Triangular Ring Seal, Material: Viton, Colour: Black, Hardness: 90	
26	3 INCH COUPLING (Set of 2)	550224
27	8 INCH COUPLING (Set of 2)	550344
	O-RING, Material: Nitrile Butadiene Rubber, Hardness: 70	
28	O RING Cord 6mm x 50m	550567
29	O RING Cord 8mm x 50m	550701
30	O RING Cord 10mm x 50m	550658
31	O-RING NITRILE 6mm x 10m	689946
32	O-RING NITRILE 8mm x 10m	689944
33	O-RING NITRILE 10mm x 10m	689945
34	O-RING ID90mm x 10mm THICK	697580
35	O-RING 84.3x5.7	544622
36	QUATRO RADIATOR O-RING	583835
37	O-RING KIT METRIC -QUANTITY: 386; MATERIAL: NBR 70; SIZE RANGE: 3 - 44 MM	573641
38	O-RING KIT IMPERIAL-QUANTITY: 386; MATERIAL: NBR 70; SIZE RANGE: 3 - 44 MM	623134
39	SEAL: TYPE: UPPER GEAR "O" RINGS	732424
40	O-RING OD 102mmx6mm	599286
	SQUARE RUBBER	
41	SEAL: MARSHALLING KIOSK DOORS, CUBICLES & TERMINAL BOXES SEAL:ACCESS PANEL;WD 20 X HT 15 MM	714633
42	SEAL 12mm X 12mm SQUARE RUBBER	577956
	Washers: Flat, Type: Ring Material: Polytetrafluoroethylene, Application: transformer radiator bleed/drain nipples, Temp -200 deg to +260 deg Celcius, Dimensions: ID x OD x Thk in mm	
43	GASKET, RADIATOR 25 X 30 X 3 PTFE RADIATOR PLUG	566973
44	GASKET, RADIATOR 24 X 16 X 3 PTFE RADIATOR PLUG	549108
45	GASKET, RADIATOR 28 X 21 X 3 PTFE RADIATOR PLUG	550425
46	GASKET, RADIATOR 38 X 29 X 3 PTFE RADIATOR PLUG	574242
47	GASKET, RADIATOR 35 X 26 X 3 PTFE RADIATOR PLUG	576229
48	GASKET SET:PTFE 40 X 27 X 3;RADIATOR	550277
49	GASKET, RADIATOR 36 X 26 X 3 PTFE RADIATOR PLUG	577199
50	GASKET, RADIATOR 31 X 23 X 3 PTFE RADIATOR PLUG	549559
51	GASKET:RADIATOR;33 X 26 X 3;PTFE	575765
52	GASKET:RADIATOR;31 X 21 X 3 MM;PTFE	559689
53	GASKET, RADIATOR 37 X 25 X 3 PTFE RADIATOR PLUG	568587
	VALVE PACKING GRAPHITE	
54	VALVE PACKING 10MM X 10M	611397
55	VALVE PACKING 8MM X 10M	611396

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56	VALVE PACKING 6MM X 10M	611395
57	VALVE PACKING 4MM X 10M	681535
	VALVE PACKING ACRYLIC PTFE	
58	VALVE PACKING 10MM X 8M	713870
59	VALVE PACKING 8MM X 8M	713868
60	VALVE PACKING 6MM X 8M	713869
61	VALVE PACKING 4MM X 8M	713867
62	O RING CRD:PTFE;THK 4 MM;LG 10.7 M 5/32 in X35 ft	750129
	Various	
63	SEALANT:GASKET MAKER;TUBE;SILICON;RED 300 deg	597292
64	TOOL:SILICON GUN;HAND	581159
65	Klingersil C4400 sheet	
66	Klingersil C4400 Cutting tool	
68	TAPCHANGER DOOR SEAL	639026
69	COMPOUND SEALG: DOWSIL 888; GRAY JOINT SILICON	607786
	Transformer Bushings Seals	
70	SEAL:ALB2 CONE;M12	0773208
71	SEAL:H CONE;M36;AVS-VERI SEAL	0773195
72	SEAL:H CONE;M18;NITRILE BUTADIENE RUBBER	0773213
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74	SEAL:CONC;M16;NITRILE BUTADIENE RUBBER	0773198
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76	SEAL:H CONE;M36;NITRILE BUTADIENE RUBBER	0773214
77	SEAL:H CONE;M12;AVS-VERI SEAL	0773193
78	SEAL:H CONE;M20;AVS-VERI SEAL	0773197
79	SEAL:H CONE;M12;NITRILE BUTADIENE RUBBER	0773201
80	SEAL:NB CONE;M8;AVS-VERI SEAL	0773212
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82	SEAL:ALB2 CONE;M12;AVS-VERI SEAL	0773204
83	SEAL:GAL;M20;NITRILE BUTADIENE RUBBER	0773209
84	SEAL:H CONE;M24;AVS-VERI SEAL	0773199
85	SEAL:NB CONE;M6;NITRILE BUTADIENE RUBBER	0773202
86	SEAL:ALB1 CONE;M12	0773192
87	SEAL:H CONE;M30;AVS-VERI SEAL	0773215
88	SEAL:H CONE;M20;NITRILE BUTADIENE RUBBER	0773194
89	SEAL:H CONE;M42;NITRILE BUTADIENE RUBBER	0773206
90	SEAL:H CONE;M24;NITRILE BUTADIENE RUBBER	0773207
91	SEAL:H CONE;M14;AVS-VERI SEAL	0773191
92	SEAL:H CONE;M42;AVS-VERI SEAL	0773205
93	SEAL:ALB1 CONE;M12;AVS-VERI SEAL	0773200
94	SEAL:H CONE;M18;AVS-VERI SEAL	0773196
95	SEAL:H CONE;M10;AVS-VERI SEAL	0773203
96	SEAL:H CONE;M14;NITRILE BUTADIENE RUBBER	0773216
	Total	

Supply and delivery of Gasket and Seals

Supply and delivery of Gasket and Seals

Transformer & Switchgear Services

Specification:

See Annexure **Scope** attached

2.1 Purchaser's design

Clause 21.1 requires that the *Purchaser* states which parts of the *goods* he is to design. Complete as required or delete. Be careful not to duplicate what may already be covered in the *Purchaser's* operating philosophy / user requirement specification (URS) / performance specification described elsewhere in this Goods Information.

N/A

2.2 Procedure for submission and acceptance of Supplier's design

This is a mandatory requirement of core clause 21.2 and must be addressed. Identify the extent of detail (the particulars) of the *Supplier's* design which is to be submitted to the *Supply Manager* for his acceptance. . State requirements for drawings to be prepared by the *Supplier*.

As per:

Supply and delivery of Gasket and Seals

Specification:

See the Scope attached

2.3 Other requirements of the *Supplier's* design

Use this section to describe any particulars which must be taken into account by the *Supplier* in his design; for example codification of the *goods*.

N/A

Supply and delivery of Gasket and Seals

2.4 Use of *Supplier's* design

First read core clause 22.1 and then include here the exceptions and other purposes if applicable. If there are none this section could be deleted leaving the core clause to stand.

2.5 Manufacture & fabrication

Although the *Purchaser* does not usually prescribe how the *goods* are to be manufactured and fabricated, if there are any specific requirements they could be stated here.

reverse engineering process to avoid baseline design expense.

A. ERI to process payments within 30 days of submitting of a valid tax invoice and after quality acceptance of the goods.

B. The supplier can submit invoices as and when delivery of goods to ERI after quality acceptance.

2.6 Factory acceptance testing (FAT)

Core Clauses 40 and 41 both make reference to the Goods Information regarding tests and inspections. There are often comprehensive requirements for testing at place of manufacture and before delivery. State whether the tests are to be witnessed by the *Supply Manager* or by a testing agency of the *Purchaser's* nomination. Note, *Supplier* may not restrict *Supply Manager's* right to witness tests per clause 25.2

N/A

2.7 Other tests and inspections and commissioning in place of use

Describe any other tests and inspections that may be required, specifically in the place of use. If the *Supplier* is to commission the *goods* in the place of use after Delivery, describe the process here. If he is only required to witness and report on the commissioning done by others, this would be included as a service in section 4 below.

N/A

2.8 Operating manuals and maintenance schedules

Use this section to describe these requirements. Pay particular attention to when and in what form they are required. Consideration should be given to obtaining operating manuals and maintenance schedules before Delivery of the whole of the *goods* when there is still financial incentive for the *Supplier* to do so.

Supply and delivery of Gasket and Seals

N/A

3 Supply Requirements

Clause 11.2(16) defines Supply Requirements and clause 11.2(8) states that they are part of the Goods Information. They can either be included here or as an Annexure to the Contract Data provided by the *Purchaser* because of their commercial nature. Eskom has chosen to include them in the C1.2a Contract Data, hence include the following text here:

The Supply Requirements for this contract are in an Annexure to the Contract Data provided by the *Purchaser*.

4 Specification of the services to be provided

These services may include training of the *Purchaser's* staff in the use of the *goods*, supervision of installation of the *goods* on the *Purchaser's* property and post Delivery commissioning and monitoring of the *goods* in use. Ensure that all items of service specified can be related to an item in the Price Schedule

N/A

5 Constraints on how the *Supplier* Provides the Goods

5.1 Programming constraints

Read clause 31.2 first then state what additional information (if any) is to go in the programme per the last bullet of clause 31.2. Describe any particular constraints on the order and timing of the work which the *Supplier* must take into account in his programme.

5.2 Work to be done by the Delivery Date

Clause 11.2(5) defines Delivery as when the *Supplier* has done all the work which the Goods Information states he is to do by the Delivery Date. The defined term "Delivery" is used in this contract to identify when a stage, or amount of work has been achieved. This may be more than the common meaning of "delivery" and could include the passing of specified tests, provision of documentation and packing and preparation for air freight or shipping to the *Purchaser's* nominated Delivery Place specified in the Supply Requirements.

Either list here what has to be done in order to constitute "Delivery", or list what may remain undone and be completed after the Delivery Date by stating that everything else must be done before Delivery.

5.3 Marking the *goods*

If this contract requires the *goods* be paid for before they are brought within the Delivery Place, core clause 71.1 requires that the Goods Information state how the *Supplier* is to "mark" the *goods*

5.4 Constraints at the delivery place and place of use

Supply and delivery of Gasket and Seals

State any constraints on how the *Supplier* is to provide the *goods* and *services* both at the delivery place and where the *goods* and *services* are to be put into use, e. g. restriction on access, hours of working and sequence of work. Sites such as Sasol Secunda and Koeberg Nuclear Power Station have very strict entrance requirements which tenderers need to allow for in their prices, and the *Supplier* has to comply with. State these or similar requirements here.

5.5 Cooperating with Others

Although not a direct requirement of the *conditions of contract* if the *Purchaser* is aware of the *Supplier's* need to co-operate with Others (for example where the supply is to one of the *Purchaser's* contractor's on a project or design of the *goods* needs to be discussed with Others) details could be given here.

5.6 Services & other things to be provided by the *Purchaser* or *Supplier*

Clause 23.2 requires that the Goods Information state what services and other things are to be provided by the Parties, each to the other as part of the supply process. This has nothing to do with the *services* identified in the Contract Data. It would include temporary services and things needed to facilitate the supply, such as cranes provided by the *Purchaser* for offloading of the *goods*.

5.7 Management meetings

The *conditions of contract* (e.g. Clause 16.2) require and other sections of the Goods Information (e.g. safety risk management) may require (mandate) that a meeting shall be held. However the intention of all NEC contracts is that the Parties and their agents use the techniques of partnering to manage the contract by holding meetings designed to pro actively and jointly manage the administration of the contract with the objective of minimising the adverse effects of risks and surprises for both Parties.

Depending on the complexity of the *goods*, it is probably beneficial for the *Supply Manager* to hold a regular risk register meeting (Clause 16.2). This could be used to discuss safety, compensation events, subcontracting, overall co-ordination and other matters of a general nature. Separate meetings for specialist activities such as programming, engineering and design management, may also be warranted.

Describe here the general meetings and their purpose. Provide particulars of approximate times, days, location, and attendance requirements, stipulating that attendees shall have the necessary delegated authority to make decisions in respect of matters raised at such meetings.

The right to hold specialist meetings should be stated generically and in such a way that ambiguity with other parts of the Goods Information is avoided.

The following text could be used as a model for this section:

Regular meetings of a general nature may be convened and chaired by the *Supply Manager* as follows:

As and when required.

Title and purpose	Approximate time & interval	Location	Attendance by:
Risk register and compensation events	Weekly on _____ at _____		
Overall contract progress and feedback	Monthly on _____ at _____		<i>Purchaser, Supplier, and _____</i>

Supply and delivery of Gasket and Seals

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Meetings of a specialist nature may be convened as specified elsewhere in this Goods Information or if not so specified by persons and at times and locations to suit the Parties, the nature and the progress of the manufacture of the *goods*. Records of these meetings shall be submitted to the *Supply Manager* by the person convening the meeting within five days of the meeting.

All meetings shall be recorded using minutes or a register prepared and circulated by the person who convened the meeting. Such minutes or register shall not be used for the purpose of confirming actions or instructions under the contract as these shall be done separately by the person identified in the *conditions of contract* to carry out such actions or instructions.

5.8 Documentation control

Specify how documentation will be identified with an alpha numeric which indicates source, recipient, communication number etc. Provide details of any particular format or other constraints; for example that all contractual communications will be in the form of properly compiled letters or forms attached to e mails and not as a message in the e mail itself. State any particular routing requirements but note from SC who issues what to whom.

5.9 Health and safety risk management

In addition to the requirements of the laws governing health and safety, the *Purchaser* may have some additional requirements particular to the *goods* and the location where they are to be delivered for this contract. This is a requirement of clause 25.4.

The *Supplier* shall comply with the health and safety requirements [stated here or contained in Annexure _____ to this Goods Information].

5.10 Environmental constraints and management

Describe or cross refer to environmental constraints applicable to the *Supplier's* design of the *goods* if not already included in the *Purchaser's* URS.

The *Supplier* shall comply with the environmental criteria and constraints [stated here or contained in Annexure _____]

5.11 Quality

Specify minimum requirements for the *Supplier's* Quality Plan and Work Procedures if required and not already covered in the specifications for the *goods*. State whether ISO compliance is a condition and if so which ISO standard shall apply.

5.12 Invoicing and payment

List the information that is to be shown by the *Supplier* on his invoices. State any other requirements relating to payment. For example:

Within one week of receiving a payment certificate from the *Supply Manager* in terms of core clause 51.1, the *Supplier* provides the *Purchaser* with a tax invoice showing the amount due for payment equal to that stated in the *Supply Manager's* certificate.

Supply and delivery of Gasket and Seals

The *Supplier* shall address the tax invoice to *Purchaser* and include on each invoice the following information:

- Name and address of the *Supplier* and the *Supply Manager*;
- The contract number and title;
- *Supplier's* VAT registration number;
- The *Purchaser's* VAT registration number.
- Description of *goods* and *services* provided for each item invoiced based on the Price Schedule;
- Total amount invoiced excluding VAT, the VAT and the invoiced amount including VAT;
- (add other as required)

Add procedures for invoice submission and payment (e. g. electronic payment instructions)

5.13 Insurance provided by the *Purchaser*

First read SC3 Core Clause 84.1 and then add anything necessary for the management of insurance related issues such as a cross reference to where procedures for making claims can be found. Also provide contact details for persons capable of being able to answer any insurance related queries the *Supplier* may have, as well as to whom the information required by any Marine Insurance may be addressed.

5.14 Contract change management

This section is intended to deal with any additional requirements to the compensation event clauses in section 6 of the core clauses; such as the use of standard forms. Not the same thing as documentation control.

5.15 Provision of bonds and guarantees

The form in which a bond or guarantee required by the *conditions of contract* (if any) is to be provided by the *Supplier* is given in Part 1 Agreements and Contract Data, document C1.3, Sureties.

The *Purchaser* may withhold payment of amounts due to the *Supplier* until the bond or guarantee required in terms of this contract has been received and accepted by the person notified to the *Supplier* by the *Supply Manager* to receive and accept such bond or guarantee. Such withholding of payment due to the *Supplier* does not affect the *Purchaser's* right to termination stated in this contract.

5.16 Records of Defined Cost, payments & assessments of compensation events to be kept by the *Supplier*

Read clause 63.2 and 11.2(4) and then state whether the *Supplier* is required to keep any records of Defined Cost. Include any other constraint which may be required in regard to format and filing of the records, and whether access for the *Supply Manager* shall be provided in hard copy or electronically.

6 Procurement**6.1 Subcontracting****6.1.1 Preferred subcontractors**

Supply and delivery of Gasket and Seals

SC does not make use of nominated subcontracting, but the *Purchaser* may list which subcontractors or sub-suppliers the *Supplier* is required to enter into subcontracts with (if any). This is usually only required where plant and materials need to be obtained from a particular supplier or group of suppliers in order to comply with operational standards for the *goods*.

6.1.2 Limitations on subcontracting

The *Purchaser* may require that the *Supplier* must subcontract certain specialised work, or that the *Supplier* shall not subcontract more than a specified proportion of the whole of the contract.

6.1.3 Spares and consumables

Some contracts may need to include provision for the supply of a minimum category of spares, fuel, oil or other consumables which the *Purchaser* may need at or just after delivery or commissioning of the *goods* and that it is best the *Supplier* provide these initially as part of his Providing the Goods and Services

6.1.4 Other requirements related to procurement

Other requirements such as ASGISA or socio political enhancements the *Supplier* is to provide as part of Providing the Goods and Services (if any) could be included here.

7 List of drawings

7.1 Drawings issued by the *Purchaser*

This is the list of drawings issued by the *Purchaser* at or before the Contract Date and which apply to this contract.

C3.2 SUPPLIER'S GOODS INFORMATION

This section of the Goods Information will always be contract specific depending on the nature of the *goods* and *services*.

It is most likely to be required for supply contracts where the tendering supplier will have proposed specifications and schedules for the *goods* and *services*, which once accepted by the *Purchaser* prior to award of contract now become obligations of the *Supplier* per core clause 20.1.

This section could also be compiled as a separate file.

CONFIDENTIALITY AGREEMENT

This Confidentiality Agreement ('Agreement') is entered into between the Purchaser and the Supplier.

WHEREAS, the Purchaser and the Supplier (the Parties) desire to exchange certain confidential information; and consider further business dealings with each other.

WHEREAS, the parties desire to evidence their agreements governing the exchange of certain confidential information as set forth below.

Now therefore, for good and valuable consideration, including the mutual agreements hereinafter recited, the parties hereby agree as follows:

1. The parties contemplate an exchange, either orally, in writing or by inspection, of certain confidential proprietary information possessed or owned separately by them and not readily available or otherwise known to the public and which may be helpful in evaluating further business dealings. Such confidential information (the 'Subject Information') may include but not be limited to the parties' inventions, trade secrets, know-how, technical information on products and manufacturing processes, and information concerning their business assets, financial condition, operations, plans and prospects.
2. The purpose of the exchange of Subject Information is to enable the parties to evaluate the Subject information for the purpose only of considering further business dealings with each other.
3. The parties each agree that they shall maintain in secrecy in accordance with the terms of this Agreement all of the Subject Information each party receives (the 'Receiving Party') from the other party (the 'Proprietor') and shall not disclose or use other than for the purpose specified herein the Subject Information without the written consent of the Proprietor of the Subject Information. All Subject Information communicated from one party to the other shall be deemed to be proprietary and confidential to the Proprietor whether marked or identified as such or not.
4. The duty of care to safeguard Subject Information shall be the same as that which the parties each use to safeguard their own respective proprietary and confidential information.
5. The Receiving Party of Subject Information shall not be obligated to maintain Subject Information received from its Proprietor in secrecy or refrain from using it to the extent that any such information is or rightfully becomes publicly available information other than through a breach of this Agreement, or which the Receiving Party later obtains lawfully from anyone else who is not known by the Receiving Party to be obligated under any secrecy agreement with Proprietor to maintain the information in secrecy. The Receiving Party also shall not be obligated to maintain in secrecy any information it receives from the Proprietor which it can demonstrate was already in its possession when the information was disclosed to the Receiving Party by the Proprietor.
6. The Receiving Party shall promptly return to its Proprietor any Subject Information in tangible form it has received from the Proprietor immediately upon the Proprietor's request, without retaining any copies, summaries, analyses or extracts thereof. All documents, memoranda, notes and other writings prepared by the parties, or their advisors, based on the Subject Information of each other, shall be destroyed, and such destruction shall be certified in writing by an authorised officer supervising such destruction.
7. If a party, with the written consent of the Proprietor of Subject Information, discloses any Subject Information received from its Proprietor to any third party, it shall do so only under a secrecy agreement having a scope similar to and which is consistent with this Agreement, and the disclosing party shall be primarily responsible for any compromise of the secrecy of Subject Information by such third party
8. Each party agrees that it shall not, while and for so long as it is obligated to maintain Subject Information in secrecy, use for its own benefit, or for the benefit of others or exploit, commercialise, develop, test promote, sell, lease, market or otherwise dispose of any products

or services using, incorporating or relying on Subject Information received from its Proprietor without the written consent of the Proprietor.

9. The obligations of the party receiving Subject Information pursuant to this Agreement shall be effective with respect of each item of Subject Information for a term of five (5) years from the date of submission of the Subject Information to the Receiving Party by its Proprietor, unless the Proprietor agrees otherwise in writing.
10. For purposes of this Agreement, each party shall include (to the extent applicable) the officers, directors, employees, agents, representatives, attorneys, joint ventures, partnerships, affiliates, subsidiaries, and divisions of the party, and any other entity or entities which such party controls or which controls it, and, further, shall include any transferee, successor and assign of the assets of the party.
11. This Agreement shall be construed (both as to validity and performance) and enforced in accordance with, and governed by, the laws of Republic of South Africa.
12. Neither this Agreement nor the exchange of Subject Information between the parties shall create or be relied on by either party as a basis for creating any license between the parties under any patent, or other industrial or intellectual property rights of the Proprietor of the Subject Information, or any other license between the parties in the absence of any express written license agreement between them
13. The parties agree that no contract or agreement providing for a transaction shall be deemed to exist between them unless and until a definitive agreement has been executed and delivered, the parties hereby waive, in advance, any claim (including, without limitation, breach of contract) in connection with a possible transaction with each other unless and until they shall have entered into a definitive agreement. The parties also agree that unless and until a definitive agreement between them has been executed and delivered, neither party has any legal obligation of any kind whatsoever with respect to any such transaction by virtue of this Agreement or any other written or oral expression with respect to such transaction, except, in the case of this Agreement, for the matters specifically agreed to herein. For purposes of this paragraph, the term 'definitive agreement'; does not include an executed letter of intent, memorandum of understanding.

IN WITNESS WHEREOF, and intending to be legally bound, this Agreement has been executed by the parties as of and effective from the date first written above.