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		Document Identifier	240-73269736	Rev	5
		Effective Date	May 2022		
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		Enquiry	OLT2047316		

Dear Valued Supplier,

Eskom Holdings SOC Ltd (“Eskom”) hereby invites you to submit a quote on the following goods/works/services as stated below under **point number 5.**

**Please note the following rules with respect to the OLT system (Informal Tendering)**

- a. Please ensure that the email subject line only contains the Enquiry number (OLT2047312) as per heading and no other information. Do not add any text to the subject line. Do not add any space in between the prefix and the enquiry number.
- b. Ensure that the enquiry number is stipulated in the subject line on all e-mails if multiple emails are sent
- c. Ensure that you receive a confirmation email after submitting your documentation. Please follow up immediately via the email address of the respective buyer if you did not receive this.
- d. Maximum attachment size per email is 10MB. It is the supplier’s obligation to ensure that the attachments per email do not exceed this limit.
- e. Please note closing date and time on the RFQ. Your submission will not be evaluated if it is received after the closing date and time of the RFQ.
- f. All tender returnables/documentation must be submitted to [Informaltendering@eskom.co.za](mailto:Informaltendering@eskom.co.za) only.  
E-mails to any other address (except for clarifications) will not be accepted.  
Failure to comply with these rules will result in your tender being disqualified.
- g. Requests for Clarifications must be sent in writing to the respective buyer at [ridgarrd@eskom.co.za](mailto:ridgarrd@eskom.co.za) and not to [Informaltendering@eskom.co.za](mailto:Informaltendering@eskom.co.za).  
All requests for clarifications and responses must be in writing. Eskom will respond to requests for clarification received within one (1) – two (2) working days before the tender closing deadline, depending on the enquiry duration and complexity.


**Note:**

- Tenderer to complete sections 5, 6 & 7 and to submit it together with the tender returnables stated in section 3, to [Informaltendering@eskom.co.za](mailto:Informaltendering@eskom.co.za)  
Due to varying requirements, slight changes could be included in each RFQ document, and suppliers are therefore required to read through the document carefully whenever invited to tender.
- ALL Suppliers are required to be registered (except foreign suppliers) on the National Treasury Central Supplier Database (CSD) as at tender response stage and the respective CSD number must be provided with all quotes together with the Eskom vendor registration number.  
responses that do not comply with the CSD requirement will be regarded as non-responsive(except foreign suppliers)

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For CSD registration: Please register at <https://secure.csd.gov.za/>

- All Suppliers (including Foreign suppliers) are required to complete SBD 1-Invitation to Bid and submit this annexure at tender closing deadline. Local suppliers are required to be tax compliant and must submit CSD Number/ Efiling pin number/ copy of tax clearance certificate as evidence of their tax compliance status.
- Foreign suppliers (even those with no footprint in RSA) are in addition required to answer Part B (3) which is part of the afore-mentioned SBD 1. Should the said Foreign suppliers answer “yes” to any of the questions [Part B (3)]; they are required to be tax compliant and must therefore submit their Efiling pin number or copy of tax clearance certificate which will be verified by Eskom.
- All suppliers are required to refer to [www.eskom.co.za](http://www.eskom.co.za) for the Supplier Integrity Pact that must be downloaded and read. The Integrity Declaration form (attached hereto) and the SBD 4-Bidders Declaration form (attached hereto) are mandatory tender returnables at RFQ closing deadline.
- Specify line prices at lines where prices are submitted and indicate no quote at lines where no price is submitted.
- Where “designated sectors” are applicable, ensure that the relevant annexures and declarations are submitted by the RFQ deadline, or the submission will be regarded as non-responsive and disqualified.
- It is a requirement to return full specifications with your quotation eg. drawings, dimensions, manufacturer's name, etc (if this is applicable to the RFQ). Where there is a deviation, suppliers are also required to fully complete and submit the deviation schedule /form at RFQ closing deadline. Please ensure that the SAP No, Drawing No, Revision No and Manufacturer is stated on the form. Where there are deviations, but the deviation schedule has not been fully completed and returned at RFQ closing deadline, your offer will be disqualified.
- Eskom Standard Conditions of Tender applies to this tender.

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To	[insert registered full legal name]	Date	10 October 2022		
Eskom Vendor Registration Number	[insert registration number]	National Treasury Central Supplier Database (CSD) Number	[insert CSD number]		
SARS eFiling Pin number		B-BBEE level			
Attention	[insert the name of the contact person at the above supplier]	Tel No	[insert tel no of the contact person]		
E-mail address	[insert e-mail address of the contact person at the above supplier]				
RFQ No	As per OLT number page header	Closing date	17/10/2022	Closing time At (South African Standard Time)	23h00
Validity period of offers	30 days Please be advised that NO late offers will be considered and all offers must be sent to <a href="mailto:informaltendering@eskom.co.za">informaltendering@eskom.co.za</a>				
Eskom contact person	Dicky Ridgard	Tel No	051-404 2035		
E-mail address	ridgarrrd@eskom.co.za				


**ANNEXURES** (available for download on sharepoint/hyperwave)

- Integrity Pact Declaration (applicable for all enquiries)
- SBD 4 - Bidders Declaration (**at RFQ closing deadline**)
- SBD-6.2- Certificate for Local Production and Content and Annexures C,D,E (applicable where there are designated sectors / materials only)

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- Tax Evaluation questionnaire (applicable for services type of contracts only)
- SBD 1- Invitation to Bid (applicable for all suppliers)
- CPA Requirements for Local Goods/Services (South African) or CPA (IG) for Foreign Goods / Services (where applicable)
- Technical Deviation Schedule (applicable for all enquiries)
- SBD 6.1-Preference Claim Form(applicable for all enquiries)
- Eskom Standard Conditions of Tender(applicable for all enquiries)
- Eskom's General Conditions of Purchase(applicable for all enquiries)
- SD&L Undertaking (where applicable- to be obtained from SD&L)

## 1. CONDITIONS OF PURCHASE

Eskom General Conditions of Purchase (as attached) will apply.

## 2. EVALUATION CRITERIA

For transactions above R30 000 up to R50M (inclusive of VAT) Price and B-BBEE Preferential Point Scoring will be based on the 80/20 allocation aligned to the PPPFA Regulations 2017;

For transactions less than R30 000 (inclusive of VAT); the Preferential Point Scoring is not mandatory and only Price may be used (or state any other criteria to be used).

### Note:

**Eskom reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations; should the tendered prices not be deemed market-related. Upon evaluation of tenders received, Eskom may negotiate or conclude orders with one or more suppliers.**

### Please note:-

- A contract may be awarded to a tenderer that did not score the highest points only in accordance with Section 2(1) (f) of the PPPFA Act 5 of 2000. If Eskom intends to apply objective criteria in terms of Section 2 (1) (f), Eskom must stipulate the applicable objective criteria in the tender documents. Functionality and any element of the B-BBEE scorecard may not be used as objective criteria.

**Objective criteria not applicable**

**Contractual Requirements [are applicable/not applicable]**


### **The following contractual requirements apply:-**

- SHEQ requirements; and/or
- Due Diligence (analysis of financial statements) and/or

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- Any other as stipulated \_\_\_\_\_

**Please Note:**

**Contractual requirements are not evaluation criteria. They are required to be met and assessed after the evaluation and ranking of the tenders. Proof that the highest ranked tenderer is able to meet the contractual requirements, must be submitted prior to contract award.**

**Failure to meet “Contractual Requirements “by the stipulated deadlines; may result in the tenderer being regarded as non-responsive and ineligible for contract award. In the event that there are further documents/actions that are required during execution of the contract, these must be made contractual conditions and compliance thereto must be managed in terms of the contract.**

### 3. TENDER RETURNABLES


Please ensure that the tender returnables listed hereunder are submitted as per stipulated deadlines as non-compliance with mandatory tender returnables at RFQ closing deadline will result in disqualification (except where these are required for scoring /ranking purposes only). Non-compliance with mandatory returnables due at contract/order award stage will impact award.

- Integrity Pact Declaration **(at RFQ closing deadline)**
- SBD 4 - Bidders Declaration **(at RFQ closing deadline)**
- SBD 6.2- Certificate for Local Production and Content and Annexures C,D, E **(at RFQ closing deadline)** Applicable where there are designated sectors/materials only.
- Tax Evaluation questionnaire to determine whether a company, close corporation (CC) or Trust is a personal service provider for purposes of PAYE **(at order/contract award)** Applicable for services contracts only.
- SBD 1- Invitation to Bid **(at RFQ closing deadline)** Applicable for all suppliers
- CPA Requirements for Local Goods/Services (South African) or CPA (IG) for Foreign Goods/Services **(at tender closing deadline)** Where applicable.
- Technical Deviation schedule **(at RFQ closing deadline)**. This must be fully completed and submitted **only** where there are deviations. If there are deviations, but the deviation schedule has not been fully completed and submitted by RFQ closing deadline, your offer will be disqualified.
- SBD 6.1- Preference Points Claim Form **(at RFQ closing deadline)** Applicable for all
- Copy of valid current SARS certificate **(at contract/order award)** Applicable for Foreign suppliers who are required to be tax compliant but have not submitted a CSD/eFiling Pin number.
- \* Certified copy of a Valid original B-BBEE certificate (at RFQ closing deadline)**
- List of Directors/Shareholding **(at RFQ closing deadline)**
- Letter of Good Standing (COIDA) **(at contract/order award)**
- CIDB certificate **(at RFQ closing deadline)** Applicable for construction-related contracts.

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- SD&L Undertaking (prior to order/contract award) Where applicable.

**\*Note:**

Where there is failure on the part of the supplier to submit a **Certified copy of a Valid original B-BBEE certificate** by stipulated deadline for purposes of evaluation and scoring, the tender submission will not be deemed non-responsive and disqualified exclusively for this reason, but will automatically score zero on B-BBEE for purposes of scoring and ranking (if otherwise deemed to be responsive and acceptable in all other aspects).

However, if these **Certified copy of a Valid original B-BBEE certificate /affidavits etc** are required as evidence to show compliance with pre-qualification criteria; and they are not provided at RFQ tender closing deadline; then the tender will be disqualified.

#### 4. DELIVERY DETAILS

Delivery address	<i>Doringwater Substation, Springbok, Northern Cape</i>	Delivery date	<i>As soon as possible</i>
Attention	<i>Tshepo Malaka</i>	Tel no	<i>+27 53 830 5603 or +27 72 398 0022</i>


#### 5. DETAILED LIST OF ITEMS REQUIRED

Item no.	Stock no.	Description	Quantity	Measurement	Unit price	Total price	VAT
1.	0256091	CELL, NICD 1.2V 95Ah VTX1 L95 D9308	85	each			
2.	0630131	CABINET BATT:STANDALONE;85-88;WD 1.2 M	1	each			
3.	0670768	PROVIDE TRANSPORT	1	each			
4.	0023850	LUBRICANT	1	Each			
5.	0256065	RACK,MAINT AND SAFETY EQUIPMENT D9216	1	Each			

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6	0209845	BOOK DUPL:NICAD BATTERY MAINTENANCE LOG	1	Each			
7	0256069	BOTTLE EYE IRRGTG:500 ML	1	Each			
8	0403297	VISOR,FACESHIELD INDUSTRIAL:CLEAR	1	Each			
9	0404675	TOWEL PPR:BARREL ROLL;WD 240 MM;LG 360 M	1	Each			
10	0403293	APRON UTIL:ACID RESISTANT;YELLOW;D9260	1	Each			
11	0213465	BOTTLE:PLASTIC MAT DISASAAT REV 2	1	Each			
12	0256070	GLOVES,NITRILE NICAD D9216	1	Each			

#### 5.1 Technical Deviations (To be completed by tenderer)

- i. Are there any technical Deviations: Yes\_\_\_\_\_ | No \_\_\_\_ (indicate applicable response)
- ii. If “Yes” above, did you complete fully and submit the technical deviation form?  
Yes\_\_\_\_\_ | No \_\_\_\_ (indicate applicable response)
- iii. Please note that if there are technical deviations and the technical deviation form has not been fully completed and submitted at RFQ closing deadline- your offer tender will be deemed non-responsive and disqualified.

**Comment:**

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#### 6. TABLE TO BE COMPLETED BY TENDERER


Warranty period		Prices fixed?	[insert yes or no]
Eskom's General Conditions of Purchase accepted	[insert yes or no]	Quotation is valid for	[insert number of days/months of validity]
Delivery offered	[insert yes or no]	Days/weeks of delivery duration	[insert number of days/weeks for delivery]
Prices include delivery	[insert yes or no]	FOB value (Ex-stock)	[insert the FOB value]
Delivery cost (if applicable)	[insert cost of delivery]	Rate of exchange (if applicable)	[insert the foreign currency]
Delivery method	[insert the delivery method]	Foreign currency	[insert the foreign exchange if applicable]
Discount	Trade [insert the trade discount value]	Settlement	[insert the settlement discount value]
Freight insurance	[insert any freight insurance]		
Are you registered on the Eskom Vendor Database[please indicate "yes" or "no" and provide a reason if not registered.	Yes	No	Reason
Is Integrity Pact Declaration signed and attached	Yes	No	
Company Registration Number	[insert Company Registration number]	B-BBEE level	[insert B-BBEE Level]

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**Suppliers Must Comply with Eskom's Life Saving Rules while on site.**

The supplier will additionally be required to ensure that the following environmental requirements are complied with at all times (where applicable):-

1. Zero liquid effluent discharge.
2. No chemicals will be dumped into the station drains or on the premises.
3. No oil or waste will be dumped on an unauthorized area or unlicensed waste site.
4. Asbestos will be handled and stored according to Asbestos Regulation R155 of 2002.
5. No materials or waste will be burnt on site. Hazardous substances shall be handled and stored according to the Hazardous substances. Regulation GN1179 of 1995 effluent shall not be discharged into public streams.

## 7. SIGNATORIES

### For Supplier:

The invitee/tenderer hereby confirms that a copy of the Integrity Declaration Pact was obtained, that it understands the provisions thereof and, undertakes to abide by the provisions thereof in any dealings it may have with Eskom and that the signed Integrity Declaration form and SBD 4- Bidders Declaration form have both been fully completed, signed and submitted as tender returnables by the stipulated RFQ closing deadline.

Name of supplier	Designation	Signature	Date
[insert your full name/s]	[Insert your full designation]	_____ [duly authorised to sign on behalf of the supplier]	
Telephone number		Fax and/or e-mail address	

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