**BID NOTICE**

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| **PROJECT DESCRIPTION**  |
| Mnquma Local Municipality hereby invites experienced contractors for the construction services of the following projects:

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| **Bid Number** | **Project Name**  | **Tender Compulsory Briefing Session** | **Closing Date and Time** |  **CIDB Grading** |
| MNQ/SCM/97/21-22 | **Construction of Thanga Sports Field (Phase 2)**  | Date: 26/05/2022 Time: 10H00 | Date:22/06/2022Time: 12H00 | 2CE EP/ 3CE or Higher |

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| **Evaluation Process:**  The evaluation will be conducted in three (03) stages namely:**Stage 1: “Administrative compliance”**

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| Bidders that do not meet the  **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be |

 eligible for further evaluation and will be deemed as non-responsive. |
| **Stage 2: “Pre-Qualification Process”**

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| **PROCESS** |
| 1. **EXPERIENCE:**
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| * Bidder must submit four (4) **Signed reference letters / Completion certificates for** building construction projects as proof of professional experience.
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| * **NB: Practical completion and appointment letters will not be considered.**
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| 1. **KEY STAFF COMPETENCE:(must be working for the Bidding company)**
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| **Site Agent/Project Manager** |
| Academic Qualification: ND: Engineering Civil, or ND: Construction Management. Experience of 5 years in building construction projects  |
| **2.2 General foreman** |
| Academic Qualification: Grade 12 or equivalent qualification. Experience of 5 years in building construction projects  |
| **2.3 Occupational Health and Safety Officer** |
| Grade 12 or equivalent qualification / Occupational Safety and Health certificate and experience of 5 years |
| **NB: It is compulsory for bidders to submit detailed CVs with certified copies of the required professional qualifications not older than 03 months.** |
| **Bidders must submit detailed CVs with certified copies of the required professional qualifications not older than 03 months. If the required certified copies of professional qualifications are not attached no points will be allocated. Copy of a certified copy will not be considered** |
| **CONSTRUCTION TOOLS/ EQUIPMENT** |
| * Grader
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| * Water Tanker/Carter
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| * Roller
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| * TLB
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| * Tipper Truck
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| **NB: Proof of ownership with copies of registration certificates or signed letter (with letterhead) of intent to lease with copies of registration are required. Must be submitted for each equipment or tool** |

**NB: Failure to comply with the above Pre-Qualification process will lead to disqualification and bidders will not proceed to the next stage (Financial Evaluation)****Stage 3: Financial evaluation**Financial evaluation will be based on the price **only,** as per **form of offer**.All enquiries must be directed to the following email addresses:**Technical Enquiries: Ms. Zanele Mbusi (Acting Manager Civil Services) at 047 050 1251 email:** **zmbusi@mnquma.gov.za** **and Supply Chain Management: Ms. NP. Mnini (Manager: SCM) 047 050 1150 Email:** **nmnini@mnquma.gov.za**

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| **REQUIRED DOCUMENTS:**Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to disqualification. * Full CSD Report (Not older than one Month)
* Valid CIDB Contractor Grading (2CE EP/ 3CE or Higher)
* Only the original tender documents will be accepted.
* Fully completed and signed Tender Forms i.e. Form of offer, all returnable MBDSs (Part of the document). Return all returnable documents to the employer after completing them in their entirety by writing legibly in non-erasable ink.
* In the case of partnerships/ consortiums/ joint venture agreement, signed agreement must be submitted with the tender document (attached to **Schedule 2**); and all parties/partners to the partnership/ consortium/joint venture agreement must be registered on the central supplier database.

**OBTAINING OF TENDER DOCUMENTS:**Tender documents for this project are downloadable at the municipal website: [www.mnquma.gov.za](http://www.mnquma.gov.za) and on eTender portal: <http://etenders.treasury.gov.za/>**TENDER SUBMISSION AND OPENING**Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960. Bids may only be submitted on the bid document provided by the municipality Tenders should be sealed, endorsed on the envelope with: * **BID NO.** **MNQ/SCM/97/21-22**
* **PROJECT NAME:**  **CONSTRUCTION OF THANGA SPORTS FIELD (PHASE 2) .**
 | **CONDITIONS OF ACCEPTANCE:*** The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
* The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
* The bidder has not abused the Employer’s Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
* No late, incomplete, faxed, couriered, and emailed tenders will be accepted
* The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
* The award of the tender may be subjected to price negotiation with the preferred tenderers.
* The municipality reserves the right to extend the tender period by notice in the press and on the municipality’s official website [www.mnquma.gov.za](http://www.mnquma.gov.za)

**NB: Preferred bidders will be required to furnish the municipality with:*** CK/ Company registration, Certified ID Copies not later than three (03) month
* Tax Compliance Status PIN
* Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****S. MAHLASELA****MUNICIPAL MANAGER** |

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