

## ANNEXURE B TECHNICAL EVALUATION

TE/2025/02/0032/88110/RFP

| Technical Evaluation Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Points Weightings | Scoring guideline                                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Competence of the Personnel</b> <ul style="list-style-type: none"> <li>Bidder must send proof of competent personnel in relation to Occupational Hygiene Surveys and Ergonomics.</li> </ul> <b>Ergonomics &amp; Fatigue Risk Assessments:</b> Valid Certificate (master's degree in Ergonomics [Minimum Qualification]). Degree must be from a South African University, and<br><b># Personnel assigned to conduct Occupational Hygiene Surveys</b> - Valid Occupational Hygienist Certificate and/or Occupational Hygiene Technologist from SAIOH | <b>30 Points</b>  | Proof of both Competencies submitted = <b>30 points.</b>                                                                                                                                                                                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   | No proof of competence submitted = <b>0 point</b>                                                                                                                                                                                        |
| <b>Compliance to Occupational Hygiene Survey Specification</b><br>Bidder must send proof of meeting the requirements of the Specification Document by:<br><br>Signing off specification (TE tender specification signed and initialled on each page) by the bidder                                                                                                                                                                                                                                                                                    | <b>10 Points</b>  | Specification fully or 100% signed or initialled meets the requirements of the specification = <b>10 points.</b>                                                                                                                         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   | Specification not submitted and or fully signed will score a <b>0 point</b>                                                                                                                                                              |
| <b>Company Profile</b><br>Company Profile including an organogram, supported by one example report for both Occupational Hygiene Surveys, Ergonomics & Fatigue Risk Assessments.                                                                                                                                                                                                                                                                                                                                                                      | <b>15 Points</b>  | Company Profile, organogram and one example report submitted for both Occupational Hygiene Surveys and Ergonomics & Fatigue Risk Assessments in line with the scope of work and capabilities to meet TE requirements = <b>15 points.</b> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   | Only a Company Profile and organogram = <b>10 points</b>                                                                                                                                                                                 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   | Only Example reports for Occupational Hygiene Surveys and Ergonomics & Fatigue Risk Assessments. = <b>5 points</b>                                                                                                                       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   | No Company Profile submitted, or organogram and one example report submitted for both Occupational Hygiene Surveys and Ergonomics & Fatigue Risk Assessments in line with the scope of work = <b>0 point</b>                             |

## ANNEXURE B TECHNICAL EVALUATION

TE/2025/02/0032/88110/RFP

| Technical Evaluation Criteria                                                                                                                                                                                                                                                                                                                                                                                      | Points Weightings | Scoring guideline                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Reference and Previous Experience</b><br><br>A minimum of three (3) signed and dated reference letters on the customer’s letterhead, reflecting both the Occupational Hygiene Surveys and Ergonomics & Fatigue Risk Assessment services.<br><br>This issued letters may not be older than the past five (5) years.<br><br>Note: Letter can reflect both services or separate letters for each service rendered. | <b>30 Points</b>  | Minimum of three reference letters for the following services:<br><br><b>Occupational Hygiene Surveys:</b><br><br>Three (3) reference letters = 15 points<br><br>Two (2) reference letters = 10 points<br><br>One (1) reference letter = 5 points<br><br><i>No references submitted = 0 point</i><br><br><i>Note: Letter can reflect both services or separate letters for each service rendered.</i> |
|                                                                                                                                                                                                                                                                                                                                                                                                                    |                   | <b>Ergonomics &amp; Fatigue Risk Assessment services:</b><br><br>Three (3) reference letters = 15 points<br><br>Two (2) reference letters = 10 points<br><br>One (1) reference letter = 5 points<br><br>No references submitted = 0 point<br><br><i>Note: Letter can reflect both services or separate letters for each service rendered.</i>                                                         |
| <b>Delivery Lead Time</b><br><br>Provide a Project Plan (MS Project Plan ie. Occupational Hygiene Surveys and Ergonomics & Fatigue Risk Assessments) as per scope of work and delivery of Reports.<br><br>Note: The delivery lead time must be included in the Project Plan.                                                                                                                                       | <b>15 Points</b>  | Provision of a Project Plan in less or equal to 2 months after receipt of a Purchase order = <b>15 points.</b>                                                                                                                                                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                                                                                                                                                    |                   | Provision of a Project Plan greater than two (2) months but less than three (3) months after receipt of a Purchase order = <b>10 points.</b>                                                                                                                                                                                                                                                          |
|                                                                                                                                                                                                                                                                                                                                                                                                                    |                   | Provision of a Project Plan greater than three (3) months = <b>0 point</b>                                                                                                                                                                                                                                                                                                                            |
| <b>Total Weighting:</b>                                                                                                                                                                                                                                                                                                                                                                                            | <b>100</b>        |                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Minimum qualifying score required:</b>                                                                                                                                                                                                                                                                                                                                                                          | <b>70</b>         |                                                                                                                                                                                                                                                                                                                                                                                                       |

Name &amp; Surname:

Gawie Venter

Martie Roberts

Signature:



Date:

2025/03/19

2025-03-20