


ANNEXURE 4 (PRASA/NGR/002/09/2026)
TABLE 1 (Wolmerton Depots): Cleaners Rates for Calendar period of 27 December 2026 – 26 December 2027 (Refer to Table 12 of the Specification document)

N.B The minimum rate per hour for this tender shall be as per the current applicable notification/ circular of the gazetted labour rate issued by Department of Labour. The minimum labour rate must comply exclusive of vat, Bidders who quote below the minimum labour rate per hour exclusive vat will be disqualified at pricing stage, Labour hours for weekends, Sundays and or public holidays must be factored where applicable as per Table 11 of the Specification document (Staff and Shift Plan).

1. Cleaners Rates for Calendar period of 27 December 2026 – 26 December 2027 of Tender:								
Item	Cleaners Description	Shifts	Numb er of Clean ers Per Shift	Rate per Hour per Cleaner	Numb er of Hours per Shift	Daily Rate per Cleaner	Total Cost for All Cleaners per Shift	Total Cost for ALL shifts and for ALL Cleaners for the period of 27 December 2026 – 26 December 2027 (Refer to Table 12)
								Monthly Cost for All Cleaners per Shift



1.1.	Cleaners Shift Wolmerton Depots (07:00 – 15:00)	Weekday s as per Table 11	20	R.....	8	R.....	R.....	R.....	R.....
1.2.	Cleaners Shift Wolmerton Depots (20:00 - 04:00)	Weekday s as per Table 11	10	R.....	8	R.....	R.....	R.....	R.....
1.3.	Cleaners Shift Wolmerton Depots (08:00 - 14:00)	Saturday s as per Table 11	10	R.....	6	R.....	R.....	R.....	R.....



1.4.	Cleaners Shift Wolmerton Depots (08:00 - 14:00)	Sundays as per Table 11	10	R.....	6	R.....	R.....	R.....	R.....
1.5.	Cleaners Shift Wolmerton Depots (08:00 - 14:00)	Public Holidays as per Table 11	10	R.....	6	R.....	R.....	R.....	R.....
1.6.	Cleaners Shift Wolmerton Depots (20:00 - 04:00)	Public Holidays as per Table 11	5	R.....	8	R.....	R.....	R.....	R.....
1.7.	Total for ALL Cleaners Excl Vat (Feeder to Item 6.1. in Summaries TABLE 6)							R.....	R.....



ANNEXURE 4 TABLE 2 (Wolmerton Depots): Supervisors Rates for Calendar period of 27 December 2026 – 26 December 2027 (Refer to Table 12 of the specification document)

N.B The minimum acceptable rate per hour for this tender shall be as per the current applicable notification/ circular of the gazetted labour rate issued by Department of Labour. The minimum labour rate must comply exclusive of vat, Bidders who quote below the minimum labour rate per hour exclusive vat will be disqualified at pricing stage, Labour hours for weekends (Saturdays & Sundays) and or public holidays must be factored where applicable as per Table 11 of the specification document (Staff and Shift Plan). Bidders are to also factor in the changes in the minimum labour rates applicable from March 2027.

2. Supervisors Rates for Calendar period of 27 December 2026 – 26 December 2027 of Tender:									
Item	Supervisor/s Description	Shifts	Number of Supervisor/ s Per Shift	Rate per Hour per Supervisor/ s	Number of Hours per Shift	Daily Rate per Supervisor	Total Cost for All Supervisor/ s per Shift	Total Cost for ALL shifts and ALL Supervisor/ s for the period of 27 December 2026 – 26 December	Monthly Cost for All Supervisor/ s per Shift



								2027 (Refer to Table 12)	
2.1.	Supervisor/ s Shift Wolmerton Depots (07:00 – 15:00)	Weekday s as per Table 11	1	R.....	8	R.....	R.....	R.....	R.....
2.2.	Supervisor/ s Shift Wolmerton Depots (20:00 - 04:00)	Weekday s as per Table 11	1	R.....	8	R.....	R.....	R.....	R.....
2.3.	Supervisor/ s Shift Wolmerton Depots (08:00 - 14:00)	Saturdays as per Table 11	1	R.....	6	R.....	R.....	R.....	R.....



2.4.	Supervisor/ s Shift Wolmerton Depots (08:00 - 14:00)	Sundays as per Table 11	1	R.....	6	R.....	R.....	R.....	R.....
2.5.	Supervisor/ s Shift Wolmerton Depots (08:00 - 14:00)	Public Holidays as per Table 11	1	R.....	6	R.....	R.....	R.....	R.....
2.6.	Supervisor/ s Shift Wolmerton Depots (20:00 - 04:00)	Public Holidays as per Table 11	1	R.....	8	R.....	R.....	R.....	R.....
2.7.	Total for ALL Supervisor/s Excl Vat (Feeder to Item 6.2. in Summaries TABLE 6)							R.....	R.....



ANNEXTUE 4 TABLE 3: Hygiene services Pricing Schedule (Listed under Table 10 of the specification document – Wolmerton Depots)

3. Hygiene services Monthly & Annually (Monthly X 12) Rate BOQ				
Item	Service description	Unit	Monthly service Rate as listed under Table 10	Annually (Monthly X 12) Service Rate as listed under Table 10
3.1.	Hygiene maintenance services Excl Vat as listed under Table 10	Sum	R.....	R.....
3.2.	Total for Hygiene Services Excl Vat (Feeder to Item 6.3. in Summaries Table 6)		R.....	R.....



ANNEXURE 4 TABLE 4: Cleaning Consumables Pricing Schedule (Listed under Heading/Paragraph 8 of the specification document – Wolmerton Depots)

4. Cleaning Consumables Monthly & Annually (Monthly X 12) Rate BOQ				
Item	Description	Unit	Monthly Rate as listed under Consumables in Heading/Paragraph 8	Annually (Monthly X 12) Rate as listed Consumables in Heading/Paragraph 8
4.1.	Cleaning consumables Excl Vat as listed under Heading/Paragraph 8	Sum	R.....	R.....
4.2.	Total for Cleaning Consumables Excl Vat (Feeder to Item 6.4. in Summaries TABLE 6)		R.....	R.....



ANNEXURE 4 TABLE 5: Cleaning Equipment Pricing Schedule (Listed under Table 13 of the specification document – Wolmerton Depots)

5. Cleaning Equipment Monthly & Annually (Monthly X 12) Rate BOQ				
Item	Description	Unit	Monthly Rate as listed under cleaning equipment in Table 13	Annually (Monthly X 12) Rate as listed under cleaning equipment in Table 13
5.1.	Cleaning Equipment Excl Vat as listed under Table 13	Sum	R.....	R.....
5.2.	Total for Cleaning Equipment Excl Vat (Feeder to Item 6.5. in Summaries TABLE 6)		R.....	R.....

ANNEXURE 4 TABLE 6 (Wolmerton Depots): Summaries of Rates fed from the Monthly and Annual Totals of ANNEXURE 4 TABLES 1, 2, 3, 4 and 5.


TENDER: PROVISION OF CLEANING, HYGIENE AND HORTICULTURAL SERVICES AT NGR WOLMERTON DEPOT SUMMARIES PRICING SCHEDULE ANNEXRURE 4 TABLE 6.

ITEM NO.	NAME WOLMERTON DEPOTS	TOTAL NUMBE R OF CLEAN ERS	YEAR 1		YEAR 2		YEAR 3	
			ANNUAL (MONTHLY X 12)	MONTHLY	ANNUAL (MONTHLY X 12)	MONTHLY	ANNUAL (MONTHLY X 12)	MONTHLY
			Amount	Amount	Amount at (..... %) Increase	Amount	Amount at (..... %) Increase	Amount
6.1.	Total Price for Cleaners as per item 1.7. of ANNEXURE 4 TABLE 1 for Cleaners Rates	30						
6.2.	Total Price for Supervisor/s as per item 2.7. of ANNEXURE 4 TABLE 2 for Supervisor/s Rates	2						
6.3.	Total Price for Hygiene Services as per the item 3.2. of ANNEXURE 4 TABLE 3 for Hygiene services	Sum						
6.4.	Total Price for Consumables as per item 4.2. of ANNEXURE 4 TABLE 4 for Cleaning Consumables	Sum						
6.5.	Total Price for Cleaning Equipment as per item 5.2. of ANNEXURE 4 TABLE 5 for Cleaning Equipment	Sum						
6.6.	Provisioned Safety file amount (Annually)		R 20,100.00		R 16, 000.00	No Monthly cost	R 17,100.00	No Monthly cost
Sub Total Excluding VAT								
Vat 15%								
Total VAT Included								
TOTAL YEARLY (VAT INCLUSIVE)			YEAR 1		YEAR 2		YEAR 3	
			R.....		R.....		R.....	
TOTAL OF TENDER (FORM C) - FOR 3 YEARS (VAT INCLUSIVE)			R.....					



N.B The minimum rate per hour for this tender shall be as per the latest updated notification/ circular of the gazetted labour rate issued by Department of Labour. The minimum labour rate must comply, exclusive of vat, Bidders who quote below the minimum labour rate per hour exclusive vat will be disqualified at pricing stage, Labour hours for weekends(Saturdays and Sundays) and public holidays must be factored where applicable as per Table 11 (Staff required per Shift). Bidders must ensure that they factor in their profits, overheads and any other costs associated with delivering the service efficiently within their costing (i.e. leave days, relievers). Bidders should cater for annual CPI INDEX, labor rates variances from year 1 to year 3 and differences in total number of working days, weekend and public holidays from year to year.

IMPORTANT NOTE

The tender amounts provided must include ALL COSTS for providing cleaning and hygiene service, the tendered amount shall further include VAT, tools and equipment, uniform, labour, chemicals, and all necessary material needed to offer the services.

The Contractor undertakes to adhere to Act No. 9 of 2019 or the latest relevant gazette: National Minimum Wage Act, 2019 AND Gazette Vol. 643 23 January 2019 No. 42182.

Failure to adhere to this law / gazette will result in termination and cancellation of contract.

NOTE: This is a fixed price contract and therefore service providers are advised to factor in the escalations as per the statutory requirements.



1 PART C

2 TENDER FORM C

CURRENT TENDER DETAILS	
Request number:	PRASA/NGR/002/09/2026
Request for:	REQUEST FOR PROPOSAL – THE APPOINTMENT OF A SERVICE PROVIDER FOR PROVISION OF CLEANING, HYGIENE AND HORTICULTURAL SERVICES AT WOLMERTON DEPOTS IN THE NORTHERN GAUTENG REGION (NGR) FOR A PERIOD OF THREE (3) YEARS

I / We

 (Insert Name of Tendering Entity)

of

 (Full address)

conducting business under the style or title of:

represented by:

in my capacity as:

being duly authorised thereto by a Resolution of the Board of Directors / Certificate of Partners, Members or Participants, as the case may be, dated _____, a certified copy



of which is annexed hereto, hereby offer to undertake and complete the above-mentioned work (hereinafter called "the WORKS") at the prices quoted in the bills of quantities / schedule of quantities or, where these do not form part of the contract, at a lumpsum, in accordance with the terms set forth in the accompanying letter(s) reference _____ and dated _____ (if any) and the documents listed in the accompanying schedule of tender documents for the sum of R _____ (amount in words).

- N.B.** (i) In the event of any discrepancy, the amount in words will take precedence over the amount in figures.
- (ii) Where items in the priced bills of quantities submitted with the tender for the WORKS other than architectural building work are incorrectly extended arithmetically, the unit rate will be treated as decisive.
- (iii) In tenders for architectural building work the total amount will be treated as decisive. If amounts for individual items cannot be reconciled with the total amount, the amounts for individual items shall be adjusted to the satisfaction of the PRASA to conform to the total amount.

I / We accept that should PRASA accept my / our tender and issue me / us with the notice of acceptance, this tender and, if any, its covering letter and any subsequent exchange of correspondence together with the PRASA acceptance thereof, such acceptance shall be subject to a written contract to be concluded between the PRASA and me / us.

I / We undertake to produce acceptable documentary proof of the necessary coverage for Workmen's Compensation, Securities and Insurance within **30 (thirty)** working days of notification of awarding of the contract, and to sign a written contract when called upon to do so by PRASA to do so within **7 (seven)** working days of notification by the PRASA that the contract documents are ready for signature..

I / We undertake to complete the whole of the WORKS within _____ (in words) from the date of notification to me / us of acceptance of the tender, subject to completion in stages if and as laid down in the project specification and to such extensions of time as may be granted. Failing completion of the WORKS or any stage of the WORKS within the period(s) stipulated or by such extended date(s) as may be allowed by the PRASA I / we shall pay to the PRASA in terms of the Conventional Penalties Act 15 of 1962, the penalty for which provision is made in the project specification or as stipulated in the contract agreement. The ordering of any alterations, extras, additions or omissions shall not in any way prejudice the PRASA claim for such penalty.



Application for relief from the obligation to pay a penalty may be considered by the PRASA, but shall be granted only if I / we can prove to the reasonable satisfaction of the PRASA that the penalty is out of proportion to the prejudice suffered by the PRASA by reason of the act or omission in respect of which the penalty was stipulated.

I / We declare that this tender is valid until _____
(a minimum period of 90 days from closing date is required).

I / We further agree that if, after I / we have been notified of the acceptance of my / our tender, I / we fail to enter into a written contract when called upon to do so, or fail to furnish satisfactory security, as required by PRASA in terms of the tender documents or notice of acceptance, , PRASA may, without prejudice to any other legal remedy which it may have, recover from me / us any expense to which it may have been put in calling for tenders afresh and / or having to accept any less favourable tender.

I / We undertake, in the event of my / our tender being accepted, to deposit with the PRASA as security for the due and proper completion of the WORKS, a Performance Bond/ Construction Guarantee issued by a South African registered Bank to the value of **ten (10) per cent** of the contract price (VAT inclusive).

I/ We declare that, being a company / partnership / close corporation / joint venture, I / we have duly completed the annexe hereto and certified it as correct.

The several documents involved are to be taken as complementary to each other. In the event of any conflict between the content of any of the documents listed in the schedule of tender documents (other than the project specification) and the project specification, the latter shall prevail. In the event of any conflict between the letter that accompanies the tender or other relevant correspondence and the contents of the documents listed in the schedule of tender documents (including the project specification) such letter or correspondence shall prevail.



THUS DONE and SIGNED at _____
on this _____ day of _____

DULY AUTHORISED SIGNATORY(IES)

WITNESSES

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____