

	MATLA POWER STATION SCOPE OF WORK	Document Identifier	14593	Rev	7
		Effective Date	October 2024		
		Review Date	October 2027		

NB: Do not tamper with the template.

GENERAL

- Data books, reviews, reports, and diagrams/drawings shall be submitted to Engineering after the completion of the work. Engineering to forward the data books to Quality Department (Document Control)
- All QCP's to be submitted to Engineering and Quality for approval prior to outage/project or maintenance work commencement.

	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
1.1	Occupational Health and Safety	• Health and safety file should be approved by Safety risk management department prior to any work commences on site • All work is to be done in accordance with OHS Act 85 of 1993, Matla plant procedures and Plant Safety Regulations. (240-150642762). • Matla power station SHEQ induction must be done before access to site can be granted • The contractor should ensure that all employees have acquired the required competency for the task they are performing. • The contractor to ensure compliance to updated legal requirements and other requirements.	Eskom to witness.	Contractor

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	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
		BUY QUIET: All stakeholders are encouraged to purchase or rent quieter machinery, equipment, and tools to reduce worker noise exposure, contribute towards compliance to OHSA noise exposure limits and ultimately reduce the risk of noise induced hearing loss.		
1.2	Environmental Management.	- All activities listed in the National Environmental Act 107 of 1998, EIA Regulations as amended, must have environmental AUTHORISATION before commencement of work. - The contractor shall comply with all applicable legal and other requirements. - The polluter pays principle will be applied. - The contractor manager shall ensure compliance with Eskom Matla Environmental procedures to ensure the prevention of pollution (refer: OMOP 4090 and 4402). - The last payment will be processed based on the status of the last housekeeping check sheet (Annexure C: OMOP 4402) of designated area. - EMS file based on ISO14001 will be required.	Eskom to witness.	Contractor

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1.3	Quality Management	- The contractor/executioner of work will be responsible for drawing up all QCP documentation and this must be approved by engineering and authorised by the Quality Department before commencing with the work. - Contractors/executioner to adhere to QM 58 and OMOP4497 requirements - Number of NCR issued can affect your next tendering process. - The QCP shall be signed progressively by the Engineer/Supervisor, Eskom QC Inspector, Contractor QC Inspector and/or AIA. - No procuring of outage items without the approval of scopes by quality - All outage scopes creep and scopes addition should be approved by quality - No contractor should be in the possession of scopes for execution without the scopes approved by quality - The contractor is subjected to quality auditing at any point in time during execution of scope	Hold point	Contractor
1.4	Inputs from other departments			

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	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
1.5	Commissioning reference			

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	SCOPE OF WORK DESCRIPTION / ACTIVITY	PROCEDURE, SPECIFICATION, ENG. REQUIREMENTS / DOCUMENTATION	HOLD POINTS, WITNESS, REPORTS	RESPONSIBLE PARTY
1.	Supply and Delivery of flowmeters as listed below on the bill-of-material and commissioning	- Supply and deliver new meters as per the list and specifications outlined below and according to the indicated quantities. The meters shall be packaged and handled properly according to the OEM and industry best practices. - The Supplier shall be able to supply no less than the required quantities indicated in the Scope-of-Work (SOW). All the equipment delivered needs to have a minimum of 1 year warranty/guarantee it. - The Supplier is responsible for testing, calibration and commissioning of meters after installation - The Supplier shall provide calibration certificates and commissioning check sheets	Witness	Contractor

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BILL OF MATERIAL

No.	Full description of Material/Spares/Equipment	Specifications of Material/Spares/Equipment	Stock No	Part Number	Required Quantity
1.	METER, FLOW	METER, FLOW: MATERIAL: STAINLESS STEEL; SUPPL P/N: 80F50-RD2SAAAAAAA8	0646203	80F50-RD2SAAAAAAA8	14
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					

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SCOPE COMPILATION REFERENCES				
SOURCE & Ref No.	Yes	No	N/A	Comments
Previous outage service reports		X		
Return to service data packages		X		
Maintenance Strategy with Rev number		X		
SAP defects (attach list as appendix)		X		
GHRMS (STEP) reports (Generation Heat Rate Management System)		X		
Online Condition Monitoring		X		
Pre-outage performance test results		X		
Post outage performance test results		X		
GPSS/ Plant Performance data on UCLF incurred		X		
OMS / IIRMS recommendations (Audits Reports)		X		
Risk controls (IRM system)		X		
Previous audits and reviews (e.g. ERAP)		X		
Engineering Change Requests (Projects)		X		

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LOPP strategy reports		X		
URS		X		
Philosophy (Outage)		X		
Condition Monitoring Report		X		
VA/PHD Viewer trends		X		
Corrective Actions		X		
CARAB reports		X		
Statutory Requirements		X		
Grid code requirements		X		
Waivers and Exemptions		X		
Calibration requirements		X		
Previous Outage SOW variations		X		
Post Mortems Actions from previous outages		X		
Pre-Outage plant walks		X		
Risk based inspection (RBI) report		X		
Simulation, TOIs, OON, SI		X		

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COMMENTS

ATTACHMENTS: DRAWINGS, SKETCHES, DIAGRAMS, INSTRUCTIONS, etc	
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3	
4	

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