

## APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF DEPLOYING SECURITY GUARDS

### 1.1. BACKGROUND

Sentech is a state-owned company and is the largest broadcasting signal distributor in South Africa. Sentech is a licensed Electronic Communications Network Service provider in South Africa. It currently operates many telecommunication networks for Satellite, Television, Radio, Internet and more. As such, Sentech is a global enabler of broadcasting and digital content delivery.

<b>Scope of Work</b>	Appointment of a Service Provider to render Security Services at Sentech SA connect site <b>Dwaleni, located in Mqhekezweni AA, Mthatha</b> for a period of <b>six months from 1 November 2023</b> . The quotation should include a <b>guard house and ablution</b> facility as the site is in the remote area.
<b>Terms and Conditions</b>	<p><b>SENTECH reserves the right to</b></p> <ul style="list-style-type: none"> <li>• Extend the closing date;</li> <li>• Verify any information contained in a response;</li> <li>• Request documentary proof</li> <li>• Cancel or withdraw the requirement</li> <li>• To limit communications to only those Service Providers who meets the requirements.</li> <li>• This request will be subject to the General Conditions of Contract issued in accordance with Treasury Regulation 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999). The Special Conditions of Contract are supplementary to that of the General Conditions of Contract. Where, however, the SCC conflict with the GCC, the SCC shall prevail.</li> <li>• The successful Service Provider may only enter into a subcontracting arrangement with the approval of SENTECH. The successful Service Provider may not subcontract more than 30% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level of contributor than the Service Provider concerned, unless the contract is subcontracted to an EME that has the capability and ability to execute the subcontract.</li> <li>• SENTECH reserves the right to request a BBBEE transformation plan with clearly defined timelines and milestones if the recommended</li> </ul>

	<p>Service Provider does not meet SENTECH's transformation goals. These milestones must be achieved over the term of the contract. This transformation plan shall be submitted within 10 working days from the written request, failing which SENTECH reserves the right to withdraw its appointment of the preferred recommended Service Provider.</p> <ul style="list-style-type: none"> <li>• SENTECH shall have the right, at its sole and exclusive discretion, upon written notice to the Service Provider, to terminate this Agreement, in whole or in part should the SERVICE PROVIDER fail to perform any of its obligations or deliver any deliverable timeously or should SENTECH not be satisfied with the quality of any service/s in terms of this Agreement, to the satisfaction of SENTECH.</li> <li>• SENTECH shall furthermore have the right, as a result of such termination, to appoint a third party to perform the obligations of the Service Provider in terms of the Agreement and the Service Provider indemnifies SENTECH against all costs incurred by SENTECH in appointing such third party to fulfil the obligations of the Service Provider.</li> <li>• SENTECH shall have the right, at its sole and exclusive discretion, to terminate this Agreement, at any time, upon 30 (thirty) days' written notice to the Service Provider.</li> <li>• SENTECH reserves the right to conduct supplier due diligence at any time pre, during and post the contract period. This may include announced or unannounced site visits.</li> <li>• Key resource provided in response should be engage in the project, should there be resource changes the resource levels must be equivalent to the resources in the proposal, with notice and acceptance by SENTECH be understood as special condition of contract.</li> <li>• Service Level Agreement will be signed with the successful Service Provider.</li> <li>• SENTECH will renew the contract annually based on satisfactory performance review.</li> </ul>
<b>Functionality Criteria</b>	<b>Stage 1</b> Administrative Evaluation

	<p><b>Stage 1</b> Mandatory evaluation</p> <p><b>Stage 2</b> Functional evaluation</p> <p><b>Stage 3</b> Reference interview questionnaire if deemed necessary</p>
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## STAGE 1

### Mandatory Eligibility Criteria

The follow in criteria is mandatory and proof of submission must be attached: Failure to attach proof will lead to disqualification.

MANDATORY ELIGIBILITY CRITERIA	PLEASE TICK ✓ WHATS APPLICABLE (Attach evidence and Link, reference page number in your proposal)
Valid proof of PSIRA registration of the Company	Attach valid PSIRA certificate
Valid proof of PSIRA registration of the Company Director(s)	Attach valid PSIRS certificate
Valid proof of PSIRA company letter of good standing	Attach valid letter of good standing
Valid proof of COIDA	Attach valid letter of good standing

## STAGE 2

Functional Evaluation: Must be comprehensive and supported by evidence

Number	Functionality Criteria	Documents required	Weighting factor
<b>1</b>	<b>Company Experience</b>		<b>/20</b>
1.1	<ul style="list-style-type: none"> <li>0- 1 years' experience.....10 points</li> <li>2-3 years' experience .....15 points</li> <li>More than 3 years experience .....20 points</li> </ul>	Company profile clearly stating the years of experience	
<b>2</b>	<b>Team Experience</b>		<b>/20</b>
2.1	Attach CVs for at least 3 personnel as per the scope of works <ul style="list-style-type: none"> <li>0- 1 years' experience.....5 points</li> <li>2-3 years' experience .....10 points</li> <li>4-5 years experience.....15 points</li> <li>More than 5 years experience .....20 points</li> </ul>	Clear CVs	
<b>3</b>	<b>Reference Letters from Previous Clients</b>		<b>/30</b>
	<ul style="list-style-type: none"> <li>0-2 reference letters.....10 points</li> <li>3-5 reference letters.....20 points</li> <li>6 or more reference letters.....30 points</li> </ul>	Reference/ testimonial letters	
<b>4</b>	<b>Minimum Required Score</b>		<b>35</b>
	Total		<b>70</b>

## PRICING

### Price List

Description	Rate	Month total
<b>Security Guards Grade C x1</b> (Day Shift): Mon – Fri, Public holidays and weekends (06h00-18h00)		
<b>Security Guards Grade C-armed x2</b> (Night Shift): Mon – Fri, Public holidays and weekends (18h00-06h00)		
1x Guard House		
1x Ablution facility		
	Sub Total	
	Total (Including vat)	

### Other requirements

Please submit your BBBEE Certificate, CSD Report, Tax Pin and signed SBD from.