

Guidelines on Specification for Procuring Services

Project Name:	Viljoenskroon/Rammulotsi: Upgrading of Raw Water Pumps and Construction of recovery dams.
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Guideline for Terms of reference

This tender is for the appointment of a Contractor for Viljoenskroon/ Rammulotsi: Upgrading of Raw Water Pumps, construction of recovery dams.

A. Background

The Moqhaka Local Municipality had in its IDP programme the Construction of recovery dams and related water treatment infrastructure on the 2023/24 financial year. The project has been registered with WSIG and the funds have been allocated for the financial year.

B. Scope of Work / Terms of Reference

The work to be carried out under this contract consists mainly of the following:

- 1) Construction of a new abstraction point in the Renoster River.
- 2) Construction of new raw water pipeline of 315 mm diameter.
 - a) Excavation of trenches
 - b) Bedding importing of material and compacting.
 - c) Installing of raw water pipeline 315 mm PVC Diameter
 - d) Blanket and backfilling and compacting.
- 3) Construction of two new concrete lined water recovery dams with linking pipework and valve chambers.
 - a) Site Clearance
 - b) Excavation of trench for pipes
 - c) Bedding importing of material
 - d) Install pipes of up 125 mm diameter and 700 mm diameter and encasing of pipes.
 - e) Supplying and Installing of 100mm, 150mm diameter isolation valve and 300mm, 150mm 100mm diameter mag flow meter and 2 Air Valves.
 - f) Supply and Install Goodwin 1500 anze submersible slurry pump
- 4) Construction of a Pumpstation to return the recovered water from to the Water Treatment Works.
- 5) Equip three boreholes including pipework to pump the water to an existing pressure tower.
- 6) Construction of a treatment facility to make the borehole water safe for consumption.
- 7) Connecting and commissioning the system.

C. Performance Management

In terms of Section 116 (2) of the MFMA, the municipality is required by Law to monitor the performance of service providers monthly in line with the performance areas as stipulated in the Service Level Agreement (SLA). The monitoring of the service provider will be done on monthly basis.

D. CIDB Grading

CIDB Grading – 7CE and above

E. Preferential Points System

Indicate whether the tender will be evaluated in terms of 80/20 below a 50 million and 90/10 above 50 million.

80/20

A maximum of 20 points (80/20 preference points system), will be allocated for specific goals. These goals are:

- (a) the promotion of SMMEs located in the local area: 15 Points
- (b) the promotion of enterprises owned by youth individuals: 5 points

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
A. Locality of Supplier- The most points than can be claimed based on support is 15 Points	15	
Within the boundaries of Moqhaka Local Municipality – 15 Points		
Or within the boundaries of Fezile Dabi District– 10 Points		
Or within the boundaries of the Free State– 5 Points		
Or outside of the boundaries of the Free State– 0 Points		
B. Youth Ownership of Company (Youth is 35 years and younger) - The most points than can be claimed based on support is 5 Points	5	
81 – 100% Youth Owned – 5 Points		
61 – 80% Youth Owned – 4 Points		
41 – 60% Youth Owned – 3 Points		
21 – 40% Youth Owned – 2 Points		
1 – 20% Youth Owned – 1 Point		
0% Youth Owned – 0 Points		
TOTAL POINTS	20	

F. Duration of the Contract

State how long the contract will take

12 months

G. Functional or Technical Evaluation Criteria (If Applicable)

See examples of Functional Evaluation Criteria below in Annexure A

ANNEXURE "A"

Technical or Functional Evaluation Criteria and Functional Evaluation Report Guideline

Only those tenderers who score the minimum of 80 points in respect of the following criteria are eligible for further evaluation.

Criteria	Weight	Points allocated	Documents to be submitted as proof to score points
Number of similar types of projects (Concrete Water retaining structures) of R10million or more successfully completed by the contractor. 0-1 project 2-3 projects 4-5 projects 6-7 projects 8 projects and above	1 2 3 4 5	35	Provide signed appointment and completion letters of similar projects (Concrete Water retaining structures) completed with references letters from the Clients that confirms that project was done. For Subcontracting: appointment and completion letter of the main contractor from the client with reference letter of subcontractor Company name must be attached.
Personnel references (Number of Concrete water retaining structures of R10million or above projects successfully completed by the Contract manager with their certified qualifications: 0-1 project 2-3 projects 4-5 projects 6-7 projects 8 projects and above	1 2 3 4 5	15	Provide the CV of the Contract Manager with list of similar projects of <i>Concrete water retaining structures</i> they have completed and their certified qualifications (minimum N. Diploma and above in Civil Engineering or other relevant) and must currently be employed by the Bidding company, if not then a letter stating such intent to employ this person, including this person's signature of willingness & acceptance for the intended duration of the project.
Personnel references (Number of Concrete water retaining structures of R10million or above projects successfully completed by Site Agent with their certified qualifications: 0-1 project 2-3 projects 4-5 projects 6-7 projects 8 projects and above	1 2 3 4 5	30	Provide the CV of the Site Agent with list of similar projects of <i>Concrete water retaining structures</i> they have completed and their certified qualifications (minimum N. Diploma and above in Civil Engineering or Built Environment) and must currently be employed by the Bidding company, if not then a letter stating such intent to employ this person, including this person's signature of willingness & acceptance for the intended duration of the project.
Personnel references (Number of water retaining structures of R10million or above projects successfully completed by General Foreman with their certified qualifications: 0-1 project 2-3 projects 4-5 projects 6-7 projects 8 projects and above	1 2 3 4 5	20	Provide the CV of the General Foreman with list of similar projects of <i>Concrete water retaining structures</i> they have completed and their certified qualifications (minimum NQF Level 4 or above) and must currently be employed by the Bidding company, if not then a letter stating such intent to employ this person, including this person's signature of willingness & acceptance for the intended duration of the project.
TOTAL MAX. POINTS		100	