

ANNEXURE A

SPECIFICATION

FOR

HIRING AND SERVICING OF HYGIENE UNITS IN VARIOUS RESTROOMS
AT THE PORT OF SALDANHA FOR 36 MONTHS



Prepared by:
Facilities Management Department

Hiring & Servicing of Hygiene Units in Various Restrooms

1. BACKGROUND

The Facilities Management Department of Transnet National Port Authority, Port of Saldanha, has embarked on a project to outsource the servicing of various *Hygiene Units*.

The Transnet National Port Authority (TNPA); Port of Saldanha, hereby invites experienced and competent candidates for the provision of hiring and servicing of various *Hygiene Units* within the port. The service provider must supply TNPA with the required number of units, monthly services of the units and ensuring that it is kept in a hygienic state at all times.

2. SCOPE OF WORK

The Port of Saldanha requires the service of hiring and services of hygiene units. The toilets are not confined to buildings only but extend to tug boats; pilot and work boats as well. The required units and the location of the toilets and restrooms will be listed in Schedule "A" attached to this document.

This specification document covers the provision of a Hygiene services at the Transnet National Ports Authority, Port of Saldanha, for a period of 36 months.

3. SERVICES REQUIRED

3.1 The CONTRACTOR is required to supply, install and service the following units:

- Touch free Pedal – She Bin
- Single Dispenser for She packets and toilet seat wipes
- Automatic Air Freshener Dispenser
- Touch Free Foam Soap Dispenser
- Touch Free Paper Towel Holder
- Wall mounted bin
- Urinal Auto Sanitizer
- Trolley wipe stand with wipes (Bucket) for the gym

4. HYGIENE TASK DESCRIPTION (OVERVIEW & TECHNICAL DATA)

4.1 **SANITARY DISPOSAL BINS (SHE-BINS) – (WOMEN CUBICLES)**

- Sanitary waste must be removed and not stay within the campus premises – Once a month
- Cleaning of bins with disinfectant cleaner and replacement of inner disposal plastic bags – Once a month
- Touch free pedal model allows for hand free operation
- Large, central opening for easy disposal
- Bin size and large opening ensures optimum capacity fill
- Innovative reversible lid – can easily be place on either side of the cubicle
- Fully lined and sealed for increased hygiene
- Fully serviced with waste disposed in an environmentally friendly manner
- Top down disinfection and fragrance of bin and contents with She tablet
- One (1) bin per female cubicle
- Capacity: 23L
- Dimension: Height 550mm, Depth 160mm & Width 510mm

4.2 **SINGLE DISPENSER FOR SANITARY TOWELS BAGS & TOILET SEAT WIPES**

- Supply and replacement of plastic bags – Once a month
- Supply and replacement of toilet seat wipes – Once a month
- One dispenser that fits She packets and toilet seat wipes/personal hygiene wipes
- Units to be fixed out of the way against the wall
- One bag/wipe dispensed at a time
- Sanitary bag & toilet seat wipe dispensers must be replaced free of charge in the event of mechanical malfunctioning of factory fault.
- Consumables: She packets (50)
- Hygienic toilet seat wipes (100)
- Dimensions: Height 310mm, Depth 60mm & Width 160mm

4.3 AUTOMATIC AIR FRESHENERS

- Air freshener must be refilled on a monthly basis and spray at intervals of 15 minutes
- Automatic air freshener dispensers must be replaced free of charge in the event of mechanical malfunctioning or factory fault.
- Dimensions: Height 360mm, Depth 65mm & Width 140mm

4.4 TOUCH FREE HAND WASH FOAM SOAP

- Hand wash foam soap must be replenished – Once a month
- Hand wash soap must be drip free and not harsh/irritable to the skin (non-ammoniated).
- Soap dispensers must be replaced free of charge in the event of mechanical malfunctioning or factory fault.
- Touch free, sensor unit for increased hygiene
- Lockable unit to prevent pilferage
- View window for at-a-glance maintenance
- Cartridge or top-up system
- Time delay dispensing to prevent wastage
- Low in cost use
- Consumables: Anti-Bac Foam Soap (1.3L)
- Dimensions: Height 270mm, Depth 95mm & Width 132mm

4.5 TOUCH FREE PAPER TOWEL CABINET

- Touch free sensor operating dispenser
- Supply and replenish 1 paper towel roll per month for all dispensers
- Paper length to be set to reduce wastage & control costs
- Liquid mas sensor to ensure correct dispensing of paper only when needed
- Lockable unit to prevent pilferage
- Stub roll functionality for easy maintenance
- Quiet dispensing mechanism
- Paper towel cabinet must be replaced free of charge in the event of mechanical malfunctioning or factory fault
- Consumable: Paper roll 2 ply (90mm)
- Dimension: Height 363mm, Depth 232mm & Width 320mm

4.6 WALL MOUNTED BINS

- Wall mounted for easy cleaning under bin
- Conveniently mounted underneath the paper towel dispenser
- Bracket mounting to remove bin for easy cleaning or replacement
- Liner clip – no untidy liner hanging over the bin
- High waste capacity to reduce clearing frequency
- Dimension: Height 585mm, Depth 215mm & Width 385mm

4.7 URINAL AUTO SANITIZER, URINAL MAT & CHEMICAL DEEP CLEANING

- Urinal Auto Sanitizer must be replenished – Once a month
- Chemical deep clean once a month
- The Auto Sanitizer provides a continuous touch free hygiene maintenance programme for toilet and urinals bowls 24 hours a day
- Reduces and prevents unsightly scale and stains from foaming
- Actively attacks hard water and minerals deposits
- Prevents the spread of infection
- Improves the cleaning effect of each flush
- Freshens the flush water by adding a fragrance
- Remains in the bowl and is active between flushes
- Cleans where regular daily cleaning cannot reach
- Urinal Auto Sanitizer must be replaced free of charge in the event of mechanical malfunctioning or factory fault
- Dimension: Height 212mm, Depth 103mm & Width 120mm

4.8 TROLLEY WIPE STAND WITH WIPES (BUCKET) FOR THE GYM

- Supply trolley wipe stand with wipes monthly
- Replenish wipes monthly
- Trolley wipe stand must be replaced free of charge in the event of factory fault

5. TERMS OF REFERENCE/ PROJECT SPECIFICATION

5.1. The CONTRACTOR shall supply, install and service all hygiene UNITS and carry out regular servicing of the UNITS subject to the terms and conditions as set out. The location of the

toilets and restrooms as well as the quantity of the UNITS required is listed in Schedule "A" attached to this document.

- 5.2. The UNITS shall be serviced at monthly intervals and the service provider shall make any number of calls necessary to attend to mechanical breakdown of the UNITS, by immediately notifying the Property Department thereof.
- 5.3. The CONTRACTOR shall ensure that the final disposal of sanitary waste from the Port of Saldanha takes place in accordance to legal requirements.
- 5.4. The CONTRACTOR shall ensure that Disposal certificates are issued to TNPA and shall be required for payment to be processed.
- 5.5. The all-inclusive monthly charge, payable monthly or as may be agreed to, shall be as per the price quoted in the Bill of Quantities "BOQ", attached hereto. No separate charges will be raised for the provision and installation of replacement parts in terms of this Agreement. The servicing charge shall be exclusive of VAT. VAT should be shown separately on invoices.
- 5.6. Except where expressly agreed to the contrary with TRANSNET NATIONAL PORTS AUTHORITY, the service provider requests and authorises TRANSNET NATIONAL PORTS AUTHORITY to send an amount due to him by post to his last known postal address or any other address requested in writing by the service provider. The service provider declares hereby that the SA Post Office Limited acts as his representative and that the risk that such payment does not reach him after it has been sent by post lies totally with the service provider.
- 5.7. The Services Provider shall at least within two working days of the scheduled service, confirm with TNPA Project Manager of such service and/or inform the TNPA Project Manager of the inability to render the service in accordance with the Service schedule, as provided by the Service Provider.
- 5.8. Failure to adhere to the monthly servicing of the UNITS shall render the service provider liable to a **penalty of Two Thousand Rand (R1000.00) per day** calculated from the second day after the due date of the service.

5.9. The servicing charge stipulated in the Schedule of Quantities and Prices shall be firm for the duration of the contract.

6. WORK SCHEDULES

6.1. The CONTRACTOR shall provide TNPA with a schedule of work to be undertaken, which shall include the dates of servicing.

6.2. The CONTRACTOR shall inform TNPA in advance should there be any changes to the service schedule.

7. MATERIAL SUPPLY

7.1 The CONTRACTOR will supply TRANSNET NATIONAL PORTS AUTHORITY with Touch Free Pedal She bins, Single dispenser for She packets & toilet seat wipes with packets and wipes, Automatic Air Freshener Dispenser with air fresheners, Touch Free Foam Soap Dispensers with Foam Soap, Touch Free Paper Towel Cabinet with paper roll 2 ply (90mm), Wall mounted bins, Urinal Auto Sanitizer and Deep cleaning, Trolley wipes stands with wipes (bucket). No material whatsoever will be supplied by TRANSNET NATIONAL PORTS AUTHORITY in respect of this service.

8. OWNERSHIP OF UNITS

8.1. Ownership of the units shall remain vested with the CONTRACTOR and TRANSNET NATIONAL PORTS AUTHORITY shall at no time acquire ownership of the units. The CONTRACTOR shall at the termination of this contract remove the units from various toilets and rest rooms.

9. VARIATION OF QUANTITIES

9.1. The quantity shown under each item on the schedule of quantities and prices are TNPA's present requirements. These may vary from time to time during the contract period.

10.DETAILS OF PLANT AND EQUIPMENT

10.1.The CONTRACTOR must state what plant or equipment they propose using in respect of the service to be provided.

11.DAMAGE TO CONTRACTOR'S VEHICLES, PLANT AND EQUIPMENT AND TNPA PROPERTY

11.1.Transnet National Ports Authority will not be responsible for any loss of or damage to any waste bins, vehicles or plant belonging to the Contractor except for loss or damage which is due to wilful misconduct or gross negligence on the part of Transnet National Ports Authority or any of its employees. Adequate precautions against damage to existing assets and injury to persons during the servicing of the UNITS. In this regard the CONTRACTOR shall comply with the requirements of the Occupational Health and Safety Act (Act 83 of 1993).

12. SUPERVISION AND KEEPING OF RECORDS

12.1.A contact person in the employment of Transnet National Ports Authority will be nominated for each building/floor in which the toilets and restrooms are situated and whose duty it shall be to confirm the services rendered by signing the Service Report Book.

12.2.The CONTRACTOR shall supply and have available a Service Report Book with detachable sheets.

12.3.Each month shall be recorded on a single sheet which must clearly indicate the contract number.

12.4.The sheet shall list each unit supplied and serviced separately, together with the building description, room number, and date of service.

12.5.Two columns must be supplied for signatures confirming that the service for each particular bin has been carried out. These columns shall be signed by both the contact person of Transnet National Ports Authority and the CONTRACTOR or his authorised representative.

12.6. The original/copy sheets shall be removed and handed to Property Department, by the CONTRACTOR.

12.7. The entries in the Service Report Book will be used for control and payment purposes and the CONTRACTOR shall ensure that all the records are complete in every respect.

12.8. The monthly invoices must correspond with the monthly service reports and no payment will be made in respect of any invoices for which there are no properly completed and signed service reports.

12.9. Proof of safe disposal of the sanitary waste will be required.

12.10. Quantities or volumes that were disposed of should be provided with information required as set out in 5.2 to the Property Department.

12.11. All of the above will be required with the submission of invoices.

13. RESPONSIBILITY OF TRANSNET NATIONAL PORTS AUTHORITY

13.1. Transnet National Ports Authority undertakes to keep the UNITS in its possession or control at all times and shall on demand inform the CONTRACTOR of the whereabouts of the UNITS.

13.2. The contractor indemnifies Transnet National Ports Authority against all claims, damages, loss, cost and expenses arising out of possession or uses the UNITS.

14. DISPOSAL OF WASTE

14.1. All sanitary waste emanating from and within the port must be disposed of in accordance with all statutory laws and local authority by-laws and regulations governing the category of waste being handled.

14.2. TRANSNET NATIONAL PORTS AUTHORITY wishes to be seen as a responsible authority with regards to the generation, handling and disposal of waste that emanates from activities within the Port and would require a registered waste carrier to be utilised.

14.3. To this end TRANSNET NATIONAL PORTS AUTHORITY needs to be assured that the waste is being properly managed in the disposal operation.

14.4. Loaded "Feminine Hygiene" units shall be adequately covered in transit over public roads to the satisfaction of TRANSNET NATIONAL PORTS AUTHORITY.

14.5. The safe disposal certificates for waste removed on a monthly basis would be required. These should be submitted with the delivery notes.

14.6. Proof of disposal at authorised landfill site for the aforesaid waste will be required.

15. INFORMATION TO BE OBTAINED ON SITE

15.1. Tenderers shall visit the sites of the proposed waste removal service and acquaint themselves with the nature of the work, the conditions under which the work is to be done, the means of access to the site, any limitations or restrictions that may be imposed by TRANSNET NATIONAL PORTS AUTHORITY, local or other authorities and in general with all matters that may influence or effect the contract and shall be deemed to have allowed in his tender for any additional costs involved due to the foregoing as no claims for any extras will be entertained.

16. ENTRY ON TRANSNET NATIONAL PORTS AUTHORITY PROPERTY

16.1. Entry on TRANSNET NATIONAL PORTS AUTHORITY property is restricted and is granted for the sole purpose of carrying out the services covered by this contract. The CONTRACTOR shall adhere to the security, safety, health, environmental and quality measures as currently in force in the harbour, details of which will be provided on commencement of the contract.

17. GENERAL REQUIREMENTS OF SANITARY WASTE REMOVAL SERVICES

- 17.1. The CONTRACTOR shall provide a service which, in the interest of public health, hygiene and anti-pollution, will ensure clean and tidy areas without any accumulation of waste. The CONTRACTOR shall ensure that all statutory laws pertaining to the removal and disposal of sanitary waste emanating from the port are complied with.
- 17.2. The CONTRACTOR, having inspected the areas concerned and the nature and quantities for sanitary waste requiring removal, shall perform the service in accordance with the conditions of memorandum of agreement attached hereto and in such manner that the areas concerned are left in a tidy and sanitary condition.
- 17.3. The work shall be carried out under the supervision of TRANSNET NATIONAL PORTS AUTHORITY but the CONTRACTOR shall be responsible for the acts and omissions of its employees.
- 17.4. The CONTRACTOR shall co-operate with the officers of TRANSNET NATIONAL PORTS AUTHORITY and shall comply with all instructions issued and restrictions imposed with respect to the works which affect the operation of TRANSNET NATIONAL PORTS AUTHORITY.
- 17.5. Without limiting the generality of the provisions, an officer of TRANSNET NATIONAL PORTS AUTHORITY, having identified himself, may stop the work if, in his opinion, the safe passage of trains, vessels or the safety of TRANSNET NATIONAL PORTS AUTHORITY assets or any person is affected.
- 17.6. In the event of being industrial action in the Port, whereby the contractor is prevented from gaining access to provide a service, the CONTRACTOR shall immediately notify the SHEQ Manager / Assistant Manager. Contingency plans shall be introduced whereby it may be necessary to perform the service outside normal working hours.
- 17.7. The CONTRACTOR shall not restrict the free use of any road, right of way or path on TRANSNET NATIONAL PORTS AUTHORITY property unless he has obtained the approval of the authority/owner concerned.

17.8. The CONTRACTOR shall make good or bear the cost of making good any damage caused by him to any road, path or street on TRANSNET NATIONAL PORT AUTHORITY property.

17.9. No permanent works or structures of any nature will be erected on TRANSNET NATIONAL PORTS AUTHORITY property.

SCHEDULE A:

TOUCH FREE PEDAL – SHE BIN (LADIES & DISABLED TOILETS)

	Location	Area	Number of units required
1	Bayvue Centre (12)		
		Ground floor	4
		1 st floor	4
		2 nd floor	4
2	Bayvue Recreation Centre (9)		
		Executive Lounge	1
		Showers and changing room	2
		Front toilets	3
		Back toilets	3
3	Berthing Services offices (3)		
		Showers & toilets	3
4	Clubhouse (2)		
		Showers & toilets	2
5	Civil Maintenance depot (4)		
		Main building	4
6	Fire & Clinic Building (5)		
		Fire	2
		Clinic	3
7	Port Control (3)		
		Pilot Office	1
		VTs Office	1
		Ground floor	1
8	Marine (3)		
		Admin Office	1

		Stuff toilets	2
9	Security (8)		
		Supervisor's	1
		Harbour main entrance	1
		Haul road	1
		Bayvue 1 – main gate	1
		Bayvue 2 – gate 2	1
		Small Craft harbour 1 st gate – boom gate	1
		Small craft harbour 2 nd gate	1
		Small craft harbour 3 rd gate - marine	1
MARINE CRAFTS			
	Tugs at Small Craft Harbour Quay (17)		
	Jutten		3
	Chardonnay		3
	Avocet		2
	Crested Tern		1
	Cormorant		4
	Osprey		4
Total number of bins to be supplied			66

SINGLE DISPENSERS FOR SHE PACKETS & TOILET SEAT WIPES (LADIES & DISABLED TOILETS)

	Location	Area	Number of units required
1	Bayvue Centre (24)		
		Ground floor	4 – She packets dispensers 4 – Toilet seat wipes dispensers
		1 st floor	4 – She packets dispensers

			4 – Toilet seat wipes dispensers
		2 nd floor	4 – She packets dispensers 4 – Toilet seat wipes dispensers
2	Bayvue Recreation Centre (18)		
		Executive Lounge	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Showers and changing room	2 – She packets dispensers 2 – Toilet seat wipes dispensers
		Front toilets	3 – She packets dispensers 3 – Toilet seat wipes dispensers
		Back toilets	3 – She packets dispensers 3 – Toilet seat wipes dispensers
3	Berthing Services offices (6)		
		Showers & toilets	3 – She packets dispensers 3 – Toilet seat wipes dispensers
4	Clubhouse (4)		
		Showers & toilets	2 – She packets dispensers 2 – Toilet seat wipes dispensers
5	Civil Maintenance depot (8)		

		Main building	4 – She packets dispensers 4 – Toilet seat wipes dispensers
6	Fire & Clinic Building (10)		
		Fire	2 – She packets dispensers 2 – Toilet seat wipes dispensers
		Clinic	3 – She packets dispensers 3 – Toilet seat wipes dispensers
7	Port Control (6)		
		Pilot Office	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		VTS Office	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Ground floor	1 – She packets dispensers 1 – Toilet seat wipes dispensers
8	Marine (6)		
		Admin Office	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Stuff toilets	2 – She packets dispensers

			2 – Toilet seat wipes dispensers
9	Security (16)		
		Supervisor's	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Harbour main entrance	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Haul road	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Bayvue 1 – main gate	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Bayvue 2 – gate 2	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Small Craft harbour 1 st gate – boom gate	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Small craft harbour 2 nd gate	1 – She packets dispensers 1 – Toilet seat wipes dispensers
		Small craft harbour 3 rd gate - marine	1 – She packets dispensers

			1 – Toilet seat wipes dispensers
MARINE CRAFTS			
	Tugs at Small Craft Harbour Quay (17)		
1	Jutten		3 – She packets dispensers
2	Chardonnay		3 – She packets dispensers
3	Avocet		2 – She packets dispensers
4	Crested Tern		1 – She packets dispensers
5	Cormorant		4 – She packets dispensers
6	Osprey		4 – She packets dispensers
Total number of dispensers to be supplied			115

She packet dispensers = 66

Toilet seat wipes dispensers = 49

AUTOMATIC AIR FRESHENERS (LADIES, GENTS, DISABLED TOILETS & RECEPTION AREA)

	Location	Area	Number of units required
1	Bayvue Centre (10)		
		Ground floor	3
		1 st floor	3
		2 nd floor	3
		Ground floor reception area	1
2	Bayvue Recreation Centre (9)		
		Executive Lounge	2
		Showers and changing room	2
		Front toilets	3
		Back toilets	2

3	Berthing Services offices (3)		
		Showers & toilets	3
4	Clubhouse (2)		
		Showers & toilets	2
5	Civil Maintenance depot (2)		
		Main building	2
6	Fire & Clinic Building (5)		
		Fire	2
		Clinic	3
7	Port Control (4)		
		Pilot Office	2
		VTS Office	1
		First floor	1
8	Marine & Fender Maintenance Workshop (5)		
		Admin Office	2
		Stuff toilets	3
9	Security (8)		
		Supervisor's	1
		Harbour main entrance	1
		Haul road	1
		Bayvue 1 – main gate	1
		Bayvue 2 – gate 2	1
		Small Craft harbour 1 st gate – boom gate	1
		Small craft harbour 2 nd gate	1
		Small craft harbour 3 rd gate - marine	1
MARINE CRAFTS			
	Tugs at Small Craft Harbour Quay (17)		
	Jutten		3
	Chardonnay		3
	Avocet		2

	Crested Tern		1
	Cormorant		4
	Osprey		4
Total number of airfreshners dispensers to be supplied			65

TOUCH FREE FOAM SOAP DISPENSERS (LADIES, GENTS & DISABLED TOILETS & CAFETERIA)

	Location	Area	Number of units required
1	Bayvue Centre (9)		
		Ground floor	3
		1 st floor	3
		2 nd floor	3
2	Bayvue Recreation Centre (14)		
		Executive Lounge	2
		Showers and changing room	5
		Front toilets	2
		Back toilets	4
		Cafeteria	1
3	Berthing Services offices (7)		
		Showers & toilets	7
4	Clubhouse (2)		
		Showers & toilets	2
5	Civil Maintenance depot (4)		
		Main building	4
6	Fire & Clinic Building (5)		
		Fire	2
		Clinic	3
7	Port Control (4)		
		Pilot Office	2
		VTs Office	1
		First floor	1
8	Marine & Fender Maintenance Workshop (6)		

		Admin Office	2
		Stuff toilets	4
9	Security (8)		
		Supervisor's	1
		Harbour main entrance	1
		Haul road	1
		Bayvue 1 – main gate	1
		Bayvue 2 – gate 2	1
		Small Craft harbour 1 st gate – boom gate	1
		Small craft harbour 2 nd gate	1
		Small craft harbour 3 rd gate - marine	1
Total number of soap dispensers to be supplied			59

TOUCH FREE PAPER TOWEL HOLDER (LADIES, GENTS, DISABLED TOILETS & CAFETERIA)

	Location	Area	Number of units required
1	Bayvue Centre (9)		
		Ground floor	3
		1 st floor	3
		2 nd floor	3
2	Bayvue Recreation Centre (10)		
		Executive Lounge	2
		Showers and changing room	2
		Front toilets	3
		Back toilets	2
		Cafeteria	1
3	Berthing Services offices (3)		
		Showers & toilets	3
4	Clubhouse (2)		
		Showers & toilets	2

5	Civil Maintenance depot (2)		
		Main building	2
6	Fire & Clinic Building (5)		
		Fire	2
		Clinic	3
7	Port Control (4)		
		Pilot Office	2
		VTs Office	1
		First floor	1
8	Marine & Fender Maintenance Workshop(5)		
		Admin Office	2
		Stuff toilets	3
9	Security (8)		
		Supervisor's	1
		Harbour main entrance	1
		Haul road	1
		Bayvue 1 – main gate	1
		Bayvue 2 – gate 2	1
		Small Craft harbour 1 st gate – boom gate	1
		Small craft harbour 2 nd gate	1
		Small craft harbour 3 rd gate - marine	1
Total number of bins to be supplied			48

WALL MOUNTED BIN (LADIES, GENTS & DISABLED)

	Location	Area	Number of units required
1	Bayvue Centre (9)		
		Ground floor	3
		1 st floor	3
		2 nd floor	3
2	Bayvue Recreation Centre (9)		
		Executive Lounge	2

		Showers and changing room	2
		Front toilets	3
		Back toilets	2
3	Berthing Services offices (3)		
		Showers & toilets	3
4	Clubhouse (2)		
		Showers & toilets	2
5	Civil Maintenance depot (2)		
		Main building	2
6	Fire & Clinic Building (5)		
		Fire	2
		Clinic	3
7	Port Control (4)		
		Pilot Office	2
		VTs Office	1
		First floor	1
8	Marine & Fender Maintenance Workshop(5)		
		Admin Office	2
		Stuff toilets	3
9	Security (8)		
		Supervisor's	1
		Harbour main entrance	1
		Haul road	1
		Bayvue 1 – main gate	1
		Bayvue 2 – gate 2	1
		Small Craft harbour 1 st gate – boom gate	1
		Small craft harbour 2 nd gate	1
		Small craft harbour 3 rd gate - marine	1
Total number of bins to be supplied			47

URINALS AUTO SANITIZER, URINAL MATS & CHEMICAL DEEP CLEANING (GENTS)

	Location	Area	Number of units required
1	Bayvue Centre (6)		
		Ground floor	2
		1 st floor	2
		2 nd floor	2
2	Bayvue Recreation Centre (6)		
		Showers and changing room	2
		Front toilets	1
		Back toilets	3
3	Berthing Services offices (3)		
		Showers & toilets	3
4	Clubhouse (1)		
		Showers & toilets	1
5	Civil Maintenance depot (3)		
		Main building	3
6	Fire & Clinic Building (2)		
		Fire	2
8	Marine (3)		
		Stuff toilets	3
Total number of urinals			24

TROLLEY WIPE STAND WITH WIPES (BUCKET)

	Location	Area	Number of units required
1	Bayvue Recreation Centre (1)		
		Gym	2
3	Berthing Services offices (1)		
		Gym	2
8	Marine (3)		
		Gym	2
Total number of bins to be supplied			6

NOTE: it is the duty of the contractor to take all reasonable steps to operate in a safe and sustainable environmental manner.

The contractor shall adhere to the requirements of the Occupational Health & Safety Act (Act 85/1993) and all its regulations with associated Code of Practices and National Standards. The contractor shall provide each employee with proper PPE without any cost. Staff should be trained in the correct use, and storage thereof.

18. BREACH OF CONTRACT:

The client (TNPA) will be allowed to terminate the contract by giving 30 days' notice should the service not be according to specification and client's full satisfaction.