

Volume 2

VOLUME 2: FORM C

SECTION 3

1. PRICING AND DELIVERY SCHEDULE

IMPORTANT NOTE

The tender amounts provided must include ALL COSTS for providing cleaning and hygiene service, the tendered amount shall further include VAT, tools and equipment, uniform, labour, chemicals, and all necessary material needed to offer the services.

The Contractor undertakes to adhere to Act No. 9 of 2019 or the latest relevant gazette: National Minimum Wage Act, 2019 AND Gazette Vol. 643 23 January 2019 No. 42182.

Failure to adhere to this law / gazette will result in termination and cancellation of contract.

NOTE: This is a fixed price contract and therefore service providers are advised to factor in the escalations as per the statutory requirements.

1.1. Cleaning and hygiene services

Table 1: Umjantshi House summary of Labour Cost Pricing Schedule

NB: Minimum Gazetted Labour rates to be complied with.

YEAR 1 - PRICING SCHEDULE FOR LABOUR COSTS				
DESCRIPTION	LEGISLATIVE HOURLY RATES	MONTHLY WAGE/RATE	NO OF WORKERS	MONTHLY TOTAL AMOUNT (R)
General Worker: Actual Wage Rate 01/10/2026 – 30/09/2027	R	R	25	R
UIF @ 1% of monthly wage	R	R	25	R
Provident Fund @6% of monthly wage	R	R	25	R
COIDA @ 0.83% of monthly wage	R	R	25	R
Absent, sick, maternity, Family responsibility leave @7% of monthly basic wage	R	R	25	R
Bargaining Council Levy The Cleaner also pays an equal amount, but it's deducted from monthly wage @0.05%	R	R	25	R
NCCA / similar cleaning association: The monthly levy is R2.00 per employee	R	R	25	R
Annual Leave: The Labour relations Act, requires the employer to pay 21 consecutive days annual leave on full remuneration for every year of completed service which equates to 15 working days	R	R	25	R
Total Monthly salary Inclusive of allowances				
Total for 12 months salaries inclusive of Allowances				

Table 2: Umjantshi House summary of Labour Cost Pricing Schedule

YEAR 2- PRICING SCHEDULE FOR LABOUR COSTS				
DESCRIPTION	LEGISLATIVE HOURLY RATES	MONTHLY WAGE/ RATE	NO OF WORKERS	MONTHLY TOTAL AMOUNT (R)
General Worker: Actual Wage Rate 01/10/2027 – 30/09/2028	R	R	25	R
UIF @ 1% of monthly wage	R	R	25	R
Provident Fund @6% of monthly wage	R	R	25	R
COIDA @ 0.83% of monthly wage	R	R	25	R
Absent, sick, maternity, Family responsibility leave @7% of monthly basic wage	R	R	25	R
Bargaining Council Levy The Cleaner also pays an equal amount, but it's deducted from monthly wage @0.05%	R	R	25	R
NCCA / similar cleaning association: The monthly levy is R2.00 per employee	R	R	25	R
Annual Leave: The Labour relations Act, requires the employer to pay 21 consecutive days annual leave on full remuneration for every year of completed service which equates to 15 working days	R	R	25	R
Total Monthly salary Inclusive of allowances				R
Total for 12 months salaries inclusive of Allowances				R

Table 3: Umjantshi House summary of Labour Cost Pricing Schedule

YEAR 3 - PRICING SCHEDULE FOR LABOUR COSTS				
DESCRIPTION	LEGISLATIVE HOURLY RATES	MONTHLY WAGE/RATE	NO OF WORKERS	MONTHLY TOTAL AMOUNT (R)
General Worker: Actual Wage Rate 01/10/2028 – 30/09/2029	R	R	25	R
UIF @ 1% of monthly wage	R	R	25	R
Provident Fund @6% of monthly wage	R	R	25	R
COIDA @ 0.83% of monthly wage	R	R	25	R
Absent, sick, maternity, Family responsibility leave @7% of monthly basic wage	R	R	25	R
Bargaining Council Levy The Cleaner also pays an equal amount, but it's deducted from monthly wage @0.05%	R	R	25	R
NCCA: The monthly levy is R2.00 per employee	R	R	25	R
Annual Leave: The Labour relations Act, requires the employer to pay 21 consecutive days annual leave on full remuneration for every year of completed service which equates to 15 working days	R	R	25	R
Total Monthly salary Inclusive of allowances				R
Total for 12 months salaries inclusive of Allowances				R

Table 1: Umjantshi House summary of Labour Cost Pricing Schedule-Supervisor

YEAR 1 - PRICING SCHEDULE FOR LABOUR COSTS				
DESCRIPTION	LEGISLATIVE HOURLY RATES	MONTHLY WAGE/RATE	SUPERVISOR	MONTHLY TOTAL AMOUNT (R)
Supervisor: Actual Wage Rate 01/10/2026 – 30/09/2027	R	R	2	R
UIF @ 1% of monthly wage	R	R	2	R
Provident Fund @6% of monthly wage	R	R	2	R
COIDA @ 0.83% of monthly wage	R	R	2	R
Absent, sick, maternity, Family responsibility leave @7% of monthly basic wage	R	R	2	R
Bargaining Council Levy The Cleaner also pays an equal amount, but it's deducted from monthly wage @0.05%	R	R	2	R
NCCA / similar cleaning association: The monthly levy is R2.00 per employee	R	R	2	R
Annual Leave: The Labour relations Act, requires the employer to pay 21 consecutive days annual leave on full remuneration for every year of completed service which equates to 15 working days	R	R	2	R
Total Monthly salary Inclusive of allowances				R
Total for 12 months salaries inclusive of Allowances				R

Table 2: Umjantshi House summary of Labour Cost Pricing Schedule-Supervisors

YEAR 2 - PRICING SCHEDULE FOR LABOUR COSTS				
DESCRIPTION	LEGISLATIVE HOURLY RATES	MONTHLY WAGE/RATE	SUPERVISOR	MONTHLY TOTAL AMOUNT (R)
Supervisor: Actual Wage Rate 01/10/2027 – 30/09/2028	R	R	2	R
UIF @ 1% of monthly wage	R	R	2	R
Provident Fund @6% of monthly wage	R	R	2	R
COIDA @ 0.83% of monthly wage	R	R	2	R
Absent, sick, maternity, Family responsibility leave @7% of monthly basic wage	R	R	2	R
Bargaining Council Levy The Cleaner also pays an equal amount, but it's deducted from monthly wage @0.05%	R	R	2	R
NCCA/ similar cleaning association: The monthly levy is R2.00 per employee	R	R	2	R
Annual Leave: The Labour relations Act, requires the employer to pay 21 consecutive days annual leave on full remuneration for every year of completed service which equates to 15 working days	R	R	2	R
Total Monthly salary Inclusive of allowances				R
Total for 12 months salaries inclusive of Allowances				R

Table 3: Umjantshi House summary of Labour Cost Pricing Schedule-Supervisors

YEAR 3 - PRICING SCHEDULE FOR LABOUR COSTS				
DESCRIPTION	LEGISLATIVE HOURLY RATES	MONTHLY WAGE/RATE	SUPERVISOR	MONTHLY TOTAL AMOUNT (R)
Supervisor: Actual Wage Rate 01/10/2028 – 30/09/2029	R	R	2	R
UIF @ 1% of monthly wage	R	R	2	R
Provident Fund @6% of monthly wage	R	R	2	R
COIDA @ 0.83% of monthly wage	R	R	2	R
Absent, sick, maternity, Family responsibility leave @7% of monthly basic wage	R	R	2	R
Bargaining Council Levy The Cleaner also pays an equal amount, but it's deducted from monthly wage @0.05%	R	R	2	R
NCCA / similar cleaning association: The monthly levy is R2.00 per employee	R	R	2	R
Annual Leave: The Labour relations Act, requires the employer to pay 21 consecutive days annual leave on full remuneration for every year of completed service which equates to 15 working days	R	R	2	R
Total Monthly salary Inclusive of allowances				R
Total for 12 months salaries inclusive of Allowances				R

Umjantshi House

B - Maintenance of equipment (Office ablutions pricing per month)

ABLUTIONS - OFFICES ONLY				
EQUIPMENT PROPOSAL				
Product – Maintenance of equipment	Details	Qty	Unit Price (R)	Monthly Total Charges (R)
Supply and installation of new toilet paper holders – Toilet paper dispenser in both male and female ablutions.	Installation& Maintenance	167	R	R
Supply and installation of new liquid foam soap dispensers in both male and female ablutions	Installation& Maintenance	128	R	R
Supply and installation of new sateen air freshener dispenser sateen (15 Minutes sating) in both male and female ablutions	Installation &Maintenance	68	R	R
Supply and installation of new Sateen mounted hands free SHE Bin in ladies' ablutions.	Installation & Maintenance	89	R	R
Supply and installation of new seat wipe dispenser white in both male and female ablutions	Installation & Maintenance	167	R	R
Supply and installation of new she sanitary pack stainless steel surface mounted in female ablutions.	Installation & Maintenance	89	R	R
Supply and installation of new electronic hands-free hand paper towel holders' dispensers in both male and female ablutions.	Installation & Maintenance	68	R	R
Supply and installation of new wall mounted bin in both male and female ablutions.	Installation & Maintenance	68	R	R
Supply and installation of new wall mounted kitchen stainless-steel bin in all kitchens.	Installation & Maintenance	40	R	R
Supply and installation of new stainless-steel auto janitor Dispenser toilet paper holders – Toilet paper dispenser in both male and female ablutions.	Installation & Maintenance	215	R	R
Supply and installation of new handsfree sanitizer dispensers on all floors and stores.	Installation & Maintenance	40	R	R
Chemical Deep Clean (Urinal; Basins; Toilet; Shower; Kitchen sinks, Stores)	As and when required / As scheduled	460	R	R
Chemical Deep Clean (Carpets & Tiles)	Quarterly	23 200 m2	R	R
		Subtotal exclusive of VAT		R

C- Price schedule for consumables Umjantshi House

OFFICES ONLY						
CONSUMABLES PROPOSAL						
Product	Frequency	Qty	Unit Price (R)	Monthly Total Charges (R)	Annual Total Charges (R)	Details
Air freshener 75ml	Monthly	68	R	R	R	Includes Refill and batteries
Foam surface sanitizers for toilet seat 400 ml	Monthly	167	R	R	R	Includes Refill
Foam soap 400 ml	Monthly	400	R	R	R	Includes Refill
Auto Janitor Dispenser Sateen	Monthly	215	R	R	R	Includes Refill
SHE Packet (1 x 50 per packet)	Monthly	89	R	R	R	Excludes Dispenser
25l hand soaps	Monthly	30	R	R	R	Excludes Dispenser
Paper towel 700 – 900 GSM	Monthly	360	R	R	R	Excludes Dispenser
Bile of 48 toilet paper 2PLY	Monthly	45	R	R	R	Excludes Dispenser
Auto janitor 300ml	Monthly	215	R	R	R	Excludes Dispenser
Dishwashing liquid 25l	Monthly	16	R	R	R	Monthly supply
Thick Bleach Cleaner 25l	Monthly	16	R	R	R	Monthly supply
Multipurpose cleaner 25l	Monthly	16	R	R	R	Monthly supply
Kitchen towels	Monthly	64	R	R	R	Monthly supply
Kitchen cleaning sponge	Monthly	64	R	R	R	Monthly supply
Latex Gloves	Monthly	64	R	R	R	Monthly supply
		Subtotal exclusive of VAT		R	R	

D- HEALTH AND SAFETY – Umjantshi House

PRICING SCHEDULE FOR HEALTH AND SAFETY COSTS		
DESCRIPTION OF RESOURCES	UNIT	Total for the contract duration (R) (36 Months)
Health and Safety (SHE File and safety related cost, e.g., safety training of staff)	Once-off	R
PPE (Dust Coat; T-shirt/shirt; Conti suit; Safety footwear - boots/shoes; mask)	Once-off	R
Subtotal exclusive of VAT		R

E- Price Schedule for Cleaning and Hygiene – Umjantshi House

TENDER AMOUNTS		
CONTRACT YEAR	Monthly Rate (R) (Excl. VAT)	Annual Amount (R) (Excl. VAT)
Cleaning Year 1	R	R
Cleaning Year 2	R	R
Cleaning Year 3	R	R
Hygiene Year 1	R	R
Hygiene Year 2	R	R
Hygiene Year 3	R	R
Subtotal exclusive of VAT	R	R

F = A Consolidated Price List (A+B+C+D+E) totals for Umjantshi House

TENDER AMOUNTS				
CONTRACT YEAR	Year 1	Year 2	Year 3	Total for 3yrs (36 months)
A1- Labour (General workers)	R	R	R	R
A2- Labour (Supervisors)	R	R	R	R
B- Equipment maintenance	R	R	R	R
C- Consumables	R	R	R	R
D- Health and Safety (once-off)				R
Cleaning and Hygiene	R	R	R	R
Subtotal exclusive of VAT				R
ADD VAT @ 15%				R
Total Inclusive of VAT				R

NB: This price will be fixed for the duration of the contract, and no negotiations will be entered.