Appendix B: Environmental Evaluation Checklist

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|  | **Majuba Power Station**  **Environmental Evaluation Checklist** | **Unique Identifier** | **MAJ/235** |
| **Document Type** | **Checklist** |
| **Revision** | **2** |
| **Authorisation Date** | **Jan 2020** |
| **Next Review Date** | **Sept 2025** |
| **Environmental Management** | |

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| 1. **Contractor Name:** |  |
| **Site/Project Name:** |  |
| **Scope of Work:** |  |
| **Date of Assessment:** |  |

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| CONTRACTOR/SUPPLIER | | | | | | | | | | | | | | | |
|  | | | | |  | | | | | | | | | | |
| **PURPOSE**  To assess whether the above-mentioned supplier/s have submitted the required **environmental documentation** prior to commencements of project activities | | | | | | | | | | | | | |
| **REFERENCE DOCUMENTATION**  Majuba Power Station Environmetal Management Requirements for contractors and suppliers ENV/GEN/SPEC/01  SHEQ policy(32-727) | | | | | | | | | | | | | |
| **NO** | | | **ITEM** | | |  | | | **Max Points** | | **Actual points** | | **COMMENTS** |
|  | |  | | | | **YES** | **NO** | **N/A** |  | |  | |  |
| 1. | | Environmental Management System File   * Environmental Policy * Objectives and Targets * Roles and Responsibilities * Communication * Internal Audits * Emergency Preparedness (Environmental related emergencies) * Monitoring, measurement and evaluation of compliance * Non-Conformance, Corrective action and preventive action * Management Review | | | |  |  |  | **1** | |  | |  |
| 2. | | Environmental Aspects and Impacts Register | | | |  |  |  | **1** | |  | |  |
| 3. | | ISO 14001 EMS Certificate (If company is certified) | | | |  |  |  | **1** | |  | |  |
| 4. | | A detailed signed Contractor’s Environmental Management Plan (EMP) pertaining to site specific activities or a copy of the approved Environmental Management Programme | | | |  |  |  | **1** | |  | |  |
| 5. | | Copy of the Environmental authorization, Water Use License, Water Use – If applicable | | | |  |  | N/A | **1** | |  | |  |
| 6. | | A detailed signed Site Environmental Representative Appointment Letter | | | |  |  |  | **1** | |  | |  |
| 7. | | Method statements for specific activities as per the scope of work | | | |  |  |  | **1** | |  | |  |
| 8. | | Copies of procedures and work instructions pertaining to site specific activities | | | |  |  |  | **1** | |  | |  |
| 9. | | PR Number | | | |  |  |  | **1** | |  | |  |
| 10. | | Emergency Preparedness Plans (e.g., oil / chemical spill, disasters, etc.) | | | |  |  |  | **1** | |  | |  |
| 11. | | Register of all hazardous substances | | | |  |  |  | **1** | |  | |  |
| 12. | | Safety Data Sheets (SDS) | | | |  |  |  | **1** | |  | |  |
| 13 | | Register of waste that will be generated  Waste Management Plan  (Method statement) | | | |  |  |  | **1** | |  | |  |
| 14 | | Proof of training and skills of persons performing significant activities (e.g. oil spills, application of herbicides and asbestos AIA) | | | |  |  |  | **1** | |  | |  |
| **The following procedures will be given to the contractor that is awarded the contract:** | | | | | | | | | | | | | |
|  | Waste Management Procedure (ENV/GEN/WI/12 | | | |  | | No |  |  | | |  | To be provided to the contractor that is awarded the contract |
|  | Oil-Spill cleanup and rehabilitation procedure (RA/ENV/110 & Oil Spill assessment form | | | |  | | No |  |  | | |  | To be provided to the contractor that is awarded the contract |
|  | Majuba Environmental Statement of Intent (ENV/STMT/01 | | | |  | | No |  |  | | |  | To be provided to the contractor that is awarded the contract |
|  | Eskom SHEQ Policy (32-727) | | | |  | | No |  |  | | |  | To be provided to the contractor that is awarded the contract |
|  | Environmental Incident Management Procedure 240-133087117 | | | |  | | No |  |  | | |  | To be provided to the contractor that is awarded the contract |
| **Final Score Total** | | | | | | | | | **Maximum**  **Total** | | | **Actual Total** |  |
| **FINAL SCORE PERCENTAGE (%)** | | | | | | | | | | | | | |
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| **THRESHOLD**  **The score that each tender receives will provide a numeric basis for tender comparison. The minimum weighted average score required for a tender to be considered must be 80% or above** | | | | | | | | | | | | | |
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| **Motivation for failing to attain maximum score in the evaluation above** | | | | | | | | | | | | | |
| **No.** | **Requirement** | | | | | | | | | **Issue** | | | |
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Evaluated by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_