

	Hendrina Power Station Environmental Evaluation Checklist	Document Reference No.:	F/ESK108	Rev	3	
		Effective Date			September 2022	
		Next Review Date			September 2025	
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1. Contractor Name:	
Site/Project Name:	
Scope of Work:	
Site Supervisor (Projects):	
Site Supervisor (Contractor):	
Site Manager (Contractor)	
Date of Assessment:	

CONTRACTOR/SUPPLIER	
Name of the contractor	

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NO	ITEM	YES	NO	N/A	Max Points	Actual points	COMMENTS
1.	EMS File (ISO14001:2015) • Environmental Policy • Objectives and targets • Roles and responsibilities • Communication • Internal Audits • Emergency Preparedness (Environmental related emergencies) • Monitoring, Measurement, and evaluation of compliance • Non-Conformance, Corrective and preventative action • Management review				1		
	Environmental Aspects and Impacts Register				1		
2.	ISO 14001 EMS Certificate (if company is certified)				1		
3.	A detailed signed Contractor's Environmental Management Plan (EMP) pertaining to site specific activities				1		
4.	Certified copies of relevant Environmental Authorisations, Permits, and Licences as required e.g., waste transporter, waste sites licence etc.				1		
5.	A detailed signed Site Environmental Representative Appointment Letter				1		

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6.	Method statements for specific activities as per contract				1		
7.	Copies of procedures and work instructions.				1		
8.	Copies of approved NEC/ PR/ Order contract				1		
9.	Emergency Preparedness Plans (e.g., oil / chemical spill, disasters, etc.) The contractor must provide protocols to be followed, and contingencies to be put in place for any potential incidents.				1		
10.	Register of all hazardous substances as per the scope of work				1		
11.	Safety Data Sheets as per the scope of work (SDS)				1		
12.	Copy of approved Environmental Management Programme				1		
13.	Register of waste that will be generated. Waste Management Plan (Method statement)				1		
14.	Proof of training and skills of persons performing significant activities (e.g., oil spills, application of herbicides)				1		

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Final Score		Maximum 14	Actual total	
Final Score %				
THRESHOLD The score that each tender receives will provide a numeric basis for tender comparison. The minimum weighted average score required for a tender to be considered must be 80% or above.				
Motivation for failing to attain maximum score in the evaluation above				
No	Requirement	Issue		

The following procedures will be given to the contractor that is awarded the contract:

Waste Management Procedure- ENV/GEN/WI/12
 Oil-Spill Cleanup and rehabilitation procedure- RA/ENV/110 and Oil spill assessment form
 Hendrina Environmental statement of Intent- ENV/STMT/01
Eskom SHEQ Policy (32-727)
 Environmental Incident Management Procedure- 240-133087117

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OBSERVATIONS

Recommendations of outstanding items:

Results	Qaulified / or not qualified / or qaulified with condtion	
Total		

Name of Environmental Management Representative	Signature	Date:
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