

REQUEST FOR QUOTATION

YOU ARE HEREBY INVITED TO QUOTE FOR REQUIREMENTS OF THE MARINE LIVING RESOURCES FUND

REQUEST FOR QUOTATIONS: RFQ0001177 CLOSING DATE: 04 February 2026 CLOSING TIME: 16:00

DESCRIPTION:

Request to appoint a service provider (SP) to provide the Fisheries Management branch of the Department of Forestry, Fisheries and the Environment (DFFE) /MLRF to supply and deliver uniform for Directorate FPV.

NB: Suppliers should be registered on the CSD

The successful bidder will be required to fill in and sign a written Contract Form (SBD 7).

RFQ DOCUMENTS MAY BE EMAILED TO:

nfono@dfte.gov.za

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

ALL RFQ'S MUST BE SUBMITTED ON THE OFFICIAL FORMS

THIS RFQ IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER
POSTAL ADDRESS
STREET ADDRESS
TELEPHONE NUMBER	CODE.....NUMBER.....
CELLPHONE NUMBER
FACSIMILE NUMBER	CODENUMBER.....
E-MAIL ADDRESS
VAT REGISTRATION NUMBER

HAS AN ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE BEEN SUBMITTED? (SBD 2) YES or NO

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (SBD 6.1) YES or NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA).....
A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS);

OR.....
A REGISTERED AUDITOR,
[TICK APPLICABLE BOX]

ARE YOU THE ACCREDITED REPRESENTATIVE
IN SOUTH AFRICA FOR THE GOODS / SERVICES / WORKS OFFERED?
NO

YES or

[IF YES ENCLOSURE PROOF]

SIGNATURE OF BIDDER

DATE

CAPACITY UNDER WHICH THIS BID IS SIGNED

TOTAL BID PRICE..... TOTAL NUMBER OF ITEMS OFFERED

CSD NUMBER:

ANY ENQUIRIES REGARDING THIS RFQ PROCEDURE MAY BE DIRECTED TO:

Contact person: Nomlibo Fono-Ncedo
Tel: (066) 471 1235
Email address: nfono@dff.e.gov.za

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact person: Nomlibo Fono-Ncedo
Tel:
Email address: nfono@dff.e.gov.za

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: RFQ NO.: **RFQ 0001177**
 CLOSING TIME 00:00 CLOSING DATE: **04 February 2026**

OFFER TO BE VALID FOR 60 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO 01	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)
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Request to appoint a service provider (SP) to provide the Fisheries Management branch of the Department of Forestry, Fisheries and the Environment (DFFE) /MLRF to supply and deliver Uniform.

NB: Suppliers should be registered on the CSD

1. The accompanying information must be used for the formulation of proposals.
2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project.
3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

R.....

4. PERSON AND POSITION	HOURLY RATE	DAILY RATE
-----	R-----	-----
5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT		
-----	R-----	----- days

- 5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
-----	R.....	R.....
-----	R.....	R.....
-----	R.....	R.....

Name of Bidder:

..... R.....

TOTAL: R.....

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	R.....
.....	R.....
.....	R.....
.....	R.....

TOTAL: R.....

6. Period required for commencement with project after acceptance of bid
7. Estimated man-days for completion of project
8. Are the rates quoted firm for the full period of contract?
9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.

*YES/NO

*[DELETE IF NOT APPLICABLE]

Any enquiries regarding bidding procedures may be directed to the –

DEPARTMENT OF FORESTRY, FISHERIES & THE ENVIRONMENT

ATTENTION Mrs. Nomlibo Fono-Ncedo

Tel: 066 471 1235

Or for technical information –

**ATTENTION:
TEL:**



**forestry, fisheries
& the environment**

Department:
Forestry, Fisheries and the Environment
REPUBLIC OF SOUTH AFRICA

MARINE LIVING RESOURCES FUND

REQUEST FOR PRICE QUOTATIONS

The Marine Living Resources Fund (MLRF), Schedule 3A entity, is an entity within the Department of Forestry, Fisheries and the Environment, hereby request your quotation on the goods/service/works listed hereunder.

RFQ Number	FPV 641/008/2025/2026 – <i>RFQ 00001177</i>
Description	REQUEST TO APPOINT A SERVICE PROVIDER (SP) TO SUPPLY FOR A TO SUPPLY UNIFORM FOR DIRECTORATE: FISHERIES PROTECTION VESSEL PERIOD 2025/20256
Detailed Specification/scope of work and functionality	Attached as Annexure A
Local Production & Content Requirements (To be completed by SCM)	
Construction Industry Development Board (CIDB) Minimum Category and level (To be completed by SCM)	
Briefing Session	<i>N/A</i>
RFQ Publication date	<i>21/01/2026</i>
Responses MUST be submitted to	<i>MLRF Quotations@fdep.gov.za</i>

Initials:

CONFIDENTIAL

RFQ Closing Details	04/09/2026 For the attention of: XXX
Delivery Address	Foretrust building, Martin Hammerschlag Way, Foreshore, Cape Town, 8001
Quotation Validity Period	60 Days from the Closing Date
Mandatory Requirement/Pre-Qualification Criteria	Not Applicable
Evaluation Criteria	See Annexure A.

NO HAND DELIVERED RFQ RESPONSES WILL BE ACCEPTED
PROSPECTIVE BIDDERS MUST BE REGISTERED ON NATIONAL TREASURY'S CENTRAL SUPPLIER DATABASE (CSD) PRIOR TO SUBMITTING BIDS AND THEIR TAX MATTERS MUST BE IN ORDER

TERMS AND CONDITIONS OF REQUEST FOR QUOTATION (RFQ)

1. Terms and conditions of Request for Quotation (RFQ)

- 1.1 This document may contain confidential information that is the property of the Marine Living Resources Fund [MLRF].
- 1.2 No part of the contents may be used, copied, disclosed, or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this RFQ without prior written permission from MLRF.
- 1.3 All copyright and intellectual property herein vests with MLRF.
- 1.4 **Late and incomplete submissions will not be considered. Submissions received after closing time and date will be classified as LATE and WILL NOT be considered.**
- 1.5 No services must be rendered, or goods delivered, before an official MLRF Purchase Order form has been issued by a duly authorised official from the MLRF and received by the bidder. Please note that this is not an instruction to proceed with the supply of any goods or service unless the quotation is approved, and a Purchase Order is supplied to you.
- 1.6 **Please note that if you receive the Purchase Order, delivery of goods or rendering of services must be done *within 60 days* of receiving the Purchase Order. Failing to deliver on agreed-upon times may result in your Purchase Order being cancelled.**
- 1.7 This RFQ will be evaluated in terms of the 80/20 preference point system if it is equal to or below R50 million.
- 1.8 Bidders are required to register on the Central Supplier Database (CSD) at www.csd.gov.za if they are not registered on the CSD.
- 1.9 All questions regarding this RFQ must be forwarded to @dffe.gov.za within 24 hours after the RFQ has been issued.
- 1.10 Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform MLRF within two (2) days before the RFQ closing date.
- 1.11 Where quotations/proposals submitted are equal to or below R50 million, bidders are required to submit the original and valid proof for preference points claimed or certified copies thereof, to substantiate their preference points claims. SBD 6.1 must also be duly completed, signed, and submitted alongside the bid to claim preference points. Failure to do so will result in preference points being forfeited.

1.12 As per section 4(1) of the Preferential Procurement Regulations of 2022, the maximum 20 points may be awarded based on specific goals. The 20 points will be allocated as follows:

SPECIFIC GOAL	POINTS TO BE ALLOCATED
51% black owned	8 points
50% women	4 points
Youth	4 points
Disability	4 points
TOTAL POINTS	20 points

1.13 Bidders are required to duly complete, sign and submit the new SBD 4 together with their quotations/proposals. Failure to do so may result in your quotation/proposal not being accepted.

1.14 All quotations/proposals submitted must be inclusive of Value Added Tax (VAT) if you are VAT registered and must be quoted in South African Rands (ZAR) and the price must be firm.

1.15 The full costs must be disclosed as there will be no variances that will be entertained, and no price adjustment will be entertained after the Purchase Order has been issued.

1.16 These terms and conditions supersede any terms and conditions that may be issued by the service provider/supplier on their quotations or any other document similar to that.

1.17 A full and updated CSD report must be submitted with the quotation and MLRF will only contract with suppliers/service providers whose tax matters are in order.

1.18 The winning bidder must be registered on the MLRF Oracle ERP system in order for a Purchase Order to be generated. The bidder is required to complete the Oracle Registration Form and submit all relevant supporting documents within seven (7) days of receiving the form from MLRF. Failure to complete the registration process within the stipulated timeframe may result in the bidder's proposal being deemed non-responsive

1.19 The MLRF pays within 30 (thirty) days after receipt of a valid tax invoice and after approval of the relevant invoice and reports and does not make upfront payments or deposits.

1.20 It is the responsibility of prospective bidders to ensure that all bid documents are submitted before the closing date and time of the RFQ.

1.21 All the conditions specified in the General Conditions of Contract (GCC) will apply, and where the conditions in the Special Conditions of Contract (SCC) contradict the conditions in the General Conditions of Contract, the Special Conditions of Contract will prevail.

1.22 The winning bidder will be required to complete and sign the following

1.22.1 Vetted agreement and/or

1.22.2 An official contract form SDB7.1 for the purchase of goods/works

1.22.3 An official contract form SDB7.2 for rendering of services

1.22.4 An official contract form SDB7.3 for the sale of goods/works

1.23 The MLRF reserves the right to enter into negotiations for price and other terms and conditions of contracting for this RFQ with the bidders.

1.24 The MLRF reserves the right not to award the RFQ.

1.25 The MLRF reserves the right to cancel the RFQ under the following circumstances:

1.25.1 If there are insufficient funds,

1.25.2 If there is no longer a requirement for the items or services to be procured,

1.25.3 If no acceptable tender has been received,

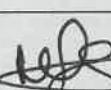
1.25.4 If irregularities have occurred in the procurement process.

2. PROTECTION OF PERSONAL INFORMATION

In responding to this RFQ, MLRF acknowledges that it may obtain and have access to personal data of the respondents. MLRF agrees that it shall only process the information disclosed by bidders in their response to this RFQ for the purpose of evaluating and subsequent award of business and in accordance with any applicable law. Furthermore, MLRF will not otherwise modify, amend, or alter any personal data submitted by Respondents or disclose or permit the disclosure of any personal data to any Third Party without the prior written consent from the Respondents. Similarly, MLRF requires Respondents to process any process any personal information disclosed by MLRF in the bidding process in the same manner.

MLRF RESERVES THE RIGHT NOT TO MAKE ANY APPOINTMENT AND SHALL NOT ENTERTAIN ANY CLAIM FOR COSTS THAT MAY HAVE BEEN INCURRED IN THE PREPARATION AND THE SUBMISSION OF THIS QUOTATION/PROPOSAL

Approvals of RFQ

End User	Requester	B.Moshane	Rank	OA:FPV	Cost Centre Manager	A.Moshani	Rank	Act:Director
					07/10/2025			
It is hereby certified that all the information supplied in this form is correct, that the requirement may be procured and that funds are available.								
SCM Only								
Official verifier (buyer)	Name	N.FONO	Signature		Date	21/10/2025		
Approver as per Delegations	Name	M. Moshani	Signature		Date	9/12/2025		



THE MARINE LIVING RESOURCES FUND, A SCHEDULE 3A PUBLIC ENTITY ESTABLISHED IN TERMS OF THE PUBLIC FINANCE MANAGEMENT ACT, 1999 (ACT NO 1 of 1999) AND THE DEPARTMENT OF FORESTRY, FISHERIES AND ENVIRONMENT ("DFFE") (IN ITS COMMITMENT TO THE PRINCIPLES ENSHRINED IN THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA, 1996) ADHERES TO THE PROVISIONS OF THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 5 OF 2000 ("PPPf") AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

TERMS OF REFERENCE

TO APPOINT A SERVICE PROVIDER (SP) TO PROVIDE THE DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT (DFFE) / MARINE LIVING RESOURCES FUND (MLRF) FOR SUPPLY AND DELIVER OF DIVING PROTECTIVE GEAR

ITEM NUMBER	TABLE OF CONTENTS	PAGE
1	Purpose	
2	Specifications	
3	Evaluation Method	
4	Bid Submission Requirements	
5	Special conditions of contract	
6	Payment terms	
7	Enquiries	

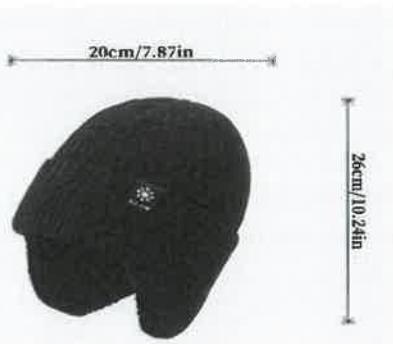
1. PURPOSE

The Department of Forestry, Fisheries and the Environment (“DFFE”) / MLRF requires the services of a Service Provider (SP) to supply and deliver diving protective gear

SPECIFICATIONS

ITEMS	DESCRIPTION	QUANTITIES FOR MALES	TOTAL QUANTITIES
MEN'S ZIP OFF TECH PANTS	<p>MEN'S ZIP OFF TECH PANTS:</p> <p>Colour khaki - the style pants feature waistband with belt loops and adjustable belt, zip-fly with button closure and multiple pockets for convenience utility.</p> <p>The breathable, moisture-wicking fabric that ensures they stay dry and comfortable, while the belt adjustable waistband provides a secure fit.</p> <ul style="list-style-type: none"> • Nylon; Synthetic Insulation; Breathable; Moisture-wicking; Regular fit; Zip-off converts pants into shorts. 	<p>SIZES</p> <p>Size 34 x26 Size 36 x20 Size 38 x6 Size 42 x 2 Size 46 x 2 Size 48 x 2</p>	58
WOMEN'S ZIP OFF TECH PANTS.	<p>WOMEN'S ZIP OFF TECH PANTS:</p> <p>Khaki - the style pants feature waistband with belt loops and adjustable belt, zip-fly with button closure and multiple pockets for convenience utility,</p> <p>the breathable, moisture-wicking fabric that ensures they stay dry and comfortable, while the belt adjustable waistband provides a secure fit.</p> <ul style="list-style-type: none"> • Nylon; Synthetic Insulation; Breathable; Moisture-wicking; Regular fit; Zip-off converts pants into shorts. 	<p>SIZES</p> <p>Size 30 x 2 Size 34 x10 Size 36 x8 Size 38 x8 Size 40 x 2 Size 42 x1 Size 46 x 2</p>	33

			
FREEZER AND RAIN JACKET, 2in1	<p>GROUND ZERO JACKET with REFLECTIVE TAPE (GZ-JACR) EMBROIDERED ON THE LEFT-HAND SIDE . (Annexure B for the details)</p> <ul style="list-style-type: none"> • hood with drawcord • insulated padded jacket with elasticated cuffs • two front hem pockets and one chest pocket • invisible zip on chest for embroidery access • bar-tacking on all pressure points • freezer jacket ideal for very cold working conditions • fully quilted inner lining • water resistant outer <p>reflective tape added on front, back and sleeves for added visibility • 100% polyester oxford fabric outer, heavy weight padding</p> 	<p>SIZES</p> <p>Size S x 2 Size M x10 Size L x15 Size XL x13 Size 2XL x8 Size 3XL x4</p>	52

REFLECTIVE ZIP OFF	<p>The Metro Two-Tone Hi-Viz Reflective Zip-Off Jacket is a two in one lightweight hi-vis workwear jacket and sleeveless vest, both with 50mm silver reflective tape throughout to give you visibility in both day and nighttime conditions or poorly lit working environments. Made from 150g/m² 100% polyester tricot with Airtex mesh, the mixed fabric garment is extremely durable, breathable and easy to care for with crease and stain-resistant qualities. Features include zip-off sleeves to transform the jacket into a zip-up sleeveless vest in seconds, a contrasting full zip, ID pouch on the left chest, elasticated cuffs, elasticated waistband with front press stuff closure and shoulder epaulets with press studs. Available in a bright yellow-orange two-tone design.</p> <p>EMBROIDERED ON THE LEFT-HAND SIDE.(Annexure B for the details) ONLY (Fisheries Management) branded</p>	SIZES Size S x2 Size M x10 Size L x15 Size XL x13 Size 2XL x 8 Size 3XL x4	52
Beanie Winter Fleece-Lined Thick Knit	<p>Men'S Winter Fleece-Lined Thick Knit Beanie Hat with Windproof and Thermal Protection, Outdoor Warm Skull Cap, Polyester</p> <p>Ear cover as per below.</p> 	Standard size	30

<p>FREEZER AND RAIN TROUSERS, 2 IN 1.</p> <p>unisex hi-viz two-tone safety work body warmer trouser, 2-in-1 freezer and rain wear trouser, colour navy.</p> 	<p>SIZES:</p> <p>Size S x2 Size M x10 Size L x10 Size xl x8 Size 3xl x2 Size 4xl x2</p>	<p>34</p>
<p>Short Sleeve Tech Shirt - men</p> <p>Short Sleeve button-up shirt with Left chest pocket and right chest zip pocket with UV guard protection that shields against harmful rays and moisture-wicking technology that ensures you stay dry and comfortable. Perfect hiking, fishing or other outdoor activities.</p> <ul style="list-style-type: none"> • Moisture-Wicking • Lightweight • Breathable • Quick-Drying <p>EMBROIDERED ON THE LEFT-HAND SIDE. (Annexure B for the details)</p>	<p>SIZES</p> <p>Size34x6 Size36x21 Size38x9 Size 40x3 Size42x3</p>	<p>42</p>



Women's Elsie Long-Sleeve Hiking Shirt – women

Button-up shirt with two chest pockets with UV guard. The lightweight, quick-dry fabric keeps you cool and dry, while the adjustable sleeves transform from long sleeves to three-quarter length in seconds. Features two chest pockets for easy storage and a back vent for added breathability, and the concealed press studs in front add a clean look.

- Lightweight
- Quick-dry
- Moisture-wicking
- Adjustable sleeves
- Two chest pockets
- Back vent

EMBROIDERED ON THE LEFT-HAND SIDE

(Annexure B for the details)



SIZES

Size 30x3
Size32x6
Size34x12
Size36x6
Size38x6
Size40x3

36

<p>Sun hats</p> <p>Pathfinder Hat. Featuring a wide brim and UV Guard, this hat offers superior sun protection for outdoor adventures. The perforated side panels provide breathability, while the removable chin strap ensures a secure fit in windy conditions. It's versatile for any head size or hairstyle, with a ponytail opening and adjustable back.</p> 	<p>One size fit all</p>	<p>30</p>
<p>UNISEX CASUAL JAC</p> <p>2-Layer membrane is fully waterproof, windproof, and seam sealed</p> <p>Vapoured shell fabric with Firestorm inner Fleece</p> <p>DWR coating aids with water repellency</p> <p>Windproof Polyester in Blue color</p> <ul style="list-style-type: none"> • Vapourtex lightweight fabric shell • Waterproof, windproof and seam sealed • DWR coating aids with water repellency • 10000 mm water column rating • 10000 mm g/m²/24hr breathability rating • Helmet-compatible volume control hood with a laminated brim • Water-proof center front zip with chin guard • Covered hand zip pockets • Inner chest pocket for additional storage • Pit zips for ventilation • Semi-elasticated cuff with adjustable velcro tabs to seal out rain • Adjustable hem shock cord to seal in warmth • Gusset underarms for freedom of movement • Reflective branding on front and back for visibility • Packs into right-hand pocket with carabiner clip loop 	<p>SIZES</p> <p>Size32x2</p> <p>Size34x16</p> <p>Size 36x6</p> <p>Size38x8</p> <p>Size40x1</p> <p>Size42x1</p>	<p>34</p>

<p>EMBROIDERED ON THE LEFT-HAND SIDE (Annexure B for the details)</p> 		
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<p>AQUA SHOES</p> <p>Aqualine Hydro Tech Glow Aqua Shoes, UBFEN Water Shoes Aqua, Men's & Women's safety for sea nonsleeping. Barefoot for Boating Surfing Black Grey Color. Tread comfortably across water, rock and pebbles throughout your next waterside adventure in our Maxed Whitewater aqua sock.</p> <p>Durable and quick-drying mesh upper and EVA footbed</p> <p>Front and back pull tabs</p> <p>Easy to slip-on design with heel tab</p> <p>Flow-through vents allows for quick water drainage</p> <p>Ideal for all water sports - especially those that involve climbing rocks and walking over stones</p> <p>Fabric Content:</p> <p>100% POLYURETHANE</p>	<p>Shoe size</p> <p>Size 4x3</p> <p>Size 5x3</p> <p>Size 6x4</p> <p>Size11x1</p> <p>Size 7x4</p> <p>Size 8x8</p> <p>Size 9x5</p> <p>Size 10x2</p>	<p>30</p>
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UNISEX SAFETY BOOTS Chelsea Safety Boot200 JoulesAntistatic Genuine Leather Heat Resistant Oil Resistant Shock Absorbant Slip Resistant These boots typically include other safety features like oil, slip, and heat resistance, and are often CE EN ISO20345:2011 approved.	Size Size 4x3 Size5x3 Size6x4 Size7x4 Size8x8 Size9x5 Size10x2 Size11x1	30
Dupont Nomex Boilersuit DW-NOMEX-O Two-way NOMEX YKK concealed brass zip 50mm Silver flame retardant double needle topstitched reflective tape on arms & legs removeable zip with arms and legs Fully triple needle topstitched garment Two-way radio pocket with 25mm hook & loop, hook & loop V-flap & gas analyser tab, side pockets, two mitred back pockets with hook & loop monza flap. boilersuit with concealed YKK zip closure, 2 breast pockets, 2 side pockets with side slits, a rule pocket and 1 hip pocket.	Size Size 3xl x2 Size L x14 Size M x 5 Size S x 1 Size XL x 5 Size 2xl x3	30

2 breast pockets with flaps
Concealed YKK zip closure
2 slant side pockets with side slits
Ruched sleeve
Ruched back waist
50mm flame retardant reflective tape for high visibility
Hip pocket
Rule pocket
EMBROIDERED ON THE LEFT-HAND SIDE.(Annexure B for the details



<p>Male Polo T-Shirts</p> <p>Material – 50% Cotton and 50% Polyester</p> <p>A polo shirt is a smart shirt with a classic style. Short-sleeved with 3 3-button openings at the neck. The comfortable knitted collar completes the classic styling.</p> <p>FEATURES and BENEFITS:</p> <p>Classic Polo Shirt</p> <p>Taped neck</p> <p>Knitted collar</p> <p>Short sleeves</p> <p>Hemmed sleeves and shirt bottom</p> <p>3 button neck opening</p> <p>Self-coloured button placket</p> <p>EMBROIDERED ON THE LEFT-HAND SIDE.(Annexure B for the details)</p> 	<p>Size</p> <p>Size L x 42</p> <p>Size M x 12</p> <p>Size XL x 9</p> <p>Size 2xl x 6</p> <p>Size 3xl x 3</p>	<p>72</p>
<p>Female Polo T-Shirts</p> <p>Material – 50% Cotton and 50% Polyester</p> <p>A polo shirt is a smart shirt with a classic style. Short-sleeved with 3 3-button openings at the neck. The comfortable knitted collar completes the classic styling.</p> <p>FEATURES and BENEFITS:</p> <p>Classic Polo Shirt</p> <p>Taped neck</p> <p>Knitted collar</p> <p>Short sleeves</p> <p>Hemmed sleeves and shirt bottom</p> <p>3 button neck opening</p> <p>Self-coloured button placket</p> <p>EMBROIDERED ON THE LEFT-HAND SIDE</p>	<p>Size</p> <p>Size L x 14</p> <p>Size M x 12</p> <p>Size S x 3</p> <p>Size XL x 9</p> <p>Size xxl 6</p>	<p>44</p>

(Annexure B for the details)



2. EVALUATION METHOD

3.1. PHASE 1: Preferential Points (80/20 system)

- 3.1.1. An evaluation of Price and Specific Goals Preference points on the suppliers, that successful qualified to this stage of evaluation.
- 3.1.2. **Calculation of points for price** - The Preferential Procurement Policy Framework Act (PPPFA) prescribes that the lowest acceptable bid will score 80 points (for tenders under R50m) or 90 points (for tenders above R50m) for price. Suppliers that quoted higher prices will score lower points for price on a pro-rata basis. Where functionality is set as criteria, only bid proposals that meets functionality requirements will be considered for evaluation on price and specific goals preference points.
- 3.1.3. The 80/20 as an appropriate preference point system will be used in the evaluation and adjudication of this quote. However, it must be extended that the lowest acceptable quote will be used to determine the applicable preference point system as per regulation (Section 3(2)(b) of the Preferential Procurement Regulations (PPR) 2022, which states: "If it is unclear which preference point system will be applicable, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable proposal will be used to determine the applicable preference point system". Therefore, either 80 or 90 points, depending on the rand value of the proposal, will be awarded to the suppliers who offers the lowest price, and proportionately fewer points are awarded to those with higher prices. Either 20 or 10 points are then available as preference points for Specific Goals, as applicable. The contract will be awarded to the suppliers that scores the highest total number of adjudication points per category.

Calculating of points for Specific Goals

- 3.1.4. Points will be awarded to a supplier for specific goals. Bidders are required to submit the original and valid proof for preference points claimed or certified copies thereof; to substantiate their

preference points claims. SBD 6.1 must also be duly completed, signed, and submitted alongside the bid to claim preference points. Failure to do so will result in Specific Goals preference points being forfeited.

3.1.5. The 80/20 as an appropriate preference point system will be used in the evaluation and adjudication of this quotation. However, it must be extended that the lowest acceptable supplier will be used to determine the applicable preference point system as per regulation (Section 3(2)(b) of the Preferential Procurement Regulations (PPR) 2022, which states: "If it is unclear which preference point system will be applicable, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable supplier will be used to determine the applicable preference point system". Therefore, either 80 or 90 points, depending on the rand value of the quotation, will be awarded to the suppliers who offers the lowest price, and proportionately fewer points are awarded to those with higher prices. Either 20 or 10 points are then available as preference points for specific goals, as applicable. The contract will be awarded to the suppliers that scores the highest total number of adjudication points per category.

3.1.6. Points will be awarded to a supplier for specific goals in accordance with the table below:

B.	PRICE	80
C.	Specific Goal	Number of points (20)
	51% black ownership	8
	50% women ownership	4
	Youth ownership	4
	Disability	4
	Non-compliant contributor	0

3.1.7. The SCM unit of the DFFE / MLRF will allocate preferential points (Specific Goals) to each company for its contribution towards empowerment of the black designated groups as prescribed in the Preferential Procurement Regulations of 2022, women, people with disabilities, youth as well as local economic development.

3.1.8. A supplier will not be disqualified from the quotation process if the suppliers does not submit supporting documents substantiating the specific goals preference points claimed or is a non-compliant contributor. Such some suppliers will score 0 for Specific Goals.

- 3.1.9. Suppliers will be subject to SCM conditions of the Department – MLRF and the Preferential Procurement Regulations, 2022 issued in terms of section 5 of the Preferential Procurement Policy Framework Act (Act No 5 of 2000) (PPPFA).
- 3.1.10. The PPPFA prescribes that the lowest acceptable bid will score 80 or 90 points for price (as explained above, depending on whether the bid prices is more or less than R50million). Suppliers that quoted higher prices will score lower points for price on a pro-rata basis. Where functionality is set as a criterion, only bid proposals that meets functionality requirements will be considered to be evaluated on price and Specific Goals.
- 3.1.11. The contract will be awarded to the supplier scoring the highest points subject to section 2(1) (f) of the PPPFA, 2000.

3. SUBMISSION REQUIREMENTS

- 4.1 Suppliers should ensure that the following submission requirements, which will be needed for evaluation purposes are included in their bid proposal and are as follows:
 - 4.1.1 The SP must draft a table of content which will indicate where each document is located in the proposal.
 - 4.1.2 The proposal shall consist of two parts, namely the technical bid and the pricing bid (master and copies).
 - 4.1.3 Add documents that are required to be submitted with the bids. These documents include those included in phase one (1) and two (2) of evaluation criteria.
 - 4.1.4 Standard bidding documents (SBD1, 2, 3.1/3.3, 4, 6.1) completed and signed.
 - A valid copy of the Tax Clearance Certificate/ Tax Compliance Status Pin issued by SARS to the supplier/copy of Central Supplier Database (CSD)/ MA supplier Number must be submitted together with the bid.
 - In case of bids where Consortia / Joint Ventures / Sub-contractors are involved; such must be clearly indicated and each party must submit a separate copy of a valid Tax Clearance Certificate or copy of Tax Compliance Status Pin or CSD/ MAAA supplier Number together with the bid.
 - Certified copies of identity documents of directors and shareholders of the company.
 - Entity registration Certificate (CK1).
 - Letter of Authority to sign documents on behalf of the company.

4. SPECIAL CONDITIONS OF CONTRACT

- 5.1 On appointment, the performance measures for the delivery of the agreed services will be closely monitored by Department / MLRF.

- 5.2 The Department / MLRF will not be held responsible for any costs incurred by the SPs in the preparation, presentation and submission of the proposal.
- 5.3 All the conditions specified in the General Conditions of Contract (GCC) will apply and where the conditions in the special conditions of contract contradicts the conditions in the general conditions of contract, the special conditions of contract will prevail.

5. PAYMENT TERMS

- 6.1 The DFFE / MLRF undertakes to pay out in full or as per deliverables within 30 (thirty) days all valid claims for work done to its satisfaction upon presentation of a substantiated claim and the required reports stipulated in special conditions. No payment will be made where there is outstanding information/work not submitted by the Service Provider/s until that outstanding information is submitted.
- 6.2 Payment by the DFFE / MLRF shall be made by means of an electronic transfer into the SP's bank account.
- 6.3 Payment requirements
 - The successful Service Provider shall render services to the DFFE / MLRF in accordance with the Project Plan and Project Scope.
 - The amounts are inclusive of VAT and all disbursements shall be paid in South African Rands.

6. ENQUIRIES

- 7.1 Should you require any further information in this regard, please do not hesitate to email:

Name	Email address

(NOTE: Please circle or tick your answer)

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned,
(name) in
submitting the accompanying bid, do hereby make the following
statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 80/20 & \text{or} & 90/10 \\
 \\
 Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}}\right) \text{ or} & & Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}}\right)
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$ or		$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
51% Black ownership	N/A	8	N/A	
50% Women ownership	N/A	4	N/A	
Youth ownership	N/A	4	N/A	
Disability	N/A	4	N/A	
Non-compliant contributor	N/A	0	N/A	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. **TYPE OF COMPANY/ FIRM**

Partnership/Joint Venture / Consortium

One-person business/sole proprietor

Close corporation

Public Company

Personal Liability Company

(Pty) Limited

Non-Profit Company

State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm,

certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

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