

## INVITATION TO TENDER

**CONTRACT NUMBER: CDC/399/23**

### **CONSTRUCTION OF NEW ECDC EDUCATIONAL FACILITIES AT E. MACEMBE PRIMARY SCHOOL**

The Coega Development Corporation is headquartered in the City of Gqeberha, Nelson Mandela Bay Municipality, South Africa, with a strategic operational footprint in South Africa and beyond the borders on the African continent. Coega's vision is to be the leading catalyst for the championing of socio-economic development. This it seeks to achieve through the development and operation of the 9 003-hectare Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of complex infrastructure and related projects throughout South Africa and selected markets on the African continent, and advisory on the development of industrialisation and logistics zones. Coega's advanced capabilities are successful enablers in sustainable economic zone development and management, real assets management, infrastructure planning and development, technology integration while realising related socio-economic impact areas such as skills and SMME development. Coega's high-performance ethos is grounded in its commitment to sustainable development, the protection of its people and the planet, and the delivery of infrastructure solutions that support a just social and economic transition to a low-carbon, resource efficient, and climate resilient future. The foundational culture of Coega's approach, backed by its core values, is innovation and continuous improvement.

*The Eastern Cape Department of Education (DoE) together with Department of Roads and Public Works appointed the Coega Development Corporation (CDC) as an implementing Agent (IA) to assist in rolling out the construction of infrastructure projects in the Eastern Cape Province. The Programme is seen against the background of inadequate and poor physical infrastructure in the schools and the Government's aspiration to bring all schools in the province to an adequate standard to ensure that the facilities are conducive for effective teaching and learning.*

### **INVITATION TO TENDER AND SCOPE OF WORKS**

The Coega Development Corporation (CDC) is inviting capable and competent Service Providers with proven experience and track-records to submit tenders for

**CONSTRUCTION OF NEW ECDC EDUCATIONAL FACILITIES AT E. MACEMBE PRIMARY SCHOOL IN CHRIS HANI DISTRICT MUNICIPALITY, CRADOCK, EASTERN CAPE.**

It is estimated that tenderers must have a CIDB Contractor Grading designation of **6GB or higher**. Emerging contractors with a CIDB Contractor grading designation of **5GB PE** are not eligible to make submissions and will not be considered. It is envisaged that the project will take 12 (twelve) months.

## **SCOPE OF WORKS/ BUILDING WORKS**

<b>School Name</b>	<b>Scope of Works (Works to be completed)</b>
E. MACEMBE PRIMARY SCHOOL	<p><b>BUILDING WORK</b></p> <ul style="list-style-type: none"><li>• Block A comprises of 1 x Classrooms, 1 x Sick rooms, 1 x Storage rooms, 1 x Ablutions with 1 x Disabled ablution,</li><li>• Block B comprises of 4 x Classrooms, 4 x Sick rooms, 4 x Storage rooms, 2 x Ablutions with 2 x Disabled ablution</li><li>• Play area</li><li>• Electrical Installation</li><li>• Mechanical Installation</li><li>• Gas Installation</li></ul> <p><b>EXTERNAL WORKS</b></p> <ul style="list-style-type: none"><li>• Associated site works such as Roadworks, Walkways, Parking, Assembly Courtyard, Platforms and Landscaping</li><li>• Perimeter fencing around Grade R classrooms and entire school</li><li>• 15m High Elevated water tanks and stands</li><li>• 5000L Classrooms water tanks with stands</li><li>• Sewerage, Stormwater and Water reticulation</li><li>• Furniture</li></ul>

## **CONDITIONS OF TENDER**

- (a) Tenderers shall be registered with the Construction Industry Development Board (CIDB). It is estimated that tenderers must have a CIDB Contractor Grading designation of **6GB or higher**. Emerging contractors with a CIDB Contractor grading designation of **5GB PE** are not eligible to make submissions/ to be considered.
- (b) Tenderers are required to have a valid and current CIDB registration on the date of closing and are required to maintain this registration throughout the Tender Evaluation period. Failure to do so will invalidate the tender.
- (c) The CDC's Procurement Policy and Procedures shall apply.
- (d) The following legislation shall apply:
- (i) Public Finance Management Act (PFMA) ;
  - (ii) Construction Industries Development Board Act, Act 38 of 2000
  - (iii) National Treasury Regulations.
  - (iv) Preferential Procurement Policy Framework Act, 2000.

- (v) Preferential Procurement Policy Framework Regulation, 2022.
  - (vi) Occupational Health and Safety Act and Regulations, Act (85 of 1993);
  - (vii) Compensation for Occupational injuries and disease Act (130 of 1993);
  - (viii) Disaster Management Act ( 57 of 2002)
  - (ix) National Environmental Management Act (107 of 1998)
  - (x) BBBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013); and
  - (xi) Any other applicable legislation.
- (e) The 80/20 preference point system will be used as per the Preferential Procurement Regulation 2022:
- The following scores will be applied:
- (i) Price - 80
  - (ii) Specific Goals (B-BBEE Status level of Contribution) - 20
- (f) As per amended construction codes, companies with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements) QSE with at least 51% or 100% black shareholding and EMEs with an annual turnover of R 3 million are required to submit a B-BBEE verification certificate from a SANAS accredited verification agency as they have to comply with the 33% sub-minimum requirement on the QSE Skills Scorecard to avoid being discounted a level. EMEs with a turnover of less than R3 million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. The consortia/Joint Venture must submit a consolidated B-BBEE Certificate as well as individual B-BBEE Certificates /affidavits of their own entities to confirm the type of enterprise.
- (g) Bidders will be evaluated on functionality and are expected to meet the minimum of 60 points in order to be evaluated further. The evaluation criteria for assessing functionality and weight of each criterion are provided under Section T.1.3 of the tender document.
- (h) If the tenderer is a Consortium/ Joint Venture, then all of the Consortium/Joint Venture (JV) members must confirm their company registration with the Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any Tender to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
- (i) Bidders who fail to attend the compulsory briefing meeting will be disqualified; the attendance register will be used to confirm attendance.
- (j) All Bidders must be Value Added Tax (VAT) Vendors and the Form of Offer must include VAT. Non-VAT vendors who submit bids for contract register with the South African Revenue Service (SARS) as VAT vendors. The award of contract would be conditional pending the successful tenderer submitting proof of registration as a VAT vendor with SARS.
- (k) Bidders (all the members in the Tendering Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA0.

- (l) The CDC will only award the Tender to a Successful Tenderer who is tax compliant. The tax compliant status of the Tenderers (and all the members in the Tendering Team in the case of Consortia or Joint Ventures) will be verified through the CSD and South African Revenue Services (SARS) website.
- (m) CDC will not award more than two active Projects to one Tenderer, unless one Project has reached 80% completion stage and beyond. Capacity assessments may be conducted in the event that the recommended Tenderer is the only responsive service provider and has already been awarded two contracts.
- (n) Public servants are prohibited from conducting any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be carried out by the CDC and Tenderers will be disqualified should they be found to be in contravention with this requirement.
- (o) The Bidders must nominate a person who will be their Overall Project Team Leader. The Overall Project Team Leader:
  - (i) Should have delegated authority to sign:
    - (1) The Tender Submissions.
    - (2) Any correspondence with the CDC during the Tendering process.
    - (3) The Agreement to be entered into with the Successful Tenderer; and
    - (4) Any correspondence during the Contract Execution Phase.
  - (ii) Would be conferred the authority to be the duly Authorised Signatory as would be provided in the **Certificate of Authority of Signatory** that should be included in the Tender Document.
  - (iii) Will be the sole point of contact between the CDC and the Tenderer during this Tendering process, and during contract execution (i.e. for the Successful Tenderer).
  - (iv) Would be required to review and sign off all the deliverables to the CDC during the execution of the contract, confirming their quality and professional soundness.
- (p) In the case of JVs/Consortia, the Tenderer must include a Letter of Intent **to Enter into a JV/Consortium Agreement**.
- (q) Entities are not permitted to be a member of more than one (1) JV/Consortium or Tendering Team.
- (r) Tenderers must complete and sign the POPI Act Consent Form H. In the case of a Joint Venture/ Consortium, a separate form in respect of each party to the JV must be completed.
- (s) Any misrepresentation of information will lead to immediate disqualification of the Tenderer's Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this Tender Document and signs the submission as a correct and sound documentation that the CDC could put its reliance on.
- (t) It is incumbent upon and the responsibility of the Prospective Tenderers to submit their full and correct contact details when they collect the tender documents to enable any communication that the CDC might need to issue to all the Prospective Tenderers during the Tendering process

to be realised. The CDC will not be responsible for any such omission or failure by the Prospective Tenderers.

- (u) The successful Tenderer will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993); Compensation for Occupational Injuries and Disease Act, Act (130 of 1993) and Disaster Management Act, Act (57 of 2002), National Environmental Management Act, Act (107 of 1998), and read with all relevant legislations throughout the duration of the contract. Upon appointment of the successful Tenderer, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems in compliance to the CDC Norms and Standards.
- (v) Upon award the successful Tenderer will be required to provide a valid proof of registered Construction Health and Safety Officer or Construction Health and Safety Manager (CHSO/CHSM) with SACPCMP within the prescribed period. No candidate registration will be accepted. The CHSO/CHSM must have proven record of a minimum of 2 or more years post registration experience.
- (w) Incomplete Tender document Submissions will be deemed to be non-responsive.
- (x) Evaluation of bids will be done by at least three (3) CDC members of staff (Procurement representative and two (2) Project Managers). The bids will be evaluated as follows:
  - Stage 1: Responsiveness Assessment,
  - Stage 2: Functionality Assessment,
  - Stage 3: Quantitative Assessment,
  - Stage 4: Qualitative Assessment and
- (y) The Tender validity period shall be twelve (16) weeks.
- (z) Tenders must only be submitted on the tender document that is issued.
- (aa) No telephonic or any other form of communication with any other CDC member of staff, other than the named individual on the tender advert, relating to this request for the tender will be permitted. All enquiries regarding this tender must be in writing only and must be directed to: Zine Mtanda e-mail: [tendersDoEec@coega.co.za](mailto:tendersDoEec@coega.co.za)

Failure to adhere to the conditions stated above or to provide evidence where specified, will render the submission non-responsive and the submission will be declared as null and void and will not be considered further.

Documents may be collected during working hours from **Friday, 06 October 2023**, at **10H00** from the **CDC's East London Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London**.

A non-refundable fee of **R500.00** per document must be deposited or payable by means of electronic transfers to Account Name: **CDC – DoE; Standard Bank, Account No: 080 396 038, Branch: Pickering Street**.

A compulsory briefing meeting with representatives of the employer and professional team will take place on site, **E.Macembe Primary School, Cradock, 5880, Lingelihle, South Africa, on Monday, 16 October 2023 starting at 13H00**. The GPS coordinates to the site are as follows: **(X 25.63650800**

**East, Y -32.18591900 South)** The briefing notes will be packaged and published on the CDC website. The briefing notes will be packaged and published on the CDC website.

**All enquiries regarding this bid must be in writing only and must be directed to: Ms Zine Mtanda: SCM Unit Head - E-mail [tendersDoEec@coega.co.za](mailto:tendersDoEec@coega.co.za); between the period of 06 October 2023 to 23 October 2023. No new queries received after 23 October 2023 will be entertained.**

The closing date and time for the receipt of completed bids is **Monday, 30 October 2023 at 14H00** at **THE RECEPTION** desk of the **CDC's East London Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London**, no late submissions will be considered. The bids must be placed in the tender box at the Reception desk.

One original completed bid document shall be placed in a sealed envelope clearly marked: **CDC/399/23 – CONSTRUCTION OF NEW ECDC EDUCATIONAL FACILITIES E. MACEMBE PRIMARY SCHOOL**; the tender is to be submitted at **THE RECEPTION** in **CDC's East London Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London**; **No late submissions will be accepted.**

Bids will be opened in public. The opening register will be placed on the CDC website within 48 hours.

Failure to provide any mandatory information required in this Bid will result in the submissions being deemed non-responsive and will not be evaluated. Telegraphic, telexed, facsimiled or e-mail submissions will not be accepted.

*The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.*