



GAUTENG PROVINCE

PROVINCIAL TREASURY
REPUBLIC OF SOUTH AFRICA

Enquiries: James Litchfield

Contact: (011) 689 6969

Email: James.Litchfield@gauteng.gov.za

Reference: Published clarity on Cleaning Tender

To: All the prospective bidders that intend to respond to the Tender for SUPPLY AND DELIVERY OF LAUNDRY CHEMICALS, REFUSE BAGS, CLEANING CHEMICALS AND CLEANING MATERIALS TO THE GAUTENG PROVINCIAL GOVERNMENT (GPG) DEPARTMENTS FOR A PERIOD OF 36 MONTHS. (GT/GPT/093/2022)

PUBLICATION OF CLARITY ON ASKED QUESTIONS

1. Purpose

The purpose of this correspondence is to inform all prospective bidders that intend to respond to the Tender for Supply and Delivery of Laundry Chemicals, Refuse Bags, Cleaning Chemicals and Cleaning Materials about the published responses emanating from the non-compulsory briefing session that was held on the 18th November 2022.

2. Questions and Responses

The Gauteng Provincial Treasury has decided to publish the questions and answers from the non-compulsory briefing session as part of its role of promoting transparency and openness in the tender processes.

Question 1 – Mashiloane Malakia

Comment was sent with regards to GPT inclusion of Annexure B contract template.

Question on whether the contract will be entered into with GPT or other institutions

Preference points system 80/20 or 90/10 on page 1 of the section 1 and yet on section 2 it only speaks of 90/10 on page 6.

Would a company be disqualified if they have the 2021 financial statements and not yet having the 2022 financials upon confirmation by the auditing company?

Response 1

- The Department has deliberately indicated that either 80/20 or 90/10 will be used since the tender has 4 categories which during the evaluation may result in different total pricing.
- The lack of financial statements will not lead to a company being disqualified because the financial statements are used towards the end of the evaluation and therefore the shortlisted suppliers that have not submitted the financials will be given an opportunity to submit those financial before the tender award in order for the Department to determine the risk for contracting purposes whether the company is high, medium or low risk. This is meant to assist the department to put adequate control measures to avert the risk. This is not disqualifying

Question 2 - NGHR

The question is on the regions and categories because the company is interested on bidding for all categories and they believe that as the company they have the capacity to deliver on all the categories in each region.

Response 2

- The bidders are only requested to choose one region and one product category in an effort to empower as many companies as possible.
- The tender was issued with a requirement to empower companies that are small (EME and QSE)

Question 3 - Luanda

The question is on the items that need to be priced as the descriptions are a bit unclear which may limit them from bidding correctly.

Response 3

- The bidder was advised to submit the items that are not clear in an email.

Question 4 - Seelen

The items displayed do not have actual quantities in terms of the units of measure such as soap that is demonstrated which normally comes in 20 unit per carton.

Response 4

- The section 2 has provided a price schedule with full items and their packaging requirements. In the areas where the unit of measure has been provided for an example, the soap must be quoted in a carton of 72 pieces

Question 5 - Nosabelo

The page 76 of 96 want to know whether the contract template must be signed during bidding or only at award stage?
The tender requires letter of commitment what is expected?

Response 5

- The contract template does not need to be signed but demonstrate what is expected should the supplier be awarded
 - The letter of commitment is Mandatory therefore must be submitted with the tender, wherein the source of supply confirms their commitment to supply the bidder with the products required if they are successful in the tender and it also need to indicate the roles and responsibilities of the source of supply and the roles of the bidder that has responded to the tender and must be signed by both parties.
 - Example could be the commitment to supply products that meet the standards as specified in the quality standards such as SABS or Standards South Africa or SANS
 - Confirmation of the quality assurance aspects
 - Project management for deliveries that must be done on time
 - Compliance with the provisions of the contract
-

Question 6 - Ephenia

The question was answered from the other speakers, and she will send an email to get clarification on the items?

Response 6

The pricing schedule is attached, and the bidder will send an email where there are still areas of clarification with regards to the packaging of items.

Question 7 – Tenders (Willingness from Tenders at Metro Lifestyle)

Is the prequalification of the tender limited to EMEs and QSEs only and not including the large companies?

Response 7

The terms of reference are very clear with regards to the targeting which is looking for B-BBEE level 1 who is also an EME or QSE. The department is targeting small companies who have a B-BBEE level of contribution that is level 1 and who are EME or QSE.

Question 8 - Florence

The other speaker has covered Florence and they will send an email for any further clarifications?

Response 8

The pricing schedule is attached, and the bidder will send an email where there are still areas of clarification with regards to the packaging of items.

Question 9 – Vusi Mak

Based on section 2 on pricing schedule on page 4, there is a column that is blank and please indicate whether the column allows the bidder to insert their own packaging

The document allows for 1 product category and 1 region, would one be disqualified if tendering for all different product categories but selecting only the ones that he is bidding for?

Response 9

The bidders must respond on 1 product category and 1 region and the packaging must be followed in line with the price schedule that is published on section 2. The packaging is stated there but where there are challenges with the market packages, that must be indicated in an email.

If you are bidding for cleaning chemicals as the product category and the region is central. You will only be servicing the institutions under that region only and for that product category

Question 10 – Coming from the Chatbox

The question from the chatbox has requested for clarification on whether the tender will be going through public procurement

Response 10

The response is that the tender is going through open tender process and therefore a public adjudication will be done, and the probity auditors will be involved in the process to ensure that there is transparency and openness.

Question 11 – Chaz Cowley

Are there existing pumps at the laundry sites or are the bidders required to quote for the products and also quote on the installation of the pumps?

Response 11

There are already existing pumps at the laundry sites.

Question 12 -

Are the bidders expected to submit pricing for the entire product categories that are outlined in the pricing schedule or are the bidders only required to fully complete the pricing for only the items in the product category that they have chosen?

Response 12

The pricing must only be provided only for the product category that the bidder is bidding for and there is no expectation to complete all the pricing on the items or categories that the bidder is not responding to. For an example if the bidder is responding to the product category for Laundry Chemicals in a specific region, that bidder will be expected to only provide a completed pricing schedule for the Laundry Chemicals and will not be disqualified for not submitting pricing on other product categories that they are not bidding for.

Question 13 - Dineo

Are the bidders required to submit information for their site visit 1D for all the categories? If I am doing refuse bags, I will only do table 1D?

Response 13

The table for 1D has cleaning chemicals and laundry chemical combined and on the other 1D there is Refuse bags and cleaning materials combined but the bidder will be expected to provide information that complies with the 1D for Refuse bags for things such as:

- The desktop evaluation will still require you to meet the requirements of the technical evaluation such as the good manufacturing practices, quality control processes and so on
- According to page 43 of 96, as the bidder bidding for the refuse bags, the bidder will still be required to provide evidence on Human Resource Management (staff compliment, training of staff, contracts for staff is available) traceability processes, transportation, receiving and dispatching, communication with end-users to ensure that customers are satisfied. Each category on the refuse bags is clearly marked and will be evaluated as such

It is encouraged for the bidding suppliers who are interested in this tender to submit their questions in writing through an email. The bidders must be aware that their questions can only be submitted at least by the coming Thursday 24th November 2022 and no later than the last seven days before the tender closes.

Regards



Ms. Nombulelo Mbeki

DDG: PSCM

Gauteng Provincial Treasury

Date: 23/11/2022