



**REQUEST FOR BIDS FOR THE SUPPLY, HANDLING AND DEPLOYMENT OF SINGLE-PURPOSE EXPLOSIVES DETECTION TRAINED DOGS, SACAA CERTIFIED DOG HANDLERS, AND KENNELS FOR A PERIOD OF NOT EXCEEDING 40 (FORTY) MONTHS AT THE AIRPORTS COMPANY SOUTH AFRICA.**

**Bid Number:** : COR8027/2025

**Issue Date** : 10 October 2025

**Briefing Session Date** : 24 October 2025 @ 12:00PM

**Query Closing Date** : 29 October 2025

**Bid Closing Date and Time** : 14 November @ 12:00PM

**PART A****SBD 1: INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE AIRPORTS COMPANY SOUTH AFRICA					
BID NUMBER:	COR8027/2025	CLOSING DATE:	14 November 2025	CLOSING TIME:	12:00PM
DESCRIPTION	REQUEST FOR BIDS FOR THE SUPPLY, HANDLING AND DEPLOYMENT OF SINGLE-PURPOSE EXPLOSIVES DETECTION TRAINED DOGS, SACAA CERTIFIED DOG HANDLERS, AND KENNELS FOR A PERIOD OF NOT EXCEEDING 40 (FORTY) MONTHS AT THE AIRPORTS COMPANY SOUTH AFRICA.				
<b>BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
Tender Box C is located at:					
Airports Company South Africa SOC Limited Offices					
North Wing					
3 <sup>rd</sup> Floor					
OR Tambo International Airport					
(NB: Tender Deposit Register must be completed and signed by person depositing the bid documents)					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Alicia Sekoati		CONTACT PERSON	Alicia Sekoati	
TELEPHONE NUMBER	011 723 1400		TELEPHONE NUMBER	011 723 1400	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	<a href="mailto:Alicia.Sekoati@airports.co.za">Alicia.Sekoati@airports.co.za</a>		E-MAIL ADDRESS	<a href="mailto:Alicia.Sekoati@airports.co.za">Alicia.Sekoati@airports.co.za</a>	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					

Tel +27 11 723 1400 Fax +27 11 453 9354

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FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>				
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b>				

**PART B****TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. <b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER MUST ENSURE THEY HAVE A FULLY COMPLETED AND SIGNED WRITTEN CONTRACT POST AWARD.
<b>2. TAX COMPLIANCE REQUIREMENTS</b>
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE <a href="http://WWW.SARS.GOV.ZA">WWW.SARS.GOV.ZA</a> .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS WILL RENDER THE BID INVALID.**

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

(Proof of authority must be submitted e.g. company resolution)

DATE:

.....

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## 1. SECTION 1: INSTRUCTIONS TO BIDDERS

### 1.1. Access to bid documents

Tenders are available on [www.etenders.gov.za](http://www.etenders.gov.za) and [www.airports.co.za](http://www.airports.co.za). Kindly print and complete.

#### Submission of bid documents

The envelopes containing bid documents must have on the outside, the bidder's return address, the full description of the bid, bid number and the details of the Supply Chain Management department where the bid will close. The documents must be signed and completed by a person who has been given authority to act on behalf of the bidder. Bid documents must be submitted on or **before 14 November 2025 @ 12:00PM** using the following method(s):

#### 1.1.1. Tender box:

**Tender Box C** is located at:

**Airports Company South Africa SOC Limited Offices**

**North Wing**

**3<sup>rd</sup> Floor**

**OR Tambo International Airport**

1.1.2. Bidders are requested to submit an **original and a copy** of their bid. Both documents will be legal and binding.

### 1.2. Tender Award

It should be noted that this bid will result in the award of 2 bidders as follows:

AWARD	SITE
First site group	OR Tambo International Airport, Cape Town International Airport and King Shaka International Airport.
Second site group	Chief Dawid Stuurman International Airport, Bram Fischer International Airport, Upington International Airport, King Phalo Airport, George Airport, Kimberly Airport

The bidder who ranks first during the Price and Preference stage will be awarded the first site group in the table above. The second ranked bidder during the Price and Preference stage will be awarded the second site group in the table above. All bidders must comply with the full requirements of the tender, no partial bids are acceptable.

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### 1.3. Late Bids

Bids which are submitted after the closing date and time will not be accepted.

### 1.4. Clarification and Communication

Name:	<u>Alicia Sekoati</u>
Designation:	<u>Senior Buyer</u>
Tel:	<u>011 723 1400</u>
Email:	<u><a href="mailto:Alicia.Sekoati@airports.co.za">Alicia.Sekoati@airports.co.za</a></u>

1.4.1. Request for clarity or information on the bid may only be requested until **29 October 2025**. Any responses to queries or for clarity sought by a bidder will also be sent to all the other entities which have responded to the Request for Proposal/Bid /Information invitation.

1.4.2. Bidders may not contact any ACSA employee on this bid other than those listed above. Contact will only be allowed between the successful bidder and ACSA Business Unit representatives after the acceptance of the letter of award bid. Contact will also only be permissible in the case of pre-existing commercial relations which do not pertain to the subject of this bid.

### 1.5. Non-Compulsory Briefing Session

A non-compulsory briefing session will be held on the following dates at the stipulated venues and time:

<b>Date:</b>	24 October 2024
<b>Time:</b>	12:00PM
<b>Venue:</b>	Microsoft Teams
<b>Link:</b>	<a href="https://teams.microsoft.com/join/19%3ameeting_OGFhODZiNGYtZTJINy00ZTY5LWI5Y2MtZGQ3MTkxMDBIMzc4%40thread.v2/0?context=%7b%22Tid%22%3a%22fb62d46e-e86e-4673-ba82-b27b61d8202b%22%2c%22Oid%22%3a%22b7942e33-47a2-481a-ab91-df0ca51691f1%22%7d">https://teams.microsoft.com/join/19%3ameeting_OGFhODZiNGYtZTJINy00ZTY5LWI5Y2MtZGQ3MTkxMDBIMzc4%40thread.v2/0?context=%7b%22Tid%22%3a%22fb62d46e-e86e-4673-ba82-b27b61d8202b%22%2c%22Oid%22%3a%22b7942e33-47a2-481a-ab91-df0ca51691f1%22%7d</a>

## 1.6. Bid Responses

Bid responses must be strictly prepared and returned in accordance with this bid document. Bidders will be disqualified where they have not complied with any of ACSA's requirements in terms of this bid document. Changes to the bidder's submission will NOT be allowed after the closing date of the bid. All bid responses will be regarded as offers unless the bidder indicates otherwise. No bidder or any of its consortium/joint venture members may have an interest in any of the other bidder/joint venture/consortium participating in this bid.

## 1.7. Disclaimers

It must be noted that ACSA reserves its right to:

- 1.7.1. Award the whole or a part of this bid;
- 1.7.2. Split the award of this bid;
- 1.7.3. Negotiate with all or some of the shortlisted bidders;
- 1.7.4. Award the bid to a bidder other than the highest scoring bidder where objective criteria allows;
- 1.7.5. To reject the lowest acceptable bid received; and/or
- 1.7.6. Cancel this bid.
- 1.7.7. This bid document may not be changed or altered in any manner whatsoever, and any change to the content of the bid document will lead to disqualification, as it will be regarded as changing the terms and conditions of the tender.

## 1.8. Validity Period

- 1.8.1. ACSA requires a validity period of one hundred and twenty (120) business/working days for this bid. During the validity period, the prices which have been quoted by the bidder must remain firm and valid.

## 1.9. Confidentiality of Information

- 1.9.1. ACSA will not disclose any information disclosed to ACSA through this bid process to a third party or any other bidder without written approval from the bidder whose information is sought.
- 1.9.2. Furthermore, ACSA will not disclose the names of bidders until the bid process has been finalised.
- 1.9.3. Bidders may not disclose any information given to the bidders as part of this bid process to any third party without the prior written approval from ACSA. In the event that the bidder needs to



consult with third parties on the bid, such third parties must complete confidentiality agreements, which should also be returned to ACSA with the bid.

- 1.10. ACSA is a National Key Point therefore has to comply with the laws prescribed by the security cluster of the Country. Bidders may be subjected to security vetting depending on the goods and/or services being provided. Where deemed necessary, ACSA will not contract with a bidder that does not comply with the security vetting requirement.

#### 1.11. Hot – Line

ACSA subscribes to fair and just administrative processes. ACSA therefore urges its clients, suppliers and the general public to report any fraud or corruption to:

Airports Company South Africa TIP-OFFS ANONYMOUS

Free Call: 0800 00 80 80 or 086 726 1681

Email: **office@thehotline.co.za**



## SECTION 2: EVALUATION CRITERIA

### 2.1 Evaluation Criteria

- 2.1.1 ACSA will use a pre-determined evaluation criteria when considering received bids. The evaluation criteria will consider **mandatory administrative, functionality, Price and Preference**. During the evaluation of received bids, ACSA will make an assessment of whether all the bids comply with the set minimum requirements and whether all returnable documents/information have been submitted. Bidders which fail to meet minimum requirements, thresholds or have not submitted the required mandatory documents will be disqualified from the bid process.
- 2.1.2 The requirements of any given stage must be complied with prior to progression to the next stage. ACSA reserves the right to disqualify bidders without requesting any outstanding document/information.

2.2 A staged approach will be used to evaluate bids and the approach will be as follows:

Stage 1	Stage 2	Stage 3	Stage 4
Mandatory Requirements	Evaluate on functionality or the technical aspect of the bid	Evaluate price and Preference	Post tender negotiations (where applicable)

#### 2.2.1. Stage 1: Mandatory Requirements

ACSA will only consider bidders who have submitted the following mandatory returnable documents, which are required at the closing date and time:

- (i) Copy of the current and valid PSIRA Certificate in the name of the bidding entity,
- (ii) Copy of a valid letter of good standing from PSIRA in the name of the bidding entity;
- (iii) Copy of a valid letter of good standing from the Compensation Commissioner (COIDA).
- (iv) Copy of a Valid Security Sector Provident Fund compliance certificate or any other approved and valid Provident Fund compliance certificate/letter (certificates/letter **must** demonstrate a validity period);
- (v) Provide evidence of minimum PSIRA Grade B for all Owners/Directors of the Company;
- (vi) Provide current and valid PAPA License and latest inspection report

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- (vii) Provide a copy of the bidders' valid SACAA aviation security screening organisation approval certificate with a scope approval for K9 services (cargo or passenger screening)
- (viii) Completed Pricing schedules (Annexure A to I)

### 2.2.2 Stage 2 Functionality

In determining the bidder's capacity and capability to execute the contract/project, bidders will be evaluated on functionality. Functionality is the terminology used to define the technical ability of the Tenderer, based on experience, to deliver the required product in accordance with the specialised quality, reliability and functionality.

Points allocated for Functionality shall be evaluated in accordance with the criteria as listed below. An overall minimum threshold of **85 points out of 100** must be achieved for the tender to be eligible for further evaluation on Price and Preference **90/10**.



NO	K9 EVALUATION CRITERIA	WEIGHT								
1.	COMPANY EXPERIENCE	5								
1.1	<p>Provide proof of five (5) years cumulative k9 <i>aviation</i> security experience by submitting as many reference letters as required that accumulate to a minimum of 5 years.</p> <p><i>It should be noted that we will be adding up the duration of each valid reference letter, even if the project(s) took place concurrently. Also, we will only consider the duration of work completed in ongoing projects.</i></p> <p>Provide reference letters with Client letterhead and contactable refer (by email &amp; contact number and must be signed and dated). You may submit supporting documents if necessary (<b>along with the reference letter</b>) showing k9 <i>aviation</i> security experience and the contract duration.</p> <p><b>ACSA reserves the right to verify.</b></p> <table><tr><th>Criteria</th><th>Score</th></tr><tr><td>Less than 5 years relevant experience demonstrated</td><td>0</td></tr><tr><td>5 years relevant experience demonstrated</td><td>3</td></tr><tr><td>More than 5 years relevant experience demonstrated</td><td>5</td></tr></table>	Criteria	Score	Less than 5 years relevant experience demonstrated	0	5 years relevant experience demonstrated	3	More than 5 years relevant experience demonstrated	5	5
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2.	RESOURCE EXPERIENCE	90								
2.1	<p style="text-align: center;"><b>ON-SITE MANAGERS</b></p> <p>Provide the CV(s), qualifications and certifications of three (3) Site Managers for the 3 international airports (ORTIA, CTIA and KSIA).</p> <p>These resources are <b>each</b> required to have all of the following:</p> <ul style="list-style-type: none"><li>a) A minimum 3 years K9 security management experience. <b>Provide CV.</b></li><li>b) A valid DH5 certificate (accredited by PSIRA or SASSETA). <b>Provide copy of certificate</b></li><li>c) A minimum NQF level 4 SAQA accredited qualification. <b>Provide copy of qualification</b></li><li>d) A valid PSIRA Grade A certificate. <b>Provide copy of certificate</b></li></ul> <p><b>These site managers will be assigned from 1 December 2025 – 31 March 2029</b></p>									

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2.1.1	Manager 1- ORTIA									
2.1.1.1	<div>K9 security management experience</div> <table><tr><th>Criteria</th><th>Score</th></tr><tr><td>Less than 3 years relevant experience demonstrated</td><td>0</td></tr><tr><td>3 years' relevant experience demonstrated</td><td>3</td></tr><tr><td>More than 3 years relevant experience demonstrated</td><td>5</td></tr></table>	Criteria	Score	Less than 3 years relevant experience demonstrated	0	3 years' relevant experience demonstrated	3	More than 3 years relevant experience demonstrated	5	5
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2.1.2	Manager 2- CTIA										
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2.1.3	Manager 3- KSIA									
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2.2	<p style="text-align: center;"><b>DOG TEAMS (1 DECEMBER 2025 – 31 MARCH 2026)</b></p> <p>Demonstrate that the 24 dog teams comprise of fully trained and SACAA certified handler and a dog. The dogs must have substance detection for explosive capabilities. Provide the CV(s), qualifications, certifications and inoculations for each of the 24 dog teams.</p> <p>These 24-dog team(s) are each required to have:</p> <ul style="list-style-type: none"> <li>a) More than 2 years' experience as an explosive dog handler. Provide CV</li> <li>b) A valid DH5 certificate. Provide copy</li> <li>c) Minimum NQF level 4. Provide copy</li> <li>d) Minimum valid PSIRA Grade C certification. Provide copy</li> <li>e) NKP training certificate (<i>this requirement is only applicable for the 3 International airports; ORTIA, CTIA, KSIA</i>)</li> <li>f) Valid CAA certification for the team (both handler and dog) demonstrating substance detection for explosive capabilities</li> <li>g) Up to date Veterinary inoculation history report of each dog.</li> </ul> <p><b>Complete Annexure J: Dog Teams (1 December 2025 – 31 March 2026) in full. Failure to comply may lead to a disqualification.</b></p>						
2.2.1	<p>Experience</p> <table border="1" data-bbox="339 1368 1067 1581"> <thead> <tr> <th>Component</th><th>Score</th></tr> </thead> <tbody> <tr> <td>Less than 2 years of relevant experience demonstrated for each of the 24 handlers</td><td>0</td></tr> <tr> <td>2 or more years' relevant experience demonstrated for each of the 24 handlers</td><td>3</td></tr> </tbody> </table>	Component	Score	Less than 2 years of relevant experience demonstrated for each of the 24 handlers	0	2 or more years' relevant experience demonstrated for each of the 24 handlers	3
Component	Score						
Less than 2 years of relevant experience demonstrated for each of the 24 handlers	0						
2 or more years' relevant experience demonstrated for each of the 24 handlers	3						
2.2.2	<p>DH5 certificate</p> <table border="1" data-bbox="339 1733 1098 1944"> <thead> <tr> <th>Criteria</th><th>Score</th></tr> </thead> <tbody> <tr> <td>Copy of a valid DH5 certificate not submitted for each of the 24 handlers</td><td>0</td></tr> <tr> <td>Copy of a valid DH5 certificate submitted for each of the 24 handlers</td><td>3</td></tr> </tbody> </table>	Criteria	Score	Copy of a valid DH5 certificate not submitted for each of the 24 handlers	0	Copy of a valid DH5 certificate submitted for each of the 24 handlers	3
Criteria	Score						
Copy of a valid DH5 certificate not submitted for each of the 24 handlers	0						
Copy of a valid DH5 certificate submitted for each of the 24 handlers	3						



2.2.3	Qualification		3
2.2.4	PSIRA certification		3
2.2.5	NKP Training certificate		3
2.2.6	CAA certification		3





2.2.7	<p>Inoculations</p> <p>The Bidder is to provide copies of up-to-date veterinary inoculation history reports of each dog.</p> <table><tr><th>Component</th><th>Score</th></tr><tr><td>Copy of up-to-date veterinary inoculation history report not submitted for each of the 24 dogs</td><td>0</td></tr><tr><td>Copy of up-to-date veterinary inoculation history report submitted for each of the 24 dogs</td><td>3</td></tr></table>	Component	Score	Copy of up-to-date veterinary inoculation history report not submitted for each of the 24 dogs	0	Copy of up-to-date veterinary inoculation history report submitted for each of the 24 dogs	3	3
Component	Score							
Copy of up-to-date veterinary inoculation history report not submitted for each of the 24 dogs	0							
Copy of up-to-date veterinary inoculation history report submitted for each of the 24 dogs	3							
2.3	<p><b>DOG TEAMS (1 APRIL 2026 – 31 MARCH 2029)</b></p> <p>Demonstrate that the 36 dog teams comprise of fully trained and SACAA certified handler and a dog. The dogs must have substance detection for explosive capabilities. Provide the CV(s), qualifications, certifications and inoculations for each of the 36 dog teams.</p> <p>These 36 dog team(s) are each required to have:</p> <ul style="list-style-type: none"><li>a) More than 2 years’ experience as an explosive dog handler. Provide CV</li><li>b) A valid DH5 certificate. Provide copy</li><li>c) Minimum NQF level 4. Provide copy</li><li>d) Minimum valid PSIRA Grade C certification. Provide copy</li><li>e) NKP training certificate (<i>this requirement is only applicable for the 3 International airports; ORTIA, CTIA, KSIA</i>)</li><li>f) Valid CAA certification for the team (both handler and dog) demonstrating substance detection for explosive capabilities</li><li>g) Up to date Veterinary inoculation history report of each dog.</li></ul> <p><b>Complete Annexure K: Dog Teams (1 April 2026 – 31 March 2029) in full. Failure to comply may lead to a disqualification.</b></p>							



2.3.1	Experience			3
		<b>Component</b>	<b>Score</b>	
		Less than 2 years of relevant experience demonstrated for each of the 36 handlers	0	
		2 or more years' relevant experience demonstrated for each of the 36 handlers	3	
2.3.2	DH5 certificate			3
		<b>Criteria</b>	<b>Score</b>	
		Copy of a valid DH5 certificate not submitted for each of the 36 handlers	0	
		Copy of a valid DH5 certificate submitted for each of the 36 handlers	3	
2.3.3	Qualification			3
		<b>Criteria</b>	<b>Score</b>	
		Copy of qualification not submitted or demonstrates less than NQF level 4 for some or all of the 36 handlers	0	
		Copy of NQF level 4 qualification submitted for each of the 36 handlers	3	
2.3.4	PSIRA certification			3
		<b>Criteria</b>	<b>Score</b>	
		Copy of a valid minimum PSIRA Grade C certificate not submitted for each of the 36 handlers	0	
		Copy of a valid PSIRA Grade C certificate not submitted for each of the 36 handlers	3	
2.3.5	NKP Training certificate			3
		<b>Component</b>	<b>Score</b>	
		Copy of a valid NKP Training certificate not submitted for each of the 24 handlers at the international airports	0	
		Copy of a valid NKP Training certificate submitted for each of the 24 handlers at the international airports	3	

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2.3.6	CAA certification								
	<table><tr><th>Component</th><th>Score</th></tr><tr><td>Copy of a valid CAA certificate not submitted for each of the 36 dog teams</td><td>0</td></tr><tr><td>Copy of a valid CAA certificate submitted for each of the 36 dog teams</td><td>3</td></tr></table>	Component	Score	Copy of a valid CAA certificate not submitted for each of the 36 dog teams	0	Copy of a valid CAA certificate submitted for each of the 36 dog teams	3	3	
Component	Score								
Copy of a valid CAA certificate not submitted for each of the 36 dog teams	0								
Copy of a valid CAA certificate submitted for each of the 36 dog teams	3								
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Component	Score								
Copy of up-to-date veterinary inoculation history report not submitted for each of the 36 dogs	0								
Copy of up-to-date veterinary inoculation history report submitted for each of the 36 dogs	3								
3.	SECURITY AWARENESS PROGRAMME	5							
3.1	<p>Provide your company's security awareness programme (for your employees) covering the following topics:</p> <ul style="list-style-type: none"><li>○ Protection of information</li><li>○ Baggage pilferage</li><li>○ Insider threat and corruption</li></ul> <table><tr><th>Component</th><th>Score</th></tr><tr><td>Not submitted, or all topics not covered</td><td>0</td></tr><tr><td>Submission covers all topics</td><td>5</td></tr></table>	Component	Score	Not submitted, or all topics not covered	0	Submission covers all topics	5	5	
Component	Score								
Not submitted, or all topics not covered	0								
Submission covers all topics	5								
	TOTAL	100							

### 2.2.3 Price and Preference

#### **SBD 3.3**

#### **PRICING SCHEDULE**

(Professional Services)

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

The pricing schedules can be found attached to the tender document, **Annexure A – I**. It should be noted that the contract will be split into two (2) time periods, with the following quantities of dog teams required for each period:

<b>SITE</b>	<b>1 DECEMBER 2025 UNTIL 31 MARCH 2026 (4 MONTHS)</b>	<b>1 APRIL 2026 UNTIL 31 MARCH 2029 (36 MONTHS)</b>
ORTIA	11	12
CTIA	4	6
KSIA	3	6
CDSIA	2	2
BFIA	0	2
UPIA	0	2
KPA	2	2
GRJ	2	2
KIM	0	2
<b>TOTAL</b>	<b>24</b>	<b>36</b>

**Final bid prices should be all inclusive (including any escalations) and should account for all costs associated with the scope of work. Monthly rates are fixed over the contract period. No further amounts will be awarded beyond what was quoted.**

**Failing to complete Annexure A- I in full will lead to a disqualification.**

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## SECTION 3: SCOPE OF WORKS

### BACKGROUND

Aviation Security (AVSEC) within Enterprise Security and Compliance is mandated to implement security measures that will prevent acts of unlawful interference by employing various complementary security measures. Civil aviation remains an attractive target for terrorists and others with ill intent to commit various acts of unlawful interference. It is for this reason that the need for continued and heightened vigilance on the part of aviation security practitioners and other aviation stakeholders becomes important.

. As part of implementing this mandate, Enterprise Security and Compliance seeks to:

- Deploy K9 at all airports.
- Adopt risk-based security initiatives to address evolving global threats.
- Enable focused resource mitigation risks based on advanced detection of five families of explosives anomalies.
- Ensure that ACSA is ahead of the curve in terms of a more productive screening process.

In 2005, the International Civil Aviation Organisation (ICAO) introduced Annex 17: Security Standard 4.5.1, stating that “Each contracting state shall establish measures to ensure that originating hold baggage is screened prior to being loaded on to an aircraft engaged in commercial air transport operations departing from a security restricted area”. Standards and Recommended Practices (SARPs) made it mandatory for all bags to be subjected to screening. The requirements became effective as of 01 January 2006. In South Africa, aviation legislation is embodied in the following:

- Civil Aviation Act 13 of 2009
- Civil Aviation Regulation (CARS) Part 139 – Aerodromes and Heliports
- Civil Aviation Regulation Part 140 – Safety Management
- Civil Aviation Technical Standards (CATS) – 139 and 140

In terms of the Civil Aviation Act (Act No 13 of 2009) and prevailing regulations, there is a provision for the use of various methods of screening passengers, cargo, and baggage. The prevailing civil aviation regulations allow for the use of physical searches, electronic detection equipment and explosive detection dogs (EDD), among others. In this regard, these methods are subjected to regulatory requirements in terms of civil aviation regulations. These requirements are.

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- Part 92 – Dangerous Goods
- Part 108 – Air Cargo Security
- Part 109 – Aviation Security Training Organisation
- Part 110 – Aviation Security Screener Certification
- Aviation Security Awareness Training

Security screening is a mandatory requirement to maintain the airport license to operate in accordance CARS Part 139. The Canine screening method will serve as a secondary method of screening and enhance security operational efficiency, effectiveness, and accuracy of the screening process to assist in the detection of explosives, improvised explosive devices, home-made explosives, and prohibited items.

## SCOPE OF WORK

Supply, handling and deployment of single-purpose explosives detection dogs trained and SACAA certified handlers, Kennels for a period not exceeding 40 months for a 24/7/365 dedicated resource deployment in accordance with the terms, conditions, and specifications of the tender at ACSA operated airports. It should be noted that this contract is divided into 2 timelines:

### Contact timelines

- a) **1 December 2025 until 31 March 2026** at six (6) Sites, namely OR Tambo, King Shaka, George, Chief Dawid Stuurman, King Phalo; Cape Town International Airport
- b) **1 April 2026 until 31 March 2029** at nine (9) sites, namely, OR Tambo, King Shaka, George, Chief Dawid Stuurman, King Phalo, Kimberly, Upington, Bram-Fischer and Cape Town International Airport

## 1. Service Requirements

The prospective service provider shall perform services, including and without limitation to the following, each of which is a specific service required by ACSA without limitation to any objective or deliverable or any related obligation, activity or responsibility described in this Scope of Work or the Contract:

### a) Detection Services

The successful bidder shall provide trained explosive detection canines (EDCs) to detect explosive threats in airport areas and conduct screening at the following areas:

- (i) Passenger terminals
- (ii) Cargo facilities
- (iii) Airline catering facilities

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- (iv) Airport parking areas
- (v) Perimeter gates

b) Patrol Services

Conduct regular patrols with EDCs in designated airport areas to deter and detect potential security threats. The canine team (handler and dog) must be able to conduct risk driven operations to address potential vulnerabilities in aviation security, that are airport specific, including landside and airside, screening of cargo, perimeter gates and employee screening at high volume secured area access points in accordance with the ACSA airport standard operating procedures which will be shared with the winning bidder.

c) Response Services

Respond promptly to security alerts and incidents, utilising EDCs to search for and detect explosive threats.

d) Training and Certification

Ensure all canine handlers and EDCs are trained and certified in accordance with relevant civil aviation regulations and standards as demonstrated in this scope of work.

e) Provision of kennels which will also cater for the emergency situations (isolation of sick dogs)

## 2. Explosives Detection Dog Teams Requirements

In terms of the Civil Aviation Regulation part 110, Explosives Detector dog handlers are regarded as screeners using the tool K9 to detect Explosives. The regulation further state; “110.01.2 (1) *No person shall act as a screener at a South African aerodrome with scheduled operations, air carrier or regulated agent unless such person is the holder of a valid screener certificate issued in terms of this part and is in the employ of an approved screening organization.*”

## 2.1. Dog Handlers

- a) It is required of the dog handler to be in possession of a DH5 certificate.
- b) Security officers working with a dog must be trained at an accredited dog training and dog supplier centre.
- c) All security officers working with dogs must be trained at a PSIRA and/or SASSETA accredited dog training centre.
- d) The handler must be able to interpret the dogs change in behaviour.
- e) The handler must be able to conduct logical and systematic searches.
- f) The team (dog and handler) must be able to locate the source of the explosive odour.

## 2.2. Handler Selection & Background Checks

All handlers will be subjected to criminal background checks before a permit can be given to them. It is important for the bidding company to ensure that all handlers do not have criminal cases pending against them or were not found guilty of any criminal case. It is important that all handlers are South African citizens. Please refer to **Annexure L** for all permit requirements and costs per airport

## 2.3. PSIRA requirements for dog handlers

- a) All K9 handlers in the employ of the company or close corporation must be PSIRA registered.
- b) All K9 handlers supplied by the company or close corporation must be trained to the standards set out and regulated by PSIRA and by a Training Centre accredited by PSIRA.
- c) The handler must be in possession of a DH5 certificate issued by PSIRA, stating the level of competency with regard to dog training for substance detection work (Explosive, Narcotics).

In addition to PSIRA and SASSETA requirements, the dogs' handlers must comply with the civil aviation regulation:

- a) Part 108 for all categories of standard Air Cargo Security Training (level 1, level 2 and level 3)
- b) Dangerous Goods (all categories) under Part 92
- c) General Security Awareness Training (GSAT)
- d) AVSEC Training for Security Screening Staff (Category 1) under Part 110

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## 2.4. Training & Certification

Training and certification in aviation is regulated under CARS 110, 110.02.5 (1) *The Director shall issue a screener certificate on the appropriate prescribed form if the applicant complies with the requirements referred to in regulation 110.02.1*

In respect of the explosive detection dogs, the following are the training requirements for a dog handler certified to operate within the civil aviation environment. These are the minimum standards set by the Private Security Industry Regulatory Authority Act (Act 56 of 2001) with regard to the security officers, security service providers, dogs, and end-users.

1.	Care for a service dog
2.	Handle a trained service dog to deter crime
3.	Handle a patrol dog to assist in searching for and apprehension of a suspect
4.	Supervise kennel practices
5.	Handle a trained sniffer dog to assist in the detection of substances (explosives, narcotics)

## 2.5. Dog's requirements

- a) Must be a single-purpose explosives detection dog trained on a variety of explosives.
- b) Substance detection dogs must have positive identification (for example, a tattoo or microchip).
- c) Every substance detection dog must have a certificate that indicates that the dog is trained to identify substances positively, issued by an accredited DH5 instructor at an accredited dog training centre, with the date of certification.
- d) The dog must be able to recognise explosive odour.

## 3. Explosives Detection K9 Organisation

Screening organization

In terms of the Civil Aviation Regulations, Explosives Detection K9 organisation is regarded as a screener organisation and required to register with the authority as a screener organisation. Part 110.03.1 (1) Any entity wishing to engage in screening at a South African aerodrome with scheduled operations, regulated agent facility, catering facility or air traffic control facility shall apply to the Director for a certificate of approval.

- a) A Security Service Provider who supplies dogs and trained handlers must be accredited as a security Dog Supplier.
- b) Security Service Provider must know that legislation is in place that makes it a criminal offence to make use of dogs and handlers who do not comply with the minimum standards as laid down by the relevant Act and Government Gazettes.
- c) In terms of the said Act, if a Security Services Supplier fails to comply with the set norms and standards of services, it constitutes improper conduct in terms of the code of conduct for security service providers, as well as a criminal offence.
- d) The security service provider must provide inspection reports by the State Veterinary as per the requirements of the Performing Animals Protection Act of 24 of 1935 in respect of dogs.

#### **4. PSIRA Requirements for the bidder**

- a) The company or close corporation and every director of the company or member of the close corporation must be registered in terms of Section 20 of the PSIRA Act 2001 (Act 56 of 2001);
- b) The prospective service provider's rates and costs must be in line with the minimum PSIRA requirements.
- c) The prospective service provider must provide the PSIRA registration certificate.
- d) Bidders must provide an original or a copy of the written letter of good standing from PSIRA. This correspondence must be valid at the bid closure date. The service provider may be required to submit a valid original or certified copy of the letter of good standing at any given time during the duration of the contract.

In terms of the Private Security Authority (PSIRA) Act. No 56 of 2001, there are specific requirements that must be adhered to by any Security Services Provider who wishes to provide and/or use dogs and/or trained handlers in compliance with section 3, regarding the enforcement of minimum standards in terms of Government Gazette 19067, Board Notice 120; and Government Gazette 19740, Board Notice 15.

#### **5. Compliance with Board Notice 15 of 1990 of PSIRA**

In terms of Board Notice 15 of 1990 read with section 44(2) of the Private Security Industry Regulation Act, 2001 (Act No. 56 of 2001), security service providers who use dogs must, depending on the security service rendered with the dog, successfully complete the relevant dog handler course as contemplated in the Board Notice from accredited training instructor and training provider. The dog must also be trained for the particular security service they are used for. For example, in the case of substance detection, the dog

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must be able to positively identify and indicate a specific group of substances as required, and these training levels must be specified on a certificate in respect of the particular dog. Failure to comply with Board Notice 15 of 1990 constitutes improper conduct in terms of the Code of Conduct for Security Services Providers, 2003, as well as a criminal offence.

## **6. SASSETA Accredited Training Provider**

The training Academy used should be SASSETA accredited, offering training against Unit Standards – a registered statement of the desired education and training outcomes and their associated assessment criteria, together with administrative and other information as specified by South African Qualifications Authority (SAQA) regulations and is registered with SAQA, which allows a learner to accumulate credits towards a national qualification.

In respect of the explosive detection dogs, the following are the training requirements for a dog handler certified to operate within the civil aviation environment. These are the minimum standards set by the Private Security Industry Regulatory Authority Act (Act 56 of 2001) with regard to the security officers, security service providers, dogs, and end-users.

## **7. Performing Animals Protection Act 1935 (Act no 24 of 1935)**

A security service provider who uses dogs must also successfully apply for a license at the Magistrate's Court in which the security service provider is situated/operational in terms of the Performing Animal Protection Act, 1935 (Act no 24 of 1935).

## **8. Dog Kennels**

The bidders must demonstrate the ownership of kennels to cater for the number of dogs required and for contingencies for isolation of sick dogs. Moreover, it will be expected of the bidder to provide an inspection report by the State Veterinary as per the requirements of the Performing Animals Protection Act of 24 of 1935.

## **9. Continuous Improvement in Service Delivery**

The prospective service provider and its security personnel shall continuously improve the performance of any Services at their designated airport location or locations in line with the Airport Security Program, which outlines the requirements for canine services.

## **10. Shared Understanding with Security Personnel**

Ensure that Security Personnel share the Security Contractor's understanding of ACSA's objectives, including, without limitation:

- a) Being promptly informed and understanding the nature and extent of changes to ACSA's operating activities or ACSA's corporate priorities.
- b) Providing accurate, reliable, and consistent information to members of the travelling public about ACSA's operating activities and ACSA's corporate priorities.

## **11. Customer Satisfaction**

Ensure that the key customers, such as the travelling public, staff, authorised visitors, service providers, emergency services and general airport users are satisfied with their experience at the Airport Locations, including without limitation:

- a) The assistance provided by Security Personnel to complete security duties promptly and address any special situations.
- b) The official language of communication (English) and the quality of information provided during screening.
- c) The courtesy and professionalism of Screening Personnel on duty.
- d) The care and control applied to persons, property, belongings and vehicles.

## **12. Effective Consumables and Uniforms Management**

Ensure that consumables, uniforms, and related items are supplied to Security Personnel in sufficient quantities to perform security functions and are not wasted, lost or stolen.

Uniforms shall not be the same or resemble any other uniform of another service provider(s) and shall be solely designed and used for the bidders' staff only.

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The service provider shall ensure that uniform insignia are clearly visible, on the right and left shoulder, including the brevet (name plate) on the chest displaying "security".

In the case of reflective jackets, the staff shall be required to wear designated reflective jackets uniquely numbered to easily identify staff as per ACSA procedures (at the bidder's cost). Please see **Annexure M** for the ACSA Airside Personal Protective Equipment

### **13. Representation of ACSA's Interests**

Ensure that ACSA's interests are represented by the prospective service provider and its Security Personnel in the performance of K9 security functions at the Airport Locations having due regard to upholding ACSA's reputation with the public, including without limitation the travelling public, supporting ACSA's relationship with its stakeholders and air carriers, and safekeeping ACSA's property, including without limitation any equipment, information, signage, or space.

### **14. Accurate and Timely Reporting**

Ensure that operational, training, recurrent learning, certification and administrative information and data is reported accurately by the prospective service provider and Security Personnel in the manner and within the timelines prescribed by ACSA.

### **15. Special events**

The successful K9 Security Contractor shall provide additional Services for miscellaneous special events that require K9 coverage. ACSA will provide at least seven (7) business days' notice of the number of personnel needed for a Special Event.

### **16. Facility Deployment Plan.**

Contractor shall provide Security Officers to patrol critical areas across the airports, including urgent response to bomb scares and explosive situations, to decrease liability exposure. On the Effective Date of the Agreement, Contractor shall provide a deployment plan to identify specific measures to prevent explosives from being introduced into sterile areas, cargo and other key locations, describing how they will provide a quick response to bomb scare situations, and procedures for Security Officers to respond to such incidents. The facility deployment plan shall be subject to ACSA's approval. The final approved Facility

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deployment Plan is incorporated by reference and shall become part of the Agreement as though fully set forth herein.

## **17. Insurance**

The service provider shall, during the term of the Agreement and at its own expense, effect the following:

- Secure Aviation liability insurance for an indemnity limit not less than R100 million (one hundred million rands)
- Submit proof of insurance to the contract manager at the start of the contract, and at every renewal of the policy, for the duration of the agreement

## **18. Ad Hoc Services**

ACSA may require additional services (dog teams) occasionally. The quotations received (Annexure A – I) will serve as a guide on how much ACSA will be charged for these additional services.

## SECTION 4: MANDATORY AND ADMINISTRATION DOCUMENTS

### 4.1 Mandatory Returnable Documents

ACSA will disqualify from the bid process any bidder that has failed to submit mandatory returnable documents and information. Bidders should therefore ensure that all the mandatory returnable documents and information have been submitted. In order to assist bidders, ACSA has also included a column next to the required mandatory document and information to enable bidders to keep track of whether they have submitted or not.

### 4.2 Other Returnable Documents and Information

These types of documents and information are required but are not mandatory, or are only mandatory at specific stages of the process. ACSA may request bidders to submit these documents or information after the closing date and time, or might already have them on the system. Where a document or information is only mandatory at a specific stage in the process, ACSA may only disqualify a bidder for non-submission at that stage and after reasonable efforts were made to request the document from the bidder.

The mandatory and other returnable documents listed in the below table:

RETURNABLE DOCUMENTS AND INFORMATION	MANDATORY	ADMINISTRATIVE	SUBMITTED [Yes]
Copy of current and valid PSIRA Certificate in the name of the bidding entity	x		
Copy of a valid letter of good standing from PSIRA in the name of the bidding entity	x		
Copy a valid letter of good standing from the Compensation Commissioner (COIDA).	x		
Copy of Valid Security Sector Provident Fund compliance certificate or any other approved and valid Provident Fund compliance certificate/letter (certificates/letter must demonstrate a validity period)	x		
Provide evidence of minimum PSIRA Grade B for all Owners/Directors of the Company	x		
Provide a current and valid PAPA License and the latest inspection report	x		
Provide a copy of the bidder's valid SACAA aviation security screening organisation approval certificate with a scope approval for K9 services (cargo or passenger screening)	x		
Completed Pricing schedules ( <b>Annexure A to I</b> )	x		
<i>Reference letters</i>	x		

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CV(s), qualifications and certifications, inoculation reports	x		
Annexure J and K	x		
<i>Declaration of Interest Form and Politically Exposed Persons</i>		x	
<i>SBD 4 Bidder's Disclosure Form</i>		x	
<i>SBD 6.1 Preference Points Claim Form</i>		x	
<i>Confidentiality and Non-Disclosure Agreement</i>		x	
<i>BEE Certificate and Scorecard or BBBEE QSE/EME Affidavit</i>		x	
<i>Tax Pin number (ACSA may not award to a bidder whose tax affairs have not been declared to be in order by SARS)</i>		x	
<i>Certificate of Incorporation of the bidding entity showing ownership split</i>		x	
<i>Central Supplier Database Report (CSD)</i>		x	
<i>VAT Questionnaire</i>		x	
<i>ACSA Terms and Conditions</i>		x	

#### 4.3 Validity of submitted information

Bidders must ensure that all conditions, documents and information which has been submitted in pursuance of this bid remain valid for the duration of the contract period. In the event that a validity document expires, an updated document must be submitted. The duty is on the bidder to provide updated information to ACSA immediately after such information has changed.



## SECTION 5: RETURNABLE DOCUMENTS

### 5.1 DECLARATION OF INTEREST AND POLITICALLY EXPOSED PERSONS FORM

#### Making a Declaration

Any legal person or persons having a relationship with persons employed by ACSA, including a blood relationship, may submit a bid in terms of this tender document. In view of possible allegations of unfairness, should the resulting bid, or part thereof, be awarded to persons connected with or related to ACSA employees, it is required that the bidder or his/her authorised representative declare his/her position in relation to ACSA employees or any member of the evaluation or adjudication committee which will consider bids.

ACSA requires all bidders to declare that they have not acted in any manner inconsistent with the law, policy, or fairness. Furthermore, in terms of sections 21F to 21H of the Financial Intelligence Centre Act 38 of 2001 (FICA), ACSA requires bidders to declare if they have Foreign Politically Exposed Persons (FPEP), Domestic Politically Exposed Persons (DPEP) or Prominent Influential Persons (PIPs), or any family member and known close associates of such persons in their organisation. . Bidders must have regard to the definition of these categories in the FICA. Please note that Immediate family members of Foreign PEPs, Domestic PEPs and PIPs include -

- (a) the spouse, civil partner or life partner;
- (b) the previous spouse, civil partner or life partner, if applicable;
- (c) children and stepchildren and their spouse, civil partner or life partner;
- (d) parents; and
- (e) sibling and step-sibling and their spouse, civil partner or life partner.

#### 5.1.1 All bidders must complete the declaration of interest form below:

Full name of the bidder or representative of the bidding entity

Identity Number

Position held in the bidding entity

Registration number of the bidding entity

Tax Reference number of the bidding entity

VAT Registration number of the bidding entity

I/We certify that there is / no Foreign or Domestic PEP or PIP conflict of interest/ no relationship between the bidding entity or any of its shareholders / directors / owner / member / partner/ senior management with any ACSA employee or official.

Where a relationship or Foreign or Domestic PEP or PIP conflict of interest exists, please provide details of the ACSA employee or official and the extent of the relationship below:

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**Foreign or Domestic PEP/PIP Declaration**

PIP/Foreign or Domestic PEP Declaration for self/family member or close associate:

Nature of Political Exposure	Term of the office	Description of activities relating to political exposure

Full Names of Directors / Trustees / Members / Shareholders/ Senior Management of the bidding entity

Full Name	Identity Number	Personal Income Tax Reference Number

5.1.2.I/We declare that we have not acted in any manner which promotes unfairness, contravenes any law or is against public morals. We further certify that we will act in full compliance of these tender terms and conditions as well as ACSA policies in the event that we are successful in this tender.



**Declaration:**

I/We the undersigned \_\_\_\_\_ (Name) hereby certify that the information furnished in this tender document is true and correct. We further certify that we understand that where it is found that we have made a false declaration or statement in this tender, ACSA may disqualify our bid or terminate a contract we may have with ACSA where we are successful in this tender.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position

\_\_\_\_\_  
Name of bidder

## 5. 2 BIDDER'S DISCLOSURE FORM SBD 4

### BIDDER'S DISCLOSURE

#### 1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

#### 2. Bidder's declaration in respect of employees of the State

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder, employed by the state? **YES/NO**

If so, furnish particulars of the names, individual identity numbers in the table below.

Full Name	Identity Number	Name of State institution

### 3. Bidders' disclosure in respect of independent bidding

I, the undersigned, ..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.



I CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT AND ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS INFORMATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position/ Designation

.....  
Name of bidder

### **5.3 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (SBD 6.1)**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### **1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### **1.2 To be completed by the organ of state**

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The 90/10 preference point system will be applicable in this tender. The lowest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals / Preference.

#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	90
SPECIFIC GOALS / PREFERENCE	10*
Total points for Price and SPECIFIC GOALS	100

*\*Documented proof is listed on the returnable table above*

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).



### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

##### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

<b>80/20</b>	<b>or</b>	<b>90/10</b>	
$Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$	

Where

Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmin = Price of lowest acceptable tender

#### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

##### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

<b>80/20</b>	<b>or</b>	<b>90/10</b>	
$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$	or	$Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$	

Where

Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated in the table below.**

The following Specific goals have been implemented in line with the ACSA Preferential Procurement Policy:

<b>Specific Goals</b>	<b>Number of points allocated (90/10 system) (To be completed by the organ of state)</b>	<b>Number of points claimed (90/10 system) (To be completed by the tenderer)</b>
<b><i>B-BBEE Status Level 1</i></b>	<b><i>5</i></b>	
<b><i>B-BBEE Status Level 2</i></b>	<b><i>4.5</i></b>	
<b><i>B-BBEE Status Level 3</i></b>	<b><i>4</i></b>	
<b><i>B-BBEE Status Level 4</i></b>	<b><i>3</i></b>	
<b><i>B-BBEE Status Level 5</i></b>	<b><i>2</i></b>	
<b><i>B-BBEE Status Level 6</i></b>	<b><i>0.5</i></b>	
<b><i>B-BBEE Status Level 7</i></b>	<b><i>0.3</i></b>	
<b><i>B-BBEE Status Level 8</i></b>	<b><i>0.1</i></b>	
<b><i>Black youth majority-owned entities</i></b>	<b><i>5</i></b>	
<b><i>Non-compliant contributor</i></b>	<b><i>0</i></b>	

To claim preference points, bidders are required to provide the following administrative documentation (all of which will be used to verify points claimed by the bidders):

1. BEE Certificate and Scorecard or BBBEE QSE/EME Affidavit

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2. Certificate of Incorporation of the bidding entity showing ownership split
3. Central Supplier Database Report (CSD)

#### **DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of

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having to make less favourable arrangements due to such cancellation;

- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

.....	
<b>SIGNATURE(S) OF TENDERER(S)</b>	
<b>SURNAME AND NAME:</b>	.....
<b>DATE:</b>	.....
<b>ADDRESS:</b>	.....
	.....
	.....
	.....

**Form 5.5: CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT**

Between

**AIRPORTS COMPANY SOUTH AFRICA SOC LIMITED**

(Registration No. 1993/004149/30)

**(“Airports Company”)**

of

Western Precinct, Aviation Park  
O.R. Tambo International Airport  
1 Jones Road  
Kempton Park  
1632

**AND**

**[NAME OF SERVICE PROVIDER]**

(Registration No: \_\_\_\_\_)

(“\_\_\_\_\_”)

of

[Service Providers Address]

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## 1. **INTERPRETATION**

In this agreement -

- 1.1 "confidential Information" – is information which is confidential to the disclosing party, and includes whether in written, graphic, oral, proprietary, tangible, intangible, electronic or other form, and -
  - 1.1.1 any information in respect of know-how, formulae, statistics, processes, systems, business methods, marketing, trading and merchandising methods and information, promotional and advertising plans and strategies, pricing, financial plans and models, inventions, long-term plans, research and development data, user or consumer/ customer data and profiles, ideas, computer programmes, drawings and any other information of confidential nature of the disclosing party, in whatever form it may be;
  - 1.1.2 the contractual business and financial arrangements of the disclosing party and others with whom it has business arrangements of whatever nature;
  - 1.1.3 all information peculiar to the business of the disclosing party which is not readily available to a competitor of the disclosing party in the ordinary course of business;
  - 1.1.4 the fact of and content of any discussions between the disclosing party and the receiving party, as well as the existence and content of any agreement, which may be concluded between the disclosing party and the receiving party;
  - 1.1.5 all other matters of a confidential nature which relate to the disclosing party's business;
  - 1.1.6 generally, information which is disclosed in circumstances of confidence or would be understood by the parties, exercising reasonable business judgement, to be confidential;
  - 1.1.7 all information of whatsoever nature relating to the disclosing party as contemplated in 2.1 below;
- but does not include information which -
  - 1.1.8 is or hereafter becomes part of the public domain, otherwise than as a result of a breach or default of the receiving party or of a representative or affiliate of the receiving party;
  - 1.1.9 can be shown to have been lawfully in the possession of the receiving party or its affiliates or consultants prior to its disclosure and is not subject to an existing agreement between the disclosing party and the receiving party;
  - 1.1.10 is acquired by the receiving party independently from a third party who lawfully acquired such information without restriction and who had not previously obtained the confidential information directly or indirectly under a confidentiality obligation from the disclosing party;
  - 1.1.11 is acquired or developed by the receiving party independently of the disclosing party and in circumstances which do not amount to a breach of the provisions of this agreement;
- is disclosed or released by the receiving party to satisfy an order of a court of competent jurisdiction or to otherwise comply with the provisions of any law or regulation in force at the time or the requirements of any recognised stock exchange; provided that, in these circumstances, the receiving party shall inform the disclosing party of the requirement to disclose prior to making the disclosure and provided further that the receiving party will disclose only that portion of the confidential information which it is legally required to so disclose; and the receiving party will use its reasonable endeavours to protect the confidentiality of such information to the widest extent lawfully possible in the circumstances (and shall co-operate with the disclosing party if it elects to contest any such disclosure);

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For the purposes of this agreement, the party which discloses confidential information shall be referred to as “the disclosing party”, and the party which receives the confidential information shall be referred to as “the receiving party”.

- 1.2 ““affiliate” –of a Party means any person, now or hereafter existing, who directly or indirectly controls, (*holding company*) or is controlled or is under common control of such Party (subsidiary company); a Person “controls” another person if it holds or is beneficially entitled to hold, directly or indirectly, other than by way of security interest only, more than 50% of its voting, income or capital;
- 1.3 “disclosing party” – the party disclosing confidential information in terms of this agreement, and being Airports Company;
- 1.4 “receiving party” – the party receiving confidential information in terms of this agreement;
- 1.5 “the parties” – the Airports Company and \_\_\_\_\_.

## 2. **INTRODUCTION**

- 2.1 The parties intend to provide each other with certain information pertaining to their operations and the parties are in the process of discussing certain matters with a view to concluding an agreement (“the potential agreement”), which discussions have required and will require the disclosure to one another of information of a proprietary, secret and confidential nature. Whether or not the parties conclude the potential agreement will not affect the validity of this agreement.
- 2.2 If the confidential information so disclosed is used by the receiving party for any purpose other than that for which its use is authorised in terms of this agreement or is disclosed or disseminated by the receiving party to another person or entity which is not a party to this agreement, this may cause the disclosing party to suffer damages and material financial loss.
- 2.3 This agreement shall also bind the parties, notwithstanding the date of signature hereof, in the event that either party shall have disclosed any confidential information to the other party prior to the date of signature hereof.
- 2.4 The parties wish to record the terms and conditions upon which each shall disclose confidential information to the other, which terms and conditions shall constitute a binding and enforceable agreement between the parties and their agents.

## 3 **USE OF CONFIDENTIAL INFORMATION**

Any confidential information disclosed by the disclosing party shall be received and used by the receiving party only for the limited purpose described in 2.1 above and for no other purpose.

## 4 **NON-DISCLOSURE**

- 4.1 THE RECEIVING PARTY undertakes that –
- 4.1.1 it will treat the disclosing party's confidential information as private and confidential and safeguard it accordingly;

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- 4.1.2 it will not use (except as permitted in 3 above) or disclose or release or copy or reproduce or publish or circulate or reverse or engineer and/or decompile or otherwise transfer, whether directly or indirectly, the confidential information of the disclosing party to any other person or entity; and the receiving party shall take all such steps as may be reasonably necessary to prevent the disclosing party's confidential information falling into the hands of unauthorised persons or entities;
- 4.1.3 it shall not disclose the confidential information of the disclosing party to any employee, consultant, professional adviser, contractor or sub-contractor or agent of the receiving party (collectively referred to herein as "representative") or an affiliate of the receiving party, nor shall they be given access thereto by the receiving party -
- 4.1.4 unless it is strictly necessary for the purposes referred to in 2.1 above; and
- 4.1.5 the receiving party shall have procured that the representative, affiliate or consultant to whom or to which such information is disclosed or made available shall have agreed to be bound by all the terms of this agreement, and, in such event, the receiving party hereby indemnifies the disclosing party against any loss, harm or damage which it may suffer as a result of the unauthorised disclosure of confidential information by a representative, affiliate or consultant.
- 4.2 Any documentation or written record or other material containing confidential information (in whatsoever form) which comes into the possession of the receiving party shall itself be deemed to form part of the confidential information of the disclosing party. The receiving party shall, on request, and in any event if the discussions referred to in 2.1 above should not result in an agreement, return to the disclosing party all of its confidential information which is in physical form (including all copies) and shall destroy any other records (including, without limitation, those in machine readable form) as far as they contain the disclosing party's confidential information. The receiving party will, upon written or oral request from the disclosing party and within five (5) business days of the disclosing party's request, provide the disclosing party with written confirmation that all such records have been destroyed.

## 5. **COPIES**

- 5.1 The receiving party may only make such copies of the disclosing party's confidential information as are strictly necessary for the purpose and the disclosures which are not in breach of this agreement and authorised in terms of this agreement. The receiving party shall clearly mark all such copies as "Confidential".
- 5.2 At the written request of the disclosing party, the receiving party shall supply to the disclosing party a list showing, to the extent practical –
- 5.2.1 where copies of the confidential Information are held;
- 5.2.2 copies that have been made by the receiving party (except where they contain insignificant extracts from or references to confidential information) and where they are held; and
- 5.2.3 the names and addresses of the persons to whom confidential information has been disclosed and, if applicable, a copy of the confidentiality undertaking signed by such persons, complying with the provisions of this agreement.

## 6. **THE USE OF THE COMPANY'S INTELLECTUAL PROPERTY**

- 6.1 The receiving party shall not use any intellectual property of the Company (including trademarks, service marks, logos, slogans, trade names, brand names and other indicia of origin) (collectively, the



“**Company IP**”) for any reason whatsoever without first obtaining the Company’s prior written consent which consent the Company shall be entitled to grant solely at its own discretion.

- 6.2 If the receiving party requires the use of such Company IP, a request must be sent to [Alicia.Sekoati@aiports.co.za](mailto:Alicia.Sekoati@aiports.co.za). Each single request by the same receiving party shall be treated as a new request.
- 6.3 Should the Company provide its consent in terms of clause 6.1 above, the receiving party shall comply with the Company’s policies and standards with regard to the use of the Company’s IP. Such policies and standards shall be communicated to the receiving party at the time the Company grants consent to the receiving party.
- 6.4 Failure to adhere to the provisions of this clause 6 or the policies, brand requirements and protocols that will be communicated by the Brand Custodians Office to the receiving party shall result in a penalty equal to the value of 2% (two per cent) of the receiving party’s annual turnover in the financial year in which the aforesaid failure occurred.

## 7. **DURATION**

- 7.1 Subject to Clause 2.3, this agreement shall commence or shall be deemed to have commenced on the date of signature of this agreement by the last party to sign the agreement.
- 7.2 This agreement shall remain in force for a period of **5** years (“the term”), or for a period of one (1) year from the date of the last disclosure of confidential information to the receiving party, whichever is the longer period, whether or not the parties continue to have any relationship for that period of time.

## 8. **TITLE**

- 8.1 All confidential information disclosed by the disclosing party to the receiving party is acknowledged by the receiving party:
- 8.1.1 to be proprietary to the disclosing party; and
- 8.1.2 not to confer any rights to the receiving party of whatever nature in the confidential information.

## 9. **RELATIONSHIP BETWEEN THE PARTIES**

- 9.1 The disclosing party is not obliged, by reason of this agreement, to disclose any of its confidential information to the receiving party or to enter into any further agreement or business relationship with the receiving party. Nothing herein shall imply or create any exclusive relationship between the Parties or otherwise restrict either Party from pursuing any business opportunities, provided it complies at all times with the non-disclosure obligations set forth herein
- 9.2 The disclosing party retains the sole and exclusive ownership of intellectual property rights to its confidential information and no license or any other interest in such confidential information is granted in terms hereof or by reason of its disclosure.
- 9.3 The termination of the discussions referred to in 2.1 above shall not release the parties from the obligations set out in this agreement.

## 10. **ENFORCEMENT, GOVERNING LAWS AND JURISDICTION**

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- 10.1 This agreement shall be governed by and interpreted according to the laws of the Republic of South Africa, without reference to the choice of laws' provisions of the Republic of South Africa. In the event of a conflict between or inconsistency in the laws applicable in the various provinces of the Republic of South Africa, the law as applied and interpreted in the Gauteng Province shall prevail.
- 10.2 The parties irrevocably submit to the exclusive jurisdiction of the High Court of South Africa, Witwatersrand Local Division, in respect of any action or proceeding arising from this agreement.
- 10.3 The parties agree that, in the event of a breach of this agreement, monetary damages would not be an adequate remedy. In the event of a breach or threatened breach of any provisions of this agreement by the receiving party, the disclosing party (and/or its relevant affiliate) shall be entitled to injunctive relief in any court of competent jurisdiction and the receiving party shall reimburse the disclosing party for any costs, claims, demands or liabilities arising directly or indirectly out of a breach. Nothing contained in this agreement shall be construed as prohibiting a party or its affiliate from pursuing any other remedies available to it for a breach or threatened breach.
- 10.4 The failure by the disclosing party to enforce or to require the performance at any time of any of the provisions of this agreement shall not be construed to be a waiver of such provision, and shall not affect either the validity of this agreement or any part hereof or the right of the disclosing party to enforce the provisions of this agreement.
11. **DOMICILIUM**
- 11.1 The parties choose as their *domicilium* the addresses indicated in the heading to this agreement for the purposes of giving any notice, the payment of any sum, the serving of any process and for any other purpose arising from this agreement.
- 11.2 Each of the parties shall be entitled from time to time, by written notice to the other, to vary its domicilium to any other address which is not a post office box or poste restante.
- 11.3 Any notice required or permitted to be given in terms of this agreement shall be valid and effective only if in writing.
- 11.4 Any notice given and any payment made by one party to the other ("the addressee") which:
- 11.4.1 is delivered by hand during the normal business hours of the addressee at the addressee's domicilium, and for the time being shall be presumed, until the contrary is proved, to have been received by the addressee at the time of delivery;
- 11.4.2 is posted by prepaid registered post from an address within the Republic of South Africa to the addressee at the addressee's domicilium for the time being shall be presumed, until the contrary is proved, to have been received by the addressee on the fourth day after the date of posting;
- 11.4.3 is transmitted by facsimile to the addressee's receiving machine shall be presumed, until the contrary is proved, to have been received within one (1) hour of transmission where it is transmitted during normal business hours or, if transmitted outside normal business hours, within one (1) hour of the resumption of normal business hours on the next normal business day.
12. **GENERAL**
- 12.1 No party shall be bound by any representation, warranty, undertaking, promise or the like not recorded in this agreement.
- 12.2 No addition to, variation or agreed cancellation of this agreement shall be of any force or effect unless in writing and signed by or on behalf of the parties.

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- 12.3 Any indulgence which either party may show to the other in terms of or pursuant to the provisions contained in this agreement shall not constitute a waiver of any of the rights of the party which granted such indulgence.
- 12.4 The parties acknowledge that this agreement and the undertakings given by it in terms hereof are fair and reasonable in regard to their nature, extent and period and go no further than is reasonably necessary to protect the interests of the parties.
- 12.5 The parties hereby confirm that they have entered into this agreement with full and clear understanding of the nature, significance and effect thereof and freely and voluntarily and without duress.
- 12.6 Neither party shall have the right to assign or otherwise transfer any of its rights or obligations under this agreement.
- 12.7 This agreement may be executed in several counterparts that together shall constitute one and the same instrument.
- 12.8 In this agreement, clause headings are for convenience and shall not be used in its interpretation.
- 12.9 Each clause of this agreement is severable, the one from the other and if any one or more clauses are found to be invalid or unenforceable, that clause shall not affect the balance of the clauses which shall remain in full force and effect.

SIGNED at \_\_\_\_\_ on \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_

\_\_\_\_\_  
[NAME OF SERVICE PROVIDER]

the signatory warranting that s/he is duly authorised thereto.

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

**AS WITNESSES**

1. \_\_\_\_\_

2. \_\_\_\_\_

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## FORM 5.6: ACCEPTANCE OF TERMS AND CONDITIONS OF RFB AND BIDDER'S PARTICULARS

When responding to this bidder, the bidder is assumed to have accepted the terms and conditions listed below:

TO: Airports Company South Africa SOC Limited (ACSA)

Proposal No: **COR8027/2025**

### 1. Bidder's Name and Contract Details

Bidder:	
Physical Address:	
Correspondence to be addressed to:	
Phone numbers:	
Email Address:	
Contact Person:	

### 2. Proposal Certification

We hereby submit a Proposal in respect of the *supply, handling and deployment of single-purpose explosives detection trained dogs, SACAA certified dog handlers, and kennels for a period of not exceeding 40 (forty) months* in accordance with Airports Company South Africa's requirements.

- We acknowledge that Airports Company South Africa's terms and conditions (as amended and mutually agreed between the parties if necessary) shall apply to the agreement with the successful Bidder,
- We have read, understand and agree to be bound by the content of all the conditions of this bid and documentation provided by Airports Company South Africa in this Request for Bid.
- We accept that Airports Company South Africa's Bid Adjudication Committee decision is final and binding.

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- We acknowledge that the bidder/s, directors, shareholders and employees may be subjected to security vetting by Airport Company South Africa or its agent.
- We certify that all forms of Proposal as required in the Proposal document are included in our submission.
- We certify that all information provided in our Proposal is true, accurate, complete and correct.
- This Proposal is specific to this bid only.
- The undersigned is/are authorised to submit and sign the Proposal that shall be binding on closure of the Bid submission.
- The Proposal is binding on this Bidder for a period which lapses after *one hundred and twenty (120) days* calculated from the closing date for Bid submission.
- 

Thus done and signed at		on this the		day of		2025
-------------------------	--	-------------	--	--------	--	------

Signature:	
Name:	

For and on behalf of:

Bidding entity name:	
Capacity:	

**FORM 5.7: VAT QUESTIONNAIRE**

**VAT Questionnaire for entities bidding as a partnership, joint venture or consortium (i.e. Body of Persons). The following form must be completed by the winning bidder at the contracting stage.**

1. Are you bidding as a partnership/ joint venture or consortium? **Yes/No (Mark with X below)**

<b>Yes</b>	<b>No</b>
------------	-----------

2. If you have answered yes to the above question, please provide the following:

- 2.1 A VAT registration certificate in the name of the joint venture, partnership or consortium which includes the VAT registration number of the partnership/joint venture.

Name of the Body of Persons	VAT Number of Body of Persons	Valid registration certificate attached? Yes/No
1.		

ACSA management will use the following link to check your registration. [VendorExactSearch\ 1.0.4 \(sarsefiling.co.za\)](http://VendorExactSearch\ 1.0.4 (sarsefiling.co.za))

3. We recommend that the supplier warrants and represents that, where applicable, it is duly registered for VAT under the Value-Added Tax Act 89 of 1991 (the “VAT Act”).
4. Failure to comply with the VAT Act in supplying a valid VAT invoice relating to the Body of Persons will result in Airports Company South Africa SOC Limited being entitled to recover any losses, penalties, and interest suffered. Failure includes but is not limited to the invoice having a VAT number that is not registered to the Joint Venture/partnership/consortium, i.e. if the VAT number supplied relates to one party of the Body of Persons and not the Body of Persons.

**The below definitions are in relation to the above requirement.**

1. Definitions

1.1 **Person**, as defined in section 1(xxxix) of the VAT Act – includes a public authority, any local authority, any company, any body of persons (corporate or unincorporated), the estate of any deceased estate or any insolvent person and any trust fund.

1.2 **Supplier**, as defined in section 1(liv) of the VAT Act, includes, in relation to any supply of goods or services, means the person supplying the goods or services.

The below terms are not defined in the VAT Act, and as such, the ordinary meaning has been taken into account:

1.3 **Consortium or Joint Venture** - an arrangement between two or more persons based on an agreement to generally operate a single, limited or defined project. The parties to such an agreement will generally share control of the arrangement and share the product or output of the venture evident from the written agreement.

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1.4 **Partnership** - an arrangement between two or more persons based on an agreement. The parties to that arrangement should have the intention to be partners, and the essential elements for a partnership, being the partners' contributions, a profit objective and joint benefit for the partners, must be evident from the written agreement.

## 2. Legislative Framework

Section 51 of the VAT Act states that:

- (1) *Subject to the provisions of section 46, where any body of persons, whether corporate or unincorporate (other than a company), carries on or is to carry on any enterprise-*
- a. such body shall be deemed to carry on such enterprise as a person separate from the members of such body;*
  - b. registration of that body as a vendor shall be effected separately from any registration of any of its members in respect of any other enterprise;*
  - c. liability for tax in respect of supplies by that body shall be determined and calculated in respect of the enterprise carried on by it as an enterprise carried on independently of any enterprise carried on by any of its members, and any refund relating to that body's enterprise which is payable in terms of section 44 shall be made to that body; and*
  - d. the duties and obligations imposed by this Act on any vendor or other person shall, as respects the enterprise carried on by that body, be performed by it separately from the duties and obligations imposed on any of its members.*

## 3. Application of the Legislative Framework

When a body of persons forms a joint venture, partnership or consortium, such a body is treated as a separate legal person for VAT purposes and, is in terms of section 51(1) of the VAT Act, required to register for VAT with the South African Revenue Services ("SARS") where the body's taxable supplies exceed the registration threshold.

Should the joint venture or partnership or consortium not be registered for VAT, **VAT cannot be levied on any invoice** that will be issued out to Airports Company South Africa for services rendered.

## ANNEXURES

<b>ANNEXURE A</b>	<b>PRICING SCHEDULE: O.R TAMBO INTERNATIONAL AIRPORT</b>
<b>ANNEXURE B</b>	<b>PRICING SCHEDULE: CAPE TOWN INTERNATIONAL AIRPORT</b>
<b>ANNEXURE C</b>	<b>PRICING SCHEDULE: KING SHAKA INTERNATIONAL AIRPORT</b>
<b>ANNEXURE D</b>	<b>PRICING SCHEDULE: CHIEF DAVID STUURMAN INTERNATIONAL AIRPORT</b>
<b>ANNEXURE E</b>	<b>PRICING SCHEDULE: BRAM FISCHER INTERNATIONAL AIRPORT</b>
<b>ANNEXURE F</b>	<b>PRICING SCHEDULE: UPINGTON INTERNATIONAL AIRPORT</b>
<b>ANNEXURE G</b>	<b>PRICING SCHEDULE: KING PHALO AIRPORT</b>
<b>ANNEXURE H</b>	<b>PRICING SCHEDULE: GEORGE AIRPORT</b>
<b>ANNEXURE I</b>	<b>PRICING SCHEDULE: KIMBERLY AIRPORT</b>
<b>ANNEXURE J</b>	<b>DOG TEAMS (1 DECEMBER 2025 – 31 MARCH 2026)</b>
<b>ANNEXURE K</b>	<b>DOG TEAMS (1 APRIL 2026 – 31 MARCH 2029)</b>
<b>ANNEXURE L</b>	<b>PERMIT REQUIREMENTS</b>
<b>ANNEXURE M</b>	<b>ACSA AIRSIDE PERSONAL PROTECTIVE EQUIPMENT (<i>attached separately</i>)</b>





## ANNEXURE A

## PRICING SCHEDULE: O.R TAMBO INTERNATIONAL AIRPORT

**SBD 3.3****PRICING SCHEDULE**

(Professional Services)

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment, insurance fund contributions and skills development levies.**

**PERIOD: 1 DECEMBER 2025 until 31 MARCH 2026**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 4 MONTHS
Site manager	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	1			
Dog teams (airside and landside)	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	11			

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Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>Fully equipped with kennels, food, medical, training &amp; accessories</li> </ul>	2			
Kennels		10			
<b>TOTAL COST FOR 5 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 4 MONTHS INCLUDING VAT</b>					

**PERIOD: 1 APRIL 2026 UNTIL 31 MARCH 2029**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 36 MONTHS
Site manager	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	1			
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	12			

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Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>Fully equipped with kennels, food, medical, training &amp; accessories</li> </ul>	2			
Kennels		13			
<b>TOTAL COST FOR 36 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 36 MONTHS INCLUDING VAT</b>					

**SUMMARY**

	<b>TOTAL COST PER PERIOD</b>
Total cost ex VAT (Period: 1 December 2025 until 31 March 2026)	
Total cost ex VAT (Period: 1 April 2026 until 31 March 2029)	
<b>GRAND TOTAL FOR 40 MONTHS EXCLUDING VAT</b>	
<b>VAT</b>	
<b>GRAND TOTAL FOR 40 MONTHS INCLUDING VAT</b>	

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## ANNEXURE B

## PRICING SCHEDULE: CAPE TOWN INTERNATIONAL AIRPORT

**SBD 3.3****PRICING SCHEDULE**

(Professional Services)

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

**PERIOD: 1 DECEMBER 2025 until 31 MARCH 2026**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 4 MONTHS
Site manager	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	1			
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	4			

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Response vehicle	<ul style="list-style-type: none"> <li>Fully equipped with kennels, food, medical, training &amp; accessories</li> </ul>	1			
Kennels		4			
<b>TOTAL COST FOR 4 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 4 MONTHS INCLUDING VAT</b>					

**PERIOD: 1 APRIL 2026 UNTIL 31 MARCH 2029**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 36 MONTHS
Site manager	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	1			
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	6			

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Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>Fully equipped with kennels, food, medical, training &amp; accessories</li> </ul>	2			
Kennels		7			
<b>TOTAL COST FOR 36 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 36 MONTHS INCLUDING VAT</b>					

**SUMMARY**

	<b>TOTAL COST PER PERIOD</b>
Total cost ex VAT (Period: 1 December 2025 until 31 March 2026)	
Total cost ex VAT (Period: 1 April 2026 until 31 March 2029)	
<b>GRAND TOTAL FOR 40 MONTHS EXCLUDING VAT</b>	
<b>VAT</b>	
<b>GRAND TOTAL FOR 40 MONTHS INCLUDING VAT</b>	

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## ANNEXURE C

## PRICING SCHEDULE: KING SHAKA INTERNATIONAL AIRPORT

**SBD 3.3****PRICING SCHEDULE**

(Professional Services)

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

**PERIOD: 1 DECEMBER 2025 until 31 MARCH 2026**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 4 MONTHS
Site manager	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	1			
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	3			

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Response vehicle	<ul style="list-style-type: none"> <li>Fully equipped with kennels food, medical, training &amp; accessories</li> </ul>	1			
Kennels		3			
<b>TOTAL COST FOR 4 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 4 MONTHS INCLUDING VAT</b>					

**PERIOD:** 1 APRIL 2026 UNTIL 31 MARCH 2029

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 36 MONTHS
Site manager	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	1			
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	6			

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Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>Fully equipped with kennels food, medical, training &amp; accessories</li> </ul>	2			
Kennels		7			
<b>TOTAL COST FOR 36 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 36 MONTHS INCLUDING VAT</b>					

**SUMMARY**

	<b>TOTAL COST PER PERIOD</b>
Total cost ex VAT (Period: 1 December 2025 until 31 March 2026)	
Total cost ex VAT (Period: 1 April 2026 until 31 March 2029)	
<b>GRAND TOTAL FOR 40 MONTHS EXCLUDING VAT</b>	
<b>VAT</b>	
<b>GRAND TOTAL FOR 40 MONTHS INCLUDING VAT</b>	

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## ANNEXURE D

## PRICING SCHEDULE: CHIEF DAWID STUURMAN INTERNATIONAL AIRPORT

**SBD 3.3****PRICING SCHEDULE**

(Professional Services)

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

**PERIOD: 1 DECEMBER 2025 until 31 MARCH 2026**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 4 MONTHS
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	2			
<b>TOTAL COST FOR 4 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					

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<b>TOTAL COST FOR 4 MONTHS INCLUDING VAT</b>	
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**PERIOD: 1 APRIL 2026 UNTIL 31 MARCH 2029**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 36 MONTHS
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	2			
Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>Fully equipped with kennels food, medical, training &amp; accessories</li> </ul>	1			
Kennels		2			
<b>TOTAL COST FOR 36 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 36 MONTHS INCLUDING VAT</b>					

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**SUMMARY**

	TOTAL COST PER PERIOD
Total cost ex VAT (Period: 1 December 2025 until 31 March 2026)	
Total cost ex VAT (Period: 1 April 2026 until 31 March 2029)	
<b>GRAND TOTAL FOR 40 MONTHS EXCLUDING VAT</b>	
<b>VAT</b>	
<b>GRAND TOTAL FOR 40 MONTHS INCLUDING VAT</b>	


**ANNEXURE E      PRICING SCHEDULE: BRAM FISCHER INTERNATIONAL AIRPORT**
**SBD 3.3**
**PRICING SCHEDULE**
**(Professional Services)**

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

**PERIOD:      1 APRIL 2026 UNTIL 31 MARCH 2029**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 36 MONTHS
Dog teams	<ul style="list-style-type: none"> <li>• A-DH 5</li> <li>• CAA certified.</li> <li>• PSIRA grade A</li> <li>• Matric certificate</li> </ul>	2			
Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>• Fully equipped with kennels, food, medical, training &amp; accessories</li> </ul>	1			

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Kennels		2			
<b>TOTAL COST FOR 36 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 36 MONTHS INCLUDING VAT</b>					


**ANNEXURE F      PRICING SCHEDULE: UPINGTON INTERNATIONAL AIRPORT**
**SBD 3.3**

**PRICING SCHEDULE**  
**(Professional Services)**

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

**PERIOD:      1 APRIL 2026 UNTIL 31 MARCH 2029**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 36 MONTHS
Dog teams	<ul style="list-style-type: none"> <li>• A-DH 5</li> <li>• CAA certified.</li> <li>• PSIRA grade A</li> <li>• Matric certificate</li> </ul>	2			

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Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>Fully equipped with kennels, food, medical, training &amp; accessories</li> </ul>	1			
Kennels		2			
<b>TOTAL COST FOR 36 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 36 MONTHS INCLUDING VAT</b>					





## ANNEXURE G

## PRICING SCHEDULE: KING PHALO AIRPORT

**SBD 3.3****PRICING SCHEDULE**

(Professional Services)

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

**PERIOD: 1 DECEMBER 2025 until 31 MARCH 2026**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 4 MONTHS
Dog teams	<ul style="list-style-type: none"> <li>• A-DH 5</li> <li>• CAA certified.</li> <li>• PSIRA grade A</li> <li>• Matric certificate</li> </ul>	2			
<b>TOTAL COST FOR 4 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 4 MONTHS INCLUDING VAT</b>					

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**PERIOD: 1 APRIL 2026 UNTIL 31 MARCH 2029**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 36 MONTHS
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	2			
Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>Fully equipped with kennels, food, medical, training &amp; accessories</li> </ul>	1			
Kennels		2			
<b>TOTAL COST FOR 36 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 36 MONTHS INCLUDING VAT</b>					

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**SUMMARY**

	<b>TOTAL COST PER PERIOD</b>
Total cost ex VAT (Period: 1 December 2025 until 31 March 2026)	
Total cost ex VAT (Period: 1 April 2026 until 31 March 2029)	
<b>GRAND TOTAL FOR 40 MONTHS EXCLUDING VAT</b>	
<b>VAT</b>	
<b>GRAND TOTAL FOR 40 MONTHS INCLUDING VAT</b>	



## ANNEXURE H

## PRICING SCHEDULE: GEORGE AIRPORT

**SBD 3.3****PRICING SCHEDULE**

(Professional Services)

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

**PERIOD: 1 DECEMBER 2025 until 31 MARCH 2026**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 4 MONTHS
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	2			
<b>TOTAL COST FOR 4 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 4 MONTHS INCLUDING VAT</b>					

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**PERIOD: 1 APRIL 2026 UNTIL 31 MARCH 2029**

LABOUR	QUALIFICATION/REQUIREMENTS	QUANTITY	PRICE PER UNIT PER MONTH	TOTAL PRICE PER MONTH	TOTAL PRICE FOR 36 MONTHS
Dog teams	<ul style="list-style-type: none"> <li>A-DH 5</li> <li>CAA certified.</li> <li>PSIRA grade A</li> <li>Matric certificate</li> </ul>	2			
Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>Fully equipped with kennels food, medical, training &amp; accessories</li> </ul>	1			
Kennels		2			
<b>TOTAL COST FOR 36 MONTHS EXCLUDING VAT</b>					
<b>VAT</b>					
<b>TOTAL COST FOR 36 MONTHS INCLUDING VAT</b>					

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**SUMMARY**

	TOTAL COST PER PERIOD
Total cost ex VAT (Period: 1 December 2025 until 31 March 2026)	
Total cost ex VAT (Period: 1 April 2026 until 31 March 2029)	
<b>GRAND TOTAL FOR 40 MONTHS EXCLUDING VAT</b>	
<b>VAT</b>	
<b>GRAND TOTAL FOR 40 MONTHS INCLUDING VAT</b>	


**ANNEXURE I      PRICING SCHEDULE: KIMBERLY AIRPORT**
**SBD 3.3**
**PRICING SCHEDULE**
**(Professional Services)**

**Note: “all applicable taxes included” - includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.**

**PERIOD:      1 APRIL 2026 UNTIL 31 MARCH 2029**

Labour	Qualification/Requirements	Quantity	Unit Price	Total Rand Value EXCL VAT
Dog teams	<ul style="list-style-type: none"> <li>• A-DH 5</li> <li>• CAA certified.</li> <li>• PSIRA grade A</li> <li>• Matric certificate</li> </ul>	2		
Response vehicle <b>Airside &amp; Landside</b>	<ul style="list-style-type: none"> <li>• Fully equipped with kennels, food, medical, training &amp; accessories</li> </ul>	1		

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Kennels		2		
Total cost of the contract				




**ANNEXURE J      DOG TEAMS (1 DECEMBER 2025 – 31 MARCH 2026)**

**COMPLETE THE BELOW TABLE FOR ALL 24 DOG TEAMS. ENSURE THAT THE NAMES IN THE BELOW TABLE CORRESPOND WITH THE DOCUMENT SUBMITTED FOR EVALUATION CRITERIA 2.2**

	<b>SITE</b>	<b>NAME OF HANDLER</b>	<b>NAME OF DOG</b>	<b>HANDLER NUMBER OF YEARS EXPERIENCE</b>
<b>1</b>	<b>OR TAMBO INTERNATIONAL AIRPORT</b>			
<b>2</b>	<b>OR TAMBO INTERNATIONAL AIRPORT</b>			
<b>3</b>	<b>OR TAMBO INTERNATIONAL AIRPORT</b>			
<b>4</b>	<b>OR TAMBO INTERNATIONAL AIRPORT</b>			
<b>5</b>	<b>OR TAMBO INTERNATIONAL AIRPORT</b>			
<b>6</b>	<b>OR TAMBO INTERNATIONAL AIRPORT</b>			
<b>7</b>	<b>OR TAMBO INTERNATIONAL AIRPORT</b>			

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8	OR TAMBO INTERNATIONAL AIRPORT			
9	OR TAMBO INTERNATIONAL AIRPORT			
10	OR TAMBO INTERNATIONAL AIRPORT			
11	OR TAMBO INTERNATIONAL AIRPORT			
12	CAPE TOWN INTERNATIONAL AIRPORT			
13	CAPE TOWN INTERNATIONAL AIRPORT			
14	CAPE TOWN INTERNATIONAL AIRPORT			
15	CAPE TOWN INTERNATIONAL AIRPORT			
16	KING SHAKA INTERNATIONAL AIRPORT			
17	KING SHAKA INTERNATIONAL AIRPORT			
18	KING SHAKA INTERNATIONAL AIRPORT			

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19	CHIEF DAWID STUURMAN INTERNATIONAL AIRPORT			
20	CHIEF DAWID STUURMAN INTERNATIONAL AIRPORT			
21	KING PHALO AIRPORT			
22	KING PHALO AIRPORT			
23	GEORGE AIRPORT			
24	GEORGE AIRPORT			

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**ANNEXURE K      DOG TEAMS (1 APRIL 2026 – 31 MARCH 2029)**

**COMPLETE THE BELOW TABLE FOR ALL 36 DOG TEAMS. ENSURE THAT THE NAMES IN THE BELOW TABLE CORRESPOND WITH THE DOCUMENT SUBMITTED FOR EVALUATION CRITERIA 2.3**

	<b>SITE</b>	<b>NAME OF HANDLER</b>	<b>NAME OF DOG</b>	<b>HANDLER NUMBER OF YEARS EXPERIENCE</b>
1	OR TAMBO INTERNATIONAL AIRPORT			
2	OR TAMBO INTERNATIONAL AIRPORT			
3	OR TAMBO INTERNATIONAL AIRPORT			
4	OR TAMBO INTERNATIONAL AIRPORT			
5	OR TAMBO INTERNATIONAL AIRPORT			
6	OR TAMBO INTERNATIONAL AIRPORT			
7	OR TAMBO INTERNATIONAL AIRPORT			

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8	OR TAMBO INTERNATIONAL AIRPORT			
9	OR TAMBO INTERNATIONAL AIRPORT			
10	OR TAMBO INTERNATIONAL AIRPORT			
11	OR TAMBO INTERNATIONAL AIRPORT			
12	OR TAMBO INTERNATIONAL AIRPORT			
13	CAPE TOWN INTERNATIONAL AIRPORT			
14	CAPE TOWN INTERNATIONAL AIRPORT			
15	CAPE TOWN INTERNATIONAL AIRPORT			
16	CAPE TOWN INTERNATIONAL AIRPORT			
17	CAPE TOWN INTERNATIONAL AIRPORT			
18	CAPE TOWN INTERNATIONAL AIRPORT			

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19	KING SHAKA INTERNATIONAL AIRPORT			
20	KING SHAKA INTERNATIONAL AIRPORT			
21	KING SHAKA INTERNATIONAL AIRPORT			
22	KING SHAKA INTERNATIONAL AIRPORT			
23	KING SHAKA INTERNATIONAL AIRPORT			
24	KING SHAKA INTERNATIONAL AIRPORT			
25	CHIEF DAWID STUURMAN INTERNATIONAL AIRPORT			
26	CHIEF DAWID STUURMAN INTERNATIONAL AIRPORT			
27	BRAM FISCHER INTERNATIONAL AIRPORT			
28	BRAM FISCHER INTERNATIONAL AIRPORT			
29	UPINGTON INTERNATIONAL AIRPORT			

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30	UPINGTON INTERNATIONAL AIRPORT			
31	KING PHALO AIRPORT			
32	KING PHALO AIRPORT			
33	GEORGE AIRPORT			
34	GEORGE AIRPORT			
35	KIMBERLY AIRPORT			
36	KIMBERLY AIRPORT			

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## **ANNEXURE L            PERMIT REQUIREMENTS**

Please see the following attached permit information:

Annexure L1    PERMITS AND TRAINING COSTS

Annexure L2    BACKGROUND CHECKS

Please also find the below information on the permit disqualification criteria (please make sure that all resources are eligible for a permit:

### **Non-Eligibility (Disqualifying Criteria)**

No Company Personal Security permit shall be issued to applicants who have previous convictions in terms of the Criminal Procedures Act 51 of 1977 and the Civil Aviation Act, except where the applicant has shown that he/she has been granted amnesty, was acquitted by a Court of law or committed the crime ten (10) years ago.

If a warrant of arrest of an applicant has been issued by a South African or Foreign court, and he/she has not appeared in court on the relevant charges. If a trial in which the accused is charged with an offence listed in the scheduled offences, Criminal Procedure Act 51 of 1977, is pending.

If the applicant is not in possession of:

- A valid South African identity document
- Or have a foreign ID without a Visa,
- Or have a foreign ID without a working permit,
- Or have a foreign ID without a temporary or permanent residence permit.
- No permit shall be issued to children under the age of sixteen (16) years.

If for any other reason the issuing of a permit to the applicant poses a threat to the aviation safety and security of the airport or to any persons or property at the airport and if the applicant was a previous permit holder and the permit was cancelled due to misconduct, If a person fails to produce an expired permit on renewal of the permit or under investigation by the company or any other entity/authority – the Company reserves the right to issue or withdraw the permit without notice.

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