

## ANNEXURE I – TECHNICAL EVALUATION CRITERIA

#	Functionality criteria	Scoring criteria	Returnable documents	Weight %	Score					
					0	1	2	3	4	5
1.	Demonstrate ability to conclude project within the set timelines	Total of 6 months to conclude on the scope of work	Project plan based on scope of work	50%	Project plan not submitted/ not aligned to scope	Project plan shows project will be concluded in over 9 months	Project plan shows project will be concluded in 8 to 9 months	Project plan shows project will be concluded in 7 to 8 months	Project plan shows project will be concluded in 6 to 7 months	Project plan shows project will be concluded in 5 to 6 months
2.	Demonstrate relevant experience in concluding scope of work	Number of reference letters from contactable referees. References should be clients/ customers to which services were provided (aligned to the scope of work)	Reference letters from clients containing the relevant information	50%	Reference letter not submitted/ not aligned to scope	1 reference letter submitted	2 reference letters submitted	3 reference letters submitted	4 reference letters submitted	5 reference letters submitted
	<b>Total</b>			<b>100%</b>						
	<b>Overall minimum threshold for functionality to proceed to the next phase</b>			<b>70%</b>						

### Notes:

1. All returnable documents provided as evidence or proof will be verified before contract award. Fraudulent documents will lead to disqualification.
2. Tenderers to ensure that the reference letters include a working number and/or email address