

TENDER NOTICE AND INVITATION TO TENDER

The Elundini Local Municipality is Requesting for Proposals on the following goods and services:

| Bid ref. | PROJECT NAME | Contract Number | Technical Enquires contacts |
|----------|---|---------------------|---|
| 1. | Supply and Delivery of ICT Equipment | ELM-4/019/2024-2025 | Ms. A. Bantwini Tel. 045 932 8135 E-mail: athinib@elundini.gov.za |
| 2. | Provision of Short-term Insurance and Towing Services | ELM-2/014/2024-2025 | Mr S. Mveku Tel. 045 932 8260 E-mail: sisam@elundini.gov.za |

The clauses relate to the above bid reference numbers in sequence.

1. The Elundini Local Municipality is looking for a pool of three service providers that will be added to the existing contract of the supply and delivery of ICT Equipment for a period of three (3) years.
2. Provision of Short-term Insurance and Towing Services for a period of three (3) years.

Bid ref no 1 and 2 closing date will be Monday, 26 May 2025 at 12H00 Noon

Contracts will be based on the National Treasury General Condition of Contracts. The bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act, 2022, the Elundini Local Municipality's Supply Chain Management Policy and the 80/ 20 preferential procurement point system for acquisition of goods or services with Rand value equal to or below R50 million will be applied.

Stage 1 of Evaluation: Eligibility Criteria

For the bidder to be evaluated further on functionality, following eligibility criteria must be met: -

| Bid no. | Eligibility Criteria |
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| ELM-4/019/2024-2025 ELM-2/014/2024-2025 | Eligibility Criteria for this project will be available on Tender Data that will be uploaded on ELM Website. www.elundini.gov.za and will be also attached in the tender document |

Bidders with non-compliant with the above Eligibility Criteria will be disqualified and not be considered for further evaluation

Stage 2 of Evaluation: Functionality

| ELM-4/019/2024-2025 | | ELM-2/014/2024-2025 | |
|---------------------|--------------------------|--|--------------------------|
| Evaluation Criteria | Maximum Points Allocated | Evaluation Criteria | Maximum Points Allocated |
| Company Experience | 50 | Company Experience | 20 |
| Team Expertise | 20 | Expertise | 20 |
| Accreditation | 20 | Experience and Qualifications of Key Personnel | 50 |
| Methodology | 10 | Methodology | 10 |
| Total Points | 100 | Total Points | 100 |

A minimum score of 70% out of total points must be score in order to proceed to the Financial Evaluation in all of the above bids.

If you are aware of any instances of fraud or corruption in the municipality, report anonymously to Freecall: 0800 117844 | SMS 32840 | Email: elundini@tip-offs.com | Freepost: KZN138 Umhlanga Rocks 4320
All correspondence must be addressed to the Municipal Manager

Stage Three of Evaluation: Evaluation in terms of the 80/20 preference points systems prescribed in Preferential Procurement Regulations of 2022 on all bids.

Price = 80 points

Specific goals = 20 points

Specific Goals:

| The specific goals allocated points in terms of this tender | Number of points claimed (80/20 system) (To be completed by the organ of state) | Number of points claimed (80/20 system) (To be completed by the organ of state) | Proof to claim points |
|--|---|---|---|
| Bid No. | ELM-4/019/2024-2025 | ELM-2/014/2023-2025 | |
| EME or QSE which is at least 51% owned by black people who are Women-Equity ownership | = 4 Points | | Company Registration Document and Certified ID Copy |
| EME or QSE which is at least 51% owned by black people who are Youth - Enterprise (18-35) | = 6 Points | | Company Registration Document and Certified ID Copy |
| EME or QSE which is at least 51% owned by black people local business within: Elundini Local Municipality | = 2 Points | | Proof of business operation within Elundini Municipality Jurisdiction along with CSD report |
| EME or QSE which is at least 51% owned by black people | = 8 Points | = 20 Points | Company Registration Document and Certified BBBEE Certificate or Original Sworn Affidavit |
| Total (Specific Goals) | 20 Points | 20 Points | |

Bidder that fail to submit proof of specific goal as stipulated above will not be allocated points.

PURCHASING AND SUBMISSION OF TENDER DOCUMENTS.

Tender documents may be obtained from the Elundini Local Municipality SCM Unit upon payment of a non-refundable amount of R250 (two hundred and fifty Rand), either paid in cash or by means of electronic funds transfer (EFT) to the Elundini Local Municipality (Where EFT is used, proof of payment must be sent to kwaneles@elundini.gov.za and nomthan@elundini.gov.za) The cash amount is to be paid at the cashier's office between the hours of 08:00 and 16:00, prior to the collection of the tender documents from the SCM unit. ELM Cahier's office is situated at Elundini Traffic department, ERF 3503 Station Street, Nqanqarhu, 5480.

The tender documents will be available on **Thursday, 24 April 2025**. NB: For EFT payment bidders must pay using this account: First National Bank (FNB) cheque account No: 62159933772, Ref No. 020114350000. Bid document may be emailed to the bidder upon receiving and confirming proof of payment. Bidders must allow at least 24 hours after sending POP for the municipality to be able to confirm payment.

Completed bid documents and supporting documentation are to be placed in a sealed envelope endorsed with Project Name and Bid Number. At the back of the envelope bidders must write the bidder's name and address. Bid submission must be delivered to the Elundini Local Municipality, at No. 1 Seller Street, Nqanqarhu, Finance Department. The tender documents must be placed in the Tender Box not later than 12H00 Noon on the above mentioned dates and will be opened in public.


Bidders are encouraged to make electronic copies of the bid submission in a form of USB / CD as a precautionary backup. Enquiries relating to SCM may be addressed to Ms. H. Mdzulwana, Tel NO. 045 932 8125 or email: hlubikazi@elundini.gov.za. Telegraphic, telephone, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the prescribed tender documentation that is sold at R250.00 and proof of payment must be attached on the bid submission. Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data and tender documents.

The minimum terms of reference, scope of work, detailed eligibility criteria, functionality, other bid conditions and rules will be uploaded on ELM website www.elundini.gov.za and detailed in the bid document under Tender Data. The Elundini Local Municipality SCM policy applies. Tender validity period is 12 weeks.

Tenders must request clarification on the tender documents, if necessary, by notifying the employer at least 5 (five) working days before the closing time stated in the tender data. No clarifications that will require issue of an addendum will be entertained after this period.

There are scammers phoning bidders impersonating municipal staff soliciting bribes for tender. Please do not fall for that scam. Report any fraud or corruption to Free call: 0800 117844 or SMS to 32840 anonymously.


JACK MDANI
MUNICIPAL MANAGER



BID CONDITIONS AND INFORMATION

| Clause number | Tender Data |
|---------------|---|
| 1 | The employer is the Elundini Local Municipality |
| 2 | The tender documents issued by the employer comprise the documents listed on the contents page |
| 3 | <p>The employer's representative is: Name: Sisa Mveku Elundini Local Municipality 1 Seller Street, Nqanqarhu, 5480. Tel No.: 045 932 8260 Fax No.: 045 932 1094 E-mail: sisam@elundini.gov.za</p> |
| 4. | The language for communications is English |
| 5 | <p>Elundini Local Municipality bidding process in the context of this bid is administered by ELM Supply Chain Management Policy , MFMA Act 56 of 2003 , MFMA SCM Regulations , POPI Act and shall act in accordance with the said legislative prescripts including other relevant legislative framework governing SCM.</p> <p>The General Conditions of Contract as well as any Special Conditions of Contract that may form part of this set of bid documents will be applicable to this bid in addition to the conditions of bid.</p> |
| 6 | The successful bidder will be expected to sign the service Level agreement within 30 days from the date of notification by the Elundini Municipality that his/her bid has been accepted. |
| 7 | Tenderer's Obligations |
| 7.1 | <p>1. JV Eligibility requirements:</p> <ul style="list-style-type: none"> A Joint venture must submit a consolidated valid original or certified copy of B-BBEE certificate must be submitted with the bid OR a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths prepared and issued in terms of the amended B-BBEE Construction Sector Codes (CSC000) must be submitted in order to qualify for preference points for B-BBEE. Failure to comply with this, will automatically results in the non-awarding of points for B-BBEE.(This will not disqualify bidders but points for B-BBEE will not be allocated) Submit Joint Venture agreement in the case of joint venture. Fully completed Compulsory Returnable Documents for JV <p>2. Directors or company is not in the Treasury's database of restricted suppliers</p> |

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| 7.2 | <ul style="list-style-type: none"> Tenderer must submit one (1) hard copy of the original tender document in the prescribed format at tender submission deadline failure to do so, the tenderer will be disqualified. Bidders are encouraged to make electronic copies of the bid submission in a form of USB / CD as a precautionary backup. Tender document must be in the original format, not tempered with and must be only purchased at the Elundini Local Municipality Bidders must submit their offer on the prescribed tender document as purchased at R250. Proof of payment for tender document must be attached Should bidder fail to submit as per prescribed bid document, bidder will be disqualified. All bids must be submitted on the official forms (not to be re-typed/ reproduced) Bids must be completed in black ink |
| 7.3 | No bids will be considered from persons in the service of the state |
| 8 | The tenderer accepts that, unless otherwise stated in the tender data, the employer does not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer comply with requirements. |
| 9 | It is the responsibility of the tenderer to check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission. |
| 10 | The tenderer must record and reference all information submitted contained in other documents for example cover letters, brochures, catalogues, etc. in the returnable schedule titled "List of Other Documents Attached by Tenderer" . |
| 11 | Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation. |
| 12 | The tenderer shall obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are incorporated into the tender documents by reference. |
| 13 | Acknowledge receipt of addenda to the tender documents, which the employer may issue, and, if necessary, apply for an extension to the closing time stated in the tender data, in order to take the addenda into account. |
| 14 | <p>Please note that if the tender stipulates that a site/clarification meeting is mandatory/compulsory; then suppliers must attend such meeting. Those suppliers who do not attend such mandatory/compulsory meeting will be disqualified and will not be evaluated.</p> <p>Where compulsory briefing is applicable, tenderers will be obligated to sign the attendance list in the name of the tendering entity. In that case, any Addenda issued to tenders will be received only from those tendering entities appearing on the attendance list.</p> |
| 15 | <p>Tenderers must request clarification on the tender documents, if necessary, by notifying the employer at least 5 (Five) working days before the closing time stated in the tender data. No clarifications that will require issue of an addendum will be entertained after this period.</p> <p>Bidders shall not contact the Elundini Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded for additional information or amendments of bids. Any effort by the firm to influence the Elundini Municipality in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.</p> |
| 16 | Tenderers are required to state the rates and currencies in Rands. Include in the rates, prices, and the tendered total of the prices (if any), all duties, taxes which the law requires to be paid [except value added tax (VAT)], and other levies payable by the successful tenderer, that are applicable 14 days before the closing time stated in the tender data. Show the VAT payable by the employer separately as an addition to the tendered total of the prices. Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data. State the rates and prices in monetary value of the contract unless otherwise instructed in the tender data |

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| 17 | <p>If after the commencement of the Contract, the cost or duration of the services is altered as a result of changes in, the amount of the main contractor or contract amount from which estimate were based, or amounts or additions to, any statute, regulation or by-laws, or the requirements of any authority having jurisdiction over any matter in respect of the Project, then the Contract Price and time for completion shall be adjusted in order to reflect the impact of those changes, provided that, within 90 days of first having become aware of the change, the Contractor furnished the Employer with detailed justification to the Price or Period of the Performance (or both).</p> |
| 18 | <p>Alterations to the documents</p> <p>Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer or to correct errors made by the tenderer and ensure that all signatories to the tender offer initial all such alterations. Do not make erasures using masking fluid.</p> <p>No unauthorised alteration of this set of bid documents will be allowed after the closing date. Any unauthorised alteration will disqualify the proposal automatically. Any ambiguity has to be cleared with contact person for the bid before the closure date.</p> |
| 19 | <p>Signatory</p> <p>A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.</p> <p>A bid shall be eligible for consideration only if it bears the signature of the bidder or of some person duly and lawfully authorised to sign it for and on behalf of the bidder</p> |
| 20 | No alternative tender offers will be considered |
| 21 | Parts of each tender offer communicated on paper shall be submitted as an original. No copies are required |
| 22 | Bidder must comply with all pricing instructions as stated on the Price Schedule and tender conditions |
| 23 | <p>Tax Clearance Certificate</p> <p>Bidder must submit a valid SARS Tax Clearance Certificate or/and a tax compliance status document reflecting the pin for the Employer to verify that the tenderer is in good standing.</p> <p>Certified copy of a tax clearance certificate is still required by Foreign suppliers (with a footprint in South Africa- but who are not on CSD and have not provided a SARS pin number) and Local suppliers (who have not provided their SARS e-filing PIN number for verification by Elundini Local Municipality and/or their CSD profile / CSD number) . Foreign suppliers (even those with no deemed footprint in South Africa) must still complete the relevant section in Part A of the MBD1 document, however, no proof of tax compliance is required if the supplier answers "no" to all questions. If they answer "yes" to any of the questions, however, they are required to register and be tax compliant as per Part B- section 2 of the MBD 1 document and relevant legislation governing tax compliance.</p> <p>Upon submission of a bid/quote/proposal the bidder automatically grants confirmation that SARS may, on an ongoing basis during the contract term disclose the bidders Tax Compliance status to the municipality.</p> <p>Each party to a Consortium/Joint Venture shall submit a separate valid Tax Clearance Certificate and must be compliant with SARS</p> <p>Prices must always be VAT inclusive where applicable.</p> |
| 24 | <p>Registration on Accredited Supplier Database</p> <p>It is expected of all prospective service providers who are not yet registered on the Central Supplier Database to register online (www.csd.gov.za) and verify their company information Elundini Municipality Database Department. The Elundini Municipality reserves the right not to award proposals to prospective suppliers who are not registered on the CSD (Central Supplier Database).</p> |
| 25 | <p>BBBEE Certificate</p> <p>For the proof of B-BBEE status level of contributor the bidder must submit an original or certified copy of a valid verification certificate from a verification agency accredited by SANAS and recognized as an Accredited B-BBEE Verification Agencies (www.sanas.co.za/afdirectory/bbbee_list.php) or original or certified completed AFFIDAVIT downloaded from www.thedti.gov.za/economic empowerment/bee_codes.jsp</p> |

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| 26 | <p>Municipal Rates, Taxes and Charges</p> <p>The bidder to provide their municipal account of rates and taxes of both the Bidding entity and its directors' in its Bid Document submission. Any bidder which is or whose directors are in arrear with their municipal rates and taxes due to any Municipality within South Africa for more than three months and have not made an arrangement for settlement of or same before the bid closure date will be disqualified.</p> <p>If the bidder is renting the office a Lease Agreement must be attached to the bid document OR Affidavit from SAPS stating that the bidder is not obliged to pay municipal rates with a letter from a ward Councilor is submitted with the tender document.</p> |
| 27 | <p>Tenderer must put initials at the bottom of each page of the tender document as proof that the bidder has reviewed and agreed to the contents of the tender data. This also prevents and ensures that various parties involved do not change and / or replace any page and modify the contents after the submission of the tender.</p> <p>Tenderer must sign the original and all copies of the tender offer where required in terms of the tender data. NOTE: The employer holds all authorized signatories liable on behalf of the tenderer.</p> |
| 28 | <p>The employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are:</p> <p>Location of tender box: Elundini Local Municipality Finance Department</p> <p>Physical address: 1 Seller Street Nqanqarhu 5480</p> <p>Identification details : Tender no, Title of Tender and the closing date and time for tenders Closing Date : Monday, 26 May 2025 Closing Time : 12H00</p> <p>The tender box is only open on weekdays between 08:00 and 16:00</p> |
| 29 | <p>Where a two-envelope system is required in terms of the tender conditions, place and seal the returnable documents listed in the tender conditions in an envelope marked "financial proposal" and place the remaining returnable documents in separate envelope marked "technical proposal". Each envelope shall state on the outside the Elundini Municipality's address and identification details of the bid, as well as the tenderer's name and contact address.</p> <p>Accept that the Elundini Municipality shall not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.</p> <p>Where stated in the tender conditions that a two-envelope system is to be followed, open only the technical proposal of tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the tender conditions and announce the name of each tenderer whose technical proposal is opened.</p> <p>Employer shall evaluate the quality of the technical proposals offered by tenderers, then advise tenderers who have submitted responsive technical proposals of the time and place when the financial proposals will be opened. Open only the financial proposals of tenderers, who have submitted responsive technical proposals in accordance with the requirements as stated in the tender conditions, and announce the total price and any preferences claimed. Return unopened financial proposals to tenderers whose technical proposals were non-responsive.</p> |
| 30 | Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted. |
| 31 | The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender. |
| 32 | The tender offer validity period is 12 weeks . The validity of bids may be further extended by a period of not more than six months upon approval by the Accounting Officer. |
| 33 | <p>The tenderer shall provide clarification of a tender offer during the evaluation of tender offers, in response to a request from the employer to do so.</p> <p>Such clarifications can include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.</p> <p>Note: This clause does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Elundini Municipality elect to do so. Failure, or refusal, to provide such clarification or additional information within the time for submission stated in the Elundini Municipality's written request may render the tender non-responsive.</p> |

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| 34 | The employer shall grant during working hours to premises for inspections, tests and analysis, as provided for in the tender data. |
| 35 | <p>A tenderer may request in writing, after the closing date, that the tender offer be withdrawn.</p> <p>Such withdrawal will be permitted or refused at the sole discretion of the Elundini Municipality after consideration of the reasons for the withdrawal, which shall be fully set out by the tenderer in such written request for withdrawal. Should the tender offer be withdrawn in contravention hereof, the tenderer agrees that:</p> <ul style="list-style-type: none"> it shall be liable to the Elundini Municipality for any additional expense incurred or losses suffered by the Elundini Municipality in having either to accept another tender or, if new tenders have to be invited, the additional expenses incurred or losses suffered by the invitation of new tenders and the subsequent acceptance of any other tender; the Elundini Municipality shall also have the right to recover such additional expenses or losses by set-off against monies which may be due or become due to the tenderer under this or any other tender or contract or against any guarantee or deposit that may have been furnished by the tenderer or on its behalf for the due fulfilment of this or any other tender or contract. Pending the ascertainment of the amount of such additional expenses or losses, the Elundini Municipality shall be entitled to retain such monies, guarantee or deposit security for any such expenses or loss. |
| 36 | <p>Samples, Inspections, tests and analysis</p> <p>Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender conditions or specifications.</p> <p>If the Specification requires the tenderer to provide samples, these shall be provided strictly in accordance with the instructions set out in the Specification.</p> <p>If such samples are not submitted as required in the bid documents or within any further time stipulated by the Elundini Municipality in writing, then the bid concerned may be declared non-responsive.</p> <p>The samples provided by all successful bidders will be retained by the Elundini Municipality for the duration of any subsequent contract. Bidders are to note that samples are requested for testing purposes therefore samples submitted to the Elundini Municipality may not in all instances be returned in the same state of supply and in other instances may not be returned at all.</p> <p>Unsuccessful bidders will be advised by the Project Manager or dedicated ELM Official to collect their samples, save in the aforementioned instances where the samples would not be returned.</p> |
| 37 | <p>Compliance with Occupational Health and Safety Act, 85 of 1993</p> <p>Tenderers are to note the requirements of the Occupational Health and Safety Act, 85 of 1993. The Tenderer shall be deemed to have read and fully understood the requirements of the above Act and Regulations and to have allowed for all costs in compliance therewith.</p> <p>In this regard the Tenderer shall submit upon written request to do so by the Elundini Municipality, a Health and Safety Plan in sufficient detail to demonstrate the necessary competencies and resources to deliver the goods or services all in accordance with the Act, Regulations and Health and Safety Specification.</p> |
| 38 | <p>Claims arising from submission of tender</p> <p>The tenderer warrants that it has:</p> <ul style="list-style-type: none"> inspected the Specifications and read and fully understood the Conditions of Contract. read and fully understood the whole text of the Specifications and Price Schedule and thoroughly acquainted himself with the nature of the goods or services proposed and generally of all matters which may influence the Contract. visited the site(s) where delivery of the proposed goods will take place, carefully examined existing conditions, the means of access to the site(s), the conditions under which the delivery is to be made, and acquainted himself with any limitations or restrictions that may be imposed by the Municipal or other Authorities in regard to access and transport of materials, plant and equipment to and from the site(s) and made the necessary provisions for any additional costs involved thereby. requested the Elundini Municipality to clarify the actual requirements of anything in the Specifications and Price Schedule, the exact meaning or interpretation of which is not clearly intelligible to the Tenderer Escalations and escalations rates are clearly disclosed. received any notices to the tender documents which have been issued in accordance with the Elundini Municipality's Supply Chain Management Policy. <p>The Elundini Municipality will therefore not be liable for the payment of any extra costs or claims arising from the submission of the tender.</p> |

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| 39 | Employer's Undertaking |
| 40.1 | The employer will respond to requests for clarification received up to Five (5) working days before the tender closing time. |
| 40.2 | <p>The employer shall issue addenda until before tender closing time</p> <p>If necessary, the employer shall issue addenda in writing that may amend or amplify the tender documents to each tenderer during the period from the date the tender documents are available until Five (5) working days before the tender closing time stated in the Tender Data. The Employer reserves its rights to issue addenda less than Five (5) working days before the tender closing time in exceptional circumstances. If, as a result a tenderer applies for an extension to the closing time stated on the front page of the tender document, the Elundini Municipality may grant such extension and, shall then notify all tenderers who drew documents.</p> <p>Notwithstanding any requests for confirmation of receipt of notices issued, the tenderer shall be deemed to have received such notices if the Elundini Municipality can show proof of transmission thereof via electronic mail, facsimile or registered post.</p> |
| 40.3 | <p>Tenders will be opened immediately after the closing time for tenders as stated in the Tender Notice and Invitation to Tender. If requested by any bidder present, names of the bidders, and if practical the total amount of each bid and of any alternative bids will be read out loud.</p> <p>Bids received in time recorded and entered in a register which is open for public inspection.</p> |
| 40.4 | Late bids will be registered and returned unopened unless the bidder did not clearly specify their address at the back of the envelope. |
| 40.5 | The employer or any of its employees must not disclose to tenderers, or to any person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer |
| 40.6 | Make available a record of the details announced at the tender opening meeting on the Elundini Municipality's website (www.elundini.gov.za) |
| 40.7 | <p>Bids must be evaluated in terms of their responsiveness to the bid specifications, requirements as well as criteria as set out in the bid document.</p> <p>Any additional criterial as per communicated addendum shall be considered.</p> <p>The Elundini Municipality reserves the right to withdraw any invitation to submit a bid and/or to re-advertise or to reject any bid or to accept a part of it.</p> <p>The Elundini Municipality does not bind itself to accepting the lowest bid</p> |
| 40.8 | <p>Determine, after opening and before detailed evaluation, whether each tender offer that was properly received</p> <p>a) complies with the requirements of the standard conditions of tender in this part</p> <p>b) has been properly and fully completed and signed, and</p> <p>c) is responsive to the other requirements of the tender documents.</p> <p>A responsive tender is one that conforms to all the terms, conditions, and scope of work of the tender documents, without material deviation or qualification. A material deviation or qualification is one which, in the employer's opinion, would</p> <p>a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the scope of work,</p> <p>b) significantly change the employer's or the tenderer's risks and responsibilities under the contract, or</p> <p>c) affect the competitive position of other tenderers presenting responsive tenders if it were to be rectified.</p> <p>Reject a non-responsive tender offer, and do not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.</p> |
| 40.9 | <p>Due Diligence</p> <p>The municipality will conduct intense due diligence which must include inspection of the claimed experience of the preferred bidder(s).</p> <p>The municipality will provide due diligence form which will be used for the assessment purposes of the claimed project experience.</p> |

Pricing**Arithmetical errors, omissions and discrepancies**

Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

If pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as tendered shall govern, and the unit rate shall be corrected.

Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if Price Schedules apply) to achieve the tendered total of the prices.

Consider the rejection of a tender offer if the tenderer does not correct or accept the correction of the arithmetical error in the manner described above.

Other

For Vat related discrepancies, National and Provincial Treasury prescripts in relation to VAT procedures apply.

Unconditional discounts must be taken into account for evaluation purposes

The Employer must evaluate whether tender has offered a market related offer. If the offer is believed not to be market related, the Municipality through its Supply Chain Management bid committees will attempt to negotiate the offer with identified bidder/s to a reasonable amount. Bidders are not allowed to increase their tender offers during this process

In the event of tendered rates or lump sums being declared by the Elundini Municipality to be unacceptable to it because they are not priced, either excessively low or high, or not in proper balance with other rates or lump sums, the tenderer may be required to produce evidence and advance arguments in support of the tendered rates or lump sums objected to. If, after submission of such evidence and any further evidence requested, the Elundini Municipality is still not satisfied with the tendered rates or lump sums objected to, it may request the tenderer to amend these rates and lump sums along the lines indicated by it.

The tenderer will then have the option to alter and/or amend the rates and lump sums objected to and such other related amounts as are agreed on by the Elundini Municipality, but this shall be done without altering the tender offer in accordance with this clause. Should the tenderer fail to amend his tender in a manner acceptable to and within the time stated by the Elundini Municipality, the Elundini Municipality may declare the tender as non-responsive.

Bidder must comply with all pricing instructions as stated on the Price Schedule and tender conditions.

All prices must include VAT where applicable

The Elundini Municipality may, after the closing date, request additional information or clarification from tenderers, in writing on any matter affecting the evaluation of the tender offer or that could give rise to ambiguity in a contract arising from the tender offer, which written request and related response shall not change or affect their competitive position or the substance of their offer. Such request may only be made in writing by the delegated official using any means as appropriate and such communication must be approved by the Accounting Officer.

EVALUATION OF TENDER OFFERS**STAGE 1: TEST FOR RESPONSIVENESS****a) PHASE 1 OF STAGE ONE: MANDATORY DOCUMENTS AND REQUIREMENTS**

Bidders' proposals must meet the following minimum requirements and supporting documents must be submitted with the completed bid document in a sealed envelope in the bid box at the closing date and time. Failure to comply with the following conditions shall lead to bidder being non-responsive.

1. Bid Document (This Document) must be purchased at a prescribed amount only at Elundini Local Municipality and must be submitted in its original format and not retyped.
2. Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted.
3. Bidders must submit a copy of the Central Supplier Database report showing, amongst other things, that tax matters of the service provider are in order with the South African Revenue Services OR CSD Supplier number in order for the municipality to be able to verify CSD registration.
4. Form of offer and Acceptance (fully completed and signed) where applicable
5. Invitation to bid must be completed and signed. MBD 1
6. Declaration of Interest (fully completed and signed) MBD 4
7. Declaration For Procurement Above R10 Million. MBD 5
8. Preference Points Claim form in terms of the Preferential Procurement Regulations 2022 (fully completed and signed) MBD 6.2 and Annexure C
9. Declaration of Bidder's past Supply Chain Management Practices. (Completed and signed) MBD 8
10. Certificate of Independent Bid Determination. (Completed and signed) MBD 9
11. Authority of Signatory (Completed and signed)
12. Where applicable a proof of attendance of clarification meeting, an attendance register will be circulated for record purposes.
13. On financial Proposal: All Items listed in the Bills of Quantities or Pricing schedule must be priced for failure to do so will increase commercial risk of the bid and may lead to elimination or passing over of the bidder.
14. If the offer (any of the items quoted for) is "Vat Inclusive", the VAT registration number of service provider must be indicated. Bidders are not entitled to claim the VAT if they are not VAT registered.

b) BIDDERS MUST ALSO CONSIDER ADHERING TO THE FOLLOWING CONDITIONS OF BID :-

1. Bidders must be a registered legal entity or partnership or consortia or joint ventures with a signed agreement in place with a consolidated BBEE Certificate.
2. Bidders must submit Elundini Municipality Ethics Commitment form for Suppliers (Completed and signed)
3. A valid original or certified copy of B-BBEE certificate must be submitted with the bid OR a valid original or certified copy of a Sworn Affidavit attested by a Commissioner of Oaths prepared and issued in terms of the amended B-BBEE Construction Sector Codes (CSC000) must be submitted in order to qualify for preference points for B-BBEE. Failure to comply with this, will automatically results in the non-awarding of points for B-BBEE. (This is not an Elimination factor).
4. A Resolution of signatory form has been completed and signed by director/s or a letter bearing a letterhead of the tenderer has been attached (specific to this bid) to the bid submission; it must be duly signed by all directors and submitted the bid. Only a duly authorized official can sign the bid.
5. Bidders must complete and sign Elundini Municipality Supplier Declaration Form
6. Bidders must complete past experience form .

PHASE 2: OF STAGE ONE: ELIGIBILITY CRITERIA

BIDDERS WHO ARE NON-COMPLIANT WITH THE FOLLOWING ELIGIBILITY CRITERIA WILL BE DISQUALIFIED AND NOT BE CONSIDERED FOR FURTHER EVALUATION

1. Financial Sector Conduct Authority – FSCA
2. Valid 50 Million Professional Indemnity Cover
3. Valid 20 Million Fidelity Guarantee Cover
4. Financial Intermediaries Association – FIA South Africa
5. Institute of Risk Management – IRMSA South Africa
6. Proof of ISO 9001: 2015 Provision of Insurance Brokerage Services Certificate
7. Bidder must attach an excess fee structure from underwriter

STAGE 2 OF EVALUATION: - FUNCTIONALITY**Scoring Quality**

The quality criteria and maximum score in respect of each of the criteria are as follows:

| Criteria for Functionality | Maximum Points Allocated |
|---|--------------------------|
| Company Experience | 20 |
| Expertise | 20 |
| Experience and Qualification of Key Personnel | 50 |
| Methodology | 10 |
| TOTAL | 100 points |

The quality criteria and maximum score in respect of each of the criteria in accordance with 5.11.9 are as follows:

A minimum number of evaluation points for quality is **70 Points**. Any bidder who fails to meet the minimum qualifying score will not be considered further for evaluation on Price and Preference.

NB: Only bidders who achieved the minimum qualifying score of 70% are opened and evaluated further for price and specific goals

STAGE 3 OF EVALUATION: PRICE AND PREFERENCE IN TERMS OF PPR 2022 .**APPLICABLE PREFERENCE POINT SYSTEMS 80/20**

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of tender under consideration
 Pt = Price of tender under consideration
 Pmin = Price of lowest acceptable tender

SPECIFIC GOALS

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Proof to claim Points | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|---|---|--|---|
| Tender Price | 80 | | |
| EME or QSE which is at least 51% owned by black people | = 20 Points | Company Registration Document and Certified BBBEE Certificate or Original Sworn Affidavit and CSD Report | |
| Specific Goals Total | 20 | | |

Bidder that fail to submit proof of specific goal as stipulated below will not be allocated points.

- a) The Municipality reserves the right not to award the bid to the most favourable tenderer, if any of the situations occur if:-
- the bidder has been awarded a considerable number of projects by the Municipality.
 - as performed unsatisfactorily in the past.
 - Does not meet objective criteria
- b) Reject a bid where a tenderers submit more than one tender either individually or as a partner in a joint venture (JV) or consortium.
- c) Reject a bid where the tender submitted by a JV or consortium where the JV/consortium agreement does not explicitly state that the parties of the JV or consortium shall be jointly and severally liable for the execution of the Contract in accordance with the Contract terms.
- Where a bidder or its directors has previously failed to perform in the previous order where notices of poor performance were issued or application for restriction has been lodged with National Treasury in terms of SCM Regulation 38.

| | |
|----|--|
| 45 | <p>DUE DILIGENCE</p> <p>The municipality will conduct intense due diligence which must include inspection of the claimed experience of the preferred bidder(s).</p> <p>The municipality will provide due diligence form which will be used for the assessment purposes of the claimed project experience.</p> |
| 46 | <p>Risk Analysis</p> <p>Notwithstanding compliance with regard to any requirements of the tender, the Elundini Municipality will perform a risk analysis in respect of the following:</p> <ul style="list-style-type: none"> a) reasonableness of the financial offer b) reasonableness of unit rates and prices c) the tenderer's ability to fulfil its obligations in terms of the tender document, that is, that the tenderer can demonstrate that he/she possesses the necessary professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, capacity, experience, reputation, personnel to perform the contract, etc.; the Elundini Municipality reserves the right to consider a tenderer's existing contracts with the Elundini Municipality in this regard. d) any other matter relating to the submitted bid, the tendering entity, matters of compliance, verification of submitted information and documents, etc. e) there is any history/record of the tenderer/s (or any of its directors/members/shareholders) failing to meet their contractual obligation with any Organ Of the State and where there are notices of poor performance issued thereof. [Note: Companies/persons who are listed on the Database were informed in writing of this restriction by the Authority/Accounting Officer of the institution that imposed the restriction after the <i>Audi alteram partem</i> rule was applied]. f) tenderer/s (or any of its directors/members/shareholders) listed on National Treasury's Database of Restricted Suppliers as companies/persons prohibited from doing business with the public sector [Note: Companies/persons who are listed on the Database were informed in writing of this restriction by the Authority/Accounting Officer of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied]. The Database of Restricted Suppliers can be accessed on the National Treasury's website (www.treasury.gov.za). g) tenderer/s (or any of its directors / members / shareholders)? listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combatting of Corrupt Activities Act (No 12 of 2004) h) tenderer/s (or any of its directors/members/shareholders) convicted by a court of law (including a court outside South Africa) for fraud and/or corruption with respect to the procurement/tendering processes/procedures during the past five years? i) the tenderer/s employees/directors are also employees/contractors/consultants or directors in the organ of state. <p>The conclusions drawn from this risk analysis will be used by the Elundini Municipality in determining the acceptability of the tender offer.</p> <p>No tenderer will be recommended for an award unless the tenderer has demonstrated to the satisfaction of the Elundini Municipality that he/she has the resources and skills required.</p> |
| 47 | <p>The number of paper copies of the signed contract to be provided by the employer is one.</p> |
| 48 | <p>Incorrect Information</p> <p>Where a contract has been awarded on the strength of the information furnished by the bidder which, after the conclusion of the relevant agreement, is proved to have been incorrect, the Elundini Municipality may, in addition to any other legal remedy it may have, recover from the contractor all costs, losses or damages incurred or sustained by the Municipality as a result of the award of the contract</p> |
| 49 | <p>If after the commencement of the Contract, there is any amendment in the key personnel from which bid evaluation was based, within 90 days of first having become aware of the change, the Contractor must furnish the Employer with detailed justification to change of key personnel, which might be accepted or not accepted by the employer depending on its discretion and the level of skill of personnel used for the replacement.</p> |
| 50 | <p>Acceptance or Rejection of a Bids</p> <p>The Elundini Municipality reserves the right to withdraw any invitation to submit a bid and/or to re-advertise or to reject any bid or to accept a part of it. The Elundini Municipality does not bind itself to accepting the lowest bid.</p> |

TERMS OF REFERENCE: PROVISION OF SHORT-TERM INSURANCE AND TOWING SERVICES

1. INTRODUCTION

The Municipality hereby invites tenders from reputable Short-term Insurance services providers who comply with the Financial Advisory and Intermediary Services (F.A.I.S.) Act, for the Provision of the Short-term Insurance and Towing Services for a three year period.

2. BACKGROUND

2.1 Section 78(1) (e) of the Municipal Finance Management Act, No. 56 of 2003, states that "Each senior manager of a municipality and each official of a municipality exercising financial management responsibilities must take all reasonable steps within their respective areas of responsibility to ensure that the assets and liabilities of the municipality are managed effectively and that assets are safeguarded and maintained to the extent necessary."

2.3 In order to comply with the above Act and to ensure that the Municipality's assets are adequately insured and any risk exposure is minimized, the Municipality needs to appoint a Service Provider to perform the following functions:

2.3.1. Negotiate and place the Municipality's insurance portfolio with insurance underwriters and present the underwriting terms to the Municipality for acceptance each year;

2.3.2. Administer the Municipality's short-term insurance portfolio; and

2.3.3. Assess the Municipality's insurance cover and provide advice on adequate cover to be taken out.

2.4 The renewal of the insurance portfolio normally falls in line with the Municipality's financial year-end and therefore has to be renewed by 30 June each year to ensure that the Municipal assets are insured and the liabilities are minimized.

2.5 The current contract for a Short-term Insurance services provider expires on 30 June 2025. The insurance portfolio will then be placed with the successful Bidder as from 01 July 2025.

2.6 The municipality does not currently have a towing & roadside assistance services provider.

3. SCOPE

The scope of work will be as follows:

3.1 Provision of the Municipality's Insurance– for a three-year period.

The appointed Service Provider will be required to perform the following:

3.1.1. Assess the Municipality's insurance requirements as reflected in the Tender Specification;

3.1.3. Negotiate with the Insurance Underwriters on suitable insurance terms and premiums based on the quotations obtained by the Service Provider in satisfaction of this tender;

3.1.4. Attend insurance pre-placement meeting(s) with the Municipality to discuss the underwriting terms and premiums;

3.1.5. Advise the Municipality and provide quotations on additional insurance cover that might be necessary to take out to ensure that the Municipality's risk is minimized;

3.1.6. Provide the Municipality with written confirmation of insurance cover placed.

3.2 Underwriting Administration

The appointed Service Provider will be required to perform the following:

- 3.2.2. Meet with the Municipality's Officials whenever required by either party to discuss or advise on insurance cover. The Service Provider's staff members required at these meetings will depend on the technicality of the issues to be discussed.
- 3.2.3. The Municipality Reserves the right to accept any proposed meeting by the successful bidder with the exception of inception meeting.

3.3 Claims Administration

3.3.1 Provide listing of claim documentation to be submitted for the types of claim.

3.3.2 Receiving and processing claims documentation.

3.3.3 Provide claims history annually.

3.4 Assess the Municipality's Insurance – Effective on 01 July 2025, 01 July 2026 and 01 July 2027 respectively

The appointed Service Provider will be required to perform the following before in respect of each year:

- 3.4.1. Assess the Municipality's insurance requirements as reflected in the insurance policy;
- 3.4.2. Compile updated information for the Municipality with regard to the latest insurance statistics.
- 3.4.3. Negotiate with the Insurance Underwriters on suitable insurance terms and premiums based on the Municipality's existing insurance cover and updated asset register;
- 3.4.5. Advise the Municipality and provide quotations on additional insurance cover that could become necessary to be taken out to ensure that the Municipality's risk is minimized;

3.5 Training of staff and active skills transfer / capacity building

- 3.5.1. Provide an annual briefing workshop to relevant municipal officials regarding the insurance policy conditions and wording, within 30 (thirty) working days after the insurance services provider has been appointed.
- 3.5.2. Provide training sessions on but not limited to insurance claims.

3.6 Towing and Roadside Assistance

- 3.6.1 Tow in of vehicles as requested by an authorised official of the Elundini Local Municipality on a 24 hour availability basis.
- 3.6.2 Prospective bidder to offer a nationwide coverage for towing service
- 3.6.3 All relevant contact telephone numbers, persons and procedures must be clearly stated.
- 3.6.4 Pricing must be quoted be on a rollback truck tow where stated.
- 3.6.5 Safe storage of towed in-vehicles, if and when necessary.
- 3.6.6 Recovery vehicles must comply with all legal requirements.
- 3.6.7 All vehicles must be registered as breakdown vehicles and must comply with the road traffic act (act 93 of 1996).
- 3.6.8 Towing Vehicle Dispatch shall be within 1 hour upon receiving phone call from authorized personnel

4. Claims History

Elundini Local Municipality claims history for the past four financial years up to 28 February 2025

| Year | Section | Peril | Description | Settlement |
|------|-------------------|-----------|---|-------------|
| 2022 | Motor | Impact | The insured alleges that he collided with a person who ran into the road and after the incident he stood up and ran | R21 686.53 |
| 2022 | Motor | Impact | The insured alleges that while driving the vehicle the tyre burst and the vehicle lost control | R231 390.00 |
| 2022 | Business All Risk | Burglary | Theft of the insured's laptop at the insured's house | Repudiated |
| 2022 | Motor | Collision | Municipal Driver of 2020 Toyota Fortuner 2.4 Manual rolled the vehicle whilst avoiding oncoming vehicle | R405 405.34 |
| 2022 | Public Liability | Injuries | The third party alleges that she fell at the library because of the floor that was not aligned properly | Repudiated |
| 2022 | Business All Risk | Theft | Theft of High Pressure Jetting Machine | R141640.08 |
| 2022 | Motor | Theft | Theft of the 2012 Toyota Hilux SRX 2.5D Bakkie whilst parked at the premises of municipal employees | R138 880.00 |
| 2023 | Public Liability | Impact | Third Party Alleged that a municipal tree fell on their home | Repudiated |
| 2023 | Liability | Impact | Third party drove through a Municipal fence | R49 457.74 |
| 2023 | Business all Risk | | A paraffin heater fell over and the building caught fire | R224 978.66 |
| 2023 | Motor | Collusion | Its alleged that the driver lost control of the vehicle and drove into a ditch | R9 085.91 |

| | | | | |
|------|-------------------|-----------|---|----------------------|
| 2023 | Motor | Collusion | Its alleged that a third party drove into the parked Municipal vehicle | R4 880.81 |
| 2023 | Business all risk | Theft | Its alleged that a Grid roller was stolen from a plant | Ongoing |
| 2023 | Motor | Collusion | Its alleged that a third party vehicle drove into the vehicle | R18 599.48 |
| 2023 | Public Liability | Impact | Alleged that a Municipal tree fell on a third party wall | Repudiated |
| 2023 | Business all risk | Impact | Grader damaged whilst working | R6 287.56 |
| 2023 | Motor | Collusion | Mayors vehicle was parked when a third party drove into the vehicle | R91 393.55 |
| 2023 | Motor | Collusion | | R17 428.09 |
| 2024 | Motor | Collusion | The Mayors wheel came off whilst they were driving | R45 644.85 |
| 2024 | Motor | Collusion | The driver allegedly lost control of the vehicle and drove off the road | R22 176.18 |
| 2024 | Motor | Collusion | Its alleged that the driver drove into another vehicle and fled the scene | R144 270.00 |
| 2025 | Motor | Damage | Its alleged that the diesel tank got damaged whilst driving | Ongoing |
| 2025 | Motor | Collusion | Its alleged that the driver lost control of the vehicle | Ongoing |
| 2025 | Motor | Impact | Its Alleged that the vehicle drove into a pothole | Repudiated |
| | | | Total | R1 028 919.44 |

5. SPECIFICATIONS FOR INSURANCE/COVERAGE

Following please find a schedule with the details of the cover required:

| No | CLASS OF RISK | INSURED AMOUNT |
|----|--|-----------------|
| 1 | COMBINED SECTION (Annexure A) | |
| | INSURED AGAINST | |
| | Fire & Explosion | |
| | Lightning ,Collision, Storm | |
| | Malicious Damage plus other related dangers | |
| | STANDARD STRUCTURES | |
| | Buildings | R102 366 793.12 |
| | Thatch Roof- Mount Fletcher Craft Centre | R3 568 887 |
| | Investment Property-Buildings | R27 778 064.49 |
| | Sportsfields | R50 113 216.15 |
| | NON-STANDARD STRUCTURES | |
| | Fencing | 6 264 391.69 |
| | Inventory on Hand | R0.00 |
| | Reasonable Precautions | R10 000.00 |
| | Hawker Stalls (Wooden exterior, interior steel frames) | R336 603.37 |
| | SASRIA- COMBINED | |
| | | |
| 2 | OFFICE CONTENTS | |
| | Contents of Office | 7 260 070.40 |
| | Loss of Documents | R50 000 |
| | SASRIA- OFFICE CONTENTS | |
| 3 | ELECTRONIC EQUIPMENT | |
| | Computer Equipment and Electronics | 11 218 442.97 |
| | Loss of data | R 300 000 |
| | Increased cost of working | R 500 000 |
| | SASRIA- ELECTRONIC EQUIPMENT | |
| 4 | BUSINESS ALL RISKS | |
| | Equipment | R1 282 421.70 |

| | | | |
|-----------|---|---------------|----------------------|
| | Laptops | 2 020 673.81 | |
| | Fire Arms | R104 605.00 | |
| | SASRIA- BUSINESS ALL RISKS | | |
| 5 | THEFT | | |
| | Loss of or damage to all contents (the property of the insured or for which they are responsible) of any building at the insured premises described in the schedule as a result of theft accompanied by forcible and violent entry into or exit from such building or any attempt thereat or as a result of theft, or any attempt thereat, following violence or threat of violence | | |
| | FIRST LOSS LIMIT | R1 000 000.00 | |
| 6 | GLASS | | |
| | Limit of Indemnity | R50 000 | |
| 7 | MONEY | | |
| 7.1 | In respect of money not contained in a locked safe or strong room: In the custody of any authorized employee, Council Member or Principal of the Insured while away from the Insured's premises on a business trip anywhere in the world. | R5 000 | |
| 7.2 | Any other loss of money i) at any time | R5 000 | |
| | SASRIA- MONEY | | |
| 8. | FIDELITY GUARANTEE | | |
| | Main Limit All Employees | R200 0000 | |
| 9. | MOTOR FLEET (Full Comprehensive Cover)- Annexure B | | |
| | | Units | Sum Insured |
| | TOTAL FLEET | 92 | 51 382 663.60 |
| | Construction Plant > R500 000 | 16 | 21 026 080.28 |
| | Construction Plant less than R500 000 | 1 | 85 000.00 |
| | Passenger Vehicles, LDV, MiniBus greater than R500 000 | 10 | 6 218 105.26 |
| | Passenger Vehicles, LDV, MiniBus up to R500 000 | 29 | 7 918 636.31 |
| | Tractors | 4 | 377 178.83 |
| | Trailers | 17 | 751 090.20 |
| | Trailers > R500 000 | 1 | 503 700.00 |
| | Trucks > up to R500 000 | 4 | 1 634 563.49 |

| | | | |
|-----------|---|---------------------|---------------|
| | Trucks above R500 000 | 10 | 12 868 309.23 |
| | SASRIA- MOTOR FLEET | | |
| | Overnight Accommodation for Political-Office Bearers as and when required | | |
| 9.1 | 3 Star Graded Hotel or Boutique Hotel Room&Breakfast | | |
| | 9.2.1 Overnight Accommodation for Mayor & Driver | | |
| | 9.2.2 Overnight Accommodation for Speaker & Driver | | |
| 10 | GOODS IN TRANSIT | | |
| | Loss of or damage to the whole or part of the property described in the schedule, owned by the insured or for which they are responsible, in the course of transit by the means of conveyance or other means incidental thereto and caused by any accident or misfortune not otherwise excluded | | R30 000 |
| | SASRIA- GOODS IN TRANSIT | | |
| 11 | GROUP PERSONAL ACCIDENT | Sums Insured | |
| | 34x COUNCILLORS (24 Hours Cover) 2 times annual remuneration | | |
| | Death Cover | | |
| | 1. Mayor | | 1 943 380.00 |
| | 2. Speaker | | 1 554 706.00 |
| | 3. 5x EXCO Council 813 130.00 @ each | | 4 065 650.00 |
| | 4. 4x S79 Chairperson @ R789 260.00 each | | 3 157 040.00 |
| | 5. 23x Other Councillors @ 614 988.00 each | | 14 144 724.00 |
| | Disability Cover | | |
| | 6. Mayor | | 1 943 380.00 |
| | 7. Speaker | | 1 554 706.00 |
| | 8. 5x EXCO Council 813 130.00 @ each | | 4 065 650.00 |
| | 9. 4x S79 Chairperson @ R789 260.00 each | | 3 157 040.00 |
| | 10. 23x Other Councillors @ 614 988.00 each | | 14 144 724.00 |
| 12 | SASRIA FOR COUNCILLORS | | |
| | 34x COUNCILLORS R1,500,000 per Councillor | | R51 000 000 |
| | MATERIAL DAMAGE: Fixed Property | | |
| 13 | STATED BENEFITS (During Working Hours) | | |

| | Job Profile | Number of persons 287 | |
|-----------|---|--------------------------|--|
| | Management/ Directors | 28 | Maximum Cover per person R150 000 1. Death 2. Permanent Disability % Compensation |
| | Administrative | 132 | |
| | General Worker | 114 | |
| | Traffic Officers / Law Enforcement Officer | 11 | |
| | Fire Fighter | 2 | |
| 14 | MACHINERY BREAKDOWN | | |
| | INSURED AGAINST | | |
| | Unforeseen and sudden physical damage to machinery. | | |
| | Maclear Substations 22/ 11kv (Annexure C) R10 045 828.52 @ 25% | | R2 511 457.13 |
| | 1 Floor Level Lift Elevator Main Building Replacement Cost R332 207.32 @ 25% | | R83 051.83 |
| | Other Machinery (Generators, Grasscutters etc) R11 487 528.22 @ 25% | | R2 871 882.05 |
| | SASRIA- MACHINERY BREAKDOWN | | |
| 15 | PUBLIC LIABILITY | | |
| | Limit of Liability | | R100 000 000 |
| 16 | EMPLOYERS LIABILITY | | |
| | Damages which the insured shall become legally liable to pay consequent upon death of or bodily injury to or illness of any person employed under a contract of service or apprenticeship with the insured. LIMIT OF LIABILITY | | R10 000 000 |
| 17 | ACCOUNTS RECEIVABLE | | |
| | Outstanding Debit Balances | | R31 667 692.00 |
| 18 | BUSINESS INTERRUPTION | | |
| | Loss following interruption of or interference with the business in consequence of damage occurring during the period of insurance at the premises stated in the schedule for the business interruption section and in respect of which payment has been made or liability admitted | | |
| | Loss of Rental- Investment Property | | R2,005,974 per annum |
| | Loss of Rental- Machinery & Equipment | | R222,171per annum |
| | Electricity | | R33,410,445 per anum |

| | | |
|-----------|--|----------------------|
| | Traffic Licensing | R3,606,366 per annum |
| 19 | ACCIDENTAL DAMAGE COVER | |
| | Accidental Damage Cover for unspecified assets | R500 000 |

PRICING SCHEDULE FOR INSURANCE COVER AND TOWING & RECOVERY ASSISTANCE ARRANGEMENT SHORT TERM INSURANCE COVER FOR THE PERIOD 01 JULY 2025 TO JUNE 2028 AS PER ALL THE FOLLOWING SECTIONS AS PER THE ABOVE SCHEDULES

The premium/prices tendered must remain firm for the initial period of 12 months, thereafter the annual escalation in the Rand value of the premium for year 2 and 3 must not exceed the CPIX inflation rate as at 30 April of each year; subject to any changes, additions and / or reductions required as per the updated information supplied by the Municipality. The municipality will be informed in writing on the annual escalation

TABLE A: ANNUAL PREMIUM AND EXCESS FEES

| POLICY TYPE | Insured Amount | Rate | Premium | YEAR 1 Amount | MAXIMUM EXCESS Amount Year 1 (Excess schedule may be attached) |
|--|-------------------------------------|------|---------|---------------|--|
| 1. Combined Section | R190 437 955 | | | | |
| 2.Office Contents | R7 310 070.40 | | | | |
| 3.Electronic Equipment | R12 018 442.97 | | | | |
| 4.Business All Risk Risks | R3 407 700.51 | | | | |
| 5.Theft | R1 000 000 | | | | |
| 6.Glass | R50 000 | | | | |
| 7.Money | R10 000 | | | | |
| 8.Fidelity Guarantee | R200 000 | | | | |
| 9.Motor Fleet | R51 382 663.60 | | | | |
| 9.1 3 Star Graded Hotel or Boutique Hotel | Mayor, Speaker 2x Drivers | | | | |
| 10.Goods In Transit | R30 000.00 | | | | |
| 11.Group Personal Accident | 34 Councillors | | | | |
| 12.SASRIA for Councillors | R51 000 000 | | | | |
| 13.Stated Benefits | R43 050 000 | | | | |
| 14.Machinery Breakdown | R5 466 391.01 | | | | |
| 15.Public Liability | R100 000 000 | | | | |
| 16.Employers Liability | R10 000 000 | | | | |
| 17.Accounts Receivable | R31 667 692 | | | | |
| 18.Business Interruption | R39 244 956 | | | | |
| 19. Accidental Damage Cover unspecified assets | R500 000 | | | | |
| Subtotal | | | | R | |
| VAT @ 15% | | | | R | |
| GRAND TOTAL | (Total Bid Price for Year 1) | | | R | |

TOWING AND RECOVERY ASSISTANCE SHALL BE PRICED FOR THREE YEARS

TABLE B : PRICING FOR TOWING AND RECOVERY ASSISTANCE

| Service Offering | | Year 1 Tariff | Year 2 Tariff | Year 3 Tariff |
|---------------------------------------|--|---------------|---------------|---------------|
| Rollback Tow Vehicle Weight per km | Less than 4 Tonnes | R | R | R |
| | 4-7 Tonnes | R | R | R |
| | Greater than or equal to 8 Tonnes | R | R | R |
| Recovery per hour per vehicle | Less than 4 Tonnes | R | R | R |
| | 4-7 Tonnes | R | R | R |
| | Greater than or equal to 8 Tonnes | R | R | R |
| Call Out Fee per Kilometre | Less than 4 Tonnes | R | R | R |
| | 4-7 Tonnes | R | R | R |
| | Greater than or equal to 8 Tonnes | R | R | R |
| | TOTAL TOWING ASSISTANCE (Year 1+Year2 +Year3) | R | | |
| | VAT | R | | |
| | GRAND TOTAL | R | | |

SUMMARY OF PRICING SCHEDULE

| | |
|---|--|
| Total Cost for Year Table A- Annual Premium | |
| Total Cost of Table B- Towing Assistance | |
| Sub Total | |
| VAT | |
| Grand Total | |

5.2 Estimated Quantities Required

5.2.1. The values and amounts indicated in the tender document fairly represent the value of assets and / or cover required by the Municipality, but will inevitably be amended upon conclusion of the final contract as the asset register is continuously updated and new budgets are considered.

5.2.2. These are the values to be applied for the purpose of this tender assessment, based on the assumption that the portfolio will remain unchanged.

6 PROJECT TIMEFRAME

6.1 The contract is for a period of three (3) years but may be terminated when there is proof of underperformance or substandard performance.

STAGE 1: ELIGIBILITY CRITERIA AND TEST FOR RESPONSIVENESS

Failure to meet the below eligibility criteria the bidder will not be evaluated further on functionality

- i. Financial Sector Conduct Authority – FSCA
- ii. Valid 50 Million Professional Indemnity Cover
- iii. Valid 20 Million Fidelity Guarantee Cover
- iv. Financial Intermediaries Association – FIA South Africa
- v. Institute of Risk Management – IRMSA South Africa
- vi. Proof of ISO 9001: 2015 Provision of Insurance Brokerage Services Certificate
- vii. Bidder must attach an excess fee structure from underwriter

STAGE 2: FUNCTIONALITY

A minimum score of 70% out of total points must be scored in order to proceed to the Financial Evaluation of the above bid.

| DESCRIPTION | SCORING CRITERIA | POINTS ALLOCATED |
|---|--|------------------|
| Expertise | | 20 Points |
| Licenced Financial Services Provider by Financial Sector Conduct Authority (FSCA) in terms of FAIS Act 10 years or more experience | 0 – 3 years Licenced financial services provider by FSCA in terms of FAIS Act | 05 Points |
| | 4 – 9 years Licenced financial services provider by FSCA in terms of FAIS Act | 10 Points |
| | 10 years or more Licenced Financial Services Provider by FSCA in terms of FAIS Act | 20 Points |
| Company Experience | | 20 Points |
| Appointment & Reference letters for provision of short-term insurance services to municipalities | Less than two (2) appointment letters with two (2) reference of the same project | 0 Points |
| | Two (2) to four (4) appointment letters with Two (2) to four (4) reference of the same project | 05 Points |
| | Five (5) to Seven (7) appointment letters with Five (5) to Seven (7) reference of the same project | 10 Points |
| | | 20 Points |

| | | |
|---|--|-------------------|
| | Eight (8) and above appointment letters with eight (8) and above reference of the same project | |
| Technical Proposal | | 10 Points |
| Methodology and Approach | Should include:- Training /Skills Transfer = 2 Points' turn-around time, and = 3 Points claims methodology =5 Points | 10 Points |
| Experience and Qualifications of Key Personnel | | 50 Points |
| Project Manager | <ul style="list-style-type: none"> • CV with years of experience and contactable reference • LLB / Legal, NQF level 8 or equivalent • FAIS Accredited (RE 5) <p>(All :20 Points)</p> | 20 Points |
| Underwriting Manager | <ul style="list-style-type: none"> • CV with years of experience and contactable references • BCom – Honors (Risk Management & Insurance) • FAIS Accredited (RE 5) • Fellowship or Associate membership <p>(All :15 Points)</p> | 15 Points |
| Claims Manager | <ul style="list-style-type: none"> • CV with years of experience and contactable references • BCom - Risk Management NQF level 6 or equivalent • Short-Term Insurance NQF level 4 or equivalent • Diploma in insurance or equivalent • FAIS Accredited (RE 5) <p>(All :15 Points)</p> | 15 Points |
| TOTAL POINTS | | 100 Points |

A minimum score of 70% out of total points must be score in order to proceed to the Financial Evaluation in all of the above bids

ANNEXURE A

| Combined | | |
|-----------|--|---------------------|
| Fencing | Fencing of Maclear Pound | 166 568.00 |
| Fencing | Fencing of Mohobatsane Community Hall | 147 675.00 |
| Fencing | Fencing of Transido Offices in Mount Fletcher | 341 047.00 |
| Fencing | Fencing Sonwabile Community Hall | 163 223.00 |
| Fencing | Pallisade Fence in Maclear (Big screen) | 19 478.26 |
| Fencing | Fencing Clearview Ugie Residential Complex | 1 659 145.00 |
| Fencing | Fencing of Town Hall, Cemetry | 2 897 399.00 |
| Fencing | Ntokozweni Cemetery Fencing Total | 335 566.99 |
| Fencing | Construction of Ugie Ntokozweni Cemetery - Phase 1 | 478 198.00 |
| Fencing | Ugie cemetry Fencing | 56 091.44 |
| | | 6 264 391.69 |
| | | |
| Buildings | Bongani Daycare centre | 609 663.45 |
| Buildings | Borehole Drilling and Casing | 318 113.63 |
| Buildings | Botsabelo community hall | 2 448 338.62 |
| Buildings | Construction of Ilisolomzi Community Hall | 3 723 744.60 |
| Buildings | Hawker Stalls | 215 550.74 |
| Buildings | Maclear Cemetary | 120 918.00 |
| Buildings | Maclear cooperative centre | 471 075.13 |
| Buildings | Maclear municipal main building | 10 726 522.48 |
| Buildings | Maclear New Stores | 136 000.00 |
| Buildings | Maclear Open Plan Market | 734 453.60 |
| Buildings | Maclear pound | 206 654.49 |
| Buildings | Maclear Public Library | 617 010.53 |
| Buildings | MACLEAR STREET TRADER STRUCTURE | 121 052.63 |
| Buildings | Maclear Taxi Rank | 2 662 402.40 |
| Buildings | Maclear Testing Station | 228 000.00 |
| Buildings | Maclear tourism & information centre | 113 000.00 |
| Buildings | Maclear Town Hall | 2 305 847.39 |
| Buildings | Mangoloaneng east community hall | 810 983.21 |
| Buildings | Mohobatsane community hall | 1 129 648.31 |

| | | |
|-----------|---|---------------|
| Buildings | Mount fletcher municipal offices | 503 543.94 |
| Buildings | Mount Fletcher Pound | 367 510.11 |
| Buildings | Mount Fletcher Taxi and Bus Rank | 17 061 983.95 |
| Buildings | Mount Fletcher town hall | 1 048 695.51 |
| Buildings | Mount fletcher town library | 54 531.58 |
| Buildings | Mount fletcher youth centre | 1 697 425.00 |
| Buildings | Nkalweni Community Hall | 3 232 075.58 |
| Buildings | Ntokozweni Hall | 1 686 115.55 |
| Buildings | Sonwabile hall | 1 754 000.00 |
| Buildings | Supply and Installation of Boom Gates - Maclear Offices | 44 000.00 |
| Buildings | Supply and Installation of Carport for Carwash | 120 000.00 |
| Buildings | Tsitsana Lower Community Hall | 3 626 270.00 |
| Buildings | Ugie community hall | 1 791 000.00 |
| Buildings | Ugie municipal offices | 2 500 000.00 |
| Buildings | Ugie park | 240 103.24 |
| Buildings | Ugie pound | 34 443.00 |
| Buildings | Ugie Sportsfield | 5 775 391.55 |
| Buildings | Ugie town library | 53 010.53 |
| Buildings | Ugie youth centre | 1 276 000.00 |
| Buildings | Construction of Skote Community Hall | 2 602 897.58 |
| Buildings | PHOMOLONG ECDC | 1 491 310.36 |
| Buildings | Erf 3503 New Traffic Offices | 2 251 527.23 |
| Buildings | Construction of Skote Community Hall | 1 504 054.25 |
| Buildings | Construction of Skote Community Hall 2 | 1 644 331.03 |
| Buildings | lower Tshitsana ECDC | 1 712 874.61 |
| Buildings | PHOMOLONG ECDC | 792 194.84 |
| Buildings | Parkhome | 158 700.00 |
| Buildings | Parkhome (Board Room) | 266 801.00 |
| Buildings | Guardhouse Wooden | 23 680.00 |
| Buildings | Fire Detection System Instalations | 128 590.00 |
| Buildings | MFIP (7) - Container city Development | 2 826 700.00 |
| Buildings | Conversion of Stores to Municipal Offices | 8 804 415.47 |
| Buildings | Construction of New Public toilets in Ugie | 1 501 169 |

| | | |
|-------------------------------|---|-----------------------|
| Buildings | Construction of New and Refurbish of Existing Public toilets in Maclear | 1 619 407 |
| Buildings | Mt Fletcher Vehicle Testing Station -Pit Building | 4 473 062 |
| | | 102 366 793.12 |
| | | |
| Thatch Roof | Mount fletcher craft centre | 3 568 887.00 |
| | | |
| Investment Property-Buildings | Erf 3503 Maclear Funeral Parlour | 698 500.00 |
| Investment Property-Buildings | Maclear SASSA Building | 1 407 526.23 |
| Investment Property-Buildings | Transido Mount Fletcher | 4 990 000.00 |
| Investment Property-Buildings | Ugie residential complex | 20 091 070.26 |
| Investment Property-Buildings | Ugie shop spilken | 405 000.00 |
| Investment Property-Buildings | Maclear caravan park building | 185 968.00 |
| | | 27 778 064.49 |
| | | |
| Sportsfield | Hopedale Sportsfield | 10 903 841.36 |
| Sportsfield | Mount fletcher sports field | 6 869 343.71 |
| Sportsfield | Ugie Sportsfield | 13 304 622.03 |
| Sportsfield | Relele Sportsfield | 19 035 409.05 |
| | | 50 113 216.15 |

| Barcode No. | Asset DescriptionDescription | Purchasevalue | Acquired Date | Motor Category |
|-------------|--|---------------|---|--|
| 2785 | GRID ROLLER | 745 000.00 | 2012/07/02 | Construction Plant > R500 000 |
| 2788 | TRACTOR TOW AGRICO 4+ Series | 1 250 000.00 | 2012/07/02 | Construction Plant > R500 000 |
| 1690 | TRUCK TIPPER BELL B20D ADT FPH093EC | 1 826 000.00 | 2010/06/25 | Construction Plant > R500 000 |
| 1796 | TRUCK TIPPER BELL B20D ADT FPH581EC | 1 826 000.00 | 2010/07/02 | Construction Plant > R500 000 |
| 1357 | ROLLER ROAD | 168 900.00 | 2009/09/25 | Construction Plant > R500 000 |
| 1631 | TRUCK TIPPER BELL B20D ADT FPL918EC | 1 826 000.00 | 2010/07/02 | Construction Plant > R500 000 |
| 1634 | WATERCART BELL D18D | 2 160 000.00 | 2010/07/02 | Construction Plant > R500 000 |
| 1645 | GRADER | 1 676 000.00 | 2010/07/02 | Construction Plant > R500 000 |
| 1648 | ROLLER BOMAG FKV034EC | 930 000.00 | 2010/06/25 | Construction Plant > R500 000 |
| 1684 | ESCAVATOR HD820E | 1 187 100.00 | 2010/06/25 | Construction Plant > R500 000 |
| 2610 | TLB BELL 315SJ 4X4 FKV036EC | 515 000.00 | 2010/06/25 | Construction Plant > R500 000 |
| 4388 | ROLLER SINGLE DRUM BOMAG BW211 | 1 110 000.00 | 2016/06/30 | Construction Plant > R500 000 |
| 4459 | Grader Bell 670G John Deere | 2 980 000.00 | 2016/12/15 | Construction Plant > R500 000 |
| 4716 | Tlb Bell | 924 580.28 | 2017/06/23 | Construction Plant > R500 000 |
| 5125 | Bobcat Skid Steer | 848 300.00 | 2017/08/04 | Construction Plant > R500 000 |
| 5471 | Tlb Bell 315SI JMZ037EC | 1 053 200.00 | 2019/12/10 | Construction Plant > R500 000 |
| 3904 | ROLLER ROAD | 85 000.00 | 2008/07/03 | Construction Plant less than R500 000 |
| 6563 | Isuzu Dcab Dmax JXG014EC | 516 879.00 | 27 592 096.49 2021/11/23 | Passenger Vehicles, LDV, |

| | | | | |
|----------|---|------------|------------|--|
| | | | | MiniBus greater than R500 000 |
| 6914 | Isuzu Mu-x 3.0d a/t | 534 850.00 | 2022/09/06 | Passenger Vehicles, LDV, MiniBus greater than R500 000 |
| 5398 | Ford Everest 2.2TdcI Xls Silver Jng 895 Ec | 576 526.05 | 2020/02/25 | Passenger Vehicles, LDV, MiniBus greater than R500 000 |
| 6915 | Nissan Navara 2.5DDTi SE P/U White | 582 469.79 | 2022/02/11 | Passenger Vehicles, LDV, MiniBus greater than R500 000 |
| 5354 | Toyota Hilux KJK941EC | 621 655.00 | 2024/03/11 | Passenger Vehicles, LDV, MiniBus greater than R500 000 |
| 6540 | Hilux Dcab Hilux 2.4GD6 4X4 MT(H35) JXG009EC | 635 455.50 | 2021/11/30 | Passenger Vehicles, LDV, MiniBus greater than R500 000 |
| 6761 | Nissan Navara | 646 628.21 | 2023/09/03 | Passenger Vehicles, LDV, MiniBus greater than R500 000 |
| 6917 | Nissan Terra 2.5 DXE AT 2WD | 646 742.51 | 2022/11/08 | Passenger Vehicles, LDV, MiniBus greater than R500 000 |
| 6746 | Traffic Nissan Bakkie | 667 519.98 | 2024/03/19 | Passenger Vehicles, LDV, MiniBus greater than R500 000 |
| 5302 | Toyota Landcruiser V8 Skid Unit Fire Red JKJ305EC | 789 379.22 | 2019/06/18 | Passenger Vehicles, LDV, MiniBus greater than R500 000 |
| 2273 | MERCEDES BENZ SPRINTER BUS FRV675EC | 379 913.00 | 2011/07/01 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| JGB396EC | Toyota Hilux 2.8 GD6 jgb396ec | 441 238.00 | 2017/08/04 | Passenger Vehicles, LDV, MiniBus up to R500 000 |

| | | | | |
|------|--|------------|------------|---|
| 7907 | Nissan Navara KJN033EC | 469 565.22 | 2024/04/04 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 320 | ISUZU KB 2.0 DZW801EC | 113 400.00 | 2008/07/03 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 3079 | MAHINDRA BOLERO HBZ808EC | 130 789.48 | 2013/05/29 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 3080 | MAHINDRA BOLERO HBZ804EC | 130 789.48 | 2013/05/29 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 322 | ISUZU KB 250 FFC112EC | 168 736.32 | 2009/03/22 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4654 | Toyota Corolla Quest 1.6 HPY730EC | 191 765.99 | 2015/12/14 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 2276 | NISSAN HARDBODY 2.5 FRC393EC + fibreglass canopy | 205 861.67 | 2011/07/02 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 5017 | Almera 1.5 Acenta JBP776EC | 221 833.33 | 2017/08/04 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 5018 | Almera 1.5 Acenta | 221 833.33 | 2017/08/04 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4701 | Toyota Avanza-Hxz 443 Ec | 233 336.00 | 2017/03/05 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4702 | Toyota Avanza-Hyf 617 Ec | 233 336.00 | 2017/05/18 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4520 | NISSAN HARDBODY 2.0 LAW ENFORCEMENT HHD788EC | 235 087.72 | 2014/06/26 | Passenger Vehicles, LDV, |

| | | | | |
|------|---|------------|------------|---|
| | | | | MiniBus up to R500 000 |
| 4521 | NISSAN HARDBODY 2.0 LAW ENFORCEMENT HHD796EC | 235 087.72 | 2014/06/26 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 5303 | Nissan Almera 1.5 JKP2 EC | 254 771.00 | 2019/06/28 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 5304 | Nissan Almera 1.5 JKP2 EC | 254 771.00 | 2019/06/28 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 5287 | Nissan NP300 2.5TDi JJC 943 EC | 261 716.00 | 2019/03/17 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 5283 | Nissan NP300 2.5TDi | 261 716.00 | 2019/03/17 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 5279 | Nissan NP300 2.5TDi | 261 716.00 | 2019/03/17 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4144 | FORD RANGER ECAB 2.2 XL HLX205EC +Fitted butterfly canopy+Fitted Toobox | 303 073.23 | 2015/03/30 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4517 | TOYOTA HILUX SCAB 2.5 4X4 HHD526EC | 279 296.18 | 2014/07/17 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 3075 | TOYOTA HILUX SCAB HBT203EC | 304 702.63 | 2013/06/27 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 2938 | FORD RANGER DCAB 2.2 XL HLP818EC | 309 935.58 | 2015/03/30 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4715 | Bakkie Toyota Hilux | 324 598.76 | 2017/06/26 | Passenger Vehicles, LDV, MiniBus up to R500 000 |

| | | | | |
|------|--|------------|------------|---|
| 4664 | Isuzu Kb 250 Dcab HPT103EC | 330 079.00 | 2015/12/18 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4778 | Isuzu KB 250 Dcab | 354 900.00 | 2017/06/30 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4387 | TOYOTA HILUX 2.8 ECAB RAIDER HTC619EC + Butterfly Canopy | 427 779.78 | 2016/06/20 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 4455 | Isuzu KB 300 4x4 HVZ838EC | 377 007.90 | 2016/11/24 | Passenger Vehicles, LDV, MiniBus up to R500 000 |
| 310 | TRACTOR MASSEY FERGUSON 290 DFG360EC | 122 265.00 | 2008/07/03 | Tractors |
| 311 | TRAILER TIPPER GETAWAY XTREM DGZ236EC | 10 383.83 | 2008/07/03 | Tractors |
| 315 | TRACTOR MASSEY FERGUSON 275 DPS176EC | 122 265.00 | 2008/07/03 | Tractors |
| 325 | TRACTOR MASSEY FERGUSON 275 DPS195EC | 122 265.00 | 2008/07/03 | Tractors |
| 2723 | TRAILER TANKER 1000L DIESEL FWD137EC | 40 250.00 | 2012/07/02 | Trailers |
| 4306 | Trailer Venter White Hnk334ec | 11 140.00 | 2015/08/19 | Trailers |
| 4307 | Trailer Venter White Hnk338ec | 11 140.35 | 2015/08/19 | Trailers |
| 1563 | TRAILER CARGO FJM969EC | 83 889.00 | 2009/11/19 | Trailers |
| 1601 | TRAILER REFUSE FLF296EC | 55 350.00 | 2010/05/01 | Trailers |
| 2132 | TRAILER REFUSE FLF277EC | 55 350.00 | 2010/05/01 | Trailers |
| 3084 | TRAILER ROAD ROLLER HBZ148EC | 41 600.00 | 2013/06/08 | Trailers |
| 312 | TRAILER TAR RED | 12 898.78 | 2008/07/03 | Trailers |
| 364 | TRAILER REFUSE | 7 787.87 | 2008/07/03 | Trailers |
| 1642 | DIESEL TANK | 12 898.78 | 2008/07/03 | Trailers |
| 1826 | TRAILER TIPPER RED GETAWAY XTREME DGZ225EC | 111 000.00 | 2008/07/03 | Trailers |
| 2131 | TRAILER REFUSE | 7 787.87 | 2008/07/03 | Trailers |
| 2557 | TRAILER TIP | 111 000.00 | 2008/07/03 | Trailers |

| | | | | |
|------|---|--------------|------------|-------------------------|
| 2611 | DIESEL TANK | 12 898.78 | 2008/07/03 | Trailers |
| 2612 | DIESEL TANK | 12 898.78 | 2008/07/03 | Trailers |
| 4740 | Trailer Diesel 1000l TFM Yellow | 84 200.00 | 2017/06/09 | Trailers |
| 6390 | Diesel Tanker | 79 000.00 | 2022/09/21 | Trailers |
| 5397 | PTB Lowbed Trailer | 503 700.00 | 2020/06/30 | Trailers > R500 000 |
| 1771 | TRUCK NISSAN CHERRY PICKER UD40L HBK294EC + Fitted Steel Toobox | 488 003.31 | 2011/08/31 | Trucks > up to R500 000 |
| 4697 | Truck Isuzu (ELY 949 EC) | 499 780.70 | 2016/03/31 | Trucks > up to R500 000 |
| 2272 | Truck UD40 FRS554EC | 276 379.48 | 2011/07/02 | Trucks > up to R500 000 |
| 4546 | TRUCK MITSUBISHI FUSO CANTER FE7-136 HHR007EC | 370 400.00 | 2014/06/26 | Trucks > up to R500 000 |
| 3831 | TRUCK WATER TANKS UD80C HJY683EC | 515 000.00 | 2014/10/23 | Trucks above R500 000 |
| 4467 | Truck Isuzu NPR400 | 532 412.28 | 2016/12/12 | Trucks above R500 000 |
| 2877 | TRUCK TANKER WATER 8000L UD90B FXR116EC | 643 300.00 | 2012/07/02 | Trucks above R500 000 |
| 5871 | Isuzu Truck - NQR 500 | 732 501.30 | 2021/06/02 | Trucks above R500 000 |
| 2878 | TRUCK TIPPER UD QUON FXN283EC | 897 500.00 | 2012/07/02 | Trucks above R500 000 |
| 3348 | TRUCK CRANE NISSAN HGC272EC | 1 004 067.02 | 2013/06/28 | Trucks above R500 000 |
| 3225 | TRUCK COMPACTOR ISUZU QUON FZB080EC | 1 751 979.32 | 2012/09/27 | Trucks above R500 000 |
| 6916 | UD CWE 330 Compactor Truck | 2 551 881.81 | 2022/09/12 | Trucks above R500 000 |
| 5870 | Refuse Truck - Isuzu FVZ 1600 Compactor JVH039EC | 2 805 906.50 | 2021/06/02 | Trucks above R500 000 |
| 5753 | Truck for Lowbed Trailer | 1 433 761.00 | 2020/10/19 | Trucks above R500 000 |

51 382 663.60

Annexure C

| MACHINERY BREAKDOWN | | | |
|-------------------------------|--|---------------|--------------|
| Maclear Substations 22 / 11kv | | | |
| Asset Num | Description | Date Acquired | Cost to date |
| 9446007 | Substation _ Civil Works _ Portal structure _ _ _ _ | 1/22/2009 | 31,048.22 |
| 9446007 | Substation _ Civil Works _ Security Fence _ Weld Mesh _ Steel Posts _ _ | 1/22/2009 | 93,144.66 |
| 9446007 | Substation _ Civil Works _ Substation Yard _ Site Works _ Gravelled Area and Access Road _ _ | 1/22/2009 | 630,278.86 |
| 9446007 | Substation _ Civil Works _ Switch Control Room _ Face Brick _ _ _ | 1/22/2009 | 3,104,821.99 |
| 9446007 | Substation _ Electrical Equipment _ 22 kV _ Auxilliary Transformer _ 100 kVA _ _ | 1/22/2009 | 57,439.21 |
| 9446007 | Substation _ Electrical Equipment _ 22 kV _ Voltage Transformer _ _ _ | 1/22/2009 | 131,355.70 |
| 9446007 | Substation _ Electrical Equipment _ 22 kV Busbar _ _ _ _ | 1/22/2009 | 191,955.62 |
| 9446007 | Substation _ Electrical Equipment _ 22 kV Incomer _ Busbar Isolator/Earth Switch _ _ _ | 1/22/2009 | 31,048.22 |
| 9446007 | Substation _ Electrical Equipment _ 22 kV Incomer _ Line Isolator/Earth Switch _ _ _ | 1/22/2009 | 31,048.22 |
| 9446007 | Substation _ Electrical Equipment _ 22 kV Incomer Breaker _ Breaker _ _ _ | 1/22/2009 | 142,045.61 |
| 9446007 | Substation _ Electrical Equipment _ DC Supply _ Battery Tripping Unit _ _ _ | 1/22/2009 | 19,405.14 |
| 9446007 | Substation _ Electrical Equipment _ LV Control Board _ _ _ _ | 1/22/2009 | 31,048.22 |
| 9446007 | Substation _ Electrical Equipment _ Substation Yard _ Area Lighting _ _ _ | 1/22/2009 | 26,002.87 |
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 11 kV Breaker _ Lower Town Feeder _ _ | 1/22/2009 | 419,150.97 |
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 11 kV Breaker _ Township Feeder 1 _ _ | 1/22/2009 | 419,150.97 |
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 11 kV Breaker _ Township Feeder 2 _ _ | 1/22/2009 | 419,150.97 |
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 11 kV Breaker _ Transformer No 1 _ _ | 1/22/2009 | 108,668.77 |

| | | | |
|---------|---|-----------|--------------|
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 11 kV Breaker _ Transformer No 2 _ _ | 1/22/2009 | 108,668.77 |
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 11 kV Breaker _ Upper Town Feeder _ _ | 1/22/2009 | 419,150.97 |
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 11 kV Buss Section _ _ _ | 1/22/2009 | 17,076.52 |
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 22 kV Incomer _ 22 kV Transformer No 1 _ _ | 1/22/2009 | 62,096.44 |
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 22 kV Incomer Feeder Panel _ _ _ | 1/22/2009 | 62,096.44 |
| 9446007 | Substation _ Electrical Equipment _ Switchgear _ 23 kV Incomer _ 22 kV Transformer No 2 _ _ | 1/22/2009 | 62,096.44 |
| 9446007 | Substation _ Electrical Equipment _ Telemetry _ _ _ _ | 1/22/2009 | 93,144.66 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 1 _ Breaker _ _ | 1/22/2009 | 142,045.61 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 1 _ Line Isolator/Earth Switch _ _ | 1/22/2009 | 31,048.22 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 1 _ Marshalling Kiosk _ _ | 1/22/2009 | 8,538.26 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 1 _ Transformer _ 5000 kVA _ | 1/22/2009 | 1,467,106.01 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 1 _ Transformer Bay Bussbar _ _ | 1/22/2009 | 18,628.93 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 2 _ Breaker _ _ | 1/22/2009 | 142,045.61 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 2 _ Line Isolator/Earth Switch _ _ | 1/22/2009 | 31,048.22 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 2 _ Marshalling Kiosk _ _ | 1/22/2009 | 8,538.26 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 2 _ Transformer _ 5000 kVA _ | 1/22/2009 | 1,467,106.01 |
| 9446007 | Substation _ Electrical Equipment _ Transformer Line Bay _ Transformer 2 _ Transformer Bay Bussbar _ _ | 1/22/2009 | 18,628.93 |

10,045,828.50

SPECIFIC GOALS

| The specific goals allocated points in terms of this tender | Number of points allocated (80/20 system) (To be completed by the organ of state) | Proof to claim Points | Number of points claimed (80/20 system) (To be completed by the tenderer) |
|---|---|--|---|
| Tender Price | 80 | | |
| EME or QSE which is at least 51% owned by black people | = 20 Points | Company Registration Document and Certified BBBEE Certificate or Original Sworn Affidavit and CSD Report | |
| Specific Goals Total | 20 | | |

Bidder that fail to submit proof of specific goal as stipulated below will not be allocated points.