

	Meeting Minutes (General) Template Tender clarification meeting for the provision of Reserve Feed Water Tank (RFWT) Balance Main Flow Meter Installation Project at Arnot Power Station for a period of 3 years E2941GXMPARN	Template Identifier	240-54076329	Rev	10	
		Effective Date	April 2026			
		Review Date	April 2031			

DATE	TIME	VENUE	MEETING NO.
25 May 2026	09h00 to 12h00	MS Teams	1

ITEM	SUBJECT & SALIENT POINTS	DECISIONS & ACTION ITEMS	RESPONSIBILITY	Target date
1.	OPENING			
1.1.	Welcome:	Constance welcomed everyone in the tender clarification meeting		
1.2.	Apologies and quorum:	Apologies were recorded		
1.3.	Adoption of the Agenda:	No Agenda		
2.	SAFETY AND ESKOM VALUES DISCUSSION(S)			
2.1.	Emergency Evacuation Procedure	Everyone confirmed the safety and knowledge of their surroundings.		
3.	DECLARATION OF INTEREST	No interests were declaration		
4.	VERIFICATION OF MINUTES OF PREVIOUS MEETINGS AND REVIEW OF ACTION ITEMS	Not applicable		
5.	MATTERS FOR APPROVAL / RECOMMENDATION			

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5.1.	Invitation contents	<p>Constance went through the invitation highlighting the following points. The tender was issued on 20 May 2026 and closing on 05 June 2026 with the tender number to be used as a reference.</p> <p>Clarification meeting on 25 May 206 is not compulsory therefore any supplier can tender.</p> <p>Tenders to be submitted on Eskom E-tendering portal and not at Witbank 10 Smuts Avenue.</p> <p>Tender is free of charge and is accessible on Eskom tender bulletin, National treasury website and CIDB i-tender.</p> <p>Tenderers to complete all the relevant annexures on the invitation.</p> <p>Tenderers to engage with the Eskom representative for any clarifications on email or Tel number. The Eskom Representative is: Name: Constance Ndhlovu Tel: +27 13 297 9684 E-mail: NdhlovCR@eskom.co.za</p>		

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		<p>The invitation is an open invitation.</p> <p>Tenderers to tender on all items in the price list to avoid any disqualifications.</p> <p>Tenderers to ensure that they are eligible to tender to avoid disqualification. to refer to 2.1 eligibility to tender.</p> <p>Tenderers to seek clarification 5 days before tender closing date.</p> <p>Cataloguing is not applicable.</p> <p>Tenders will not be opened, and prices will not be read out.</p> <p>Tenderers to meet the basic compliance requirements to be evaluated and not be disqualified. reference to 3.1 basic compliance on the invitation to tender.</p> <p>Tenderers to ensure they submit all the commercial and technical mandatory submissions at the closing date of the tender to avoid disqualification.</p> <p>Tenderers to submit the functionality returnables documents to score a minimum of 80%.</p>		

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		<p>Regarding the experience it is acceptable to have any coal power station related experience, the experience from water treatment plan will not suffice.</p> <p>Tenderers to note that the prices will be evaluated out of 20 points and B-BBEE out of 20 points.</p> <p>The invitation will be amended to correct the error. the PPPFA points system that will be used is 80/20.</p> <p>Tenderers to note that the tender is inviting all the tenderers who have the grading of 6EP or higher. The invitation will be amended to correct the error of 5EP or higher. the joint venture lead partner's grading must have 6EP. Tenderers were requested to use the JV calculator on the national treasury website to calculate the final grading as it must be 6EP.</p> <p>Tenderers to complete the CIDB standard uniformity of tender in full as compliance to CIDB requirements</p> <p>No potential emerging contractors will be acceptable.</p>		

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		<p>The conditions of the contract are NEC 3 Engineering and construction contract. tenderers to take note and read through the condition of the tender.</p> <p>Tenderers to note the returnables to be submitted at the tender closing date.</p> <p>Tenderers to ensure that they look at the Eskom tender bulletin, National Treasury e-tender portal and CIDB i-tender websites regularly for any updates.</p> <p>Tenderers to take note of payment terms and sub-contracting requirements.</p>		
5.2.	Technical Scope and evaluation	<p>The scope was explained to the tenders in full.</p> <p>Tenderers asked if the flow meters should be integrated to each unit. the response was yes.</p> <p>Tenderer asked if the experience from the water treatment plant is acceptable. It was explained that the acceptable experience will be from any coal fired station.</p> <p>Tenderers to get a supporting OEM letters from ABB.</p>		

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		<p>Tenderers to note that there is an existing system and there are spare cards available for the integration of the new system that will be provided.</p> <p>Tenderers to note that the training must be based on the system</p>		
5.3.	Supplier Development Localisation and Industrialisation	<p>Specific goals- Tenderers to ensure that they submit a valid B-BBEE certificate or valid DTI certificate or valid sworn affidavit for EME to be compliant to specific goals and to get full points.</p> <p>Tenderers to propose the type of jobs that will be created and to be retained and the number of jobs to be created and to be retained.</p> <p>Tenderers to propose the number of skills to be developed by the end of the contract.</p> <p>Tenderers to propose the local procurement</p> <p>Tenderers to propose 10% sub-contracting to the designated groups as stipulated in the invitation.</p> <p>Tenderers to note that the proposal they make will form part of the contractual requirements and failure to comply with the obligation will lead to a penalty of 1.5%.</p>		

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		Eskom will retain 1,5% of every invoice (excluding VAT) as security for the fulfilment of all SDL&I Obligations		
5.4.	Quality Requirements	Tenderers to submit the stipulated quality requirements as per invitation and complete form A.		
5.5.	Safety requirements	Tenderers to submit the stipulated safety and health requirements as per invitation.		
5.6.	NEC 3 PRICE LIST	Tenderers to tender on all items in the price list. The base date for CPA will be May 2026. Tenderers to register with SEIFSA to familiarize themselves with the tables and claiming procedure Tenderers to submit both NEC price list and excel format price list.		
6.	MATTERS FOR INFORMATION / NOTING			
6.1.	NEC, CPA AND PRICE LIST	The site visit to be held on Friday 29 May 2029. Tenderers to be at the gate at 08h00 for induction. The tender closing date to be extended to 19 June 2026 at 10H00.		

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		An addendum to be issued to correct the CIDB grading 6EP or higher Tenderer to submit their offer on offer and acceptance in the NEC 3 form of offer and acceptance.		
7.	GENERAL	Not applicable		
8.	CLOSURE	The meeting ended.		

SIGNED AS A TRUE RECORD OF THE PROCEEDINGS:



CHAIRMAN

Constance Ndhlovu
Officer Procurement

DATE:04.06.2026

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