

Clarification Meeting for : The Establishment of a once off contract for the Balkfontein Pumps Doornhoek Feeder Strengthening project. - **FS047**

Tyra Ramdharee

12 October 2023



AGENDA



DESCRIPTION	PRESENTER	TIME
Welcome	Tyra Ramdharee	5 minutes
Safety Talk	All	5 minutes
Commercial	Tyra Ramdharee	30 minutes
NEC and BOQ	Lucky Motse	30 minutes
Technical	Someleze Zuma	30 minutes
Quality	Lerato Mofokeng	20minutes
Closing Note	Julia Haega	5 minutes

- All cellphones to be on mute, during presentations.
- There will be a Question-and-Answer Session, however all prospective tenderers are also encouraged to e-mail question for clarification to the Buyer:

Tyra Ramdharee, e-mail address: Ramdhat@eskom.co.za.

Responses to the Questions will be posted on the Eskom Tender Bulletin and National Treasury Website.

- All presentations will be uploaded onto the Eskom Tender Bulletin and National Treasury e Tender Portal.
- The Presentations will serve as Minutes of the Tender Clarification Meeting.

- To assist the Tenderers on the requirements pertaining to this tender.
- Is to explain the implications of the evaluation process and the evaluation phases which the tender will be subjected to.
- To assist the Tenderers with how to compile the tender document.
- To Inform all suppliers that queries must ONLY be addressed in writing to the buyer: Tyra Ramdharee; -Email Address –RamdhaT@eskom.co.za.
- Clarification Questions and Answers will be published on the Eskom Tender Bulletin and National Treasury Website.

- Enquiry Number: **FS047**
- Closing Date : **14 November 2023 at 10h00am**
- Contract duration will be 12 Months
- This tender will follow the Reverse E-Auction process –no rates will be submitted with the tender at tender closing.
- Tender Document Envelopes are to be clearly marked with company name and Tender Enquiry No. **FS047**
- **NO LATE TENDERS WILL BE ACCEPTED** . Only tenders submitted at the correct closing location will be accepted. Refer to tender invitation **FS04**
- Tenderers must submit 1 original and 1 identical copy of the original tender document

- 1. Basic compliance and Mandatory Evaluation**
- 2. Commercial Requirements**
- 3. Functionality (Technical) - Functionality will be evaluated out of 100%, with a minimum threshold of 75 %. Suppliers who meet the threshold of 75% will proceed to the next stage of the Evaluation Process**
- 4. Contractual Requirements:**
 - Quality**
 - Safety**
 - Environmental**
 - Financial**
- 5. Reverse E-Auction – (PPPFA - Preference Points Scoring System-ranking of tenderers)**

Step 1 – BASIC COMPLIANCE AND MANDATORY EVALUATION

- 1. Meet the eligibility criteria for a tenderer (REFER TO Item 2.1-Page 5 of the Invitation to Tender)**
 - 2. Submit one (1) hard copy of the original tender to Eskom**
 - 3. Submit a complete original tender with commercial, financial and technical information**
 - 4. Submission of the mandatory commercial tender returnables as at stipulated deadlines - (Refer to Item 1.3 TENDER RETURNABLES –Page 15 of The Invitation)**
- **CSD Registration – Companies are required to provide a valid CSD registration number.**

- **Step 2 –Commercial Requirements** (Refer to Item 1.3 TENDER RETURNABLES –Page 15 of The Invitation)
 - Fully completed and duly signed Integrity Declaration Form (Annexure C).
 - Fully completed and duly signed SBD 4. Bidder's Disclosure (Annexure D).
 - Fully completed and duly signed SBD 1 – Invitation to Bid (Annexure G).
 - Fully completed and duly signed Annexure C-Local Content Declaration- Summary Schedule (Annexure F2) D & E.
 - Fully completed and duly signed NEC 3 contract.
 - Reverse e-auction Training Acknowledgement.
 - Valid proof of CIDB with an EP class of works at a CIDB level 5 or higher. Where valid proof of CIDB registration is not available at tender closing deadline, tenderers are at a minimum expected to provide valid proof of application for registration and proof of actual registration by contract award.

**ONLY TENDERERS THAT PASS THE
BASIC COMPLIANCE AND MANDATORY
STAGE REQUIREMENTS WILL PROCEED
TO THE NEXT STAGE OF
FUNCTIONALITY**

Note - ONLY COMPANIES THAT PASS ALL THE BASIC COMPLIANCE AND MANDATORY REQUIREMENTS WILL PROCEED TO THE NEXT STAGE of FUNCTIONALITY EVALUATION

- It is to be noted that these requirements can be found in the Technical Folder –on the Eskom Tender Bulletin and the National Treasury Website.
There is a threshold of 75% required in order to be deemed compliant in terms of functionality to proceed to the next stage of the evaluation.
- Suppliers who do not meet the 75 % threshold will be disqualified at this point and will not move on to the next stage of the evaluation.

The Technical Representative will go through the requirements

- Contractual Requirements include the following:
 1. Safety and Health requirements.
 2. Environmental requirement
 3. Quality requirements
 4. Supplier Development and localization requirements.
 5. Financial Requirements
- **Please Note:.**
- **Failure to meet “Contractual Requirements “by the stipulated deadlines; may result in the tenderer being regarded as non-responsive and ineligible for contract award.**

Only fully compliant tenderers that meet Basic compliance, functionality commercial and contractual requirements will be eligible to participate in the reverse e-auction process

Reverse E- Auction and Ranking of Tenders



Only fully compliant tenderers that meet functionality commercial and contractual requirements will be eligible to participate in the reverse e-auction process

Suppliers will return all tender returnables at tender closing except pricing.

Prices shall be submitted during the live “Reverse E-Auction” process.

Tenderers shall be allocated points during the auction process in accordance with the B-BBEE Evaluation Scorecard 80/20 preference point system.

Once the e-auction process has concluded the score from B-BBEE and the score from price will be added to determine the ranking of the Tenderer's.

The highest ranked Tenderer will be subsequently recommended for contract award or a mandate to negotiate

Note: Where a supplier includes prices in their offer; these prices will not be considered and will be disregarded.

- Where a market related price is not achieved at close of reverse e-auction, Eskom reserves the right to negotiate market related prices with the highest ranked supplier or cancel the tender.
- If the tenderer scoring the highest point does not agree to market related prices, Eskom may negotiate market related prices with the 2nd ranked tenderer or cancel the tender.
- If the tenderer scoring the second highest points does not agree to a market-related price, Eskom may negotiate a market related price with the tenderer scoring third highest points or cancel the tender, if market related price is still not achieved after negotiating with 3 tenderers, Eskom must cancel the tender.
- Notwithstanding the above, Eskom reserves the right to award an order/contract to a supplier who may not be the highest scoring or highest ranked supplier, only in accordance with Section (2)(1)(f) of the PPPFA

All Prospective Bidders will be required to familiarise themselves with the reverse e-auction process.

Prospective tenderers reverse e-auction training link in order to self-train.

Link to Eskom e-Auction User orientation Video:

- <https://www.youtube.com/watch?v=2OzleM6x-fs&t=27s>

- Annexure A.2 Definition of Reverse E-auctioning

- E - Auction User Guide – Bidders

- Annexure A.1 Acknowledgement Form - Reverse E-auctioning Training (Mandatory to complete and submit at tender closing)

All supporting documents can be found under the Folder titled Reverse e-Auction Pack on the Eskom Tender Bulletin and on the National Treasury E- Tender Portal

Requirements in terms of completing the tender



- No correction fluid to be used on the enquiry document
- All pages must be initialed
- All certificates submitted must be valid at the Tender Closing Date
- Tender documents must be tamperproof and secured
- All queries to be addressed to the Buyer in writing via email. No telephone calls will be accepted for queries regarding this tender
- Closing Date for all queries is : Thursday 06 November 2023

- Contractors must ensure:
- Tender documents are tamper proof and that no pages can be removed or added during the evaluation and handling process
- That the Tender document will be secure throughout the tender handling process
- That the Tender document is reasonably sized and secure - to enable stamping and the handling process is smooth and efficient
- Tender documents may be stapled, or the use of file fasteners maybe used and then sealed with the binding tape to ensure that the document is safe to handle as well as tamper proof

Binding of Tender Documents

Ring binders should not be used as:

- ✓ Pages may be removed
- ✓ Pages tend to come loose from the binding during the stamping and handle process



- Lever Arch Files should not be used as:
- Pages may be removed
- Tender Document is not tamper proof
- File fasteners pose a safety risk when handling tender documents



- Tamper Proof Binding of Tender Documents



- We have identified the following common errors on previous Tenders
- Pages requiring a signature are not signed off.
- Non-Disclosure Document completed incorrectly
- Mandatory documents omitted.
- No Contact Details or email address provided on Contractor Information Page.
- Certification stamp not clearly visible
- Poor quality of copy document submitted

- All queries must be forwarded to the Buyer at the following e-mail address: Ramdhat@eskom.co.za
- The response to all queries brought up at the site clarification meeting as well as e-mail queries, will be published on the Tender Bulletin under a folder marked “Clarification”
- All questions and the relevant answers will be published on the Tender Bulletin under a folder marked “Clarification”
- Tenderers are welcome to submit any queries to the Buyer via e-mail, up until 5 (five) working days before the tender closing date
- E-mail: Ramdhat@eskom.co.za

THANK YOU

