

SECTION 2.1 SPECIFICATIONS**1. BACKGROUND**

Hessequa Municipality invites tenders from service providers for the appointment of a suitable qualified and experience Motor Vehicle Mechanic for the repair, servicing, and maintenance of Municipal vehicles.

2. SCOPE OF WORK

This tender calls for the repairs, service, and maintenance of the following vehicles:

Category No:	Vehicle type	No of Vehicles	Vehicle Description	Bidders to select sections they are tendering for
A	Motorcycles	4	Honda XR 125, Yamaha TW 200 ZAI, Harley Davidson	
B	Light Delivery vehicles and Combi	65	Ford Bantam, Ford Courier, Ford Rangers, Mazda Drifter, Hyundai H 100, Isuzu KB, Nissan NP300, Toyota Hilux, Venture, Quantum Bus	
C	Cars and Sedans	16	Chevrolet Aveo, Hyundai Getz, Toyota Camry, Toyota Corolla, Toyota Etios, Toyota Taz, VW Citi Golf, VW Polo	
D	All Trucks	51	Hino 300 C/CAB, Hino 500, Hino Super F, Isuzu FTR 800, Isuzu FTR 850, Isuzu NMR 250 C/CAB, Isuzu NPR 400 C/CAB, Iveco Euro Cargo, Nissan UD 40, Nissan UD 85, Nissan UD 90, Nissan UD Croner, Nissan UD KUZER, Nissan UD Quester, Tata LPT, Buffels	
E	TLB'S, Skid steer and Grader	12	Bell 315 SL, Bell L 705 E, Case 580, Komatsu WB, Kubota L39, Volvo BL 71 B, Case 445 Skid steer	
F	Bull Dozers	4	CAT D5B, CAT D6D, CAT D6GC, CAT D6R	
G	Tractors	10	Fiat 640, John Deere 5725, Kubota M 9540, Landini 7500, Landini Power Farm 105, Landini Super 90, MF 400, McCormick Max 90	
H	Auto electrical repairs		All Vehicles	
I	All Hydraulic and Hydraulic Hose Repairs		Refuse Compactors Suction tankers TLB'S and Dozers, Cherry Pickers, and Crane on truck	
J	Annual Servicing and Certification and load testing in accordance with OHS regulations for overhead cranes, cranes on trucks, hydraulic crimpers, platforms, lifting equipment, slings, chains etc. (load testing accreditation certificate needed)			
K	Repairs on Refuse Compactors Bins and knife assemblies on	7	Refuse Compactors	

	trucks.			
L	Repairs on Suction Tankers and water tanks on trucks	10	Suction tankers on truck Water tank on truck	

The service providers will be required to perform onsite repairs; thus, the service vehicle must be equipped with all necessary tools and equipment needed to perform onsite work.

3. APPLICABLE LAWS AND REGULATIONS

The successful service provider must adhere to the following legislation, but this does not exclude any other legislation that may be relevant to this bid.

- a. Supply Chain Management (SCM) Regulations
- b. Preferential Procurement Regulations
- c. Hessequa SCM Policy

4. SPECIFICATION REQUIREMENTS

If your specifications exceed the minimum specifications below, your bid will not be penalized or excluded.

Non-compliance with any of the required conditions will result in bids being deemed as non-responsive. (4.1.1 - 4.1.15)

4.1 CONDITIONS:

This Bid is for the appointment of Service Providers for Repair, Service and Maintenance of Municipal vehicle.

These conditions are applicable to all the sections in this Bid unless otherwise stated in the individual sections attached:

Item Number	Description	Comply Yes or No
4.1.1	All the mechanical and electrical work mentioned shall be carried by or under supervision of a qualified mechanic/auto electrician. Copies of qualifications or trade test certificate must be attached to this document.	
4.1.2	All work shall be carried out in workshops that complies with the health and safety Act 85 of 1993.	
4.1.3	The workshop must be equipped with tools and lifting equipment. The lifting equipment or a PIT must be registered and comply with SANS19. The service provider must also be provided with the inspection certificate.	
4.1.4	All parts/components and accessories supplied shall carry a 12-month warrantee.	
4.1.5	Turnaround time should not be more than 36 hours for general/routine services on all vehicles when required from date of an official order unless prior arrangement have been made with the Municipality. This applies to items in Categories, A, B and C.	
4.1.6	Turnaround time should not be more than five (5) days for any additional works	

Initials of Service Provider's Authority:

	outside the general/routine services on all vehicles when required from date of an official order unless prior arrangement have been made with the Municipality. This applies to items in Categories, A, B and C	
4.1.7	Turnaround time should not be more than twenty (20) calendar days on major breakages such as engine overhauls, gearboxes and diffs on all vehicles when required from date of an official order unless prior arrangement have been made with the Municipality	
4.1.8	Sections will be awarded separately. The bidder may tender on individual sections and will not be disqualified if not tendering on all sections.	
4.1.9	When work has been allocated, the Service Provider must provide the Municipality with a quote for the work to be done. Acceptance of this quote is subject to the approval of the municipality prior to the commencement of the work.	
4.1.10	All work carried out on vehicles must be approved by the Hessequa Municipal Fleet Officer/Supervisor.	
4.1.11	Only accredited load tester may tender for Category J. A copy of accreditation certificate issued by the Department of Labour must be attached to this document.	
4.1.11.1	Only accredited dealers may tender for Category K and L A copy of accreditation certificate issued by the Department of Labour must be attached to this document.	
4.1.12	The successful bidder must have at least one qualified mechanic employed permanently, depending on what the tenderer tendered on. Certificates or qualifications and CV of Mechanic must be attached to this document. This is applicable to Category A, B, C, D, E, F, and H Only an Auto electrician may perform work for Category H and copy of qualification must be attached to this document.	
4.1.13	Bidders must have fully equipped facilities within the radius of 125km from the Municipal Main building in Riversdale for Category A, B, C, H and G. The location of the proposed facility must be supplied	
4.1.14	Attached under Annexure A is list of existing vehicles in the Municipal fleet.	

I, the undersigned, have read and understand the conditions given above:

COMPANY	SIGNATURE OF TENDERER	DATE

4. ESTIMATED QUANTITIES REQUIRED

See Annexure A

5. OCCUPATIONAL HEALTH & SAFETY REQUIREMENTS

The successful product provider must adhere to the Occupational Health & Safety act and take necessary steps to ensure his/her representative adheres to all legislative safety rules whilst performing work.

6. RETENTION

N/A

7. PENALTY'S

An amount of R 500.00 (incl. VAT) Penalty Fee per day for late repairs or services rendered as stipulated in Category A to I.

An application can be made to the Director: Technical Services for a waiver of the penalty fee.

8. QUALITY AND QUANTITY

All the mechanical and electrical work mentioned shall be carried out by a qualified artisan.

9. KEY PERFORMANCE INDICATORS

Quality of product as stipulated in the Specifications of this document.

The Service Provider will be notified if the KPI's are not met.

If the Service Provider cannot submit satisfactory reasons why the KPI's was not met, the contract may be cancelled and the Service Provider might be blacklisted.

The contractors shall not be allowed to subcontract more than 40% of the works. The contractor should first liaise with HM before subcontracting is done.

10. PRICING REQUIREMENTS

Bidders must submit quotes based in hourly labour rates for the resources allocated to the task.

The minor and major services must be a fixed rated.

All related costs must be included in the quoted rates.

Tender prices must be in ZAR Currency (Rand).

Bid prices must be inclusive of all applicable taxes.

The tender must be valid for 90 (ninety) days after closing date Notwithstanding the period for validity of bids as set out in the bid documents. Bids shall be deemed to remain valid until formal acceptance by the Hessequa

Municipality of an offer at any time after the expiry of the original validity period, unless the Hessequa Municipality is notified in writing of anything to the contrary (including any further conditions) by the bidder.

Failure to adhere to the beforementioned may result in your tender being declared non-responsive.

DECLARATION,

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY: DATE:

Initials of Service Provider's Authority: