

2025 Municipal Energy Management

Category A: Most Progressive Municipalities

This category assesses whether the public institution has a clear energy management policy. A public institution should also demonstrate commitment and obligations with respect to energy management effectively through information systems and organizational structures.

Criteria	Weight	Score (Max 5)
Sub Category 1: Energy Management Policy/Strategy		
An approved energy management policy/ strategy (may be part of an environmental or sustainability policy)	10	
Contains a commitment to the development/deployment of quantitative improvement targets	8	
Set out their strategy, current and planned programmes, project pipeline, achievements to date	7	
Recently written, or reviewed and revised (within 3 years)	8	
Sub Category 2: Organisational Structures		
An energy management committee established and led by manager at Head/Director level	10	
Appointment of person/team with designated responsibilities for energy management	7	
Clear job description/s and adequate resources assigned for designated person/s	8	
Regular senior management meetings to review energy management	7	
Sub Category 3: Information Systems		
Regular collection of energy consumption and cost data	10	
Analysis of consumption against energy drivers (production, temperature, etc.) and time	7	
Regular and appropriate energy reporting to senior management	8	
Energy savings opportunities identified through active Metering, Monitoring and Targeting (MM&T) systems	10	
Total Score	100	

Category B: Best Energy Management Practices

This category will assess whether the opportunities afforded through the participation of stakeholders internally and externally, are being taken advantage of by the public institution.

Criteria	Weight	Score (Max 5)
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Energy awareness campaigns held regularly with staff and local communities	25	
Demonstrate creativity and use of various communication platforms in awareness campaigns	25	
Performance against strategy and targets published publicly in the organisation's annual reports or similar.	25	
Inclusion of schools, youth, women and people with disabilities in energy efficiency awareness campaigns	25	
Total Score	100%	

Category C: Energy Management

This category will recognise woman or with a team within the public sector who have made

Criteria	Weight	Score (Max 5)
Exceptional contribution to advance energy efficiency	25	
Effectively engage and provide a knowledge sharing platform to support to colleagues from other spheres of government.	25	
Participate in different committees to promote energy efficiency	25	
Demonstrate professionalism and skill in all her endeavour	25	
Total Score	100	

Category D: Energy Efficiency

This category will assess whether the public institution has adopted innovative processes and investment policies, or project identification methodologies.

Criteria	Weight	Score (Max 5)
Use of innovative procurement and contracting models for energy efficiency projects (innovative financing mechanisms)	25	
State of the Art Energy Management systems	25	
Innovative energy efficiency initiatives and campaigns	25	
Use of advanced technology in energy efficiency retrofits	25	
Total Score	100	

Category E: National Energy Management

This award will be presented to the municipal official that has demonstrated outstanding advocacy, research, or skills development and training.

Criteria	Weight	Score (Max 5)
Successful implementation of energy efficiency projects under the leadership of the champion	25	
Contribution to research and participation in knowledge sharing platforms	25	
Relevant qualifications/certifications relating to energy efficiency	25	
Involvement in advocacy for projects and initiatives aimed at promoting energy efficiency	25	
Total Score	100	

Caregory F: Best Building with Sustainable Design

This award celebrates sustainable and low carbon buildings that have demonstrated best practices or substantial retrofit projects in non-residential settings. Projects must be complete and have been operational for at least one year.

Criteria	Weight	Score (Max 5)
An approved green building policy / strategy	25	
Sustainable design and construction	25	
Low operation cost results to reduced energy consumption such as saving in water, electricity, fuel, chemicals and/or other resources.	25	
Interegated both energy efficiency and renewable energy technology.	25	
Total Score	100	

Caregory G: Energy Management Leadership

An individual(s) will receive this award for their exemplary leadership skills in implementing energy efficiency measures and following their footsteps in the public sector.

Criteria	Weight	Score (Max 5)
Execeptional leadership, innovation, and advocacy leading to lasting impact in driving energy efficient advancements at the local, provincial, or national level	25	
Effectively engage employees, residents or community members in energy efficiency initiatives	25	
Successful collaboration and patnerships between different government agencies, organizations and stakeholder in the public sector, resulting to the impactful energy efficiency initiatives.	25	
Ability to think outside the box and develop innovative strategies and solutions for conserving energy in the public sector operations	25	
Total Score	100	

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Management Awards (MEMA)

Municipality in Energy Management
by **or strategy** that shows the commitment of institution to efficient use of energy. The energy savings and reduction of carbon emissions and how these **commitment** are being

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Efficiency Communicator
staff and communities in energy efficiency, and in communicating progress both

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ement Woman Champion

le exceptional contributions to advancing energy efficiency.

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Efficiency Innovator

and procedures to increase the efficiency use of energy, for example procurement and

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anagement Champion

achievement in advancing energy efficiency through the implementation of projects,

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Sustainable Energy Design

practice in design, construction or operation. Applications are welcome from new build buildings occupied.

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Leadership Excellence Award

ing energy efficiency initiatives , fostering teamwork, and inspiring others to

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