



REQUEST FOR QUOTATION FORM FOR GOODS AND SERVICES

AGRICULTURAL RESEARCH COUNCIL (ARC)

1. You are kindly requested to submit a written quotation RFQ-013523 to Agricultural Research Council as per below or attached specification.

Description
<u>RELOCATION AND UPGRADING OF GAS LINES OF GAS CHROMATOGRAPHY</u> BACKGROUND The ARC NRE seeks to appoint a competent service provider for the Gas Line equipment removal for the planned relocation of Gas Chromatography System from ARC – NRE (Engineering campus) located on 141 Cresswell Road, Weavind Park, Pretoria 0184 to ARC-NRE (Natural resource campus) located on 600 Belvedere St, Arcadia, Pretoria 0083. SCOPE OF WORK 1. ITEMS TO BE MOVED INCLUDE THE FOLLOWING: 1.1 Gas Lines for gases including Helium, Nitrogen, Synthetic air, and Hydrogen cylinders to be moved. 1.2 Gas lines, regulators, and gas gauges to be moved and re installed at new site. 1.3 Gas cages to be moved and re installed at the new site including repainting them. 2. THE FOLLOWING IS EXPECTED OF THE SERVICE PROVIDER: 2.1. Determine logistics of the relocation with the Project Leader; 2.2. Disassembly of all gas lines, regulators and gauges and re-assembly at new site; 2.3. The NEW INSTALLATION should be colour coded – i.e., service provider must provide a range of colour coded labels for different gases. 2.4. Service provider to provide any extension of gas lines and connections at the new site. 2.5. Service provider must have certificate to work with pressurised gases. 3. GENERAL REQUIREMENTS: 3.1 Service provider to apply effort to understanding exactly how to decommission and re-install the equipment. 3.2. Service provider to provide back-up service when it comes to repairs or replacement of any damaged parts or equipment. 3.3. Warranty of workmanship of at least 1 year for any leakages or malfunctioning regulators and gauges. Compulsory Site meeting - 2022 at 8 July 11:00 at ARC-IAE : 141 Creswell Road , Weavind Park - Pretoria

Closing date :13 July 2022 at 16:00

KINDLY ENSURE THAT YOUR COMPANY IS REGISTERED ON CENTRALISED SUPPLIER DATABASE IF NOT ,KINDLY REGISTER ON THIS WEBSITE www.csd.gov.za

2. The above specified goods/services should be delivered/rendered to:
Name of Institute : **ARC-IAE**
Address : **141 Creswell Road**
: **Weavind Park**
: **Pretoria**
3. The particulars of the guarantee that will apply to the goods quoted for, with particular regard to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.
4. Your written quotation should be sent to:
Lungile Kubheka
E Mail: KubhekaL@arc.agric.za
5. Standard conditions:
 - 5.1 The validity of the quotations must be indicated.
 - 5.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.
 - 5.3 No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.
 - 5.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.
 - 5.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
 - 5.6 Quotes should be submitted on an official letterhead and duly signed
 - 5.7 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC
 - 5.8 The General Conditions of Contract issued by National Treasury are applicable.
 - 5.9 The ARC supply chain management code of conduct is applicable.

- 5.10 SBD Forms must be signed and returned together with the quotation if your price is above R10 000.00, failure to comply will result to disqualification of your quotation.
- 5.11 Your quotation must indicate the delivery date.
- 5.12 The ARC reserve the right to do due diligence on the quotations.
- 5.13. The ARC reserve the right to benchmark prices quoted.

6 Compulsory Requirements

- 6.1 Valid tax PIN number from SARS.
- 6.2 Central Supplier Database report (Current and updated CSD report) showing a tax compliant status for the duration of the bidding process.
- 6.3 Complete and signed the Standard Bidding Documents (SBD forms)

Thank you in anticipation

Supply Chain Management: ARC