

	PROCUREMENT REQUEST	Template Identifier	240-43921804	Rev	6
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		Effective Date	01 February 2014		
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Appendix B: TECHNICAL EVALUATION FOR PR 1075854780

Provision of Qualified Training Instructors for the Majuba Gym, Maintenance Technician and Cleaners.

Mandatory Technical Evaluation:

Total - 100%

Threshold 80%

Criteria	Description of Criteria	Weight per criteria	Score
Qualified instructors		65%	
	<ul style="list-style-type: none"> Evidence that all the instructors have the necessary qualifying certification for the classes that they are going to teach (i.e Personal or Group Training Certificate, Fitness and Conditioning or National Certificate in Fitness) (>5 & < 6 = 15%) ; (6 > = 10%) At least one female instructor must be part of team. 	15%	
	<ul style="list-style-type: none"> Confirmation that malpractice insurance will be taken out and maintained during the contract term. (Written confirmation = 15%) RESPSA (Register of Exercise Professionals South Africa) Valid RESPSA Register of Exercise Professionals South Africa Score below is based on number of instructors registered with professional body 3 personnel = 15% 2 personnel = 10% 1 personnel = 5% 0 personnel = 0% 	15%	
	<ul style="list-style-type: none"> Sport Science qualification (> 1 & < 3 = 5%); (> 3 = 10%) 	10%	
	<ul style="list-style-type: none"> Service Technician qualification: Metal and Engineering Industries Qualification. 	15%	
	<ul style="list-style-type: none"> Instructor first aid competency 	5%	
	<ul style="list-style-type: none"> Yoga Certificate 	5%	
Previous experience		30%	

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	<ul style="list-style-type: none"> Evidence including recommendations and references that supplier has previous experience of providing same scope of service to corporate facilities for not less than 1-year. 	15%	
	<ul style="list-style-type: none"> Evidence of previous experience of gym equipment maintenance log with brands, minimum 1 year experience. 	15%	
Cleaners Requirement		5%	
	<ul style="list-style-type: none"> Fitness industry or facility cleaning experience (1= 2%); (>2 = 5%) 	5%	
	TOTAL	100%	

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