


<b>TENDER NO. 310Q/2021/22</b>		 <b>CITY OF CAPE TOWN</b> <b>ISIXEKO SASEKAPA</b> <b>STAD KAAPSTAD</b>	
SCM - 512	Approved by Branch Manager: 03/04/2020	Version: 5	Page 1 of 389

## CONTRACT DOCUMENT

FOR THE

### NWP: CFA Construction of New Service Building at Strandfontein West Water Treatment Works, City of Cape Town.

## VOLUME 1: TENDERING PROCEDURES

**NOTE:**

- The Form of Offer and Acceptance (C1.1) is on **page 36** of this document
- Table 1: Tender Preference Claim (B-BBEE contribution) is on **page 263** of this document

<b>ISSUED BY:</b>	<b>COMPILED BY:</b>	<b>For official use.</b>
<b>DIRECTOR: BULK SERVICESWATER AND SANITATION</b> <b>CITY OF CAPE TOWN</b> 12 Hertzog Boulevard CAPE TOWN 8001	<b>ZUTARI (PTY)LTD</b> 1 Century City Dr, Century City CAPE TOWN 7446	<b>TENDER SERIAL No.:</b>
		<b>SIGNATURES OF CITY OFFICIALS AT TENDER OPENING</b>
		1.
		2.
		3.

APRIL 2022

<b>NAME OF TENDERING ENTITY</b>	
<b>EMAIL ADDRESS OF TENDERING ENTITY</b>	
<b>FAX NUMBER OF TENDERING ENTITY</b>	
<b>NATURE OF TENDER OFFER (please indicate below)</b>	
<b>Main Offer</b> (see clause C.2.12)	
<b>Alternative Offer</b> (see clause C.2.12)	

CITY OF CAPE TOWN

DIRECTORATE: BULK SERVICES, WATER AND SANITATION

CONTRACT NO. 310Q/2021/22

NWP: CFA Construction of New Service Building at Strandfontein West Water Treatment Works, City of Cape Town.

## General Tender Information

TENDER ADVERTISED	:	29 April 2022
ESTIMATED CIDB CONTRACTOR GRADING	:	7CE or higher
SITE VISIT/CLARIFICATION MEETING	:	6 May 2022
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	A non-compulsory but strongly recommended clarification meeting will be held on 6 May 2022 at 10:00 via Skype (No in person meeting). Please send an email to Taahir Majiet via e-mail at mogamat.majiet2@capetown.gov.za for link to the meeting prior to the meeting. In addition it is therefore important that prospective tenderers provide their full contact details, including e-mail addresses when collecting the tender documents.
CLOSING DATE	:	30 May 2022
CLOSING TIME	:	10:00
CLOSING VENUE	:	<b>Tender Box TBC at the Tender &amp; Quotation Box Office, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.</b>
TENDER BOX	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'**

**CITY OF CAPE TOWN****DIRECTORATE: BULK SERVICES, WATER AND SANITATION****CONTRACT NO. 310Q/2021/22**

**NWP: CFA Construction of New Service Building at Strandfontein West Water Treatment Works, City of Cape Town.**

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# Part T1: Tendering procedures

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**CITY OF CAPE TOWN**

**DIRECTORATE: BULK SERVICES, WATER AND SANITATION**

**CONTRACT NO. 310Q/2021/22**

**NWP: CFA Construction of New Service Building at Strandfontein West Water Treatment Works, City of Cape Town.**

## **T1.1 Tender Notice and Invitation to Tender**

The **CITY OF CAPE TOWN, DIRECTORATE, BULK SERVICES, WATER AND SANITATION**, invites tenders for Tender No. **310Q/2021/22: NWP: CFA Construction of New Service Building at Strandfontein West Water Treatment Works, City of Cape Town.**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

It is estimated that tenderers must have a CIDB contractor grading designation of 6GB or higher.

The physical address for collection of tender documents is:

**Tender Distribution Office**, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from 29 April 2022.

A non-refundable tender fee of R300.00 is required on collection of the tender documents by cash or EFT.

Queries relating to the issue of these documents may be addressed to **Mr Taahir Majiet**, Tel No. **021 400 6627** or e-mail **mogamat.majiet2@capetown.gov.za**.

A non-compulsory but strongly recommended clarification meeting will be held 6 May 2022 at 10:00 via Skype (No in person meeting). Please send an email to **Taahir Majiet** via e-mail at **mogamat.majiet2@capetown.gov.za** for link to the meeting prior to the meeting. In addition it is therefore important that prospective tenderers provide their full contact details, including e-mail addresses when collecting the tender documents.

The closing time for receipt of tenders is **10:00 on 30 May 2022**

The City of Cape Town (City) respects the privacy rights of all persons who participate in the City's procurement procedures. All personal information of the bidder, City, and their employees are processed in accordance with the Protection of Personal Information Act 4 of 2013 (POPIA).

Personal information of bidders will only be processed for purposes of tendering procedures and the associated processing operations, or, for any other legitimate purpose relating to City functions.

Personal information of City employees will only be processed for purposes of executing the obligations of the contract and the associated processing operations, or, for any other legitimate purpose relating to City and/or service provider functions.

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Bills of Quantities, in the same format (that is, layout, billed items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

The Employer's Information Officer who is responsible for overseeing questions in relation to data protection may be contacted at [Popia@capetown.gov.za](mailto:Popia@capetown.gov.za).

By submitting a tender to the City of Cape Town, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

- 1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("**POPIA**"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation,