

# NDLAMBE MUNICIPALITY



## TENDER DOCUMENT

**TENDER 33/2526**

### **SUPPLY AND DELIVERY OF UNIFORM**

NAME OF BIDDER : \_\_\_\_\_

BIDDERS CSD NO : \_\_\_\_\_

CONTACT PERSON : \_\_\_\_\_

TELEPHONE NO. : \_\_\_\_\_

EMAIL ADDRESS : \_\_\_\_\_

PHYSICAL ADDRESS : \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_

**Closing date: Monday, 20 July 2026 at 12:00**



## NDLAMBE MUNICIPALITY

### TENDER 33/2526

#### INVITATION TO TENDER - SUPPLY AND DELIVERY OF UNIFORM

Ndlambe Municipality hereby invites experienced service providers to submit bids for the supply and delivery of uniform and personal protective equipment.

#### EVALUATION

Bids will be evaluated on compliance with specifications and functionality as follows (the detailed requirement matrix is set out in the returnable document).

Functionality Criteria	Maximum Points
Maximum Points	100
• Company Experience	100

**Bidder proposals not achieving a functionality score of at least 70 points will NOT go forward to the Price/Specific Goals points calculation stage of the evaluation process.**

**Bidders shall take note of the following BID CONDITIONS:**

1. Prices must be valid for at least ninety (90) days from the closing date.
2. Prices quoted must be firm and must, where applicable, be inclusive of VAT.
3. Ndlambe Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.
4. An original tax clearance certificate issued by SARS must accompany all tenders OR a tax reference number and PIN or TCC number must be provided. Tax status will also be verified against the Central Supplier Database (CSD)
5. Evidence of registration of company on the Central Supplier Database must be provided (CSD "MAAA" number).
6. Bidders must complete the following forms, which are included in the returnable document:
  - o Declaration of Interest (**MBD4**).
  - o Declaration of Bidder's Past Supply Chain Management Practices (**MBD8**).
  - o Certificate of Independent Bid Determination (**MBD9**).
7. Bidders who wish to claim for preferential points for Specific Goals in terms of the Preferential Procurement Policy of Council and the Preferential Procurement Regulations, 2022, must submit a completed form **MBD 6.1** (included in the returnable document) as well as a **certified copy** of the proof of B-BBEE status level of contribution as follows:
  - o In the case of an **Affidavit**, both the Commissioner of Oaths stamp for the Affidavit itself (the "commissioning") AND a "true copy" stamp (which certifies the document as being a true copy of the original) are required i.e. **TWO stamps are required**.
  - o In the case of a **B-BBEE Certificate**, only a "true copy" stamp and signature (which certifies the document as being an accurate copy) is required i.e. **ONE stamp is required**.
8. A Municipal Billing Clearance Certificate, which covers, if applicable, both the company and its directors, must accompany all bids (included in the returnable document).
9. It should be noted that the 80/20 preferential points system will be applied, 80 being for price and 20 for Specific

Goals as defined in the Preferential Procurement Policy.

10. The award will be made in terms of the Municipality's Preferential Procurement and Supply Chain Management Policies.
11. This bid is subject to the General Conditions of Contract (GCC)
12. Documents are to be completed in full and in accordance with the conditions and bid rules contained in the bid documents.
13. The recommended bidder will be required to provide physical samples of all quoted items within five (5) working days of request, at their own cost, before award is finalised.
14. Bids for the packages will be evaluated individually, and no bidder will be awarded more than one package. Bidders may, however, submit bids in respect of more than one package in a single tender document.

To ensure that tenders are not exposed to invalidation, documents are to be completed in accordance with the conditions and bid rules contained in the bid documents. The returnable tender document, which includes full details of the specifications, is available for download, **free of charge**, from Ndlambe Municipality's website <https://ndlambe.gov.za/web/returnable-bid-documents/>

**N.B. Bidders requiring a hard copy to be supplied by the municipality must pay a non-refundable tender deposit of R140-26 inclusive of VAT. In the latter case, the original receipt should be attached to the submitted tender document.**

**BIDS MAY ONLY BE SUBMITTED ON THE BID DOCUMENTATION ISSUED BY NDLAMBE MUNICIPALITY.**

Tender documents may be collected from the Supply Chain Management office at Ndlambe Local Municipality Offices, 44 Campbell Street, Port Alfred, 6170 from 23 April 2026 (office hours 08h00 until 16h00).

**Late submitted, unmarked, faxed, falsified, incomplete or e-mailed proposals will not be considered and will be disqualified.** Completed Tender documents, supporting documents and externally endorsed documents must be placed in a sealed envelope marked "**SUPPLY AND DELIVERY OF UNIFORM**" and deposited in the Tender Box at the Supply Chain Management Offices, 44 Campbell Street, Port Alfred, not later than 12h00 on Monday 20 July 2026. Tenders will be opened at the Supply Chain Management Unit at 12h05 on the same day.

**N.B. ENVELOPES NOT MARKED AS INDICATED ABOVE WILL NOT BE OPENED AND SUCH BIDS WILL BE DISQUALIFIED.**

Further technical details may be obtained from [tenders@ndlambe.gov.za](mailto:tenders@ndlambe.gov.za) or [unondzube@ndlambe.gov.za](mailto:unondzube@ndlambe.gov.za)

**NOTICE NUMBER: 132/2026**

**11 JUNE 2026**

**NOTICE BOARDS, WEBSITE, TALK OF THE TOWN**

**ADV R. DUMEZWENI  
MUNICIPAL MANAGER**

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**INVITATION TO BID (MBD 1)**

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**YOU ARE HEREBY INVITED TO SUBMIT A BID FOR THE SUPPLY AND DELIVERY OF UNIFORM (TENDER 33/2526).**

**BID NUMBER:** TENDER 33/2526

**CLOSING DATE:** 20 July 2026

**CLOSING TIME:** 12H00

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**THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM**

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BID DOCUMENTS TOGETHER MUST BE DEPOSITED IN THE CORRECT BID BOX SITUATED AT:

**NDLAMBE MUNICIPALITY tender box on the 1st Floor, Supply Chain Management office, 44 Campbell Street, Port Alfred.**

Bidders should ensure that bids are delivered timeously to the correct address and placed in the bid box. If the bid is late, or if it is deposited in an incorrect box it will not be accepted for consideration.

The physical bids must be submitted during office hours, namely 08H30 to 16H00 Monday to Friday.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL TENDER DOCUMENTATION PROVIDED BY THE NDLAMBE MUNICIPALITY.

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

**NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations)**

## PART 2 - CONDITIONS OF BID

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### 1. GENERAL REQUIREMENTS

- 1.1 The Ndlambe Municipality wishes to invite service providers to submit bids for the **Tender 33/2526 – SUPPLY AND DELIVERY OF UNIFORM**
- 1.2 The bidder is required to furnish full details requested on the bid forms.
- 1.3 The bidder is requested to furnish all relevant information not entertained on the form of bids under separate cover which shall form part of the bid.

### 2. CONTACT PERSON FOR QUERIES

Name : Mr. Lizo Mohapi  
Telephone: 046 604 5639  
Email : [tenders@ndlambe.gov.za](mailto:tenders@ndlambe.gov.za)

Project Manager: Mr. Unathi Nondzube  
Telephone: 046 604 5515  
Email : [unondzube@ndlambe.gov.za](mailto:unondzube@ndlambe.gov.za)

### 3. TERMS AND CONDITIONS

#### 3.1 Confidentiality

All materials, specifications, service level requirements detailed information and everything else supplied with this request for the bid remains the property of the Ndlambe Municipality and may be recalled if deemed necessary.

With reference to the POPI Act all personal information will be treated with the strictest confidentiality and will not be used for any unnecessary processing not related to the tender in question.

#### 3.2 Contractual obligations

The request for bid does not constitute a contract nor does it create an obligation on the part of the Ndlambe Municipality to purchase services, products or equipment from any vendor submitting a bid.

#### 3.4 Response to Questions

Where appropriate, questions should be answered explicitly by providing specific details requested. Bidders selecting to omit any of the required information or who do not follow the specified format will be disqualified from the bid process.

Should additional information be required by Ndlambe Municipality, bidders may be approached to provide more details, including aspects not specifically covered in this request for bids.

Please ensure that the documentation required is completed in full and signed, **failure to complete the tender document in full, placement of signature where required, and commissioning may render the bid non-responsive.**

### **3.5 Ambiguities**

It must be noted that if there are any ambiguities found in this bid document, it is the responsibility of the bidder to clarify any such ambiguities before the closing of queries. If any ambiguities are noted during the bid evaluation process, the Bid evaluation committee shall make a determination on interpretation of the ambiguity.

### **3.6 Use of Bidders information**

Under the POPI Act, by submission of this bid, the bidder hereby provides consent to the municipality to utilize information and data sources available to confirm the information provided by bidders and obtain any other relevant information to ensure compliance with applicable procurement regulations. The municipality will treat the bidders' information with confidentiality and access only the information that is required for evaluation and procurement processes.

I \_\_\_\_\_ (bidder's nominated representative)  
grant the Ndlambe Municipality permission to utilize information and data sources available to confirm the information provided by our enterprise and obtain any other relevant information to ensure compliance with applicable procurement regulations.

### **3.7 Award Processes**

Bidders are advised that any information relating to the bid award process (including the correspondence related to intentions to appoint) will only be issued by the Supply Chain Management office.

**THIS BID DOCUMENT WILL ONLY BE ACCEPTED IF IT IS COMPLETED IN BLACK NON-ERASABLE INK.**

# SCOPE OF WORKS

## SPECIFICATIONS FOR THE SUPPLY AND DELIVERY OF UNIFORM

### 1. INTRODUCTION

The NLM provides uniform and personal protective equipment to its employees on a periodic basis. In order to ensure the continuous availability of the above items, the municipality requires the services of an experienced entity to provide these items on a “as and when required” basis.

This Consolidated Tender Document brings together all recurring uniform requirements into a single procurement instrument. It covers ten (10) categories, spanning general workforce PPE, fire services, meter readers, building inspectors, infrastructure staff, general municipal employees, community services drivers, lifeguards, and conservation/beaches/reserves staff.

Upon the conclusion of a contract with the appointed service provider, the municipality will undertake to make an initial bulk order for items as listed in section A-K of the pricing schedule. The quantities in the schedule are estimated quantities based on the municipal employees that are currently in our workforce and will be subject to confirmation with the appointed service provider. The appointment shall be for a period of one year, subject to renewal, at the discretion of the Accounting Officer for two further twelve months period.

### 2. SCOPE OF WORK

The scope of this tender is for the appointment of qualified service providers to supply and deliver the following categories of municipal uniforms and PPE to Ndlambe Local Municipality, Port Alfred, in accordance with the specifications set out in each section of this document:

Section	Category	Primary Department / Users
A	General Workforce Uniforms & PPE	All departments — general workforce
B	Fire Services Uniforms	Fire & Emergency Services
C	Meter Reader Uniforms	Finance Department
D	Building Inspectors Uniforms	Infrastructure & Built Environment
E	Infrastructure Department Uniforms	Infrastructure Department (all staff)
F	Municipal Employees Uniforms	Office of the Municipal Manager
G	Drivers Safety Shoes	All departments — Drivers
H	Lifeguard Uniforms	Community Services — Beaches
I	Conservation, Beaches & Reserves	Community Services — Conservation
J	Traffic Services Uniform	Traffic Department
K	Uniform for Office Staff	All departments

## **2.1. Deliverables**

- 2.1.1.**Appointed service provider(s) must have the capacity to supply and deliver ALL items within the section(s) for which they are appointed.
- 2.1.2.**Orders will be placed via official purchase order on an 'as and when required' basis at fixed unit rates quoted herein.
- 2.1.3.**All garments must bear the Ndlambe Municipal logo/emblem via embroidery or screen-printing as specified per section. Branding costs must be included in unit prices.
- 2.1.4.**Equivalent or similar products are acceptable where brand names are referenced, provided the bidder specifies the brand name and submits its full specifications. The recommended bidder must provide samples at their own cost before finalisation of the award. Where the submitted samples are not to the required standard of the municipality as contained in this bid document, they will not be accepted.
- 2.1.5.**The bidder will be provided with a maximum of two opportunities for the submission of acceptable samples, failing which their bid will be deemed non-responsive.
- 2.1.6.**Defective items will be replaced at the supplier's expense, including delivery costs.
- 2.1.7.**All quantities reflected in the scope of works are merely estimated quantities, and do not imply that they will all be procured by the municipality. Final quantities, based on the rates submitted by the appointed bidders and accepted by the municipality, will be communicated via the municipality's official purchase order.
- 2.1.8.**For section A – general workers PPE, an initial bulk order will be issued by the municipality (in accordance with no.2.1.7), after which the rest of the orders will be done on an “as and when” basis.
- 2.1.9.**Appointments shall be limited to a maximum of two packages per bidder.

All deliveries of uniform must be complete, accurate, and supported by appropriate documentation. The Municipality reserves the right to reject incomplete or non-compliant submissions and may withhold payment until satisfactory deliverables have been provided. Continued failure to meet performance standards may result in contract review or termination in accordance with contractual provisions.

## **3. PRICING STRUCTURE**

Pricing for this contract shall be based on the per-item rates noted in the pricing schedule, with delivery prices incorporated therein. Bidders are to ensure that they provide pricing for all items in each section/package for which they are bidding; failure to do so shall result in the submission being deemed non-compliant for that section/package.

## **4. GOVERNANCE AND CONTRACT MANAGEMENT**

The service provider shall report to the Human Resources Manager or a duly delegated official

and shall be required to maintain regular engagement with the Municipality to ensure effective contract oversight and coordination of activities.

Progress meetings shall be held on a quarterly basis, or as determined by the Municipality, to review performance, discuss progress, address any challenges encountered, and agree on corrective actions where necessary. The service provider shall be required to prepare and submit relevant documentation in advance of such meetings.

The service provider shall ensure continuity of service and maintain adequate capacity and expertise throughout the duration of the contract.

## **5. CONFIDENTIALITY AND DATA PROTECTION**

The service provider shall treat all information obtained in the course of performing the services as strictly confidential and shall not disclose such information to any third party without the prior written consent of the Municipality. All data, records, reports, and working papers generated or accessed during the execution of this contract shall remain the property of the Municipality and shall be handled in accordance with applicable data protection legislation.

The service provider shall implement appropriate safeguards to protect the integrity and confidentiality of municipal information and shall ensure that such information is used solely for the purposes of fulfilling the obligations under this contract.

## **6. GENERAL CONDITIONS**

The service provider shall comply with all applicable legislation, including but not limited to tax legislation, municipal finance management requirements, and supply chain management policies.

The Municipality reserves the right to:

- Verify all information and documentation submitted
- Request additional information where required
- Reject any work that does not meet the required standards

Failure to comply with the terms and conditions of this contract may result in:

- Withholding of payment
- Termination of the contract
- Any other action deemed necessary in terms of applicable legislation and contractual provisions

## **7. FINANCIAL CAPACITY AND PAYMENT UNDERTAKING**

The submission of this bid constitutes an undertaking by the bidder that it possesses the necessary financial capacity and resources to execute the services required by the municipality for the duration of the contract. The bidder confirms that it has sufficient working capital and

financial stability to procure materials, mobilise resources, and meet all operational expenses associated with the contract. The municipality processes payments in accordance with the applicable legislative framework and its internal financial procedures, which provide for the settlement of valid invoices within 30 days of receipt of a compliant invoice and supporting documentation. The bidder, therefore, acknowledges that it must have adequate financial capability to sustain operations pending the municipal payment cycle and that the municipality shall not be liable for any operational costs incurred by the bidder prior to payment being effected in accordance with these provisions.

## **8. PERFORMANCE OF SUCCESSFUL BIDDER**

The successful bidder will undergo a performance review by the Ndlambe Municipality upon delivery of each order that will assess the bidder's performance. If the successful bidder is underperforming on a continuous basis or not meeting the service level required as per the contract, the service provider will be issued a written notification of such poor service. Continued poor performance shall result in the termination of the contract.

I hereby confirm that I have familiarised myself with the requirements of this bid and hereby accept all the terms, conditions, and obligations contained in the bid documentation.

Signature: \_\_\_\_\_

Name of Bidder/Authorised Representative: \_\_\_\_\_

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

**SECTION A — DETAILED UNIFORM SPECIFICATIONS AND ESTIMATED REQUIREMENTS**

## Detailed Scope of Works

The Municipality requires the services of an experienced supplier to provide general workforce uniforms and personal protective equipment on an 'as and when required' basis across all departments for a period of one (1) year from the date of appointment, subject to renewal by the Accounting Officer. Orders will be placed via official purchase order against the fixed unit rates quoted in Pricing Schedule A.

<b>Order Basis</b>	'As and when required' via official purchase order
<b>Delivery Period</b>	Within four (4) weeks of receipt of an official purchase order
<b>Estimated Initial Quantities</b>	See scope table below — quantities for reference only; confirmed at time of order

### A. Items, Specifications and Estimated Quantities

The following 15 items are required. Brand names indicate the standard of quality desired; equivalent items are acceptable with full specifications provided. Estimated initial quantities are for reference; confirmed quantities will be issued via official purchase order.

No.	Item	Colour	Key Specifications	Estimated Initial Qty (reference)
1	Conti Suit (Flame & Acid)	Various	D59 fabric, 315gsm, flame and acid repellent. Long-sleeve jacket: centre-front zip, elasticated cuffs, double-needle slide fastener, single breast pocket (flap+stud), two patch pockets. Trousers: two side pockets, hip and rule pocket, zip fly. Silver Hi-Vis reflective tape on arms and legs. Embroidery: NDLAMBE MUNICIPALITY on back in white.	510 total (sizes 82–152)
2	Golf Shirt — Long Sleeve	Hi-Vis (2-tone)	EN20471 Class 2, reflective tape over shoulder and concentric rings around torso. Breathable quick-dry moisture management. Ribbed contrast collar, 3-button placket, patch pocket with pen division, contrasting bottom panel. Embroidery: NDLAMBE MUNICIPALITY on left chest in white.	264 total (S–4XL)
3	Golf Shirt — Short Sleeve	Hi-Vis	Double-striped knitted collar. Reflective tape at waist, shoulder and elbows. 3-button placket, chest pocket, rib cuff. Day/night application. 180g 60/40 bonded fabric (polyester outer / cotton-rich inner). Embroidery: NDLAMBE MUNICIPALITY on left chest in white.	264 total (S–4XL)
4	Jacket (Hi-Vis Bomber)	Hi-Vis	EN20471 Class 2 concentric rings of 50mm silver reflective tape around torso and arms. Zip-off sleeves, Vislon zip front, elasticated cuffs, side slant welted hand pockets, left chest pocket with concealed zip. Embroidery: NDLAMBE MUNICIPALITY on left chest in white.	231 total (S–5XL)
5	Rainsuit (Jacket + Trousers)	Various	Polyester PVC, double stitched with internal heat-sealed tape for extra seam strength and water resistance. Jacket: stow-away hood with drawcord, ventilated mesh back and underarm eyelets, raglan sleeves, concealed elasticated storm cuffs, stud-fastening storm front with concealed Vislon zip, lower patch pockets with flaps, tipped drawcord at waist.	265 total (S–6XL)
6	Denim Trousers (Indigo)	Indigo	Zip front. Slanted side pockets (min 18cm). Hip and rule pocket. Sewn-on waistband, half-elasticated back, min 30mm wide, min 7 belt loops, anti-corrosion metal button. Triple needle lapped seams. Double-folded hem min 15mm.	66 total (sizes 34–44)
7	Denim Jacket (Indigo)	Indigo	100% cotton. Shirt-type collar. Corrosion-resistant brass metal zip (extends min 90mm above hem). Breast pockets with flaps. Long set-in sleeves with hemmed cuffs min 15mm. Triple needle stitched seams. Back yoke min 80mm at centre back. Breast pocket 140x150mm; skirt pockets 160x180mm.	66 total (M–XXL)
8	Elasticated Kidney Belt	N/A	20cm broad elastic kidney support belt. Three flexible supports in back area. Double-stitch reinforcing closure. Velcro fastening. Washable.	35 total (S–XL)
9	Safety Shoes	Black	Upper: 1.99–2.1mm Barton print leather, PU collar and tongue, 10mm EVA padding, heel stiffener, 4-pair brass D-rings,	247 pairs (sizes 3–12)

No.	Item	Colour	Key Specifications	Estimated Initial Qty (reference)
			110cm braided nylon laces. Steel toe cap (200J impact). Lining: nonwoven synthetic fibre. Sole: Maxeco double-density PU/PU with flexible low-density PU midsole (shore 0.45–0.55mm).	
10	Navy Jacket — Drivers	Navy	Rainproof water defender fleece jacket. Coated polyester outer / polar fleece lining. Weight: 140g/m2 outer, 270g/m2 lining. Casual zip. Style: J608W or equivalent. Embroidery: NDLAMBE MUNICIPALITY on left chest in white.	38 total (M–3XL)
11	Gumboots	Black	PVC upper — optimum flexibility and abrasion resistance. Durable PVC sole. Lightweight. Nylon liner (easy cleaning, quick drying). Without steel/soft toe cap. Certified: accreditation 20347.	265 pairs (sizes 3–12)
12	Beanies	Navy	Classic navy beanie with turn-up. 280g 100% Polyester micro fleece. Embroidery: Ndlambe Municipal emblem on front.	550
13	Caps	Navy	Six-panel baseball cap. Navy blue. Adjustable size. Fade resistant. Regular fit. Ndlambe Municipality logo embroidered on front.	550
14	Safety Goggles	N/A	Safety goggles. Black frame, grey anti-fog lens. Cool foam seal. Interchangeable strap and temples for custom fit. Wrap-around anti-fog lens for maximum protection.	144
15	Cut-Resistant Gloves	N/A	Level 5 cut-resistant wrist-length gloves. Triple nitrile back-coated with flexible inner. Excellent protection in wet, oily and hazardous cut environments. (e.g. Wonder Grip Dexcut WG-718 or equivalent)	576 pairs

## SECTION B — FIRE SERVICES UNIFORMS

Fire & Emergency Services

### B.1 Scope of Works

Ndlambe Municipality invites bids for the supply and delivery of the following Fire Service uniforms for the Fire & Emergency Services division based in Port Alfred. All branded items must carry the text 'NDLAMBE FIRE AND EMERGENCY SERVICES' as specified below.

<b>Department</b>	Fire & Emergency Services
<b>Delivery Address</b>	Port Alfred — Fire Station
<b>Delivery Period</b>	Within 14 calendar days from the date of the purchase order
<b>Estimated Initial Quantities</b>	See scope table below — quantities for reference only; confirmed at time of order

### B.2 Items, Specifications and Estimated Quantities

No.	Description	Colour	Specifications	Est. Qty (reference)
1	Working Shirts — Short Sleeve	White (Code 15)	Heavy-weight magnum style. 35% viscose / 65% polyester. Open glad-neck. Closed pockets on either breast with creased stitch down each side. NDLAMBE FIRE AND EMERGENCY SERVICES embroidered on left breast above pocket in red. Epaulettes button-stitched.	15 (3xS, 3xM, 9xL)
2	Working Trousers	Black (Code 15)	Magnum style. Crease stitch on centre line. Belt loop to accommodate 50mm fire service leather belt.	15 (3x32, 6x36, 6x40)
3	Working Shirts — Long Sleeve	Navy (Code 51)	Combat style with reflective lime and silver band above the sleeves. NDLAMBE FIRE AND EMERGENCY SERVICES embroidered on left breast above pocket in yellow.	51 (9xS, 12xM, 21xL, 9xXL)
4	Working Trousers	Navy (Code 51)	Navy combat style with reflective lime and silver band at the knees. Belt loop to accommodate 50mm fire service leather belt.	51 (3x30, 6x32, 12x36, 6x38, 6x40, 3x42, 3x44, 3x46)
5	Uniform T-Shirts	White (Code 15)	100% cotton crewneck, short sleeve. Fire Service Maltese Cross logo screened on left front breast in RED outlines. 'NDLAMBE FIRE & RESCUE' on upper back in black/red.	15 (3xS, 3xM, 9xL)
6	Uniform T-Shirts	Navy (Code 51)	100% cotton crewneck, short sleeve. Fire Service Maltese Cross logo screened on left front breast in yellow outlines. 'NDLAMBE FIRE & RESCUE' on upper back in yellow.	51 (12xS/M, 9xM, 18xL, 12xXL)
7	Chelsea Bova Safety Shoes	Black (22 pairs)	Black Chelsea Bova safety shoes. CE approved.	22 pairs (3x4, 2x5, 6x6, 2x7, 7x8, 1x9, 1x12)
8	Bioguard Socks — Navy	Navy (85 pairs)	Standard weight heavy gauge. Bio-guard 'Barette' 70% wool.	85 pairs
9	Bioguard Socks — Black	Black (25 pairs)	Standard weight heavy gauge. Bio-guard 'Barette' 70% wool.	25 pairs
10	Physical Training Shorts	Black (Code 21)	Black shorts with white pull string.	21 (1x30, 3x32, 5x36, 2x38, 6x40, 2x42, 1x44, 1x46)
11	Cortina Jacket JA-117	Navy (Code 17)	65% polyester / 35% cotton twill, 210g/m2. Shoulder straps for epaulettes. High collar for extra warmth. Two hand-warmer pockets. Two top pockets with inverted pleats and envelope flaps. Concealed zip front with inner flap. Press stud closure to double collar. Lined and padded throughout. Elastic cuffs and waist. Spiral nylon zip.	17

No.	Description	Colour	Specifications	Est. Qty (reference)
12	Cortina Jacket JA-117	Black (Code 5)	Same construction as Item 11.	5 (1xS, 1xM, 2xL, 1xXL)

## SECTION C — METER READER UNIFORMS

Finance Department

### C.1 Scope of Works

Written bids are invited for the supply and delivery of the following meter reader uniform items for the Finance Department in Port Alfred. A compulsory clarification meeting is required; failure to attend will result in disqualification. All items to be embroidered with the Ndlambe Logo. Samples of each item must be provided with the quotation.

<b>Department</b>	Finance Department — Meter Readers
<b>Delivery Address</b>	Finance Department, Port Alfred
<b>Delivery Period</b>	Within 14 calendar days from the date of purchase order
<b>Estimated Initial Quantities</b>	See scope table below — quantities for reference only; confirmed at time of order

### C.2 Items, Specifications and Estimated Quantities

No.	Description	Colour / Style	Specifications	Est. Qty (reference)
1	Thuli Boot	Brown	Heavy-duty work boot suitable for outdoor meter reading duties.	12 pairs (2x6, 6x7, 3x8, 1x9)
2	Tech Gear Acid Flame Trousers	Various	Acid and flame-resistant work trousers for field work protection.	24 (4x30, 4x32, 10x34, 2x36, 4x38)
3	Sky Blue Preston Golf Shirts	Sky Blue	Smart casual golf shirt suitable for meter reading uniform. Moisture management fabric.	24 (6xS, 10xM, 8xL)
4	Sky Blue Bush Shirts	Sky Blue	Cotton bush shirt for outdoor use. Comfortable and durable.	24 (6xS, 10xM, 8xL)
5	Mens 4-in-1 Jacket	Colour TBC	Versatile 4-in-1 jacket for varying weather conditions.	12 (2xS, 4xM, 6xL)
6	Knitted Beanies	Ndlambe colours	Classic beanie with Ndlambe emblem embroidery.	12
7	Caps	Ndlambe colours	Baseball-style cap with Ndlambe emblem embroidery.	12
8	Outdoor Hats	Ndlambe colours	Outdoor/bush hat with Ndlambe emblem embroidery.	12
9	Embroidery — Ndlambe Logo	N/A	Logo embroidery on all garments.	Applied to all items above

## SECTION D — BUILDING INSPECTORS UNIFORMS

Infrastructure & Built Environment

### D.1 Scope of Works

Written quotations are invited for the supply and delivery of uniform for building inspectors in the Infrastructure and Built Environment Department, Port Alfred. All items must carry the Ndlambe emblem with 'Infrastructure Department' and 'Building Inspector' inscribed on the left side. A compulsory clarification meeting is required.

<b>Department</b>	Infrastructure & Built Environment — Building Inspection
<b>Delivery Address</b>	Port Alfred
<b>Delivery Period</b>	Within 14 calendar days from the date of purchase order
<b>Estimated Initial Quantities</b>	See scope table below — quantities for reference only; confirmed at time of order
<b>Embroidery</b>	Ndlambe Emblem + 'Infrastructure Department' + 'Building Inspector' on left side

### D.2 Items, Specifications and Estimated Quantities

No.	Item	Colour	Key Specifications	Est. Qty (reference)
1	Mens Derby Golfer	Sapphire/White	130g Polyester moisture mgmt (e-Dri); tonal knitted collar; tonal 3-button placket with contrast inner; shaped front panels and piping; easy care; active golfer; contrast cuffs; self-fabric neck tape; back yoke design; contrast piping colour.	2 (1xM, 1xL)
2	Ladies Derby Golfer	Sapphire/White	130g Polyester moisture mgmt (e-Dri); knitted collar; tapered side seams; contrast inner; easy care; contrast cuffs; self-fabric neck tape; innovative back yoke design with contrast piping.	2 (1xS, 1xM)
3	Mens Vega Golfer	Charcoal/Lime	150g 100% Polyester interlock; self-fabric collar; fitted sleeves; contrast printed panel on sleeve hem; tonal 3-button placket; contrast printed shaped panels on front; tonal inner neck tape.	2 (1xM, 1xL, 1xS)
4	Ladies Vega Golfer	Charcoal/Lime	150g 100% Polyester interlock; self-fabric collar; fitted sleeves; contrast printed panel on sleeve hem; tonal 3-button placket; contrast printed shaped panels; tonal inner neck tape.	2 (1xS, 1xM)
5	Mens Madison Blouse	Wine Red	65/35 Poly Cotton; collar bone support; chest pocket; contrast detailing on inner cuffs, button stand and collar stand; single-needle stitching; contrast buttons.	1 (1xM)
6	Ladies Madison Blouse	Wine Red	65/35 Poly Cotton; contrast inserts on inner collar stand, button stand and cuffs; 3/4 sleeves; chest pocket; bust and waist darts; feminine cut; flattering look; turn-up cuffs.	3 (2xM, 1xXL)
7	Mens Ceder Blouse	Grey	100% Cotton; contrast oxford trim on inner cuffs, inner button stand and collar stand; chest patch pocket; includes garment wash.	1 (1xM)
8	Ladies Ceder Blouse	Grey	100% Cotton; contrast oxford trim on inner cuffs, inner button stand and collar stand; chest patch pocket; garment wash.	3 (2xM, 1xXL)
9	Mens Vertex Golfer	Cobalt	150g 100% Polyester moisture mgmt (e-Dri); tonal knitted collar; raglan styling; 3-button placket with contrast detail; inverted honeycomb insert panels across shoulders and back yoke; loose pocket; easy care; ultimate sports golfer; reflective piping on sleeve insert	3 (2xM, 1xL)

No.	Item	Colour	Key Specifications	Est. Qty (reference)
			and back yoke; back yoke and cover-seam stitching at hem.	
10	Ladies Vertex Golfer	Cobalt	150g 100% Polyester moisture mgmt (e-Dri); knitted rib collar; contrast honeycomb panel at raglan sleeves and back yoke; inner contrast placket; reflective piping at front and back; neck tape; feminine fit.	2 (1xS, 1xM)
11	Mens Cargo Pants	Sand	270g 100% Cotton canvas, enzyme washed. Deep front pockets; side and back pockets with flaps and concealed studs; rugged cargo look; triple-stitched back rise; right side hammer-loop; bar-tacking at all pressure points.	1 (1x32)
12	Ladies Cargo Pants	Stone	220g Cotton/Polyester/Elastane blend. Hip pockets with money pocket; tapered leg design; stretch fabric for extra comfort; two back patch pockets with twin needle stitching.	3 (1x32, 1x36, 1x40)
13	Mens Urban Stretch Jeans	Black	Cotton/Polyester/Spandex 12oz. Straight-leg styling; front and back pockets with rivets; coin pocket; metallic zip with shank button; stylish tonal stitching detail.	1 (1x32)
14	Ladies Urban Stretch Jeans	Black	Cotton/Polyester/Spandex 11oz. Straight-leg styling; front and back pockets with rivets; coin pocket; back pockets with profile stitching.	3 (1x32, 1x36, 1x40)
15	Mens Urban Stretch Jeans	Indigo	Same construction as Item 13.	1 (1x32)
16	Ladies Urban Stretch Jeans	Indigo	Same construction as Item 14.	3 (1x32, 1x36, 1x40)
17	Mens Michigan Body Warmer	Black	100g 100% Brushed Polyester. Funnel neck collar with binding finish; welt pockets; lightweight padded jacket; fully lined; diamond quilted; bound finishing of armholes; concealed front zip with woven zip puller.	1 (1xM)
18	Ladies Michigan Body Warmer	Black	Same construction as mens. Feminine cut.	3 (1xS, 1xM, 1xL)

# SECTION E — INFRASTRUCTURE DEPARTMENT UNIFORMS

Department

## E.1 Scope of Works

Suppliers are invited to submit written quotations for the supply and delivery of uniforms for the Infrastructure Department. Where brand names are specified, bidders may supply similar items meeting the same specifications. All items are for both male and female staff. Embroidery on all garments: Ndlambe Emblem with 'Infrastructure Department' inserted on the left side and initials of the foreman.

<b>Department</b>	Infrastructure Department
<b>Delivery Period</b>	Within 14 calendar days from the date of purchase order
<b>Estimated Initial Quantities</b>	See scope table below — quantities for reference only; confirmed at time of order
<b>Embroidery</b>	Ndlambe Emblem + 'Infrastructure Department' on left side + foreman's initials

## E.2 Items and Specifications

The following 31 items are required. Sizes range from Small (32/87) to XXXXL (56/142) unless otherwise stated. Unit pricing per section is in Pricing Schedule E.

No.	Item	Colour	Key Specifications
1	Mens Michigan Bodywarmer	Black	Funnel neck with binding finish; welt pockets; lightweight padded; fully lined; diamond quilted; bound armholes; concealed front zip with woven zip puller; 100g 100% Brushed Polyester.
2	Ladies Michigan Bodywarmer	Black	Same as mens; feminine cut; 100g 100% Brushed Polyester.
3	Mens Colorado Jacket	Charcoal mélange/Black	Contrast inverted nylon zip at front; front and back yoke panels; slanted front welt pockets with bartacks; fully lined and padded; quilting stitching on body and sleeves; dual fabric integrated design; 250g 100% Polyester outer.
4	Ladies Colorado Jacket	Charcoal mélange/Black	Same construction as mens; 250g 100% Polyester outer.
5	Mens Finch Jacket	Black with lime zipper	Funnel collar; fitted sleeves; side panels for flattering fit; concealed zippered side pockets; tonal soft-shell medium weight; curved hem with high-low hemline; elasticated cuff binding; wind resistant; drawcord with stopper at hem; 5 colour zip pullers; 320g Bonded Polyester.
6	Ladies Finch Jacket	Black with lime zipper	Same construction as mens; side panels for ladies fit.
7	Mens 3-In-1 Jacket	Black/Cobalt	Welted outer pockets; inner pockets; removable fleece inner jacket with inner and outer pockets; concealed zip-off hood with nylon Airtex wind-resistant lining; zippered storm flap; cellphone pouch; water resistant; lightweight; shock cord with toggles; superior chunky nylon zippers; heavy-lined full jacket; 120g 100% Polyester outer; inner jacket in micro polar fleece.
8	Enviro Sweater	Charcoal Heather	Crew neckline with tonal rib binding; fitted sleeves with knit rib cuffs; brushed inner for comfort and warmth; knit rib insert and cross stitch at front neckline; side seams with overlock top stitch; made from recycled fabric; 240g Cotton Polyester Recycled Brushed Fleece.
9	Mens Oliver Zip-Off Cargo Pants	Khaki	Deep front pockets; cargo side pockets and back patch pockets with flap and velcro closure; bartacks at all pressure points; 2-in-1 zip-off cargo design converts to Bermuda short; back darts for improved fit; YKK zips; 230g 65/35 Poly Cotton with brushed finish.
10	Mens Original Jeans	Black	5-pocket western style; two shaped front pockets and coin pocket; two back pockets; classic and versatile; studded detailing; enzyme washed; Cotton rich denim fabric, 12.5 Oz.
11	Ladies Original Stretch Jeans	Blue	Two back pockets; two front pockets and coin pocket; 5-pocket regular cut; classic ladies' jeans with stretch; studded detailing; Poly Cotton Spandex stretch jeans, 10 Oz.

No.	Item	Colour	Key Specifications
12	Mens Denver Denim Shirt	Black	Contrast twill tape in collar and cuffs; front chest pocket; button-down two-piece collar; ultra-thin yarn for added comfort; contrast top-stitching; double-layer back yoke; back box pleat; 100% Cotton dark denim, 5 Oz.
13	Ladies Denver Denim Blouse	Black	3/4 sleeve styling and turn-up cuffs; front and back panel lines; patch pockets with flaps at chest; shaped hem; two-tone buttons; matching ladies' denim blouse; constructed button stand; contrast top-stitching; double-layer back yoke; 100% Cotton dark denim, 5 Oz.
14	Mens Tracker Shirt	Charcoal	Patch pockets with inverted pleats and velcro flaps on chest; lightweight and breathable; bar-tacks at pressure points; back vent with mesh insert; curved hem-line; 120g 100% Cotton.
15	Ladies Tracker Shirt	Navy	Sleeves with turn-ups; two patch pockets with velcro flaps on chest; back vent with mesh insert; curved hem-line; bar-tacks at pressure points; front waist darts; flattering feminine outdoor look; 120g 100% Cotton.
16	Mens Bush Shirt — Long Sleeve	Stone	Two pleated pockets with flaps; curved hem and double button cuffs; double-layered yoke with box pleat; double-needle top-stitching throughout; extra strength metallic buttons; 100% Cotton twill fabric.
17	Ladies Bush Shirt — Long Sleeve	Stone	Long sleeves with adjustable cuffs; shaped panels for feminine fit; two small chest pockets; ladies' blouse with tapered side seams; curved hem; double-needle finishing; 100% Cotton twill fabric; metal buttons.
18	145g Long Sleeve T-Shirt (Mens)	Dark Grey (mélange)	Double-needle finish on sleeves and bottom hem; shoulder-to-shoulder taping; Lycra-reinforced neck rib; lightweight; dyed with reactive dyes; 145g 100% Carded Cotton single jersey.
19	145g Long Sleeve T-Shirt (Ladies)	Dark Grey (mélange)	Round scooped neckline; double needle stitching on hem and sleeve opening; self-fabric neckline with top-stitching; dyed with reactive dyes; 145g 100% Cotton single jersey.
20	Mens 175g Piqué Knit Long Sleeve Golfer	Royal	Two ridge collar; double-needle finish on hem and sleeves; three-button placket; loose pocket; anti-pill finish; inner self-fabric tape; 175g 65/35 Poly Cotton piqué knit.
21	Ladies 175g Piqué Knit Long Sleeve Golfer	Royal	Two ridge collar detail; double-needle finish on hem and sleeves; slim five-button placket; bust darts for feminine fit; anti-pill finish; shaped waist; 175g 65/35 Poly Cotton piqué knit.
22	Mens 175g Barron Piqué Knit Golfer	Surf Blue	Two ridge collar; double-needle finish on sleeves and hem; three-button placket; loose pocket; self-fabric neck tape on collar seam; 175g 65/35 Poly Cotton fabric.
23	Ladies 175g Barron Piqué Knit Golfer	Surf Blue	Two ridge collar; set sleeves; three-button placket; double-needle finish on sleeves and hem; feminine fit; side slits; 175g 65/35 Poly Cotton fabric with anti-pill finish.
24	Imvula Rainsuit (Jacket + Trousers)	Black	Funnel collar; front storm flap with snaps and concealed zip; long sleeves with elasticated cuffs; front waist panel; diagonal seams with reflective piping; concealed water-resistant pocket; all inner seams heat sealed; fixed hood with drawcord and toggles; sold as set with separate carry bag; elasticated trousers with pocket opening for easy access; 300g PVC Coated Polyester.
25	Axis Soft Shell Reflective Jacket	Black	Funnel collar; fitted sleeves with reflective print detail below elbows and around waist; front zip pockets; reflective print detail on hem and dropped shoulders; front inverted nylon zip with reflective detail; outer 100% Polyester 285g.
26	Shaft Reflective Safety Shirt	Navy/Blue	Contrast two-piece collar; long sleeve high-visibility shirt with reflective tape; constructed placket; chest pocket with flap and velcro closure; extended hem; triple-stitching; available in long sleeves only; 100% Lightweight Cotton twill with UV finish.
27	Glacier Scarf & Beanie Set	Grey	Classic beanie with turn-up; polar fleece scarf with fringe detail; 210g 100% Polyester fleece; Oeko-Tex.
28	Washed Cotton Outdoor Hat	Grey	100% Cotton; black drawcord with toggle stopper; 4-needle stitched sweatband; wide brim for extra sun protection.
29	Clifford 6 Panel Cap	Charcoal	6-panel high-end cap; high profile; pre-curved peak; embroidered eyelets; metal buckle closure; 100% Cotton.
30	Safety Shoes	Black	To meet relevant safety standards. Sizes 6 through 11 as required.

No.	Item	Colour	Key Specifications
31	Embroidery — All Garments	N/A	Ndlambe Emblem with 'Infrastructure Department' inserted on left side and initials of the foreman on all clothing items.

## SECTION F — GENERAL MUNICIPAL EMPLOYEES UNIFORMS

Office of the Municipal Manager

### F.1 Scope of Works

Written quotations are invited for the supply and delivery of general uniforms for municipal employees based at the Office of the Municipal Manager. All tops and shirts are to be branded with the official Ndlambe Municipal Logo. Delivery is required within 5 working days of acceptance of the official letter.

<b>Department</b>	Office of the Municipal Manager
<b>Delivery Period</b>	Within 14 calendar days from the date of purchase order
<b>Estimated Initial Quantities</b>	See scope table below — quantities for reference only; confirmed at time of order
<b>Branding</b>	All tops/shirts to be branded with the Ndlambe Municipal Logo

### F.2 Items, Specifications and Estimated Quantities

No.	Gender	Item	Notes / Branding	Est. Qty (reference)
1	Ladies	Short Sleeve Golf Shirt	Branded with Ndlambe Municipal Logo	2
2	Ladies	Long Sleeve Golf Shirt	Branded with Ndlambe Municipal Logo	2
3	Ladies	Short Sleeve Shirt	Branded with Ndlambe Municipal Logo	2
4	Ladies	Long Sleeve Shirt	Branded with Ndlambe Municipal Logo	2
5	Ladies	Denim Skirt	No branding required	2
6	Ladies	Denim Jeans	No branding required	2
7	Mens	Short Sleeve Golf Shirt	Branded with Ndlambe Municipal Logo	2
8	Mens	Long Sleeve Golf Shirt	Branded with Ndlambe Municipal Logo	2
9	Mens	Short Sleeve Shirt	Branded with Ndlambe Municipal Logo	2
10	Mens	Long Sleeve Shirt	Branded with Ndlambe Municipal Logo	2
11	Mens	Denim Jeans	No branding required	2
12	Unisex	Jacket	Branded with Ndlambe Municipal Logo	1

## SECTION G — DRIVERS SAFETY SHOES

### ALL DEPARTMENTS

#### G.1 Scope of Works

Written quotations are invited for the supply and delivery of safety/work shoes for municipal drivers in the Community Services department, Port Alfred. Evaluation is on total amount only (not per item). Heavy-duty safety boots as illustrated (brown/black hiking-type safety boot with ankle support suitable for drivers).

<b>Department</b>	Community Services — Drivers
<b>Delivery Period</b>	Within 14 calendar days from the date of purchase order
<b>Estimated Initial Quantities</b>	See scope table below — quantities for reference only; confirmed at time of order
<b>Delivery Address</b>	Community Services, Port Alfred

#### G.2 Item Specifications and Estimated Quantities

Item	Specification	Estimated Qty (reference)
Safety/Work Boots for Drivers	Heavy-duty hiking-type safety boot with ankle support. Brown or black leather upper. Anti-slip sole. Suitable for driving duties. CE approved safety standard.	31 pairs total 3 pairs

## SECTION H — LIFEGUARD UNIFORMS

Community Services — Beaches

### H.1 Scope of Works

Suppliers are invited to submit written quotations for the supply and delivery of uniform for lifeguards in the Community Services Beaches division. Exact sizes, embroidery and screen-printing details will be provided to the awarded bidder.

<b>Department</b>	Community Services — Beaches Division
<b>Delivery Period</b>	Within 14 calendar days from the date of purchase order
<b>Estimated Initial Quantities</b>	See scope table below — quantities for reference only; confirmed at time of order
<b>Branding</b>	Screen-printed logo on front left pocket; 'LIFEGUARD' front right; 'LIFEGUARD' across back in white capitals
<b>Note</b>	Exact sizes and embroidery/screen-printing details confirmed to awarded bidder only

### H.2 Items, Specifications and Estimated Quantities

No.	Item	Colour	Specifications	Est. Qty (reference)
1	Mac Jacket	Red	Industry-standard outer garment. Drawcord and toggles on hood and hem. Welted side pockets. Spandex-reinforced ribbed cuffs. Breathable, water and wind resistant. 100% polyester water-resistant outer. Branding: screen-printed logo on front left pocket; 'LIFEGUARD' front right; 'LIFEGUARD' in white capitals across back.	20
2	Short Sleeve T-Shirt	Safety Yellow	Crew neckline. Double topstitching on hem and sleeves. Single-stitched set-in fabric neck tape. Fitted single top-stitched sleeves. 135g 100% polyester moisture management. Branding: same as jacket.	50
3	Tracksuit Pants	Red	Made from red Taston techno lining. Two pockets. Drawcord elastic waist. No markings.	30
4	Shorts with Pull String	Red	Elasticated waistband with drawcord. Penny pocket inside waistband. Slits for men and women. 80g 100% polyester superior quick-dry fabric. No markings.	30
5	Ladies Full Swim Bather — One Piece	Red / Maroon	Secure fit. Double-layered. Chlorine-resistant. Flat-locked seams. Lycra or polyester blend (e.g. 55% PBT, 45% polyester). Yellow lifeguard print. Adjustable straps or racerback. Branding: embroidery same as jackets.	8
6	Floppy Hats	Red	Outdoor hat from poly-cotton twill. 4-needle stitched sweatband. Embroidered logo on front. 'LIFEGUARD' in white on side.	26

# SECTION I — CONSERVATION, BEACHES & RESERVES UNIFORMS

Community Services — Conservation

## I.1 Scope of Works

Suppliers are invited to submit written quotations for the supply and delivery of uniforms for the Conservation, Beaches and Nature Reserves section. Equivalent or similar products are acceptable provided they meet the same quality standards. Logo design and application (Ndlambe and Fish Eagle logos) must be included in pricing.

<b>Department</b>	Community Services — Conservation, Beaches & Nature Reserves
<b>Delivery Period</b>	Within 14 calendar days from the date of purchase order
<b>Estimated Initial Quantities</b>	See scope table below — quantities for reference only; confirmed at time of order
<b>Logos</b>	Ndlambe Logo AND Fish Eagle Logo

## I.2 Items, Specifications and Estimated Quantities

No.	Item	Est. Qty	Sizes / Colours
01	Security Shirt Jonsson CSHIRT (or equiv.)	8	Large, Olive
02	Ladies Brooke Dress Shop Stone	2	Size 50 Stone
03	Ladies Brooke Dress Shop Navy	2	Size 50 Navy
04	Water Defender Fleece Jacket	2	4XL Olive, XL Olive
05	Womens Crew Neck Jersey	2	3XL Forest Green, XL Khaki Melange
06	Bib Apron Barron	2	Navy, Stone
07	Safari Peak Cap Ruggedwear	2	Olive
08	Ice Knitted Beanie	5	Navy
09	Mens Placket Button Jersey	4	2x Large Olive, 1x Large Navy, 1x 3XL Olive
10	Oilskin Hat Urban Terrain	6	Large 4 Olive, 2 Navy
11	Oshakati Kortbroe Shorts	5	Size 42: 1 Khaki, 2 Olive, 2 Taupe
12	Stretch Short Sleeve Shirt	5	Size 3XL: 2 Pebble, 1 Khaki, 2 Fatigue
13	Versatex Work Jacket CJ77J	5	1x L Olive, 1x XL Olive, 3x 2XL Navy
14	Versatex Work Trouser CP77P	5	1x L Olive, 1x XL Olive, 3x XL Navy
15	CE Approved Gumboots	2	Sizes 8, 9 Green
16	Women's AT 18+ Shoes	2	Sizes 4, 5
17	CE Approved Ankle Gumboot	3	Sizes 4, 5, 8 Green
18	Multi Pocket Trouser	5	1x 34 Fatigue, 1x 36 Fatigue, 1x 36 Khaki, 1x 38 Fatigue, 1x 42 Khaki
19	Versatex Security Trousers	2	Size 36 Olive
20	Quick Dry Tactical Trousers	1	Size 42 Smoke
21	100% Cotton T-Shirt	12	8x Large Khaki, 4x Large Navy
22	Caprivi Safari Jacket	6	Desert Khaki: 1x S, 4x L, 1x 3XL
23	Dune Safari Shirt / Ladies	4	Size 18: 2x Olive, 2x Khaki
24	Explorer Cargo Ripstop Slack	2	Size 42 Olive/Khaki
25	Versatex Cargo Trousers	2	Size 38 Khaki/Olive
26	Expedition Bush Shirt	4	Large: 2x Khaki, 2x Olive
27	Safari Water Resistant Poncho	5	Adult Khaki
28	Razorback Wedge Sole Boot	1	Size 11 Brown
29	Moab 3 Mens Hiking Shoe	1	Size 10.5 Beluga

No.	Item	Est. Qty	Sizes / Colours
30	Highlander Brown Boot	2	Sizes 8, 9 Brown
31	Hi-Tec Altitude 7 Mid Boot	1	Size 8 Brown
32	Logo Design & Text Setup	7	Ndlambe & Fish Eagle logo designs
33	Logo and Text Application	128	64x Ndlambe, 64x Fish Eagle

## SECTION J — TRAFFIC DEPARTMENT UNIFORMS

### J.1 Scope of Works

Supply and delivery of the following Traffic uniforms for the Traffic Department, Port Alfred. Items include formal duty uniforms, rank insignia (epaulettes and gorgettes), footwear, wet-weather and high-visibility outerwear, and parade accessories. All items with rank insignia (embroidered star, name, wreaths) must be supplied to the exact specifications below. Bidders must quote on all items; failure to do so will be deemed non-responsive for this section.

<b>Department</b>	Traffic Department — Ndlambe Local Municipality
<b>Delivery Address</b>	Traffic Department, Port Alfred
<b>Delivery Period</b>	Within 14 calendar days of receipt of official purchase order
<b>Embroidery</b>	Embroidered star, name and/or wreaths as specified per item - included in unit price
<b>Insignia</b>	Epaulettes and georgettes supplied with correct number of wreaths and bar/button metalette as specified

### J.2 Items, Specifications and Estimated Quantities

Items are grouped by category: duty uniform, outerwear, footwear, headwear and insignia/accessories.

#### J.2.1 Duty Uniform — Shirts, Trousers & Skirts

No.	Item	Colour	Specification	Est. Qty (reference)
1	Pantera Trousers — 65mm Belt Loops	Mazrin Blue	Formal duty trousers with 65mm belt loops. Style to match Pantera Shirt. Tailored fit.	33 (3x32, 3x36, 9x38, 6x40, 3x42, 9x112cm)
2	Short Sleeve Pantera Shirt	Mazrin Blue	Formal duty shirt. Embroidered star and name on left chest.	33 (6xS, 6xM, 6xL, 3x42cm, 12xXL)
3	Long Sleeve Pantera Shirt	Mazrin Blue	Formal duty long-sleeve shirt. Embroidered star and name on left chest.	22 (4x36, 4x38, 4x40, 2x42, 8xXL)
4	Air Force Blue Combat Trousers — 80mm Belt Loops	Air Force Blue	Combat-style trousers with 80mm belt loops. Royal blue piping.	22 (2x32, 4x36, 4x38, 4x40, 2x42, 6x112cm)
5	Air Force Blue Combat Shirts	Air Force Blue	Combat-style shirt. Embroidered star and name on left chest.	22 (6xS, 2xM, 4xL, 2x42cm, 8xXL)
6	Classic Skirts — 60mm Belt Loops	Mazrin Blue	Formal ladies' duty skirt with 60mm belt loops.	6 (2x34, 2x38, 2x42)

#### J.2.2 Outerwear — Jackets & Jerseys

No.	Item	Colour	Specification	Est. Qty (reference)
7	Cortina Jacket — with embroidered star and name	Navy Blue	Cortina jacket (JA-117 or equivalent). Shoulder straps for epaulettes. High collar. Embroidered star and name. Lined and padded.	1 (1xM)
8	Approach Padded Navy Parka — Long, with embroidered star and name	Navy Blue	Long padded parka jacket. Embroidered star and name. Suitable for formal traffic duties.	9 (1xM, 4xL, 4xXL)
9	Long Sleeve V-Neck Jersey — with Epaulette patches, elbow patches and embroidered star and name	Blue	Long-sleeve V-neck jersey with epaulette attachment loops, reinforced elbow patches and embroidered star and name.	10 (1xS, 3xM, 3xL, 3xXL)

No.	Item	Colour	Specification	Est. Qty (reference)
10	Long Sleeve Reflective Jacket — 'Ndlambe Traffic' + star	Blue, Orange & Lime	Long-sleeve high-visibility reflective jacket. Text 'Ndlambe Traffic' and star embroidered/printed. Suitable for traffic control duties.	11 (1xS, 3xM, 3xL, 4xXL)
11	Mirage Jacket — 50mm reflective tape & 200mm Lumin tape	Black	Mirage-style jacket with 50mm silver reflective tape and 200mm Lumin tape panels.	8 (1xS, 2xM, 2xL, 3xXL)

### J.2.3 Footwear

No.	Item	Colour	Specification	Est. Qty (reference)
12	Mens Parabellum Officer Shoes	Black	Formal black leather officer shoes. Suitable for dress/duty uniform.	3 pairs (2x8, 1x9)
13	Mens Chelsea Shoes	Black	Chelsea-style black leather shoes.	3 pairs (2x7, 1x5)
14	Magnum Service Boots	Black	Magnum-brand or equivalent service boots suitable for traffic officers.	2 pairs (1x4, 1x5)
15	Ladies Parabellum Black Round-Toe Shoes	Black	Formal ladies' officer shoes. Round toe. Black leather.	1 pair (1x6)

### J.2.4 Headwear

No.	Item	Colour	Specification	Est. Qty (reference)
16	Baseball Cap — acrylic fade resistant with embroidered star and 7 wreaths	Blue	Acrylic fade-resistant baseball cap. Embroidered star and 7 wreaths badge on front.	2 (One size fits all)
17	Baseball Cap — acrylic fade resistant with embroidered star	Blue	Acrylic fade-resistant baseball cap. Embroidered star on front.	20 (One size fits all)
18	Felt Navy Hat — with navy Petersham tape	Navy	Formal felt hat. Navy Petersham ribbon tape band.	3 (2xM, 1xS)
19	Felt Navy Hat — with navy Petersham tape and 7 wreaths	Navy	Formal felt hat. Navy Petersham ribbon tape band. 7 wreaths badge.	1 (Large)

### J.2.5 Insignia, Accessories & Other Items

No.	Item	Colour	Specification	Est. Qty (reference)
20	Socks — Long Wool Blend	Blue	Long wool-blend socks for formal duty uniform.	33 pairs (one size)
21	Epauettes — 4 gold wreaths & gold button metalette	Blue	Rank epauettes with 4 gold wreaths and gold button metalette. Pair.	4 pairs
22	Georgettes — 4 gold wreaths	Blue	Neck georgettes with 4 gold wreaths. Pair.	4 pairs
23	Georgettes — 1 gold wreath	Blue	Neck georgettes with 1 gold wreath. Pair.	8 pairs
24	Epauettes — 1 gold wreath, 1 bar & gold button metalette	Blue	Rank epauettes with 1 gold wreath, 1 bar and gold button metalette. Pair.	8 pairs

No.	Item	Colour	Specification	Est. Qty (reference)
25	White Nylon Gloves	White	White nylon parade/ceremonial gloves.	20 pairs (6xS, 6xM, 8xL)
26	Plain Square Rubber Epaulettes	Blue	Plain square rubber shoulder epaulettes (standard rank). Pair.	33 pairs
27	Rubberised Hanging Flashes	Blue	Rubberised hanging flashes for shoulder attachment. Pair.	33 pairs

## SECTION K — OFFICE STAFF UNIFORMS

All Departments

### K.1 Scope of Works

This section covers the supply and delivery of formal office uniforms for administrative and corporate staff across all municipal departments. formal suiting (jackets, pants and skirts), ladies' blouses and mens' dress shirts. Specifications and colour options are as detailed below. All items are for both Black and Navy colourways unless a specific colour is stated. A total of approximately 1,012 garments are required across 15 departments.

<b>Departments</b>	Corporate Services / Customer Care, Registry, HR, Committee Support, Libraries, MM Office, LED, Internal Audit, PAs, PMS & Media, Community & Protection Services Admin, Traffic (office wear), SCM, Expenditure, BTO/Admin/IT, Revenue, Finance Interns, Infrastructure Admin/Housing/PMU, Town Planning & Building Control
<b>Delivery Period</b>	Within 14 working days of receipt of purchase order
<b>Branding</b>	Ndlambe Municipal Logo/Emblem to be applied to all items unless noted otherwise — branding cost included in unit price
<b>Colour Availability</b>	Black AND Navy - bidders must confirm availability of both colourways
<b>Equivalents</b>	Equivalent products meeting same quality standards acceptable; submit full specifications

### K.2 Item Specifications

#### K.2.1 Ladies' Formal Wear

No.	Item	Colours	Specification	Approx. Total (all depts)
1	Ladies' Suit Jacket	Black & Navy	Regular fit; long-sleeved; wide notch lapel; 2-button; fully lined. Coordinated to match Ladies' Suit Skirt and Pants.	171
2	Ladies' Suit Skirt	Black & Navy	Relaxed fit; 60cm length; adjustable waistband; un-lined. Coordinated to match Ladies' Suit Jacket.	36
3	Ladies' Suit Pants	Black & Navy	Relaxed fit / curvy fit; high waist with pockets; partial elasticated waistband; straight leg. Coordinated to match Ladies' Suit Jacket.	131
4	Ladies' Blouse (Short Sleeve)	White; Red with white detail; White with black detail; Powder Blue	Polyester; short-sleeved; button down; tuck detail. Each colour supplied as specified per department order.	336

#### K.2.2 Mens' Formal Wear

No.	Item	Colours	Specification	Approx. Total (all depts)
5	Mens' Suit Jacket	Black & Navy	Regular fit; 2 buttons; 2 pockets; fully lined. Coordinated to match Mens' Suit Pants.	86
6	Mens' Suit Pants	Black & Navy	Relaxed fit; flat front; 3 pockets. Coordinated to match Mens' Suit Jacket.	82
7	Mens' Long Sleeve Dress Shirt	White; Red/white stripe; Black/white	Cotton; collar; button down; relaxed fit; long sleeve; 1 chest pocket. Each colour as per department order.	164

No.	Item	Colours	Specification	Approx. Total (all depts)
		stripe; Powder Blue		
8	Mens' Short Sleeve Dress Shirt	White; Red/white stripe; Black/white stripe; Powder Blue	Collar; cotton; button down; relaxed fit. Same colours as long-sleeve variant.	4
9	Mens' Cardigan	Black & Navy	Button-front cardigan. Colours: Black & Navy.	2

### K.3 Departmental Quantity Summary

The table below shows estimated quantities by department. Sizes range from Ladies' Size 28 to Size 54 and Mens' Size 28 to Size 56. Detailed size breakdowns per department are available from the SCM Unit on request.

Department	Ladies Jackets	Ladies Pants	Ladies Skirts	Ladies Blouses	Mens Jackets	Mens Pants	Mens Shirts (all)
Corporate Services Admin	6	4	4	12	2	2	4
Registry	6	6	—	12	—	—	—
HR	8	8	—	16	—	—	—
Committee Support	11	5	4	20	2	2	4
Libraries	22	11	11	44	10	10	20
MM / LED / Int. Audit / PAs / PMS & Media	14	11	1	24	6	6	12
Community Protection Services Admin	4	2	2	8	—	—	—
Traffic (office formal wear)	6	4	2	12	12	10	20
SCM / Finance	10	6	4	20	4	4	8
Expenditure	8	6	—	12	6	6	12
BTO / Admin / IT	18	18	—	36	2	2	4
Revenue	32	24	6	64	22	24	44 LS + 4 SS
Finance Interns	6	6	—	12	4	4	8
Infra Dev (Admin / Housing / PMU)	16	16	2	36	8	4	12
Town Planning & Building Control	4	4	—	8	8	8	16
TOTALS	~171	~131	~36	~336	~86	~82	~168 total

## FUNCTIONALITY EVALUATION

The bid will be subject to a **Functionality Evaluation**.

<b>Criteria</b>	<b>Scoring Guide</b>	<b>Points</b>
<b>Experience</b>	Written reference letters / Appointment letters / Purchase Orders signed, with contact details of the issuing entity for prior supply and delivery of uniforms and/or PPE.  Each proof of experience item provided must : (a) name and address of entity supplied; (b) contact person and number; (c) description of items supplied; (d) value of award; (e) contract period.  10 points allocated per letter	100
<b>TOTAL</b>		<b>100</b>

The municipality reserves the right to verify all information supplied herein. Bidders are required to meet a minimum functionality score of 70 percent prior to progressing to the next stage of evaluation.

## RESOLUTION OF AUTHORITY TO SIGN DOCUMENTS

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

<b>A</b> <b>Company</b>	<b>B</b> <b>Partnership</b>	<b>C</b> <b>Joint Venture</b>	<b>D</b> <b>Sole Proprietor</b>	<b>E</b> <b>Close Corporation</b>	<b>F</b> <b>Other (Specify)</b>

I/We, the undersigned, am/are\* duly authorised to sign the Tender Form for this contract on behalf of..... (bidding entity) acting in the capacity of ..... (Position in the Enterprise), and will sign as follows..... , the Bid/Tender, and all documents and/or correspondence of this tender and any contract resulting from it on behalf of the company.

Witness 1 Signature:

Witness 2 Signature:

Chairperson's Signature:

Date:

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Name of Directors/Members or Partners	Capacity	Signature	Date

**Note:**

This resolution must be signed by all the Directors/Members/Partners of the Bidding Enterprise. Should the number of Directors/Members/Partners exceed the space available above, additional names and signatures must be supplied on a separate page.

Alternative a resolution taken by the parties to the bidding entity may be attached to this bid, authorizing a signatory for THIS bid.

**FORM OF OFFER**  
**TENDER 33/2526 – SUPPLY AND DELIVERY OF UNIFORM (PURCHASES) (MBD 3.1)**

Name of Bidder: .....  
 Closing Time: 12:00 (NOON)

Bid Number: Tender 33/2526  
 Closing Date: 20 July 2026

**TENDER WILL BE VALID FOR 90 CALENDAR DAYS**

**BID PRICE IN RSA CURRENCY**

**\*\* (ALL APPLICABLE TAXES INCLUDED)**

Having examined the bid documentation and the requirements as set out in the document, and noting the requirement that any disputes arising must be settled by means of mutual consultation, mediation (with or without legal representation) or, when unsuccessful, in a South African court of law, I/We\* offer to provide the required services, as fully detailed in the bid invitation notice and this bid document, for the **fully inclusive** sum(s) as follows:

**PRICING OFFER SUMMARY DATA**

Section	Category	No. of Line Items	Est. Qty (ref.)	Sub-Total (R, VAT incl.)
A	General Workforce Uniforms & PPE	15 item types	3,515 units	
B	Fire Services Uniforms	12 item types	378 units / pairs	
C	Meter Reader Uniforms	8 item types	132 units	
D	Building Inspectors Uniforms	18 item types	36 garments	
E	Infrastructure Department Uniforms	31 item types	TBC at order stage	
F	Municipal Employees Uniforms	12 item types	23 garments	
G	Drivers Safety Shoes	1 item type	31 pairs	
H	Lifeguard Uniforms	6 item types	164 units	
I	Conservation, Beaches & Reserves	33 item types	145 units / pairs + 128 logo applications	
J	Traffic Services Uniform	27 item types	411 units / pairs / sets	
K	Office Staff Uniform	9 item types	1,012 garments (15 departments)	

**Notes:**

- Section A – General workers quantities shown are estimated initial order quantities only. The contract will generate further orders at the same unit rates.
- All quantities are to be confirmed at order stage. Unit prices quoted will be binding for the contract period.
- All sub-totals are calculated as: Unit Price × Estimated Quantity. Where sizes vary, the average unit price should be used for summary purposes.
- The Municipality reserves the right to award individual sections to different suppliers and to adjust quantities at time of official order.
- The Grand Total is required from bidders quoting for all sections. Bidders quoting for individual sections need only complete the relevant section rows.

*I/We confirm that the above Summary Pricing Schedule accurately reflects the unit prices quoted in the detailed Pricing Schedules A through I and that all extended totals have been verified.*

\_\_\_\_\_  
**PRINT  
NAME**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**

Note:

\*For evaluation under the 80/20 preference point system, the Municipality will apply the following:

- The Municipality reserves the right to apply a uniform evaluation methodology to ensure fair comparison of bids.

\*\*All additional costs must be fully disclosed. The Municipality will not be liable for any undisclosed costs.

The disclosed costs shall be added to the evaluation pricing for the bidder

Having examined the bid documentation and the requirements as set out in the document, and noting the requirement that any disputes arising must be settled by means of mutual consultation, mediation (with or without legal representation) or, when unsuccessful, in a South African court of law, I/We\* offer to provide the required services, as fully detailed in the bid invitation notice and this bid document, for the **fully inclusive** sum(s) as follows:

**TOTAL PRICE OFFER (INCLUDING VAT) PER ABOVE**

\_\_\_\_\_  
\_\_\_\_\_  
**(AMOUNT IN WORDS)**

**TOTAL PRICE OFFER (INCLUDING VAT) PER ABOVE R.....**

I the undersigned (Full Names) .....duly authorized thereto hereby undertake to supply all the stipulated goods to Ndlambe Local Municipality in accordance with the requirements and specifications stipulated in Tender No. 33/2526 for the **SUPPLY AND DELIVERY OF UNIFORM** as per the above price/s quoted. The offer/s remains binding upon me/company/close cooperation and open for acceptance by Ndlambe Local Municipality during the validity period indicated and calculated from the closing time of bid.

Signed on this.....day of ..... 2026, at ..... (Place)

**SIGNATURE OF AUTHORISED PERSON:** .....

**NAME OF AUTHORISED PERSON:** .....

**On behalf of the bidder (Company Name)**.....

WITNESS 1: .....

WITNESS 2: .....

## PRICING SCHEDULE A — GENERAL WORKFORCE UNIFORMS & PPE

Quote unit price per single item (Qty = 1), VAT inclusive. These rates will apply to all orders placed during the 1-year contract period.

No.	Item Description	Size / Variant	Unit Price (R, VAT incl.)
1	Conti Suit (Flame & Acid Resistant)	Size 82	
		Size 87	
		Size 92	
		Size 97	
		Size 102	
		Size 107	
		Size 112	
		Size 117	
		Size 122	
		Size 127	
		Size 132	
		Size 137	
		Size 152	
		2	Golf Shirt — Long Sleeve (Hi-Vis)
Medium			
Large			
X-Large			
2XL			
3XL			
3	Golf Shirt — Short Sleeve (Hi-Vis)	Small	
		Medium	
		Large	
		X-Large	
		2XL	
		3XL	
4	Jacket (Hi-Vis Lined Bomber)	Small	
		Medium	
		Large	

No.	Item Description	Size / Variant	Unit Price (R, VAT incl.)
		X-Large	
		2XL	
		3XL	
		4XL	
		5XL	
5	Rainsuit (Jacket + Trousers Set)	Small	
		Medium	
		Large	
		X-Large	
		2XL	
		3XL	
		4XL	
		5XL	
		6XL	
6	Denim Trousers (Indigo)	Size 34	
		Size 36	
		Size 38	
		Size 40	
		Size 42	
		Size 44	
7	Denim Jacket (Indigo)	Medium	
		Large	
		X-Large	
		XXL	
8	Elasticated Kidney Belt	Small	
		Medium	
		Large	
		X-Large	
9	Safety Shoes (per pair)	Size 3	
		Size 4	
		Size 5	
		Size 6	
		Size 7	
		Size 8	
		Size 9	
		Size 10	

No.	Item Description	Size / Variant	Unit Price (R, VAT incl.)
		Size 11	
		Size 12	
10	Navy Jacket — Drivers	Medium	
		Large	
		X-Large	
		2XL	
		3XL	
11	Gumboots (per pair)	Size 3	
		Size 4	
		Size 5	
		Size 6	
		Size 7	
		Size 8	
		Size 9	
		Size 10	
		Size 11	
		Size 12	
12	Beanies (incl. embroidery)	One Size	
13	Caps (incl. embroidery)	One Size	
14	Safety Goggles	One Size	
15	Cut-Resistant Gloves (per pair)	One Size	
	<b>SCHEDULE A TOTAL (sum of all line items at estimated quantities):</b>		<b>R</b>

## PRICING SCHEDULE B — FIRE SERVICES UNIFORMS

No.	Item Description	Size / Code	Unit Price (R, VAT incl.)
1	Working Shirts — Short Sleeve (White)	Small	
		Medium	
		Large	
2	Working Trousers (Black)	Size 32	
		Size 36	
		Size 40	
3	Working Shirts — Long Sleeve (Navy)	Small	
		Medium	
		Large	
		X-Large	
4	Working Trousers (Navy)	Size 30	
		Size 32	
		Size 36	
		Size 38	
		Size 40	
		Size 42	
		Size 44	
		Size 46	
5	Uniform T-Shirts (White)	Small	
		Medium	
		Large	
6	Uniform T-Shirts (Navy)	Small/Medium	
		Medium	
		Large	
		X-Large	
7	Chelsea Bova Safety Shoes (per pair)	Size 4	
		Size 5	
		Size 6	
		Size 7	
		Size 8	
		Size 9	
		Size 12	
8	Bioguard Socks — Navy (per pair)	One Size	
9	Bioguard Socks — Black (per pair)	One Size	

No.	Item Description	Size / Code	Unit Price (R, VAT incl.)
10	Physical Training Shorts (Black)	Size 30	
		Size 32	
		Size 36	
		Size 38	
		Size 40	
		Size 42	
		Size 44	
		Size 46	
11	Cortina Jacket JA-117 (Navy)	Small	
		Medium	
		Large	
		X-Large	
12	Cortina Jacket JA-117 (Black)	Small	
		Medium	
		Large	
		X-Large	
	<b>SCHEDULE B TOTAL:</b>		<b>R</b>

## PRICING SCHEDULE C — METER READER UNIFORMS

No.	Item Description	Size	Unit Price (R, VAT incl.)
1	Thuli Boot (per pair)	Size 6	
		Size 7	
		Size 8	
		Size 9	
2	Tech Gear Acid Flame Trousers	Size 30	
		Size 32	
		Size 34	
		Size 36	
		Size 38	
3	Sky Blue Preston Golf Shirt (incl. embroidery)	Small	
		Medium	
		Large	
4	Sky Blue Bush Shirt (incl. embroidery)	Small	
		Medium	
		Large	
5	Mens 4-in-1 Jacket (incl. embroidery)	Small	
		Medium	
		Large	
6	Knitted Beanies (incl. embroidery)	One Size	
7	Caps (incl. embroidery)	One Size	
8	Outdoor Hats (incl. embroidery)	One Size	
<b>SCHEDULE C TOTAL:</b>			<b>R</b>

## PRICING SCHEDULE D — BUILDING INSPECTORS UNIFORMS

All items include Ndlambe Emblem embroidery with 'Infrastructure Department' + 'Building Inspector' on left side.

No.	Item Description	Size	Unit Price (R, VAT incl.)
1	Mens Derby Golfer (Sapphire/White)	Medium	
		Large	
2	Ladies Derby Golfer (Sapphire/White)	Small	
		Medium	
3	Mens Vega Golfer (Charcoal/Lime)	Small	
		Medium	
		Large	
4	Ladies Vega Golfer (Charcoal/Lime)	Small	
		Medium	
5	Mens Madison Blouse (Wine Red)	Medium	
6	Ladies Madison Blouse (Wine Red)	Medium	
		X-Large	
7	Mens Ceder Blouse (Grey)	Medium	
8	Ladies Ceder Blouse (Grey)	Medium	
		X-Large	
9	Mens Vertex Golfer (Cobalt)	Medium	
		Large	
10	Ladies Vertex Golfer (Cobalt)	Small	
		Medium	
11	Mens Cargo Pants (Sand)	Size 32	
12	Ladies Cargo Pants (Stone)	Size 32	
		Size 36	
		Size 40	
13	Mens Urban Stretch Jeans (Black)	Size 32	
14	Ladies Urban Stretch Jeans (Black)	Size 32	
		Size 36	
		Size 40	
15	Mens Urban Stretch Jeans (Indigo)	Size 32	
16	Ladies Urban Stretch Jeans (Indigo)	Size 32	
		Size 36	
		Size 40	
17	Mens Michigan Body Warmer (Black)	Medium	

No.	Item Description	Size	Unit Price (R, VAT incl.)
18	Ladies Michigan Body Warmer (Black)	Small	
		Medium	
		Large	
<b>SCHEDULE D TOTAL:</b>			<b>R</b>

## PRICING SCHEDULE E — INFRASTRUCTURE DEPARTMENT UNIFORMS

Sizes: S=32/87, M=36/92, L=40/102, XL=44/112, XXL=48/122, XXXL=52/132, XXXXL=56/142. Quote per size as applicable to the item.

No.	Item Description	Size	Unit Price (R, VAT incl.)
1	Mens Michigan Bodywarmer (Black)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
		XXXL	
		XXXXL	
2	Ladies Michigan Bodywarmer (Black)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
		XXXL	
		XXXXL	
3	Mens Colorado Jacket (Charcoal/Black)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
		XXXL	
		XXXXL	
4	Ladies Colorado Jacket (Charcoal/Black)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
		XXXL	
		XXXXL	
5	Mens Finch Jacket (Black/Lime)	Small	
		Medium	
		Large	
		X-Large	

No.	Item Description	Size	Unit Price (R, VAT incl.)
		XXL	
		XXXL	
		XXXXL	
6	Ladies Finch Jacket (Black/Lime)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
		XXXL	
		XXXXL	
7	Mens 3-In-1 Jacket (Black/Cobalt)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
		XXXL	
		XXXXL	
8	Enviro Sweater (Charcoal Heather)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
		XXXL	
		XXXXL	
9	Mens Oliver Zip-Off Cargo Pants (Khaki)	Size 32	
		Size 34	
		Size 36	
		Size 38	
		Size 40	
		Size 42	
		Size 44	
10	Mens Original Jeans (Black)	Size 30	
		Size 32	
		Size 34	
		Size 36	
		Size 38	
		Size 40	

No.	Item Description	Size	Unit Price (R, VAT incl.)
		Size 42	
11	Ladies Original Stretch Jeans (Blue)	Size 30	
		Size 32	
		Size 34	
		Size 36	
		Size 38	
		Size 40	
12	Mens Denver Denim Shirt (Black)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
13	Ladies Denver Denim Blouse (Black)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
14	Mens Tracker Shirt (Charcoal)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
15	Ladies Tracker Shirt (Navy)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
16	Mens Bush Shirt Long Sleeve (Stone)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
17	Ladies Bush Shirt Long Sleeve (Stone)	Small	
		Medium	
		Large	
		X-Large	
		XXL	

No.	Item Description	Size	Unit Price (R, VAT incl.)
18	145g Long Sleeve T-Shirt — Mens (Dark Grey)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
19	145g Long Sleeve T-Shirt — Ladies (Dark Grey)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
20	Mens 175g Piqué Knit Golfer (Royal)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
21	Ladies 175g Piqué Knit Golfer (Royal)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
22	Mens 175g Barron Piqué Knit Golfer (Surf Blue)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
23	Ladies 175g Barron Piqué Knit Golfer (Surf Blue)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
24	Invula Rainsuit — Set (Black)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
25	Axis Soft Shell Reflective Jacket (Black)	Small	
		Medium	

No.	Item Description	Size	Unit Price (R, VAT incl.)
		Large	
		X-Large	
		XXL	
26	Shaft Reflective Safety Shirt (Navy/Blue)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
27	Glacier Scarf & Beanie Set (Grey)	One Size	
28	Washed Cotton Outdoor Hat (Grey)	One Size	
29	Clifford 6 Panel Cap (Charcoal)	One Size	
30	Safety Shoes (per pair)	Size 6	
		Size 7	
		Size 8	
		Size 9	
		Size 10	
		Size 11	
31	Embroidery — Per Garment	Per item	
	<b>SCHEDULE E TOTAL:</b>		<b>R</b>

## PRICING SCHEDULE F — MUNICIPAL EMPLOYEES UNIFORMS

All branded items include Ndlambe Municipal Logo application in unit price.

No.	Item Description	Size	Unit Price (R, VAT incl.)
1	Ladies Short Sleeve Golf Shirt (branded)	Small	
		Medium	
		Large	
		X-Large	
2	Ladies Long Sleeve Golf Shirt (branded)	Small	
		Medium	
		Large	
		X-Large	
3	Ladies Short Sleeve Shirt (branded)	Small	
		Medium	
		Large	
		X-Large	
4	Ladies Long Sleeve Shirt (branded)	Small	
		Medium	
		Large	
		X-Large	
5	Ladies Denim Skirt	Size 10	
		Size 12	
		Size 14	
		Size 16	
		Size 18	
6	Ladies Denim Jeans	Size 10	
		Size 12	
		Size 14	
		Size 16	
		Size 18	
7	Mens Short Sleeve Golf Shirt (branded)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
8	Mens Long Sleeve Golf Shirt (branded)	Small	

No.	Item Description	Size	Unit Price (R, VAT incl.)
		Medium	
		Large	
		X-Large	
		XXL	
9	Mens Short Sleeve Shirt (branded)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
10	Mens Long Sleeve Shirt (branded)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
11	Mens Denim Jeans	Size 30	
		Size 32	
		Size 34	
		Size 36	
		Size 38	
		Size 40	
12	Unisex Jacket (branded)	Small	
		Medium	
		Large	
		X-Large	
		XXL	
	<b>SCHEDULE F TOTAL:</b>		<b>R</b>

## PRICING SCHEDULE G — DRIVERS SAFETY SHOES

No.	Item Description	Size	Unit Price (R, VAT incl.)
1	Safety / Work Boots for Drivers (per pair)	Size 6	
		Size 7	
		Size 8	
		Size 9	
		Size 10	
<b>SCHEDULE G TOTAL:</b>			<b>R</b>

## PRICING SCHEDULE H — LIFEGUARD UNIFORMS

Sizes, embroidery and screen-printing details will be confirmed to the awarded bidder. Quote representative unit prices per size range below.

No.	Item Description	Size	Unit Price (R, VAT incl.)
1	Mac Jacket (Red — incl. branding)	Small	
		Medium	
		Large	
		X-Large	
2	Short Sleeve T-Shirt (Yellow — incl. branding)	Small	
		Medium	
		Large	
		X-Large	
3	Tracksuit Pants (Red)	Small	
		Medium	
		Large	
		X-Large	
4	Shorts with Pull String (Red)	Small	
		Medium	
		Large	
		X-Large	
5	Ladies Full Swim Bather — One Piece (incl. branding)	Small	
		Medium	
		Large	
6	Floppy Hats (Red — incl. embroidery)	One Size	
<b>SCHEDULE H TOTAL:</b>			<b>R</b>

## PRICING SCHEDULE I — CONSERVATION, BEACHES & RESERVES UNIFORMS

No.	Item Description	Size / Colour	Unit Price (R, VAT incl.)
01	Security Shirt Jonsson CSHIRT	Large Olive	
02	Ladies Brooke Dress — Stone	Size 50 Stone	
03	Ladies Brooke Dress — Navy	Size 50 Navy	
04	Water Defender Fleece Jacket	4XL Olive	
		XL Olive	
05	Womens Crew Neck Jersey	3XL Forest Green	
		XL Khaki Melange	
06	Bib Apron Barron	Navy	
		Stone	
07	Safari Peak Cap Ruggedwear	Olive	
08	Ice Knitted Beanie	Navy	
09	Mens Placket Button Jersey	Large Olive	
		Large Navy	
		3XL Olive	
10	Oilskin Hat Urban Terrain	Large Olive	
		Large Navy	
11	Oshakati Kortbroe Shorts	Size 42 Khaki	
		Size 42 Olive	
		Size 42 Taupe	
12	Stretch Short Sleeve Shirt	3XL Pebble	
		3XL Khaki	
		3XL Fatigue	
13	Versatex Work Jacket CJ77J	L Olive	
		XL Olive	
		2XL Navy	
14	Versatex Work Trouser CP77P	L Olive	
		XL Olive	
		XL Navy	
15	CE Approved Gumboots (per pair)	Size 8 Green	
		Size 9 Green	
16	Women's AT 18+ Shoes (per pair)	Size 4	
		Size 5	
17	CE Approved Ankle Gumboot (per pair)	Size 4 Green	
		Size 5 Green	

No.	Item Description	Size / Colour	Unit Price (R, VAT incl.)
		Size 8 Green	
18	Multi Pocket Trouser	Size 34 Fatigue	
		Size 36 Fatigue	
		Size 36 Khaki	
		Size 38 Fatigue	
		Size 42 Khaki	
19	Versatex Security Trousers	Size 36 Olive	
20	Quick Dry Tactical Trousers	Size 42 Smoke	
21	100% Cotton T-Shirt	Large Khaki	
		Large Navy	
22	Caprivi Safari Jacket	Small Desert Khaki	
		Large Desert Khaki	
		3XL Desert Khaki	
23	Dune Safari Shirt / Ladies	Size 18 Olive	
		Size 18 Khaki	
24	Explorer Cargo Ripstop Slack	Size 42 Olive/Khaki	
25	Versatex Cargo Trousers	Size 38 Khaki/Olive	
26	Expedition Bush Shirt	Large Khaki	
		Large Olive	
27	Safari Water Resistant Poncho	Adult Khaki	
28	Razorback Wedge Sole Boot (per pair)	Size 11 Brown	
29	Moab 3 Mens Hiking Shoe (per pair)	Size 10.5 Beluga	
30	Highlander Brown Boot (per pair)	Size 8 Brown	
		Size 9 Brown	
31	Hi-Tec Altitude 7 Mid Boot (per pair)	Size 8 Brown	
32	Logo Design & Text Setup (per logo)	Ndlambe logo	
		Fish Eagle logo	
33	Logo & Text Application (per item)	Ndlambe logo per garment	
		Fish Eagle logo per garment	
<b>SCHEDULE I TOTAL:</b>			<b>R</b>

## PRICING SCHEDULE J — TRAFFIC DEPARTMENT UNIFORMS

Draft Notice | Once-Off Order | All embroidery/insignia included in unit price

Quote unit price per single item (Qty = 1), VAT inclusive. All embroidery, star, name, wreaths and insignia costs must be included in the unit price. Different sizes are listed as separate line items.

### J.1 Duty Uniform — Shirts, Trousers & Skirts

No.	Item Description	Size	Unit Price (R, VAT incl.)
1	Pantera Trousers — 65mm Belt Loops (Mazrin Blue)	Size 32	
		Size 36	
		Size 38	
		Size 40	
		Size 42	
		Size 112cm	
2	Short Sleeve Pantera Shirt — incl. embroidered star & name (Mazrin Blue)	Small	
		Medium	
		Large	
		Size 42cm	
		X-Large	
3	Long Sleeve Pantera Shirt — incl. embroidered star & name (Mazrin Blue)	Size 36	
		Size 38	
		Size 40	
		Size 42	
		X-Large	
4	Air Force Blue Combat Trousers — 80mm Belt Loops with Royal Piping	Size 32	
		Size 36	
		Size 38	
		Size 40	
		Size 42	
		Size 112cm	
5	Air Force Blue Combat Shirts — incl. embroidered star & name	Small	
		Medium	
		Large	
		Size 42cm	
6	Classic Skirts — 60mm Belt Loops (Mazrin Blue)	Size 34	
		Size 38	
		Size 42	

## J.2 Outerwear — Jackets & Jerseys

No.	Item Description	Size	Unit Price (R, VAT incl.)
7	Cortina Jacket — incl. embroidered star & name (Navy Blue)	Medium	
8	Approach Padded Navy Parka Long — incl. embroidered star & name	Medium	
		Large	
		X-Large	
9	L/S V-Neck Jersey — with epaulette patches, elbow patches & embroidered star & name	Small	
		Medium	
		Large	
		X-Large	
10	Long Sleeve Reflective Jacket — 'Ndlambe Traffic' + star (Blue/Orange/Lime)	Small	
		Medium	
		Large	
		X-Large	
11	Mirage Jacket — 50mm reflective & 200mm Lumin tape (Black)	Small	
		Medium	
		Large	
		X-Large	

## J.3 Footwear

No.	Item Description	Size	Unit Price (R, VAT incl.)
12	Mens Parabellum Officer Shoes — per pair (Black)	Size 8	
		Size 9	
13	Mens Chelsea Shoes — per pair (Black)	Size 5	
		Size 7	
14	Magnum Service Boots — per pair (Black)	Size 4	
		Size 5	
15	Ladies Parabellum Black Round-Toe Shoes — per pair	Size 6	

## J.4 Headwear

No.	Item Description	Size	Unit Price (R, VAT incl.)
16	Baseball Cap — acrylic fade resistant, embroidered star & 7 wreaths (Blue)	One Size	
17	Baseball Cap — acrylic fade resistant, embroidered star (Blue)	One Size	
18	Felt Navy Hat — navy Petersham tape	Small	
		Medium	

No.	Item Description	Size	Unit Price (R, VAT incl.)
19	Felt Navy Hat — navy Petersham tape & 7 wreaths	Large	

### J.5 Insignia, Accessories & Other Items

No.	Item Description	Size / Variant	Unit Price (R, VAT incl.)
20	Socks — Long Wool Blend (Blue) — per pair	One Size	
21	Epaulettes — 4 gold wreaths & gold button metalette — per pair	One Size	
22	Gorgettes — 4 gold wreaths — per pair	One Size	
23	Gorgettes — 1 gold wreath — per pair	One Size	
24	Epaulettes — 1 gold wreath, 1 bar & gold button metalette — per pair	One Size	
25	White Nylon Gloves — per pair	Small	
		Medium	
		Large	
26	Plain Square Rubber Epaulettes — per pair	One Size	
27	Rubberised Hanging Flashes — per pair	One Size	
	<b>SCHEDULE J TOTAL:</b>		<b>R</b>



# NDLAMBE LOCAL MUNICIPALITY – MBD 4

Causeway Road  
P O Box 13  
Port Alfred  
6170

Phone: (046) 604 5500  
Fax: (046) 604 2702  
tenders@ndlambe.gov.za  
<http://www.ndlambe.gov.za>

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number: .....

3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):.....

3.4 Company Registration Number: .....

3.5 Tax Reference Number:.....

3.6 VAT Registration Number: .....

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars. ....

.....

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? ..... **YES / NO**

3.9.1 If yes, furnish particulars.....  
.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? ..... **YES / NO**

3.10.1 If yes, furnish particulars.  
.....  
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars  
.....  
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.  
.....  
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.  
.....  
.....

3.14 Do you or any of the directors, trustees, managers, principal shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:  
.....  
.....

1. Full details of directors / trustees / members / shareholders:

Full Name	Identity Number	State Employee Number

.....  
**Signature**

.....  
**Date**

.....  
**Capacity**

.....  
**Name of Bidder**



## NDLAMBE LOCAL MUNICIPALITY – MBD 6.1

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### **SPECIFIC GOALS PREFERENTIAL POINTS CLAIM FORM IN TERMS OF THE MUNICIPALITY'S PREFERENTIAL PROCUREMENT POLICY, 2023 AND THE PREFERENTIAL PROCUREMENT REGULATIONS OF 4 NOVEMBER 2022 (Gazette 47452)**

This specific goals preferential points claim form is submitted with bids invited where the estimated procurement amount exceeds R30 000. It contains general information and serves as a claim form for points for **specific goals** as follows:

- Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution, and
- Bidder Locality

#### **1. GENERAL CONDITIONS**

1.1. The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2. Points shall be awarded for:

- 1.2.1. Price;
- 1.2.2. B-BBEE Status Level of Contributor (Specific Goal 1); and
- 1.2.3. Locality of bidder (Specific Goal 2)

1.3. The formulae and methodologies to be applied in calculating price and specific goal points shall be those as set out in the 2022 PPPFA Regulations (the Preferential Procurement Regulations made by the Minister on 4 November 2022) 4 to 7, which formulae and methodologies are subject to amendment by the Minister from time to time.

1.4. The maximum points for this bid are allocated as follows:

#	Component	Maximum Points – value up to R50 million	Maximum Points – value above R50 million
1	Price	80	90
2	B-BBEE Status Level of Contributor	10	5
3	Locality of bidder	10	5
	<b>Total points</b>	<b>100</b>	<b>100</b>

- 1.5. Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.6. Failure on the part of a bidder to submit proof of locality with the bid, will be interpreted to mean that preference points for Bidder Locality are not claimed.
- 1.7. Ndlambe Local Municipality reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to specific goals, in any manner required by the municipality.

## 2. DEFINITIONS

- (a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "B-BBEE status level of contributor" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "prices" includes all applicable taxes less all unconditional discounts;
- (h) "proof of B-BBEE status level of contributor" means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (j) "specific goals" means specific goals as contemplated in Para 4 of Ndlambe Municipality's Preferential Procurement Policy.

## 3. BID DECLARATION – SPECIFIC GOALS

3.1 Bidders who wish to claim points in respect of B-BBEE Status Level of Contribution must complete the following:

B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4

B-BBEE Status Level of Contributor: = \_\_\_\_\_ Points claimed = \_\_\_\_\_(see below)

B-BBEE Level	Points - value up to R50 million	Points - value above R50 million
1	10	5
2	5	2.5

### N.B. B-BBEE Certificate or Affidavit to be attached.

3.2 Bidders who wish to claim Locality Points must complete the following:

Full physical address of bidder: \_\_\_\_\_

Bidder Locality	Points - value up to R50 million	Points - value above R50 million
Ndlambe LM	10	5

**N.B. a recent Municipal Billing Certificate (not dated earlier than three months before the bid closing date) to be attached.**

**4. DECLARATION WITH REGARD TO COMPANY/FIRM**

4.1 Name of company/firm: \_\_\_\_\_

4.2 VAT registration number (if a VAT Vendor) \_\_\_\_\_

4.3 CSD (Central Supplier Database) number: MAAA \_\_\_\_\_

**4.4 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

**4.5 MUNICIPAL INFORMATION**

Municipality where business is situated: \_\_\_\_\_

Registered Account Number: \_\_\_\_\_

Stand Number: \_\_\_\_\_

4.6 I/we, the undersigned, who is/are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor and Locality in paragraphs 1.4 and 3 of the foregoing certificate, qualifies the company/firm for the preference(s) shown and I/we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 3, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have -
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES
1.....
2.....

SIGNATURE(S) OF BIDDERS(S)	
DATE:	.....
ADDRESS	.....



## NDLAMBE LOCAL MUNICIPALITY – MBD 8 DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

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<http://www.ndlambe.gov.za>

---

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - b. been convicted for fraud or corruption during the past five years;
  - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 1 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?  (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).  <b>The Database of Restricted Suppliers now resides on the National Treasury's website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?  <b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

### CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME) .....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION  
FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**

.....  
**Name of Bidder**



## NDLAMBE LOCAL MUNICIPALITY – MBD 9 CERTIFICATE OF INDEPENDENT BID DETERMINATION

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- 1 This Municipal Bidding Document (MBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
  - a. take all reasonable steps to prevent such abuse;
  - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
  - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bids and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

\_\_\_\_\_  
(Bid Number and Description)

in response to the invitation for the bid made by:

\_\_\_\_\_  
(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;
  - (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder



# CERTIFICATE FOR MUNICIPAL SERVICES

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P O Box 13  
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6170

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tenders@ndlambe.gov.za  
<http://www.ndlambe.gov.za>

Information required in terms of Ndlambe Municipality's Supply Chain Management Policy, Para 14(5)(b):

Tender Reference or Description: Tender 33/2526 – SUPPLY AND DELIVERY OF UNIFORM

Name of Bidder:

### FURTHER DETAILS OF THE BIDDER/S: Proprietor/Director(s)/Partners, etc:

Physical Business address of the Bidder	Municipal Account Number(s)

If there is not enough space for all the names, please attach the additional details to the Tender documents.

Name of Director/Member/ Partner	Identity Number	Physical residential address of Director/Member/ Partner	Municipal Account number(s)

I, \_\_\_\_\_, the undersigned,

(full name in block letters) certify that the information furnished on this declaration form is correct and that I/we have no undisputed commitments for municipal services towards a municipality or municipal entity in respect of which payment is overdue for more than 30 days.

\_\_\_\_\_

Signature

THUS DONE AND SIGNED for and on behalf of the Bidder/Contractor

at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_

**Please note:**

Even if the requested information is not applicable to the Bidder, the table above should be endorsed NOT APPLICABLE and THIS DECLARATION MUST STILL BE SIGNED.

# NDLAMBE MUNICIPALITY



## TENDER 33/2526

### SUPPLY AND DELIVERY OF UNIFORM

#### ADDITIONAL DOCUMENTATION

Attach further required documentation after this page  
(refer also to Tender Invitation Notice and elsewhere in the Bid Documentation):

1. CSD REPORT
2. TAX CLEARANCE CERTIFICATE/COPY OF TAX COMPLIANCE STATUS DOCUMENT (TCS) MUST BE ATTACHED
3. ATTACH VALID B-BBEE CERTIFICATE/ OR LETTER FROM REGISTERED AUDITORS
4. MUNICIPAL ACCOUNT NOT OLDER THAN THREE MONTHS
5. PROOF OF JOINT VENTURE AGREEMENT (IF APPLICABLE)

**BIDDER MUST ATTACH THE CENTRAL SUPPLIER DATABASE (CSD) REGISTRATION SUMMARY REPORT**

**TAX CLEARANCE CERTIFICATE/COPY OF TAX COMPLIANCE STATUS DOCUMENT (TCS)  
MUST BE ATTACHED**

**ATTACH VALID BBEE CERTIFICATE/ OR LETTER FROM REGISTERED AUDITORS**

**THE BIDDING ENTITY AS WELL AS ALL ITS DIRECTORS MUST SUBMIT A MUNICIPAL ACCOUNT WHICH IS NOT MORE THAN THREE (3) MONTHS IN ARREARS**

**ATTACH PROOF OF JOINT VENTURE AGREEMENT**

## GENERAL REQUIREMENTS

- 1 The service provider is required to furnish full details requested on the tender forms. All rates tendered shall be inclusive of Value Added Tax at the prevalent rate and will be evaluated inclusive of VAT.  
The bidder is requested to furnish all the relevant information not entertained on the form of bid under separate cover which shall form part of the bid.
- 2 **COMPETENCY REQUIREMENTS**  
The service provider should have expertise and experience in the provision of services of a similar nature to the services requested by the NDLAMBE MUNICIPALITY.
- 3 **COMPLETENESS OF THE BID INFORMATION**  
The NDLAMBE MUNICIPALITY may request clarification or additional information regarding any aspect of the bid. The Bidder must supply the requested information within 48 hours after the request has been made.
- 4 **TERMINATION FOR DEFAULT**  
The client, without prejudice to any other remedy for breach of contract, by written notice of default sent to the service provider, may terminate this contract in whole or in part:
  - a) if the service provider fails to deliver any or all of the goods or provide the required services within the period(s) specified in the contract, or within any extension thereof granted by the client;
  - b) if the service provider fails to perform any other obligation(s) under the contract; or
  - c) If the service provider, in the judgement of the client, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

In the event the client terminates the contract in whole or in part, the client may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the service provider shall be liable to the client for any excess costs for such similar goods, works or services.

However, the service provider shall continue the performance of the contract to the extent not terminated.

## 5 EVALUATION CRITERIA

The evaluation of this Bid will be conducted in the following:

a) **Assessment of Compliance to bid conditions and scope of work**

Bids will be assessed for compliance to the bid requirements and scope of works after which they will progress to the 80/20 evaluation.

b) **Assessment of functionality**

The assessment of functionality will be done in terms of the evaluation criteria. A Bid will be disqualified if it fails to meet the minimum threshold for functionality as per the Bid invitation and will not proceed to the evaluation for price and specific goals. All responses to this bids shall be evaluated in terms of the Functionality Criteria and Score Sheet which is to be completed by all bidders and, documentation supporting each criteria must be supplied.

c) **Preference points systems and Specific Goals**

Only those qualifying Bids will be evaluated in terms of the 80/20 preference points systems, where the 80 will be used for price (VAT inclusive) and the 20 points for specific goals as follows as per the MBD 6.1 document.

- a. The following formula shall be used to calculate the points out of 80 for price inclusive of all applicable taxes:

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration;  $P_t$  = price of tender under consideration; and  $P_{min}$  = price of lowest acceptable tender.

- b. The following tables shall be used to award points for B-BEE contribution and locality points as per the Ndlambe Municipality specific goals.

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in **table 1** below:

B-BBEE Level	Points - value up to R50 million	Points - value above R50 million
1	10	5
2	5	2.5

**N.B. B-BBEE Certificate or Affidavit to be attached as per invitation to tender.**

Bidders who wish to claim Locality Points must complete the following:

Full physical address of bidder: \_\_\_\_\_

Bidder Locality	Points - value up to R50 million	Points - value above R50 million
Ndlambe LM	10	5

**Evidence required to claim locality points: –**

- A recent Ndlambe Municipality Billing Clearance Certificate indicating that the bidder's property details in the Ndlambe jurisdiction is not in arrears for more than three months, is to be attached , or
- Lease agreement with a Ndlambe Municipality address, or
- A statement of account with a Ndlambe Municipality address

**Where a lease agreement or statement of account has been provided, it subject to the address of the bidder being the same as that on their company registration documents, Central Supplier Database preferred address and have not changed for a period of two years.**

A Bidder failing to submit proof of B-BBEE status level of contributor will score zero(0) points. A Bidder will not be awarded points for B-BBEE status level of contributor if the response indicates that the Bidder intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the Bidder qualifies for, unless the intended subcontractor is an EME that has the capability to execute the subcontract.

The points scored by an Bidder for specific goals will be added to the points scored for price. The points scored will be rounded off to the nearest two decimal places. The contract shall be awarded to the Bidder scoring the highest points.

If the price offered by a bidder scoring the highest points is not market related, the Ndlambe Municipality may not award the contract to that bidder.

The Ndlambe Municipality may:

- a) negotiate a market related price with the Bidder scoring the highest points or cancel the bid;
- b) if the Bidder does not agree to a market-related price, negotiate a market-related price with the bidder scoring the second highest points or cancel the bid;
- c) if the Bidder scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the bidder scoring the third highest points, or cancel the bid.
- d) If a market-related price is not agreed upon, the NDLAMBE MUNICIPALITY will cancel the bid.

## 2 COMPULSORY SUB-CONTRACTING

The tender is not subject to subcontracting.

## 3 SUBMISSION OF PROPOSALS

Proposals should be submitted in a sealed envelope, clearly marked “where after, Bids will be opened in public as per the invitation to tender. Late, telephonic, faxed and emailed electronic bids will not be accepted.

## 4 RETURNABLES:

The following documents must be submitted with the bidder’s Application:

4.1 Applications to be submitted by a Trust require certified copies of:

4.1.1 The Trust Deed and any amendments thereto;

4.1.2 The Trust’s Letters of Authority and endorsements thereto;

4.2 Applications to be submitted by a Partnership require certified copies of:

4.2.1 The applicable Partnership Agreement;

4.3 The Identity Document or Registration Document of each partner. Applications to be submitted by a Natural Person require a certified copy of the persons ID.

4.4 Each Bidder shall note the functionality criteria score sheet and, where applicable, documentation supporting each criterion in the functionality table must be supplied.

**4.5 Each Bidder shall complete the form of offer, failure to complete the form of offer will deem the bid non-responsive.**

4.6 Each Bidder shall submit proof of B-BBEE status level of contributor as per the invitation to tender and complete MBD 6.1 to claim preferential procurement points. Failure to submit will result in zero (0) points scored for the B- BBEE points in the specific goals.

4.7 Each Bidder must complete and submit the MBD 4 hereto given Paragraph 44 of the Supply Chain Management Policy of the NDLAMBE MUNICIPALITY which provides that:

4.7.1 Irrespective of the procurement process followed, no award may be made to a person:

4.7.1.1 who is in the service of the state;

4.7.1.2 if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or

4.7.2 a person who is an advisor or consultant contracted with the NDLAMBE MUNICIPALITY.

4.8 Each Bidder shall complete and submit the Certificate of Independent Bid Determination.

4.9 Each Bidder shall submit proof that it is registered on the National Treasury Central Supplier Database (CSD).

4.10 Each Bidder shall submit proof of valid and compliant SARS Tax status issued in respect of Good Standing, through a SARS Tax pin/Tax Clearance Certificate or CSD SARS compliant status.

- 4.11 Proof of its VAT registration number, where applicable.
- 4.12 All Bidders should furnish proof that all amounts due to the Ndlambe Municipality by the Bidder, its Directors, Members, Trustees or Partners are up to date or that arrangements have been made in respect thereof. Bidders whose address or registered office is not within the jurisdiction of the Ndlambe Municipality should furnish proof that all amounts due to the local authority in whose jurisdiction their address or registered office is situated are up to date or that arrangements have been made in respect.
- 4.13 Have proof of registration of its SANAS/ The inspection body accreditation of South Africa, if applicable.
- 4.14 Have a certificate of registration in terms of the Compensation for Occupational Injuries and Diseases Act 130 of 1993, if applicable.
- 4.15 Details of services provided by the Bidder to any organ of state in the last five (5) years.

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## BID FORM AND IMPORTANT CONDITIONS

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- 1 I/We hereby Bid to supply all of the supplies and/or to render all or any of the services described in the attached documents to the Ndlambe Municipality on the terms and conditions and in accordance with the specifications stipulated in the Bid documents (and which shall be taken as part of, and incorporated into, this Bid) at the prices and on the terms regarding time for delivery and/or execution inserted therein.
  
- 2 I/We agree that:
  - (a) the offer herein shall remain binding upon me/us and open for acceptance by the Accounting Officer during the validity period indicated and calculated from the closing time of the Bid;
  
  - (b) this Bid and its acceptance shall be subject to the terms and conditions contained in the General Conditions of contract and Preference Certificate with which I am/we are fully acquainted;
  
  - (c) if I/we withdraw my/our Bid within the period for which I/we have agreed that the Bid should remain open for acceptance, or fail to fulfill the contract when called upon to do so, the NDLAMBE MUNICIPALITY may without prejudice to its other rights, agree to the withdrawal of my/or Bid or cancel the contract that may have been entered into between me/us and the NDLAMBE MUNICIPALITY and I/we will then pay to the NDLAMBE MUNICIPALITY any additional expense incurred either to accept any less favorable Bid or fresh Bidders have to be invited, the additional expenditure incurred by the invitation of fresh Bids and by the subsequent acceptance of any less favorable Bid, the NDLAMBE MUNICIPALITY shall also have the right to recover such additional expenditure by set-off against moneys which may be due or become to me/us under this or any other Bid or contract or against any guarantee or deposit that have been furnished by me/us or on my/our behalf for the due fulfillment of this or any other Bid or contract and pending the ascertainment of the amount of such additional expenditure to retain such moneys, guarantee or deposit as security for any loss the NDLAMBE MUNICIPALITY may sustain by reason of my/our default;
  
  - (d) the law of the Republic of South Africa shall govern the contract created by the acceptance of my/our Bid and that I/we choose domicilium citandi et executandi in the Republic (full address).
  
- 3 I/We furthermore confirm that I/we have satisfied myself/ourselves as to the correctness and validity of my/our Bid, that the price(s) and rate(s) quoted cover all the work/items(s) in these documents; and that the price(s) and rate(s) cover all my/our obligations under a resulting contract. I/we accept that any mistakes regarding price(s) and calculations will be at my/our risk.
  
- 4 I/we hereby accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me/us under this agreement as the Principal(s) liable for the due fulfillment of this contract.
  
- 5 I/We agree that any action from this contract in all respects be instituted against me/us and I/we hereby undertake to satisfy fully any sentence or judgment which may be pronounced against me/us as a result of such action.
  
- 6 I/We declare that I/we have participation / no participation in the submission of any other offer for the supplies/service described in the attached documents. If in the affirmative, state name(s) or Bid (s) involved.
  
- 7 Are you duly authorized to sign the Bid? **\*YES / NO**
  
- 8 Has the Declaration of Interest been duly completed and included with the other Bid forms? **\*YES / NO**

***\*Delete whichever is not applicable***

SIGNATURE (S) OF BIDDER \_\_\_\_\_  
DATE: \_\_\_\_\_

Please complete the following in block letters

Capacity and particulars of the authority under which this Bid is signed \_\_\_\_\_

Name of Bidder \_\_\_\_\_

Postal Address \_\_\_\_\_

Telephone number(s) \_\_\_\_\_

Facsimile number(s) \_\_\_\_\_

Bid Number \_\_\_\_\_

Name \_\_\_\_\_ of \_\_\_\_\_ contact \_\_\_\_\_ person

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\_\_\_\_\_

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## **IMPORTANT CONDITIONS**

1. Failure on the part of the Bidder to sign this Bid form and thus to acknowledge and accept the conditions in writing or to complete the attached forms, questionnaires and specifications in all respects, may invalidate the Bid.
2. Bids should be submitted on the official forms and should not be qualified by the Bidder's own conditions of Bid. Failure to comply with these requirements or to renounce specifically the Bidder's own conditions of Bid, when called upon to do so may invalidate the Bid.
3. If any of the conditions on this Bid form are in conflict with any special conditions, stipulations or provisions incorporated in the Bid, such special conditions, stipulations or provisions shall apply.
4. This Bid is subject to the Supply Chain Management Regulations and the General Conditions and Procedures and subsequent amendments thereto and re-issues thereof.
5. This Request for tender forms part of the official Supply Chain Management Processes of the Ndlambe Municipality and in the event of any conflict between the Supply Chain Management Policy and the Applicable Legislation, the provisions of the Applicable Legislation shall prevail.
6. Late and incomplete bids will not be accepted. The only or lowest bid will not necessarily be accepted and the Ndlambe Municipality reserves the right to accept the whole or any portion of a bid, or not to make an award.
7. Posted, e-mailed, or faxed applications will not be accepted.
8. Receipt by the NDLAMBE MUNICIPALITY of the Bidder's response shall not in any manner whatsoever oblige the NDLAMBE MUNICIPALITY to enter any negotiations or to enter into any contract with the Bidder and any award made in terms of this bid shall be subject to an agreement being concluded between the Bidder and the NDLAMBE MUNICIPALITY on terms and conditions acceptable to the Accounting Officer of the NDLAMBE MUNICIPALITY.
9. NDLAMBE MUNICIPALITY accepts no liability for any loss incurred by any person(s) due to events or actions taken as a consequence of the preparation and dissemination of this bid.
10. Any costs and/or expenses incurred by any Bidder in submitting its response shall be for the exclusive account of the Bidder and the NDLAMBE MUNICIPALITY shall not be liable in this respect whatsoever.
11. The Bidder acknowledges and agrees that it shall have no claim or claims whatsoever against the NDLAMBE MUNICIPALITY, including claims for damages whether direct, indirect or consequential, arising from and/or pursuant to and/or in relation to the submission by the Bidder of its response pursuant to the Bidder having been invited to submit same in terms of this documentation.

12. Any Bidder:

having a conflict of interest in respect of the transaction for which the response is submitted or in the Service of the State; and/or

having been convicted for fraud or corruption within a five-year period prior to the submission of its response; and/or

who has willfully neglected, reneged on or has failed to comply with a government or local government contract within a five-year period of the submission of its response; and/or

has outstanding tax obligations to the South African Revenue Services in respect of which arrangements have not been made; and/or

is in arrear in respect of charges payable to the Ndlambe Municipality in terms of Section 118 of the Municipal Systems Act and has failed to make suitable arrangements to settle such arrears;

shall be barred from applying.

13. Failure to provide all information required in this bid will result in the application not being considered.

14. The Bidder acknowledges that this bid request is for the Bidder to submit a response to the NDLAMBE MUNICIPALITY as constituted by this document, it does not confer on the Bidder any legal right or entitlement or legitimate expectation in relation to the NDLAMBE MUNICIPALITY and the Bidder acknowledges that this bid similarly does not impose or create any obligation on the NDLAMBE MUNICIPALITY to be discharged in favour of the Bidder.

15. No verbal and/or telephonic queries and clarifications will be entertained by the NDLAMBE MUNICIPALITY and must be made in writing and will be responded to accordingly. The NDLAMBE MUNICIPALITY reserves the right to circulate the questions and answers to all registered Bidders in the form of a bulletin. All queries and clarifications are to be addressed to [tenders@ndlambe.gov.za](mailto:tenders@ndlambe.gov.za) the tender reference number Tender 33/2526 must clearly be stated subject line. The cut-off date for such queries and clarifications will be 12:00 on Monday, 13 July 2026. Responses to queries received will be published on the municipal website where the notice has been placed.

## BID CHECK LIST

This list is aimed at assisting all bidders to submit complete bid documents.

Bidders are to check the following points before the submission of their tender document and to complete YES/NO next to each item as an indication that the bidder has complied with the provision of the item concerned. If any of the items are marked as NO – it might lead to the disqualification of your bid.

ITEM	DESCRIPTION	YES	NO
1.	Provided copy of your company registration document.		
2.	Provided certified copy of your company VAT registration Certificate		
3.	Tax clearance certificate/copy of tax compliance status (TCS) document has been submitted – in the name of the bidding entity		
4.	The bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, which is in arrears for more than three (3) months? No bid will be awarded to a company and its directors that owe more than three (3) months charges to any municipality or metro.		
5.	Lease agreement/municipal account of not older than three months in the name of the bidding entity.  (Copy of the lease agreement will only be accepted if water and lights are part of lease payment).		
6.	<ul style="list-style-type: none"> <li>▪ Valid B-BBEE Rating Certificate or letter from registered auditor</li> </ul> <p>In the case of an <b>Affidavit</b>, both the Commissioner of Oaths stamp for the Affidavit itself (the “commissioning”) AND a “true copy” stamp (which certifies the document as being a true copy of the original) are required i.e. <b>TWO stamps are required.</b></p> <p>In the case of a <b>B-BBEE Certificate</b>, only a “true copy” stamp and signature (which certifies the document as being an accurate copy) is required i.e. <b>ONE stamp is required.</b></p> <ul style="list-style-type: none"> <li>▪ Consolidated B-BBEE certificate / letter in case of a trust, consortium or joint venture.</li> </ul>		
7.	All pages of the bid document have been read by the bidder and the returnable schedules and MBD forms duly completed and signed.		
8.	All pages requiring information have been completed in full and in black ink.		
09.	No pages removed from the tender document		

10.	The pricing schedule has been signed.		
11.	A copy of the resolution of your Board of Directors, similar to the attached specimen, authorizing the signatory to sign the tender and the subsequent contracts, has been attached and signed.		
12.	JV agreement has been attached and signed (if applicable)		
13	Bidder must attach the Central Supplier Database (CSD) registrations summary report.		
14.	In case of any amendments made, was it signed in full by the authorized signatory? Please note that the use of tipp-ex will lead to immediate disqualification.		
15.	<p>Please declare any interest as required in terms of MBD - 4 truthfully and correctly as incorrect declarations are considered a criminal offence.</p> <ul style="list-style-type: none"> <li>▪ Personal Tax Numbers included</li> <li>▪ State Employee Number / Persal Number</li> <li>▪ Identity number</li> <li>▪ Name</li> </ul>		
16.	Please take note of the functionality evaluation criteria that will be applied to your submission in order to ensure that your company has the necessary capacity and capability to successfully execute this tender, if appointed. Ensure that sufficient information is included in your submission to ensure successful evaluation of your bid.		

**PLEASE NOTE:**

**No contract will be awarded to a service provider, if the service provider or its directors are in arrears with their municipal accounts for more than three (3) months.**

**In case of a Joint Venture, please note that individual documents have to be submitted for all parties in the JV, like tax clearance certificates, municipal accounts, etc.**

**No communication with Ndlambe Municipal officials is allowed after the closing date of the tender. The only authorized form of communication will be through the Supply Chain Management Office.**

**No bids will be accepted if not submitted on the correct closing date and time in the tender box located at the Supply Chain Management Offices at the Ndlambe Municipality. No late bids will be considered, even if only late by a minute.**