



NON-COMPULSORY BRIEFING SESSION

0. Meeting detail

Description	COVERING GRAVEL ROADS WITH DUST SUPPRESSION FOR A PERIOD OF TWO (2) YEARS.		
Date	21 May 2025	Time	10:00am
Venue	Online	Meeting type (in person)	MS Teams
Call-in number	Meeting ID: 397 967 527 752 9	Call-in code	Passcode: Cf9jp7dC
Meeting organiser and taking of notes	Aphiwe Ngcobo		
Apologies	None		
TPT attendees	Aphiwe Ngcobo Marsha Kortje Adele Groenewald Lungelo Manci Anele Mthethwa Khulile Madida *Refer to attendance register for list of bidders*		

1. Agenda items

	Agenda item	Responsible person
1	Welcoming and Introduction <ul style="list-style-type: none"> All attendees were welcomed to the non-compulsory briefing session and were requested to introduce themselves by indicating their names and the company they're representing. 	Aphiwe Ngcobo
2	Purpose and objective of the meeting <ul style="list-style-type: none"> The purpose of this meeting was to go through the commercial presentation which highlighted the critical points of the tender process, enterprise and supplier development presentation which highlighted the specific goals used in the RFP, the scope of work, technical evaluation criteria and pricing schedule. 	Aphiwe Ngcobo

3	Tender process presentation:	
3.1	<p>Bidders were taken through the tender process presentation, highlighting the critical points that service providers need to take note of, and these include:</p> <ul style="list-style-type: none"> • Section 1 to section 10 of the RFP which must be carefully read and understood, completed in full and submitted with the tender pack on or before the closing date. • The tender evaluation process that is going to be used for this RFP, step 1 being administrative and substantive responsiveness; step 2 being the technical evaluation; step 3 being the price evaluation and specific goals; step 4 being approval and post-tender negotiation (if applicable); step 5 being objective criteria (if applicable); step 6 being the award of business and conclusion of the contract. • Ensure to submit the mandatory document which is section 4: price and delivery schedule. Failing to submit the pricing schedule may lead to the bidder being disqualified. • Ensure to submit all returnable documents used for scoring as these documents will affect the technical evaluation score/points and specific goals. • The last day for clarifications is the 23rd of May 2025, 16:00pm. • Transnet aims to award one (1) service provider for this contract. • The RFP document can be downloaded via the National Treasury website and on the Transnet eTender Portal, free of charge. • Bidders are to ensure that they submit timeously to avoid any delays and/or technical glitches on the closing date that may be caused by the system. <p>*Refer to presentation for more details*</p>	Aphiwe Ngcobo
4	Enterprise and Supplier Development presentation	
	<p>Bidders were taken through the enterprise and supplier development presentation, highlighting the critical points that service providers need to take note of regarding the specific goals used in this RFP, and these include:</p> <ul style="list-style-type: none"> • Transformational Specific Goals as per Transnet Preferential Procurement Policy (TPPP) that have been allocated for this RFP. • What makes a valid sworn affidavit and B-BBEE certificate • The common mistakes that service providers make when completing a sworn affidavit • Bidders were taken through the requirements of a Joint venture (JV) 	Lungelo Manci

	<ul style="list-style-type: none"> • A JV will require its own Broad-Based Black Economic Empowerment (B-BBEE) certificate if they would like to tender or enter a contract that requires a B-BBEE Certificate. • A trust, consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level verification certificate for every separate bid. • A consolidated verification certificate is required. • The consolidation is based on the weighting as defined in the joint venture agreement. • The respective scores are weighted according to their proportionate share in the joint venture. • A joint venture certificate is valid for 12 months and only applicable to a specific project • Joint Ventures are required to compile a consolidated verification certificate. A consolidated verification certificate will consolidate the verified compliance data of joint venture partners in accordance. <p>*Refer to presentation for more details*</p>	
5	<p>SOW, technical requirements and pricing schedule</p>	
	<p>Bidders were taken through the scope of work, pricing schedule and technical requirements presentation, highlighting the critical points that service providers need to take note of regarding the specific goals used in this RFP, and these include:</p> <ul style="list-style-type: none"> • The service provider is required to apply dust chemical suppression for both the Iron Ore and Multi-purpose terminal for a period of 2 years. • Environmental compliance to reduce fugitive dust is essential to maintain the environmental authorization within the port. • The Air Emission License (AEL) mandates dust reduction, making implementation a legal requirement for the Transnet Port Terminal. • This service is to treat and maintain unsurfaced roads to prevent dust emission caused when vehicles are moving on the roads. It also eliminates the breaking up of unsurfaced roads. • Application: 10 x 10,000-liter diluted chemical loads per day, 7 days a week, following OEM specifications. Coverage: All unsurfaced areas within port boundaries. • Service provider is required to provide equipment, labour, chemical (as per scope of work), secure storage of products an equipment. 	Marsha Kortje

	<ul style="list-style-type: none"> The product/chemical used must be non-hazardous and biodegradable, no Bitumen or Sappi products contained in product and fully water-soluble. <p>Deliverables:</p> <p>The service provider must supply one (1) water truck with a driver, as well as resources needed to ensure the chemical is applied correctly and effectively, following the product specifications for favourable results. The service provider must apply 10 full loads of product per day, split as follows:</p> <ul style="list-style-type: none"> 5 loads using their own truck, driver, and diesel 5 loads using a Transnet Port Terminals truck and driver provided by Transnet. <p>The service provider may invoice after every 300 loads have been applied to the roads according to the approved schedule. Diesel is for the supplier’s own cost.</p> <p>Water truck requirements:</p> <p>Two water trucks used daily—one provided by the service provider (including driver) and one by Transnet Port Terminals Saldanha (including driver). Each truck must hold 10,000 liters of diluted water for road spraying and spraying should cover a ±2.2m-wide area via nozzles. Trucks must be fitted with a working odometer and GPS, with records and log sheets submitted monthly or upon request.</p> <p>*Refer to presentation for more details*</p>	
	<p>Questions and answers</p> <p>Q: will we be billing on a dry rate, where Transnet supplies diesel? A: diesel will be at the service provider’s cost. Transnet will only supply water.</p> <p>Q: is it 10 000 litres a day, or is it 10 loads per day? A: 10 loads of 10 000 litres per day</p> <p>Q: is the 2.2 meters nozzle spray the minimum; or it must be specifically 2.2 meters? A: 2.2 is the minimum. Bidders will be required to spray one lane at a time</p> <p>Q: are you specific in terms of the water tanker, as some may have bigger tanks? A: yes, unfortunately we are specific in requiring water truck because we want the chemical to be diluted and applied to the roads via the spraying of the water truck.</p> <p>Q: Do you guys specifically want 10,000 liters water cut or can be 18,000 liters?</p>	<p>All</p>



	A: The minimum size of your track should be 10,000 liters, say the capacity of the truck. Unfortunately, renewable as so you can, you can come with 18,000-liter truck, but when you build us, just keep in mind that we can pay only for diluted chemical with 10,000 liters.	
9	Closing remarks	Aphiwe Ngcobo

Aphiwe Ngcobo

A handwritten signature in black ink, appearing to be the name "Aphiwe Ngcobo" written in a cursive style.

Senior Administrator: Opex Sourcing

Date: 26 May 2025