

Annexure A

SCOPE OF WORK

APPOINTMENT OF THE SERVICE PROVIDER FOR PROVISION OF SEPTIC TANKS CLEANING SERVICES TO THE SANPC REFINERY FOR A PERIOD OF 36 MONTHS (3 YEARS).

The scope of works includes pump, removal and safe disposal of sewage at the SANPC Refinery for a period of 36 months.

ITEM	DESCRIPTION	Estimated Number of Collections Per Month	Estimated Number of Collections (Per Year)
1.	Pump, removal and safe disposal of sewage (first Year)	50 truckloads per month	600
2	Pump, removal and safe disposal of sewage (Second Year)	60 truckloads per month	720
3	Pump, removal and safe disposal of sewage (Third Year)	70 truckloads per month	840
Total number of Estimated Collections			2160

1. DELIVERABLE

The deliverables include the following:

- Pump and removal and safe disposal of sewage from the SANPC Refinery septic tanks drains.
- Please provide certification for safe disposal.

2. SERVICE POINT DELIVERY

SANPC REFINERY
1 Prospecton Road
Prospecton
Durban

3. **CONTRACT TERM**

The contract will be effective over a period of thirty six (36) months.

4. **SPECIAL REQUIREMENTS**

4.1 **MONTHLY SERVICES**

ITEM	DESCRIPTION	Estimated Number of Collections Per Month
1.	Pump, removal and safe disposal of sewage (first Year)	50 truckloads per month
2	Pump, removal and safe disposal of sewage (Second Year)	60 truckloads per month
3	Pump, removal and safe disposal of sewage (Third Year)	70 truckloads per month

Annexure B

EVALUATION CRITERIA

MANDOTARY REQUIREMENTS

At this phase service providers must submit the required supporting documents to substantiate compliance to the requirements below. It must be noted that if the service provider does not meet any of the requirements, the service provider will be disqualified and not be evaluated further

No.	Description of the Mandatory requirements	Comply	Not Comply
1.1	Certificate of Registration with relevant legislated authority for transportation of hazardous goods/ waste issued by the Department of Forestry, Fisheries and the Environment.		
1.2	Rental agreement with certified valid vehicle registration documents issued by the Traffic Dept / A valid and certified copy of a minimum 10'000L honey sucker truck vehicle registration documents on the company name issued by the Traffic Dept.		
1.3	Bidders must submit valid COIDA Letter of Good Standing issued by the Dept of Labour		
1.4	Proof of Public Liability Insurance or letter of intent from an insurance company or insurance broker for a minimum of comprehensive value of R2 million issued by the insurance company.		
1.5	Driver's certification The Service Provider must provide driver with a valid Code 10 licence or higher code. Submit copy of valid Driving licence.		

2 Technical Evaluation Criteria

Bidders will be evaluated according to the below technical evaluation criteria. Minimum Technical Threshold is 70%. It must be noted that if the Bidder does not meet the 70% minimum threshold, the bidder will be disqualified and not be evaluated further.

Technical Information		Scoring	Proof of documents	Weighting Percentage
1. COMPANY EXPERIENCE The company must have delivered/rendered similar services to other companies. Bidder to provide positive reference letters not older than ten (10) years as proof of previous projects implemented. Reference letters must have the following; (a). Client's letterhead, (b). Date When work was Executed, (c). Description of services rendered, (d). Signed by the client, (f). Client Name, Email address & contact number.			Reference Letters	40
5	Reference letters or more	5		
4	Reference letters	4		
3	Reference letters	3		
2	Reference letters	2		
1	Reference letters	1		
0	Reference letters	0		

Technical Information	Scoring	Proof of documents	Weighting Percentage
3. Driver's Experience The Service Provider must have a driver with at least (05) years' experience in transporting liquid waste.		CV of the proposed Truckdriver	30
5 years or more driving experience	5		
4 years driving experience	4		
3 years driving experience	3		
2 years driving experience	2		
Less than 2 years driving experience	0		

Technical Information	Scoring	Proof of documents	Weighting Percentage
OHS FILE			
4. OHS FILE Bidders will submit an OHS File that is aligned to the scope of work highlighting, but not limited to the following elements: • Baseline Risk Management Plan • Incident Management Plan, • Testing, • Cleaning Schedule, • PPE for staff.		OHS FILE	30
OHS File addresses 5 listed points	5		
OHS File addresses 4 listed points	4		
OHS File addresses 3 listed points	3		
OHS File addresses 2 listed points	2		
OHS File addresses 1 listed points	1		
No OHS File submitted	0		



Pricing Schedule

SERVICES INTERVALS

ITEM	DESCRIPTION	ESTIMATED QUANTITIES - Loads Per Month on 3 Times A Week Cycle	UNIT COST (VAT EXCL.)	TOTAL QUANTITY COST / PRICE PER MONTH	PRICE YEAR 1	PRICE YEAR 2	PRICE YEAR 3
1	Pump, Transport and Dispose - Year 1	50	R	R	R		
2	Pump, Transport and Dispose - Year 2	60	R	R	R		
3	Pump, Transport and Dispose - Year 3	70	R	R	R		
Total Excl VAT					R	R	R
VAT @15%					R	R	R
GRAND TOTAL COST FOR THE PROVISION OF SEPTIC TANK SERVICES FOR 3 YEARS (VAT INCL)							

ITEM	ITEM DESCRIPTION	PRICE YEAR 1	PRICE YEAR 2	PRICE YEAR 3
1	PROVISION OF SEPTIC TANK SERVICES FOR 36 MONTHS	R	R	R
TOTAL OFFER PRICE - VAT INCLUSIVE		R		