

HESSEQUA MUNICIPALITY

HES-TECH 23/2526

CONSTRUCTION OF A NEW 1ML RESERVOIR IN JONGENSFONTEIN

PART C3.3: FUNCTIONALITY EVALUATION CRITERION

C3.3.1 FUNCTIONALITY EVALUATION CRITERION

- (a) Reference Scoring: A maximum of 100 points will be awarded at the sole discretion of the Municipality's Bid Evaluation Committee based on the information provided and will be split as follows.

CRITERIA	POINTS
1. Company Experience	40
2. Key Personnel	15
3. References	45
Total	100

1. Important notes:

- (i) *Bidders that score less than 70 out of 100 points for the functionality criteria will be regarded as submitting a non-responsive Bid and will not be evaluated on (preference points).*
- (ii) *Bidders must ensure that all the information requested is provided in detail. Failure on the bidder part to provide the evidence required to award points will result in no points being awarded for that criteria.*
- (iii) *Unclear or incomplete information provided will result in no points being allocated.*
- (iv) *Bidders must submit applicable information for this tender. Reference to any attached documentation must be clearly indicated.*
- (v) *Points will be allocated in terms of the evidence provided by the bidder. If the information provided during the course of the evaluation of contract are known to be false, the municipality will reserve the right not to award points or cancel the contract.*
- (vi) *Tenderers that do not supply the information in the above prescribed format or omit to provide the required evidence will not be awarded points for this section.*

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HES-TECH 23/2526

CONSTRUCTION OF A NEW 1ML RESERVOIR IN JONGENSFONTEIN

CRITERION 1: COMPANY (OR JV) EXPERIENCE

- a. A maximum of 40 points will be awarded based on the information provided.
- b. Relevant experience is defined as the accumulation of knowledge or skill that results from direct participation in relevant/similar events or activities which include successfully completed reservoir projects.
- c. Projects listed by the tenderer must have a **minimum value of R 3 million**.

EXPERIENCE	POINTS
Previously completed reinforced concrete reservoirs completed as the main contractor and not as the sub-contractor	
5 and more relevant projects completed	40
2 – 4 relevant projects completed	30
1 relevant project completed	10
No relevant projects completed	0
TOTAL (MAXIMUM 40 POINTS)	

- d. In order to claim points for the above, bidders must submit the following information:
 - (i) Company profile of how long the business is in existence supported by Company or Business registrations documents.
 - (ii) Signed appointment letters and completion certificates per project on Client letterhead, which contains:
 - 1. Names of previous employers
 - 2. Description of work performed and when it was performed.
 - 3. Duration of previous contracts.
 - 4. Contract value of projects
 - (iii) If no signed appointment letters and completion certificates are provided, points will not be awarded.
 - (iv) Points will only be awarded for experience with the construction of reinforced concrete reservoirs.

HESSEQUA MUNICIPALITY

HES-TECH 23/2526

CONSTRUCTION OF A NEW 1ML RESERVOIR IN JONGENSFONTEIN

CRITERION 2: KEY PERSONNEL

2.1) Project / Contracts Manager

Project / Contracts Manager	POINTS
Reservoir construction with a minimum value of R 3 million per contract.	
3 projects and above completed	5
2 projects completed	3
1 project completed	1
No relevant projects completed	0
TOTAL (MAXIMUM 5 POINTS)	

- A minimum qualification of NQF level 6 (Degree or BTech) in Civil Engineering with a minimum of 5 years post qualification (SAQA accredited) experience.

2.2) Site Agent

Site Agent	POINTS
Reservoir construction with a minimum value of R 3 million per contract.	
3 projects and above completed	5
2 projects completed	3
1 project completed	1
No relevant projects completed	0
TOTAL (MAXIMUM 5 POINTS)	

- A minimum qualification of NQF level 6 (National Diploma or higher) in Civil Engineering with a minimum of 5 years post qualification (SAQA accredited) experience.

2.3) Site Foreman

Site Foreman	POINTS
Reservoir construction with a minimum value of R 3 million per contract.	
3 projects and above completed	5
2 projects completed	3
1 project completed	1
No relevant projects completed	0
TOTAL (MAXIMUM 5 POINTS)	

a. In order to claim points for criterion 2, bidders must submit the following information as well as documentary proof:

(i) Detailed Curriculum Vitae of key personnel with clear experience in the construction of reinforced concrete reservoirs.

(ii) Schedule T2.2.3D

b. Points will only be awarded for relevant experience.

c. Relevant experience is defined as the accumulation of knowledge or skill that results from direct participation in relevant/similar events or activities which include successfully completed Civil construction projects with emphasis on **reinforced concrete reservoirs**.

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HES-TECH 23/2526

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CRITERION 3: REFERENCES

- a. Please note that this section refers to the Company's and its legacy firms' references related to the experience of criterion 1.
- b. Please note that points will not overlap, meaning points are awarded only once per reference/company/entity per project experience. Please refrain from submitting multiple references from the same company on the same project. Please note it is the duty of the Bidder to ensure that the references given are relevant to the Scope of Works.
- c. A maximum of 45 points will be awarded based on the information provided.
- d. To claim points, Bidders must ensure that the references are:
 - Only for completed projects,
 - Completed with scores
 - Completed on the attached form A (no other form will be accepted and will result in loss of points for the specific reference)
- e. References must be related to reinforced concrete reservoir construction projects.
- f. References must be 3 independent and 3 separate references for three different projects.

REFERENCES	POINTS
Reference 1	15
Reference 2	15
Reference 3	15
TOTAL (MAXIMUM 45 POINTS)	

HESSEQUA MUNICIPALITY

HES-TECH 23/2526

CONSTRUCTION OF A NEW 1ML RESERVOIR IN JONGENSFONTEIN

FORM A: NOMINATED REFERENCES FOR BIDDER (REFERENCE 1)

Background information of Nominated Referees

Referee name:	
Postal address	
Contact number of referee:	
Email address:	
Name of Bidder evaluated:	
Project Name:	
Project Description:	
Project Completion date:	
Project duration:	
Final Project Cost:	

COMPLETION OF ASSIGNMENTS ON TIME		(3 POINTS)
Question:	Answer	
Timely submission of all reports and designs when required?	Excellent (3 Points)	
	Poor (0 Points)	

QUALITY OF ABOVE REPORTS		(3 POINTS)
Question	Answer	
What was the quality of the workmanship?	Excellent (3 Points)	
	Poor (0 Points)	

COMPLETION OF ASSIGNMENTS WITHIN BUDGET		(3 POINTS)
Question	Answer	
Did the bidder complete the project within the allocated Budget?	Excellent (3 Points)	
	Poor (0 Points)	

QUALITY OF END PRODUCT		(3 POINTS)
Question	Answer	
Was work executed in accordance with the Project Execution Statement and did the final product match the expectations that were created during the Project Initiation Stage?	Excellent (3 Points)	
	Poor (0 Points)	

TRANSPARENCY AND OPENNESS ON PROGRESS REPORTING		(3 POINTS)
PROFESSIONALISM		
Question	Answer	
Professional behaviour at all times, towards Client and all Role Players?	Excellent (3 Points)	
	Poor (0 Points)	

Additional Remarks/Comments:

I, the undersigned, hereby certify that the above information is, to the best of my knowledge, correct and a true reflection.

Signature of Deponent

Date of declaration

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HES-TECH 23/2526

CONSTRUCTION OF A NEW 1ML RESERVOIR IN JONGENSFONTEIN

FORM A: NOMINATED REFERENCES FOR BIDDER (REFERENCE 2)

Background information of Nominated Referees

Referee name:	
Postal address	
Contact number of referee:	
Email address:	
Name of Bidder evaluated:	
Project Name:	
Project Description:	
Project Completion date:	
Project duration:	
Final Project Cost:	

COMPLETION OF ASSIGNMENTS ON TIME		(3 POINTS)
Question:	Answer	
Timely submission of all reports and designs when required?	Excellent (3 Points)	
	Poor (0 Points)	

QUALITY OF ABOVE REPORTS		(3 POINTS)
Question	Answer	
What was the quality of the workmanship?	Excellent (3 Points)	
	Poor (0 Points)	

COMPLETION OF ASSIGNMENTS WITHIN BUDGET		(3 POINTS)
Question	Answer	
Did the bidder complete the project within the allocated Budget?	Excellent (3 Points)	
	Poor (0 Points)	

QUALITY OF END PRODUCT		(3 POINTS)
Question	Answer	
Was work executed in accordance with the Project Execution Statement and did the final product match the expectations that were created during the Project Initiation Stage?	Excellent (3 Points)	
	Poor (0 Points)	

TRANSPARENCY AND OPENNESS ON PROGRESS REPORTING		(3 POINTS)
PROFESSIONALISM		
Question	Answer	
Professional behaviour at all times, towards Client and all Role Players?	Excellent (3 Points)	
	Poor (0 Points)	

Additional Remarks/Comments:

I, the undersigned, hereby certify that the above information is, to the best of my knowledge, correct and a true reflection.

Signature of Deponent

Date of declaration

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FORM A: NOMINATED REFERENCES FOR BIDDER (REFERENCE 3)

Background information of Nominated Referees

Referee name:	
Postal address	
Contact number of referee:	
Email address:	
Name of Bidder evaluated:	
Project Name:	
Project Description:	
Project Completion date:	
Project duration:	
Final Project Cost:	

COMPLETION OF ASSIGNMENTS ON TIME		(3 POINTS)
Question:	Answer	
Timely submission of all reports and designs when required?	Excellent (3 Points)	
	Poor (0 Points)	

QUALITY OF ABOVE REPORTS		(3 POINTS)
Question	Answer	
What was the quality of the workmanship?	Excellent (3 Points)	
	Poor (0 Points)	

COMPLETION OF ASSIGNMENTS WITHIN BUDGET		(3 POINTS)
Question	Answer	
Did the bidder complete the project within the allocated Budget?	Excellent (3 Points)	
	Poor (0 Points)	

QUALITY OF END PRODUCT		(3 POINTS)
Question	Answer	
Was work executed in accordance with the Project Execution Statement and did the final product match the expectations that were created during the Project Initiation Stage?	Excellent (3 Points)	
	Poor (0 Points)	

TRANSPARENCY AND OPENNESS ON PROGRESS REPORTING		(3 POINTS)
PROFESSIONALISM		
Question	Answer	
Professional behaviour at all times, towards Client and all Role Players?	Excellent (3 Points)	
	Poor (0 Points)	

Additional Remarks/Comments:

I, the undersigned, hereby certify that the above information is, to the best of my knowledge, correct and a true reflection.

Signature of Deponent

Date of declaration

A bidder that scores less than 70 points out of 100 in respect of “functionality” will be regarded as submitting a non-responsive proposal and will be disqualified.

The Bidder that scores the highest points for price and preference will normally be awarded the contract although the Municipality reserves the right to make an award, at its sole discretion, to any bidders or combination of bidders

EVIDENCE OF FUNCTIONALITY SHOULD BE ATTACHED IN AN ANNEXURE ATTACHED TO THE TENDER DOCUMENT.

Failure to provide the information as stated above, will result in no points being awarded to tenderer.

DECLARATION

I, THE UNDERSIGNED (NAME)

CERTIFY THAT THE INFORMATION FURNISHED ABOVE IS CORRECT. I ACCEPT THAT THE MUNICIPALITY MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

AUTHORISED SIGNATURE:

NAME:

CAPACITY:

DATE: