

# Preferential Procurement Policy

## AREA OF APPLICABILITY

**Airport Company South Africa and Subsidiaries**

DIVISION

**Finance**

## Next Revision Date

**1<sup>ST</sup> June 2027**

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**Preferential Procurement Policy**  
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**Table of Contents**

1. Introduction ..... 3

2. Scope ..... 4

3. Purpose ..... 4

4. Definitions and Abbreviations ..... 4

5. Main Principles of Conduct ..... 7

6. Process for monitoring ..... 14

7. Accountabilities and Responsibilities ..... 14

8. Reporting of Non-Conformance and Non-Compliance ..... 16

9. Related Policy Documents ..... 16

10. Related Legislation and Standard ..... 16

11. Change Control and Verification ..... 17

12. Records ..... 17

13. Revision History ..... 18

14. Endorsement (See master’s in policy management Storage Room) ..... 19

## Preferential Procurement Policy

### Public

#### 1. Introduction

In terms of section 217 (1) of the Constitution of the Republic of South Africa, 1996 an organ of state is required to contract for goods or services in accordance with a procurement system that is fair, equitable, transparent, competitive, and cost-effective.

In terms of section 217 (2) of the Constitution of the Republic of South Africa, 1996, an organ of state is permitted to implement a procurement policy providing for:

- categories of preference in the allocation of contracts; and
- the protection or advancement of persons, or categories of persons, disadvantaged by unfair discrimination.

In terms of section 217 (3) of the Constitution of the Republic of South Africa, 1996, a procurement policy dealing with preference shall be implemented within the framework prescribed by National Legislation. The Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000) was enacted to give effect to the provisions of section 217 of the Constitution of the Republic of South Africa, 1996, including creating a framework for organs of state to develop a Preferential Procurement Policy.

Section 217 of the Constitution of the Republic of South Africa requires an organ of state to contract for goods or services in accordance with a procurement system which is fair, equitable, transparent, competitive, cost-effective and to grant preferences within a framework prescribed by National Legislation.

Section 2 (a) of The Black-based Economic Empowerment Act, No.53 of 2003, states that one of the goals of the Act is to promote economic transformation to enable meaningful participation of black people in the economy.

Section 10(1)(b) of the B-BBEE Act states that every organ of state shall apply any relevant code of good practice issued in terms of the Act in developing and implementing a Preferential Procurement Policy.

Section 2(1) of the PPPFA states that an organ of state shall determine its Preferential Procurement Policy and implement it within the framework provided for in the Act.

The PPPFA provides for institutions to contract with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability; and through implementing the programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994;

This document establishes the Airports Company South Africa Soc Ltd Preferential Procurement Policy as envisaged in section 217(2) of the Constitution read with section 2(1) of the Act.

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## **Preferential Procurement Policy**

### **Public**

## **2. Scope**

This Policy sets out the minimum standards that shall be adhered to by those involved in Supply Chain Management activities, all activities related to the procurement of goods and services and income-generating contracts for the Company, and is specifically binding on:

- All employees, including, but not limited to, temporary staff, contractors, and Suppliers, including, but not limited to, prospective Bidders and/or Bidders awarded contracts and/or consultants at Airports Company South Africa SOC Limited;
- Entities in which the Company has fifty percent (50%) plus one percent (1%) shareholding and their employees, including, but not limited to, temporary staff, contractors, and Suppliers and/or consultants; and
- Any other persons involved in Supply Chain Management activities.

## **3. Purpose**

The purpose of this Preferential Procurement Policy is to provide a framework for effecting preferential procurement in all Airports Company South Africa Soc Ltd procurement processes. This Policy will guide the uniform implementation of sections 217 (2) and 217(3) of the Constitution, the PPPFA, applicable PPPFA regulations as well as Airports Company South Africa SOC Limited SCM policies by:

- Providing for categories of preference to advance and protect persons disadvantaged by unfair discrimination; and
- Providing for promotion of transformation, empowerment, and economic development in South Africa.

## **4. Definitions and Abbreviations**

### **4.1 Definitions**

#### **ACSA**

Airports Company South Africa SOC Limited.

## Preferential Procurement Policy

### Public

#### **Bidder**

Means any natural or legal person who makes an offer in response to a Request for Quotation (RFQ), a Request for Proposal (RFP) or a Request for Bid (RFB).

#### **Contract**

The written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein as defined in the General Conditions of Contract.

#### **Contract Price**

Means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations as defined in the General Conditions Of Contract.

#### **Disability**

Include a definition for disability, e.g. The Code of Good Practice on the Employment of Persons with Disabilities issued in terms of the Employment Equity Act states that "persons are considered as persons with disabilities if they (a) have a physical or mental impairment (b) which is long terms ore recurring; and (c) which substantially limits their prospects of entry into, or advancement in employment".

Note that section 6B (1) of the Income Tax Act 58 of 192 has a slightly different definition viz 'disability' means a moderate to severe limitation of any person's ability to function or perform daily activities as a result of a physical, sensory, communication, intellectual or mental impairment, if the limitation-

- (a) has lasted or has a prognosis of lasting more than a year; and
- (b) is diagnosed by a duly registered medical practitioner in accordance with criteria prescribed by the Commissioner.

#### **Exempted Micro-Enterprise**

Means an enterprise with an annual total revenue of R10 million or less.

#### **Highest Acceptable Tender**

Means a tender that complies with all specifications and conditions of tender and that has the highest price compared to other tenders.

#### **Lowest Acceptable Tender**

Means a tender that complies with all specifications and conditions of tender and that has the lowest price compared to other tenders.

#### **Rand Value**

Means the total estimated value of a contract in Rand, calculated at the time of the tender invitation.

## **Preferential Procurement Policy**

### **Public**

#### **Historically Disadvantaged Individual**

Means a South African Citizen who (a) due to the apartheid policy, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983(Act No.110 of 1983) or the Interim Constitution of the Republic of South Africa,1993 (Act No.200 of 1993).

#### **Licensing**

Means a license issued by ACSA for an entity to operate and provide services at ACSA premises.

#### **Majority-Owned Entity**

Means an entity whose ownership is 50% plus one percent shareholding by designated group/s.

#### **Qualifying Small Enterprise**

Means an enterprise with an annual total revenue between R10 million and R50 million.

#### **Small, Medium and Micro Enterprise**

Means a small enterprise as defined in the National Small Enterprise Act,1996 (Act No.102 of 1996);

#### **Sub-contractor**

Means a person remunerated by the contractor to do some of the work the contractor has been given to do, subject to standards or requirements set out in the bid.

#### **Specific Goals**

Means specific goals as contemplated in section 2(1)(d) of the Act, which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability, including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994.

#### **Tender**

Means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation.

#### **Tender for income-generating contracts**

Means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that

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P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 6

## Preferential Procurement Policy

### Public

will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions.

#### Youth

Refers to persons aged between 18 and 35 years of age.

#### 4.2 Abbreviation

Abbreviation	Description
DLA	Delegated Levels of Authority
EXCO	Executive Committee
RDP	Reconstruction and Development Programme
SMMEs	Small, Medium and Micro Enterprises
VAT	Value Added Tax
EME	Exempted Micro Enterprises
QSE	Qualifying Small Enterprises
CEO	Chief Executive Officer
SCM	Supply Chain Management
B-BBEE	Broad-Based Black Economic Empowerment
SOC	State Owned Company
PPPFA	Preferential Procurement Policy Framework Act
EME	Exempted Micro-Enterprise
QSE	Qualifying Small Enterprise

## 5. Main Principles of Conduct

The following principles shall serve as a basis to guide the execution of the preferential procurement guidelines within the organisation.

### 5.1 Specific Goals

Airports Company South Africa SOC Limited has taken a decision to adopt the following specific goals for which preference points may be awarded, based on categories of persons/ groups previously disadvantaged by unfair discrimination based on race, gender or disability as follows:

- Entities owned by black people;
- Entities which are owned by black people who are women;

## Preferential Procurement Policy

### Public

- Entities which are owned by people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; and
- Entities which hold a specific Broad-Based Black Economic Empowerment status/level.

Airports Company South Africa SOC Limited has determined that it will further apply the following RDP-specific goals to award preferential points in the preference points system of its procurement processes, as follows:

- Exempted Micro Enterprises (EMEs) and Qualifying Small business Enterprises (QSE);
- Entities which are owned by black people who are youth as defined in the National Youth Development Agency Act of 2008;
- EMEs and QSEs in general;
- The promotion of South African-owned enterprises; and
- The promotion of supplier development through sub-contracting of a minimum of 30% of the value of a contract to/with the following:
  - Historically Disadvantaged Individuals;
  - Entities with a specified minimum B-BBEE Level;
  - EMEs and/or QSEs 51% owned by black people, youth, women or disabled people; or
  - South African-owned enterprises.

The promotion of enterprises located in a specific province/ region/ municipal area, including rural areas, for work to be done or services to be rendered in that province/region/municipal area; and

The promotion of local content and local production.

## 5.2 Scope of application

### 5.2.1 The preference point system applies to all procurement transactions, shall be stated in all bid documents, and will apply in the following manner:

- Transactions below R50 000 000 (fifty million Rands) the 80/20 price preference to be applied; and
- Transactions more than R50 000 000 (fifty million Rands) the 90/10 price preference point system to be applied.

**UNCONTROLLED COPY WHEN PRINTED**

P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 8

## Preferential Procurement Policy

### Public

#### 5.2.2 Preference points may be allocated in the following manner:

- The specific goals in the bid will be determined by the Bid Specification Committee in line with its terms of reference and, where necessary, informed by considering market/industry analysis;
- To one of the specific goals for persons previously disadvantaged by unfair discrimination or RDP-related goals;
- Equally or otherwise to more than one specific goal or different categories of persons previously disadvantaged by unfair discrimination and/or RDP goals.
- In all procurement processes, at least some preference points shall be allocated based on a bidder's B-BBEE level in accordance with B-BBEE in recognition of specific level status in line with section 10(1) of the B-BBEE Act, read with any relevant code of good practice issued in terms of the B-BBEE Act.
- The B-BBEE level to be determined at bid specification stage; and
- The points allocated for B-BBEE do not need to be allocated in full (10 or 20 points) unless it is the only specific goal identified for the specific tender.

#### 5.2.3 Specific Goals Transactions below the value of R5 000 000 (Five Million Rands), including VAT.

- For transactions below R5 000 000, transactions may be allocated based on a combination of 4 specific goals being B-BBEE level (at all times) and a combination of either black youth majority ownership or black women majority ownership or a company majority owned by people with disabilities or local supplier location, in the manner set out below:

<b>Specific Goals</b>	<b>Number of points (80/20 system)</b>
<b>B-BBEE Status Level 1</b>	<b>5</b>
<b>B-BBEE Status Level 2</b>	<b>4.5</b>
<b>B-BBEE Status Level 3</b>	<b>4</b>
<b>B-BBEE Status Level 4</b>	<b>3</b>
<b>B-BBEE Status Level 5</b>	<b>2</b>
<b>B-BBEE Status Level 6</b>	<b>0.5</b>
<b>B-BBEE Status Level 7</b>	<b>0.3</b>

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**Preferential Procurement Policy**
**Public**

<b><i>B-BBEE Status Level 8</i></b>	<b><i>0.1</i></b>
<b><i>Black youth majority-owned entities</i></b>	<b><i>5</i></b>
<b><i>Black women majority-owned entities</i></b>	<b><i>5</i></b>
<b><i>Company majority owned by people with disabilities</i></b>	<b><i>5</i></b>
<b><i>Entity located in provincial/municipal/district where services or assets are procured.</i></b>	<b><i>5</i></b>
<b><i>Non-compliant contributor</i></b>	<b><i>0</i></b>

**5.2.4 Specific Goals Transactions above the value of R5 000 000 (Five million Rands) but within the threshold of R50 000 000 (Fifty million Rands), including VAT.**

- In respect of transactions above this threshold, preference points may be allocated for up to 4 specific goals; however, B-BBEE level status shall be applied at all times as part of the specific goals, in the following manner:

<b><i>Specific Goals</i></b>	<b><i>Number of points (80/20 system)</i></b>
<b><i>B-BBEE Status Level 1</i></b>	<b><i>5</i></b>
<b><i>B-BBEE Status Level 2</i></b>	<b><i>4.5</i></b>
<b><i>B-BBEE Status Level 3</i></b>	<b><i>4</i></b>
<b><i>B-BBEE Status Level 4</i></b>	<b><i>3</i></b>
<b><i>B-BBEE Status Level 5</i></b>	<b><i>2</i></b>
<b><i>B-BBEE Status Level 6</i></b>	<b><i>0.5</i></b>
<b><i>B-BBEE Status Level 7</i></b>	<b><i>0.3</i></b>
<b><i>B-BBEE Status Level 8</i></b>	<b><i>0.1</i></b>
<b><i>Black youth majority-owned entities</i></b>	<b><i>5</i></b>
<b><i>Black women majority-owned entities</i></b>	<b><i>5</i></b>
<b><i>Company majority owned by people with disabilities</i></b>	<b><i>5</i></b>
<b><i>Entity located in provincial/municipal/district where services or assets are procured.</i></b>	<b><i>5</i></b>
<b><i>Sub-contracting of South African EMEs and/or QSEs 51% owned by black people, youth, women or disabled people.</i></b>	<b><i>5</i></b>
<b><i>Non-compliant contributor</i></b>	<b><i>0</i></b>

**UNCONTROLLED COPY WHEN PRINTED**

P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 10

**Preferential Procurement Policy**

**Public**

**5.2.5 Specific Goals Transactions above the value of R50 000 000 (Fifty million Rands)**

- In respect of transactions above this threshold, preference points may be allocated for up to 2 specific goals; however, B-BBEE level status shall be applied at all times as part of the specific goals, in the following manner:

<b><i>Specific Goals</i></b>	<b><i>Number of points (90/10 system)</i></b>
<b><i>B-BBEE Status Level 1</i></b>	<b><i>5</i></b>
<b><i>B-BBEE Status Level 2</i></b>	<b><i>4.5</i></b>
<b><i>B-BBEE Status Level 3</i></b>	<b><i>4</i></b>
<b><i>B-BBEE Status Level 4</i></b>	<b><i>3</i></b>
<b><i>B-BBEE Status Level 5</i></b>	<b><i>2</i></b>
<b><i>B-BBEE Status Level 6</i></b>	<b><i>0.5</i></b>
<b><i>B-BBEE Status Level 7</i></b>	<b><i>0.3</i></b>
<b><i>B-BBEE Status Level 8</i></b>	<b><i>0.1</i></b>
<b><i>Black youth majority-owned entities</i></b>	<b><i>5</i></b>
<b><i>Black women majority-owned entities</i></b>	<b><i>5</i></b>
<b><i>Company majority owned by people with disabilities</i></b>	<b><i>5</i></b>
<b><i>Sub-contracting of South African EMEs and/or QSEs 51% owned by black people, youth, women, or disabled people</i></b>	<b><i>5</i></b>
<b><i>Non-compliant contributor</i></b>	<b><i>0</i></b>

Considering the above criteria, specific goals will differ per transaction, except in the case of B-BBEE.

Every bid document shall stipulate the necessary specific goals applicable and the points to be allocated for each goal.

Bidders cannot be evaluated on specific goals which were not specified in the tender document that was issued to the market.

**5.3 Preference Points System for Acquisition of Goods and Services, and Income Generating contracts**

**UNCONTROLLED COPY WHEN PRINTED**

P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 11

## Preferential Procurement Policy

### Public

Bidders will be ranked by applying the preferential point scoring of 80/20 for bids with a rand value equal to or below R50 million and 90/10 for bids with a rand value above R50 million.

Acquisition of goods and services, is subject to the 80/20 or 90/10 principle, where a maximum of 80 or 90 points is allocated for price based on the following formulae and the remainder of the points are allocated for specific goals:

80/20 or 90/10

$$Ps = 80 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right) \quad \text{or} \quad Ps = 90 \left( 1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where:

- Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmin = Price of lowest acceptable tender

Income-generating bids, disposal, or lease is subject to the 80/20 or 90/10 principle, where a maximum of 80 or 90 points is allocated for price based on the following formulae and the remainder of the points are allocated for specific goals:

80/20 or 90/10

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \quad \text{or} \quad Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where:

- Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmax = Price of highest acceptable tender

A bidder shall submit evidence of each specific goal as stipulated in the bid document.

A bidder who fails to submit evidence of specific goals may NOT be disqualified but may only score points for price.

## 5.4 Licensing

ACSA, as the airport operator and holder of the aerodrome license/s, is entitled to determine the right of access for entities who wish to operate on any of its airports and issue a license for such operation.

**UNCONTROLLED COPY WHEN PRINTED**

P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 12

## Preferential Procurement Policy

### Public

In the case of licensing a bid will be issued to market in a manner prescribed in the SCM Policy and Procedure Manuals.

#### 5.5 Objective Criteria

In line with the PPPFA, the tender must be awarded to the bidder who scores the highest points, unless objective criteria in addition to those contemplated in the specific goals (preference) justify the award to another bidder or ACSA splits the award or cancels the bid, or commercial risks etcetera. After price and preference evaluation, ACSA will determine whether objective criteria justify the award of the tender to a bidder other than the highest-scoring bidder.

#### 5.6 Criteria For Breaking Deadlock In Scoring

If two or more tenderers score an equal total number of points, the contract shall be awarded to the tenderer who scored the highest points for specific goals.

If two or more tenderers score equal total points in all respects, the award shall be decided by the drawing of lots.

#### 5.7 Fraudulent Activities

Any contract awarded on account of false information furnished by the tenderer in order to secure preference in terms of the Preferential Procurement Policy Framework Act may be cancelled at the sole discretion of the ACSA without prejudice to any other remedies the organ of state may have.

#### 5.8 Key outcomes of Principles

- Promote Black-Based Black Economic Empowerment (B-BBEE) - enterprises providing services and goods.
- Promote local enterprises located in the municipal area, District and Province.
- Promote Small Medium and Micro Enterprises (SMME's), Joint Ventures, Consortiums, and partnerships.
- Stimulate local socio-economic development.

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**UNCONTROLLED COPY WHEN PRINTED**

P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 13

## Preferential Procurement Policy

### Public

- Encourage linkages between small and large enterprises.
- Promote skills transfer and training of the historically disadvantaged.
- Implement recognised best procurement practises through effective planning, strategic purchasing, and contract management.

## 6. Process for monitoring

The effective implementation and monitoring of this policy shall be conducted through relevant governance committees and structures. Internal Audits shall be conducted to determine the adequacy and efficiency of the policy. This policy shall be reviewed accordingly to reflect the environmental changes or regulation requirement to ensure that it is relevant and current to the organisation.

MONITORING CONTROLS	PURPOSE	RESPONSIBLE	FREQUENCY
Executive Committee	To ensure the effective implementation of this Policy	Chief Executive Officer	Annually
Internal Audit	To determine the efficiency and effectiveness of this Policy.	Chief Audit Executive	Planned Intervals
Bid Adjudication Committee	To ensure adherence and compliance with necessary regulatory requirements and Policy.	Chief Financial Officer	Monthly
Supply Chain Management	To implement and adhere to all the regulatory requirements and Policy.	Chief Procurement Officer	Monthly

### Note:

This policy shall be reviewed in three-year cycle and if there is a need to review the procedure before three-year cycle laps due to any circumstances being legal requirements, changes in the businesses, the need to reflect current practices or activities, the procedure shall be unlocked for review accordingly.

## 7. Accountabilities and Responsibilities

The overall accountability for development of this policy resides with Chief Executive Officer and Group Procurement Officer as a responsible person for actual development and implementation

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### UNCONTROLLED COPY WHEN PRINTED

P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 14

## Preferential Procurement Policy

### Public

of this policy. However, in the absence of the Chief Executive Officer, a delegated person shall assume responsibility as per delegation of authority.

### 7.1 Accountabilities

Authorities	Chief Executive Officer	Chief Procurement Officer	Chief Finance Officer	Employees
Has overall accountability for the development and implementation of this Policy.	<i>Accountable</i>	<i>Responsible</i>	<i>Consulted</i>	<i>Informed</i>
Has overall responsibility for implementation and adherence of this Policy	<i>Informed</i>	<i>Accountable</i>	<i>Consulted</i>	<i>Responsible</i>
Consulted at the time of an exception and adherence of this Policy	<i>Consulted</i>	<i>Consulted</i>	<i>Consulted</i>	<i>Consulted</i>
Has overall responsibility for adherence, implementation and performance of a given task	<i>Informed</i>	<i>Accountable</i>	<i>Responsible</i>	<i>Responsible</i>
Has responsibility for approval and authorization.	<i>Accountable</i>	<i>Responsible</i>	<i>Consulted</i>	<i>Informed</i>
Communicate the Policy to all impacted stakeholders or employees	<i>Informed</i>	<i>Accountable</i>	<i>Responsible</i>	<i>Informed</i>

### 7.2 Roles and Responsibilities

#### 7.2.1 Chief Procurement Officer

- Is accountable for oversight of this Policy.
- Has ultimate accountability to socialise this Policy to employees and stakeholders.
- Has the accountability to ensure implementation and adherence to all the regulatory requirements and Policy by all stakeholders.
- Has the ultimate accountability to ensure that all supporting documentation, e.g. Templates, Bid Committees Terms of Reference, etc, are aligned with this policy.

**UNCONTROLLED COPY WHEN PRINTED**

P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 15

## Preferential Procurement Policy

### Public

#### 7.2.2 Chief Financial Officer

- Has the ultimate responsibility to ensure alignment of this Policy with the Public Finance Management Act and relevant National Treasury Regulations.

#### 7.2.3 Group Manager: SCM Governance, Compliance and Performance Monitoring

- Is responsible for the oversight of this Policy.
- Has the responsibility to socialise this Policy to employees and stakeholders.
- Has the responsibility to ensure implementation and adherence to all the regulatory requirements and Policy by all stakeholders.
- Has the responsibility to ensure that all supporting documentation, e.g. Templates, Bid Committees Terms of Reference, etc, are aligned with this policy.

### 8. Reporting of Non-Conformance and Non-Compliance

Any deviation from this policy shall be identified and registered with corrective and preventative measures for continual improvement in accordance with [Non-Conformance and Non-Compliance Policy Documents Z001 001M](#).

### 9. Related Policy Documents

Delegated Level of Authority Procedures Manual – F010MAN  
 Supply Chain Management Policy – P010 001P  
 Documents Control Procedure – Z001 006M  
 Record-Keeping Requirements Procedure – Z001 – 008M  
 Verification Policy and Procedure – Z001 002M  
 Change Control Policy and Procedure – Z001 003M  
 Definitions Document and Procedure – Z001 004M  
 SCM Goods and Services Procedure Manual - P020MAN  
 Infrastructure Procurement and Delivery Management Procedures Manual – P010MAN  
 Transformation Policy – P010 004P

### 10. Related Legislation and Standard

Quality Management System ISO 9001  
 Constitution of the Republic of South Africa, 1996 (“the Constitution”);  
 Public Finance Management Act, Act 1 of 1999 (“PFMA”);  
 Preferential Procurement Policy Framework Act 5 of 2000 (“PPPFA”);

---

#### UNCONTROLLED COPY WHEN PRINTED

P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 16

## Preferential Procurement Policy

### Public

Broad Based- Black Economic Empowerment Act 53 of 2003 (“B-BBEE”);  
 Competition Act 89 of 1998;  
 The National Small Business Act 102 of 1996;  
 State Information Technology Agency Act No. 88 of 1998 (“SITA”);  
 Occupational Health and Safety Act 85 of 1993 (“OHS”);  
 Promotion of Administrative Justice Act 3 of 2000 (“PAJA”);  
 Prevention and Combating of Corrupt Activities Act 12 of 2004;  
 The Promotion of Access to Information Act 2 of 2000;  
 Protection of Personal Information Act 4 of 2013 (“POPIE”);  
 The Protected Disclosures Act, Act 26 of 2000;  
 Promotion of Equality and Prevention of Unfair Discrimination Act 4 of 2000;  
 Construction Industry Development Board Act (CIDB); and,  
 Any other legislation applicable to Airports Company South Africa SOC Limited SCM Activities.

#### 11. Change Control and Verification

This policy shall only be changed with the authorisation of the Chief Executive Officer and in accordance with [Change Control and Verification Procedure - Z001 003M](#).

#### 12. Records

Each Process Owner as identified is responsible for maintaining, storage and protection of their respective documents. Records shall be identifiable, easily retrievable and shall follow retention times as regulated or required by the Organisation, statutory or regulatory requirements. Refer [Record Keeping Requirements Procedure - Z001 008M](#).

Record Name	Storage Location	Record Number	Responsible Person	Retention Time
Preferential Procurement Policy	Master in Corporate Policy Management Storeroom	P010 004P	Policy and Assurance Officer	Five years (5) years
Infrastructure Procurement and Delivery Management Procedure Manual	Master in Corporate Policy Management Storeroom	P010MAN	Policy Assurance Officer	Five (5) years

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#### UNCONTROLLED COPY WHEN PRINTED

P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 17

### Preferential Procurement Policy

#### Public

SCM Goods and Services Procedure Manual -	Master in Corporate Policy Management Storeroom	P020MAN	Policy Assurance Officer	Five (5) years
Declaration of Interest Form	Supply Chain Management Division	SCM 018	Senior Manager: SCM Governance, Compliance and Performance Monitoring.	Five (5) years

### 13. Revision History

Date last revised	Revision Status	Compiler	Summary of changes
New Document 28.06.2024	Version: 1	<b>Senior Manager:</b> SCM Governance, Compliance and Performance Monitoring. <b>NAME AND SURNAME</b> Nombuso Msomi	First Issue

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P010 004P

Version: 1

Effective Date:

Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 18


**Preferential Procurement Policy**
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**14. Endorsement (See master's in policy management Storage Room)**

Activity	Name	Signature	Date
Compiled by	<b>Senior Manager:</b> SCM Governance, Compliance and Performance Monitoring.  <b>NAME AND SURNAME</b> Nombuso Msomi		
Quality Assurance: Policy Documents	<b>Manager:</b> Policy and Assurance  <b>NAME AND SURNAME</b> Thabana Mahlo		
Supported by	<b>Acting Group Manager:</b> SCM  <b>NAME AND SURNAME</b> Percy Sithole		
Supported by	<b>Chief Finance Officer</b>  <b>NAME AND SURNAME</b> Luzuko Mbotya		
Authorised by	<b>Chief Executive Officer</b>  <b>NAME AND SURNAME</b> Nompumelelo Mpofo		

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Preferential Procurement Policy

Finance

Corporate Office

27/01/2026

Public

Page 19