



Tender Briefing Session:

235S/2022/2023

- PROVISION OF SAFETY, SECURITY AND EVENT SUPPORT SERVICES TO THE CAPE TOWN STADIUM (CTS)

AGENDA



- Welcome
- Attendance Register
- Background
- Tender Scope of Works/Specifications
- Tender Evaluation Process
- Supply Chain Compliance Requirements
- Functionality Evaluation
- Compliance to Scope of Work/Specifications
- Pricing Schedule
- Questions & Answers
- Closure

Background



- CTS is the Municipal Entity responsible for the operations of the DHL Stadium. Part of the responsibility of CTS is the commercialization of the Stadium. As part of this initiative, CTS has put in place a commercial framework for the delivery of services at the Stadium.
- The stadium has been constructed, as a multi-purpose event hosting facility, where the stadium can be used for an array of different events, ranging from, but not limited to, sporting events, displays, conferencing, music concerts or political gatherings. For these scenarios, staffing would need to be calculated on anticipated patronage numbers.
- The intention of this tender is to appoint one (1) suitably qualified service provider to render security services to CTS on a day-to-day basis and event security services to its clients.



Tender Scope of Works/Specifications

- The successful service provider must cater for the CTS, including all its tiers, covering approximately 172 500m which is designed to seat approximately 57 000 people.
- Included in the stadium surface area are, but not limited to, 1170 parking bays, various plant and equipment rooms, storage areas, lounges and suites.
- Service provider who will be required to furnish all labour, uniforms (including protective clothing), badges and identity cards, relevant to service providers, as well as equipment, materials, supplies and supervision in order to perform the required service
- The tenderer is to submit sufficient proof that they have experience in managing and delivering fully comprehensive security services to major stadiums or venues in South Africa, where the occupancy of the venue has been in excess of 40 000 PAX.



Tender Evaluation Process

- All offers will be evaluated in terms of the Conditions of Tender and the CTS SCM Policy.
- Evaluation steps/processes are as follows:
 - SCM Compliance evaluation (i.e. verifying of all declarations, returnable schedules, CSD registration, eligibility criteria, tax matters, etc.)
 - Functionality Evaluation
 - Compliance to tender specifications and Scope of Works
 - Verification of Pricing and evaluation of PPPFA Points (i.e. 90/10 or 80/20)
 - Negotiations with preferred bidder (if necessary).



Supply Chain Compliance Requirements

- Bidders are requested to read through the Tender Conditions carefully to ensure the bid document is correctly completed.
- All declarations and returnable schedules must be completed and submitted.
- All supporting documentation is to be provided with the bid.
- SCM will review and perform a verification against the declaration and documentation provided, including the verification of Tender Defaulters and Restricted Suppliers.
- Mandatory SCM Compliance documentation:
 - Proof of registration on the National Treasury CSD
 - Tax verification Pin/Certificate
 - Company registration documentation and number
 - Copy of Partnership/Joint Venture agreement (where applicable)
 - Fully completed pricing schedule and Form of Offer
 - Valid B-BBEE Certificate



Functionality Evaluation

- The below functionality criteria is applicable to the tender:

Description of quality criteria	Maximum possible score
Demonstrated experience of the tendering entity with respect to equivalent contracts for the provision of safety and security services;	60
Demonstrated experience of the tendering entity with respect to equivalent contracts for the provision of CCTV and Control Room services;	40
Maximum possible score for Quality (M _s)	100

- Bidders must score a minimum of 60 points out of 100 to pass.



Functionality Evaluation - Continued

Demonstrated Experience

Description of quality criteria	Evaluation criteria	Applicable points
Number of equivalent safety & security contracts (static guarding of the facility) that have been successfully managed in terms of scope and magnitude (for a Stadium, or similar venue that can host at least 40 000 Pax) as provided by the tenderer in Schedule 13 A	1 - 2 Contracts 5 points	Maximum of 30 points
	3 - 4 Contracts 10 points	
	5 - 6 Contracts 20 points	
	7 Contracts or more 30 points	

Description of quality criteria	Evaluation criteria	Applicable points
Number of events of at least 40 000 PAX - as provided by the tenderer in Schedule 13 B	1 – 2 Events 5 points	Maximum of 30 points
	3 - 4 Events10 points	
	5 - 6 Events 20 points	
	7 Events or more 30 points	



Functionality Evaluation - Continue

Description of quality criteria	Evaluation criteria	Applicable points
Number of Stadium, or similar venue, events of at least 40 000 PAX with respect to CCTV Camera Monitoring. The submission of the Curriculum Vitae (CV's) and associated documentation, such as the supporting schedules to be submitted. This must include evidence of suitable accreditation and competencies to work on the installed equipment - as provided by the tenderer in Schedule 13 C	1 - 2 Events..... 5 points	Maximum of 20 points
	3 - 4 Events 10 points	
	5 or more Events 20 points	

Description of quality criteria	Evaluation criteria	Applicable points
Number of years' experience with respect to deployed representation with respect to security control room monitoring. The submission of the Curriculum Vitae (CV's) and associated documentation, such as the supporting schedules, is to be submitted. This must include evidence of suitable accreditation and competencies to work on the installed equipment - as provided by the tenderer in Schedule 13 D	1 - 2 Years..... 5 points	Maximum of 20 points
	3 - 4 Years 10 points	
	5 or more Years 20 points	

Compliance to Scope of Work/Specs.



- Bidders must display a clear understanding of the work required.
- **Specific evidence must be provided in relation to:**
- Track record and support structures with respect to the scope of works as provided by the tenderer.
- Necessary professional registrations (e.g. PSIRA).
- All necessary equipment and PPE.



Pricing Schedule

- The CTS intends to appoint one (1) Service Provider only.
- A price is to be entered against each item in the pricing schedule.
- Usual items such as batons, handcuffs, pocket books and pens (plus whistles and approved luminescent bibs) are deemed to be standard equipment of Security Officers. As part of the standard equipment, personnel shall also be equipped with flashlights (in winter, at night and as indicated under specific requirements within CTS Site Instructions) as well as raingear in winter.
- The 80/20 price and preference scoring criteria will apply.
- The Right Fee is payable annually and will escalate in line with the process detailed in Schedule 8 of the tender document.
- A 15% Event Fee will be charged on services rendered specifically on events.

Questions?



- For any further enquiries please contact the following representative:

Blake D'Oliveira

Blake.doliveria@capetown.gov.za

021-417-0161

CLOSING DATE:

20 February 2023

CLOSING TIME:

10:00am

TENDER BOX NUMBER:

130



Thank you!

