

REQUEST FOR QUOTATION

Supplier Name:

GOODS

☒

SERVICE

☐

RFQ Number:	ILABS/RFQ 2026/27:207
Description of Services/ Goods:	Provision of Land Access, Operational Support, Consultation, and Optional Pilot/Drone Services for Drone-Based Research Activities
Date Issued:	23 September 2026
Closing Date:	09 October 2026
Closing Time:	11:00 am
Delivery Address:	iThemba LABS, ATT: SCM Department, Old Faure Road, Faure, 7131
Submit RFQ to:	scm2@ilabs.nrf.ac.za
Date Goods or Service Required:	As soon as possible
For More Information (Technical):	scm2@ilabs.nrf.ac.za
For More Information (Supply Chain Management):	scm2@ilabs.nrf.ac.za

THE FOLLOWING CONDITIONS WILL APPLY:

- ☐ Where quotations/proposals are R 2 000.00 or more, the preferential Procurement System Applicable is 80/20
- ☐ Price(s) quoted must be valid for at least sixty (60) days from closing date of the RFQ.
- ☐ Price(s) quoted must be firm and must be inclusive of VAT.

PAYMENT CONDITIONS:

- ☐ For Any advance payments: A payment guarantee approved by iThemba Labs Finance will be accepted.
- ☐ Payment terms are 30 days from date of invoice received date
 - o As schedule 3A public entity: Payments terms are 30 days from date of invoices (should you be awarded).
 - o Should your conditions differ i.e. shorter payment terms, your organisation will be requested to submit a Payment Guarantee to mitigate all risks.
 - o Or shorter payment of 7/14days from delivery date mutually agreed between both parties, **at the time of submitting your pricing proposal.**
- ☐ A firm delivery period **must** be indicated.
- ☐ Late proposals/quotations / bids will be not be accepted.

- ☐ **Submit your B - BBEE Certificate as accredited with SANAS or Sworn affidavit if you are claiming for specific goals.**
- ☐ **Bidder / service provider / supplier that fails to provide mandatory RFQ requirements may be disqualified.**
- ☐ **Changes made by the / service provider/supplier to the RFQ template and its terms and conditions will not be considered after the closing date and time**
- ☐ Provide CSD Summary Report (www.csd.gov.za)
- ☐ The attached forms to be completed by the Bidder (where applicable):
 - o SBD 4 – Bidder disclose
 - o SBD 6.1 – Preference Points Claim (South African Companies Only)
- ☐ This request for formal quotation is subject to the Preferential Procurement Policy Framework Act (PPPFA) and The Preferential Procurement Regulations, 2022, **The General Conditions of Contract (GCC and, if applicable, any other special Conditions of Contract.**

REGISTRATION ON THE CENTRAL SUPPLIER DATABASE (CSD):

The bidder must be on the National Treasury's Central Supplier Database in order to do business with the NRF and for the NRF to award a bid and sign the subsequent contract. Registration on the CSD (www.csd.gov.za) is compulsory and bids from unregistered bidders are not considered.

National Treasury Contact Details: +27 (0) 12 406 9222 or email csd.support@treasury.gov.za

1. INTRODUCTION TO THE NRF

The National Research Foundation ("NRF") is a juristic person established in terms of the National Research Foundation Act, Act 23 of 1998 that will contract with the awarded bidder.

The NRF is the government's national agency responsible for promoting and supporting research and human capital development through funding researchers, provision of the National Research Platforms, and science outreach platforms/programs to the broader community. The NRF provides these services in all fields of science and technology, including natural science, engineering, social science, and humanities.

Please visit the NRF website (<https://www.nrf.ac.za>) for more information.

2. INTRODUCTION TO THE Ithemba LABS BUSINESS UNIT

iThemba LABS (Laboratory for Accelerator-Based Sciences) is a multi-disciplinary research laboratory based at two sites in the Western Cape and Gauteng respectively, these provide facilities for:

- ☐ Basic and Applied Nuclear Physics Research using Particle Beams
- ☐ Research Radiation Biophysics
- ☐ The supply of Accelerator-produced Radioactive Isotopes for Nuclear Medicine and Research

Please visit the iThemba LABS website (<http://tlabs.ac.za>) for more information.

3. CONTEXT OF THIS PROCUREMENT NEED

iThemba LABS has pioneered the Portable African Neutron-Gamma Laboratory for Innovative Nuclear Science (PANGoLINS) project which deploys sensitive radiation equipment to operate in the field and chart the location, strength and energy of gamma radiation. Airborne deployment will need both access to suitable research sites, pilots, uncrewed airborne systems for research activities. In addition, expertise is requested to assist our local crafts and pilots in order to finalise measurements on site.

4. REGISTRATION ON THE CENTRAL SUPPLIER DATABASE (CSD)

The bidder must register on the National Treasury's Central Supplier Database in order to do business with an organ of state or for the NRF to award a bid or contract. Registration on the CSD (www.csd.gov.za) provides a bidder with an opportunity to do business with all state organisations including provincial and municipal levels. National Treasury Contact Details: 012 406 9222 or email csd.support@treasury.gov.za.

Evaluation Process

☐ **Evaluation of proposals:**

All proposals will be evaluated by Supply Chain Management for administrative compliance, functionality, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, iThemba LABS will approve the awarding of the contract to the successful bidder.

☐ **Preference points system:**

The 80/20 preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status. "If all bids received are more than R 1 000 000.00, this request is automatically cancelled".

Subject to section 2(1)(f) of the PPPFA, the contract will be awarded to the tenderer scoring the highest points.

No price quotations or competitive bids shall be awarded to business or persons who are not tax compliant.

- o CSD and tax complaint status PIN are the approved methods of verifying the tax compliance status of a bidder.

SUPPLIER INFORMATION:

Name of Supplier:	
Valid Compliant Tax pin:	
Address of Supplier:	
Contact Person:	
Contact Tel:	
Email Address:	
CSD Supplier Number:	MAAA.....
Lead Time for delivery	
Currency:	ZAR
Payment terms:	30 days from date of receipt of invoice

SPECIFICATION:

iThemba LABS invites quotations from suitably qualified individuals, organisations, aviation clubs and licensed Unmanned Aircraft System (UAS) operators for the provision of land access, operational support, technical consultation, and optional pilot and drone services to support UAS-based research activities including the aerial deployment of an iThemba LABS supplied research payload under the service provider's operational responsibility and approvals. A significant portion of the work will be undertaken at iThemba LABS, Cape Town facilities, including planning, mission preparation, testing, integration activities, technical consultation, and operational support. Field trials require a suitable off-site flight area and temporary placement of sealed radioactive point sources on the ground. iThemba

LABS will manage the sources and applicable radiation authorisations through its radiation-protection personnel.

<u>Administrative Compliance Returnable Documents</u> (M – Mandatory); (O – Optional)	Submitted	
Bidders Disclosure (SBD 4), signed and completed.	M	☐ Yes ☐ No
Preference Points Claimed (SBD 6.1), signed and completed with BBBEE certificate or sworn affidavit (applicable for local bidders).	O	☐ Yes ☐ No
(M – Mandatory); (O – Optional)	Submitted	
Pricing completed (or submit an official/formal quotation)	M	☐ Yes ☐ No
At least 100 m × 100 m survey area plus safe operating space, for visual-line-of-sight flights up to 30 m above ground level.	M	☐ Yes ☐ No
Location within 150km of iThemba LABS, Faure Cape Town	M	☐ Yes ☐ No
Proof of landowner permission	M	☐ Yes ☐ No
Landowner consent for temporary placement and use of sealed radioactive point sources	M	☐ Yes ☐ No
Access to fire extinguishers	M	☐ Yes ☐ No
First-aid equipment	M	☐ Yes ☐ No
Safety procedures or designated safety contact	M	☐ Yes ☐ No
UASOC, relevant operations specifications, insurance, and identify site-specific flight permissions held or to be obtained before trials.	O	☐ Yes ☐ No
Proof of valid RPL/RPC, relevant endorsements, experience with suitable UAS, availability, and pricing.	O	☐ Yes ☐ No
UAS model details, technical specifications, aircraft registration and UASLA, and suitability for the intended research activities.	O	☐ Yes ☐ No

Operational Support and Consultation

The successful respondent shall provide operational support and expert consultation throughout the contract period. This may include mission planning, technical advice, flight-test planning, support at iThemba LABS facilities in Cape Town, site assessments, safety reviews, and assistance with research flight operations. Consultation will include assistance in regulatory procedures including registration of iThemba LABS own craft, certification - Unmanned Aircraft System Operator Certificate (UASOC), and Unmanned Aircraft System Letter of Authority (UASLA) for corporate operations.

Information Required from Respondents

Provide site details, landowner permissions, safety measures, restrictions, organisational information, consultation capability, pilot/drone capability, experience, and pricing information.

Optional Additional Capabilities

Pilot services and access to suitable drones are optional. Where offered, flights shall be conducted under a valid UASOC. Submit the UASOC, relevant operations specifications and insurance, and identify site-specific flight permissions held or to be obtained before trials.

Provision of Qualified Drone Pilots

Submit proof of valid Remote Pilot Licence/Certificate (RPL/RPC), relevant endorsements, experience with suitable Unmanned Aircraft System (UAS), availability, and pricing. iThemba LABS reserves the right to approve proposed pilots.

Supplier-Provided Drones

Provide UAS model details, technical specifications, aircraft registration and UAS Letter of Authority (UASLA), and suitability for the intended research activities. All UASs remain subject to approval by iThemba LABS.

Research Payloads

iThemba LABS will provide 3 kg research payload for supplier-provided drones. Payload integration and compatibility with aviation, navigation and communications systems shall be verified jointly with the service provider before research flights.

RFQ Conditions

This RFQ constitutes a request for pricing and capability information. The resulting appointment, if any, will be for two years. No minimum quantity of work is guaranteed.

Pricing Schedule

Respondents shall complete the applicable pricing schedules below. Prices shall be quoted in ZAR and exclude VAT unless otherwise stated.

OPERATIONAL SUPPORT AND CONSULTATION

Description	Unit	Rate (ZAR)
Operational support	Month	
Technical consultation	Hour	
Support at iThemba LABS	Day	
Mission planning	Mission	

LAND ACCESS

Description	Unit	Rate (ZAR)
General access	Day	
Exclusive site use	Day	
Extended hours	Hour	

PILOT SERVICES (OPTIONAL)

Description	Unit	Rate (ZAR)
Pilot services	Hour	
Pilot standby	Day	
Flight reporting	Mission	

SUPPLIER-OWNED UAS SERVICES (OPTIONAL)

UAS Model	Payload	Unit	Rate (ZAR)
		Flight Hour	
		Flight Hour	

Pricing Schedule: A separate quotation may be submitted

STANDARD BIDDING DOCUMENT (SBD) 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- The 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “tender” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “price” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “tender for income-generating contracts” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “The Act” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Notes to tenderers: The tenderer must indicate how they claim points for each preference point system. The tenderer must submit Proof of B-BBEE Certificate or Sworn Affidavit.

Specific Goals	Number of points allocated (80/20 system) (between R2 000 and R50 000 000)	Number of points claimed (80/20 system) (To be completed by the tenderer)
B-BBEE Status Level of Contribution 1 to 3	8	
B-BBEE Status Level of Contribution 4 to 6	6	
B-BBEE Status Level of Contribution 7 to 8	2	
Supplier that is at least 51% Black-owned	3	
Supplier that is at least 51% Black female-owned	3	
Supplier that is at least 51% Black youth-owned	1	
Supplier that is at least 51% owned by People with Disabilities	1	
EME or QSE	4	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.1. Name of company/firm.....

4.2. Company registration number:

4.3. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company

☐ State Owned Company

[Tick applicable box]

4.4. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

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SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

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